

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, January 27, 2016

8:30 AM

Assembly Room, 10th Floor

Public Works and Transportation Committee

1. Call to Order

Member Maine called the meeting to order at 8:30 a.m.

A motion was made by Member Hewitt, seconded by Member Werfel, to appoint Member Maine as Pro-Tem Chair for the meeting. The motion carried unanimously.

Aye: 5 - Member Durkin, Member Hewitt, Member Maine, Member Pedersen, Member Werfel.

Absent: 4 - Chair Thomson-Carter, Vice Chair Sauer, Member Mathias, Member Taylor

Present 5 - Member Durkin, Member Hewitt, Member Maine, Member Pedersen and Member Werfel

Absent 4 - Chair Thomson-Carter, Vice Chair Sauer, Member Mathias and Member Taylor

Others present:

Yvette Albarran, Purchasing

Barry Burton, County Administrator

Anthony Cooling, Finance and Administrative Services

Steve Frerichs, Chastain & Associates

Heather Galan, Public Works

Ben Gilbertson, County Administrator's Office

RuthAnne Hall, Finance and Administrative Services

Sandy Hart, County Board Member

Adlil Issakoo, County Administrator's Office

Emily Karry, Division of Transportation

Peter Kolb, Public Works

Ashley Lucas, Division of Transportation

Amy McEwan, Deputy County Administrator

Phil Perna, Public Works

Mary Ellen Saunders, ElderCARE

Patrice Sutton, Finance and Administrative Services

Paula Trigg, Division of Transportation

Blanca Vela-Schneider, County Board Office

2. Pledge of Allegiance

Pro-Tem Chair Maine led the Pledge of Allegiance.

3. Approval of Minutes

There were no minutes to approve.

4. Added to Agenda

There were no items added to the agenda.

5. Public Comment

Resident and ElderCARE employee Mary Ellen Saunders thanked the Committee and County Board members for their support with paratransit services and the Lake County Coordinated Transportation Services Committee. She indicated paratransit has been

instrumental in improving the quality of life for individuals who utilize this service.

6. **Old Business**

There was no old business to conduct.

7. **New Business**

PUBLIC WORKS

7.1 **16-0098**

Joint resolution authorizing execution of a contract with Boller Construction Company, Inc. of Waukegan, Illinois, in the amount of \$1,220,500 for the Public Works Maintenance Facility addition and renovations project.

Public Works Director Peter Kolb reported the maintenance facility was built in 1977. The contract is for the replacement of the existing roof and garage doors, the installation of two garage bays and a training room, and the refurbishment of the locker rooms.

A motion was made by Member Durkin, seconded by Member Werfel, that this item be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.

Aye: 5 - Member Durkin, Member Hewitt, Member Maine, Member Pedersen and Member Werfel

Absent: 4 - Chair Thomson-Carter, Vice Chair Sauer, Member Mathias and Member Taylor

7.2 **16-0090**

Joint resolution authorizing a contract with Data Integrators of Fredericksburg, Virginia, for payment services for utility bills for the Lake County Public Works Department in the estimated annual amount of \$92,032.

Public Works Director Peter Kolb reported printing service is currently being performed by department staff. Public Works has worked closely with the County Administrator's Office and determined the process would be more efficient and cost effective if an outside vendor performed the work. Data Integrators has been identified as the most responsive bidder. Two full time vacant positions will be eliminated and will result in an overall cost savings to the County.

A motion was made by Member Pedersen, seconded by Member Durkin, that this item be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.

Aye: 5 - Member Durkin, Member Hewitt, Member Maine, Member Pedersen and Member Werfel

Absent: 4 - Chair Thomson-Carter, Vice Chair Sauer, Member Mathias and Member Taylor

7.3 **16-0102**

Presentation and overview of the 5-Year Capital Improvements Plan for the Public Works Department.

Public Works Director Peter Kolb and Heather Galan of Public Works presented the five year Capital Improvements Plan for years 2016-2020. The purpose of the plan is provide a list of planning, design, and capital construction projects to the Public Works and

Transportation Committee for its input and endorsement. Ms. Galan reviewed Public Works' potable water and waste water assets.

Capital Project priorities include system preservation, system modernization and regulatory compliance, and system expansion. Mr. Kolb reviewed the project selection program. Total capital project costs are estimated at \$40,200,000 over the five year program. Discussion ensued.

The general consensus of the committee is to endorse the plan.

This matter was presented

7.4 [16-0040](#)

Director's Report - Public Works.

Public Works Director Peter Kolb reported on an upcoming open house meeting for the Arden Shores Water Main Project on February 17, 2016. A tentative agreement has been reached with the City of North Chicago and staff is awaiting the written agreement for review.

DIVISION OF TRANSPORTATION

7.5 [16-0109](#)

Joint resolution authorizing a contract with Utility Resource Group, LLC of Sterling Heights, Michigan, for underground utility locating services for Lake County Division of Transportation (LCDOT) in the estimated annual amount of \$171,744.

Division of Transportation Director Paula Trigg reported Utility Resource Group is a new vendor. RuthAnne Hall of Purchasing noted the agreement is a two year contract, with three one-year renewal options.

A motion was made by Member Hewitt, seconded by Member Werfel, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 5 - Member Durkin, Member Hewitt, Member Maine, Member Pedersen and Member Werfel

Absent: 4 - Chair Thomson-Carter, Vice Chair Sauer, Member Mathias and Member Taylor

7.6 [16-0087](#)

Joint resolution appropriating \$600,000 of ¼% Sales Tax for Transportation funds for the purchase and installation of Intelligent Transportation System (ITS) Passage Field Elements for 2016, along various routes in Lake County, and designated as Section 16-00268-14-TL.

Division of Transportation Director Paula Trigg reported the appropriation is for the installation of PASSAGE cameras along several roads in Lake County.

A motion was made by Member Durkin, seconded by Member Pedersen, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 5 - Member Durkin, Member Hewitt, Member Maine, Member Pedersen and Member Werfel

Absent: 4 - Chair Thomson-Carter, Vice Chair Sauer, Member Mathias and Member Taylor

7.7 [16-0088](#)

Joint resolution appropriating \$1,500,000 of the ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the proposed widening and reconstruction of Quentin Road, from White Pine Road to South of Illinois Route 22, and designated as Section 08-00090-12-CH.

Division of Transportation Director Paula Trigg reported the appropriation is for the acquisition of necessary right-of-way for the Quentin Road widening and reconstruction project. There are approximately 35 landowners involved.

A motion was made by Member Werfel, seconded by Member Pedersen, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 5 - Member Durkin, Member Hewitt, Member Maine, Member Pedersen and Member Werfel

Absent: 4 - Chair Thomson-Carter, Vice Chair Sauer, Member Mathias and Member Taylor

7.8 [16-0089](#)

Joint committee action item approving change order number 19 consisting of an increase of \$83,066.40 for additions to the Delany Road reconstruction “North” contract, and designated as Section 00-00093-18-WR.

Division of Transportation Director Paula Trigg reported delays in the project, including unforeseen soil conditions, the lag time caused by utility companies not moving their infrastructure in advance of the project, increase in material costs, and the installation of a concrete barrier wall and end attenuators for public safety contributed to the numerous change orders. Because the increase in total change orders exceed 10 percent, there is a need for the Committee to approve change order 19 and an increase in the project cost of \$83,066.40. Ms. Trigg noted the County is attempting to recoup the costs caused by the utility companies. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Durkin, that this item be approved. The motion carried by the following vote:

Aye: 5 - Member Durkin, Member Hewitt, Member Maine, Member Pedersen and Member Werfel

Absent: 4 - Chair Thomson-Carter, Vice Chair Sauer, Member Mathias and Member Taylor

7.9 [16-0028](#)

Director’s Report - Transportation.

Division of Transportation Director Paula Trigg reported approximately 24 inches of snow has fallen this winter season with 22 call outs and 7,700 tons of salt applied to County highways by her department. The Illinois Department of Transportation (IDOT) letting in

January included an Intelligent Transportation System (ITS) project on Greenleaf and Waukegan Roads, and a signalization project in the City of Highland Park. Both projects came under estimate. A third IDOT project is a culvert repair on Route 60 west of Wilson Road in Volo.

The Division of Transportation has been working on an internal strategic plan with an outside consultant to define its mission, vision and goals. A draft will be shared with staff for their input on February 10. Ms. Trigg also indicated that a Division of Transportation's Operational Assessment, with an outside consultant, is underway to determine if additional efficiencies can be found. County Administrator Barry Burton reported once the assessment is complete, staff will review and collectively prioritize the items. Ms. Trigg reported her department has been successful in engaging local police departments on collaboration efforts to improve communication with Lake County PASSAGE regarding traffic incidents. Staff will continue to engage police departments.

Ms. Trigg reported that staff and the Lake County Coordinated Transportation Services Committee (LCCTSC) have been listening to the concerns and comments expressed by the Public Works Committee and other local agencies. The Division of Transportation and the LCCTSC understand the need for improved clarity regarding the role of the County to assist LCCTSC with paratransit. A new operations plan is being drafted by staff and will be brought to Committee in the near future for the members' consideration. The Regional Transportation Authority (RTA) received a grant to study stable funding for collar counties coordinated paratransit systems and the Division of Transportation is interested in participating in it. In addition, the Division of Transportation is interested in applying for a Unified Work Program (UWP) planning grant from Chicago Metropolitan Area Planning (CMAP) to further study options for paratransit services in Lake County via a consultant. Due to the timing of the deadline, she requested the Committee's endorsement to apply for the grant. She will return for formal consideration at the next Committee meeting. Discussion ensued. The consensus was for Ms. Trigg to apply for the grant. Ms. Trigg noted she will be bringing forth three additional action items related to paratransit at the next meeting.

8. Executive Session

There was no Executive Session.

9. County Administrator's Report

County Administrator Barry Burton reported the Village of Vernon Hills is drafting the Cuneo redevelopment agreement. He noted Vernon Hills' trustees understand Member Maine's concerns regarding school districts and he will work to address these concerns. Staff has been working with Regency on an agreement regarding the development of the northeast corner of Route 60. An outside consultant will review the document to ensure the agreement addresses concerns expressed by staff and board members.

10. Adjournment

Member Maine adjourned the meeting at 9:24 a.m.

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Public Works and Transportation Committee