

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, September 6, 2023**

**8:30 AM**

**Assembly Room, 10th Floor or register for remote attendance at  
<https://bit.ly/3sDIjyc>**

**Public Works and Transportation Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

**Meeting:** Public Works and Transportation Committee (Subject line for written Public Comment)

**Topic or Agenda Item #:** (REQUIRED)

**Name:** (REQUIRED)

**Organization/Entity Represented:** (REQUIRED) ("Self" if representing self)

**Street Address, City, State:** (Optional)

**Phone Number:** (Optional)

**Email:** May be REQUIRED for remote attendance

**1. Call to Order**

*Chair Clark called the meeting to order at 8:31 a.m.*

**2. Pledge of Allegiance**

*Chair Clark led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present 7** - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

*Member Hewitt entered the meeting at 8:32 a.m.*

*Member Casbon entered the meeting at 8:39 a.m.*

*Other Attendees:*

*In Person:*

*Abby Krakow, Communications  
Austin McFarlane, Public Works  
Bailey Wyatt, Communications  
Charles Askar, Division of Transportation  
Gary Gibson, County Administrator's Office  
Jon Nelson, Division of Transportation  
Kevin Carrier, Division of Transportation  
Matt Meyers, County Administrator's Office  
Sandy Hart, County Board Chair  
Shane Schneider, Division of Transportation  
Theresa Glatzhofer, County Board Office*

*Electronically:*

*Bianca Diaz, Regional Transit Authority  
Carissa Casbon, Board Member  
James Hawkins, County Administrator's Office  
JazMine' Evans, Finance  
Jessica Vealitzek, Board Member  
Joel Sensenig, Public Works  
John Light, Human Resources  
Julian Rozwadowski, Division of Transportation  
Kristy Cechini, County Board Office  
Linda Pedersen, Board Member  
Mary Crain, Division of Transportation  
Matt Emde, Division of Transportation  
Melissa Gallagher, Finance  
Michael Wheeler, Finance*

*Mick Zawislak, Daily Herald*  
*Mike Klemens, Division of Transportation*  
*Patrice Sutton, Finance*  
*Paul Frank, Board Member*  
*RuthAnne Hall, Purchasing*  
*Sonia Hernandez, County Administrator's Office*  
*Sharon Castillo, Division of Transportation*  
*Stacey Krzywanos, Division of Transportation*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*There were no comments from the public.*

*Member Hewitt entered the meeting at 8:32 a.m.*

**6. Chair's Remarks**

*There were no Chair remarks.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**CONSENT AGENDA (Item 8.1)**

**\*DIVISION OF TRANSPORTATION\***

**8.1 [23-1211](#)**

Joint resolution appropriating a supplemental amount of \$70,000 of Matching Tax funds for Fiscal Year 2023 acquisition of materials and services needed to maintain items such as pavements, shoulders, guardrails, fencing, signage, and right-of-way.

**A motion was made by Member Wasik, seconded by Member Campos, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Not Present:** 1 - Member Casbon

**REGULAR AGENDA**

**\*PUBLIC WORKS\***

**8.2 [23-1228](#)**

Joint resolution authorizing execution of a contract with G.P. Maintenance Services, Inc. of Palos Hills, Illinois, in the amount of \$86,500 for the Fiscal Year 2023 Painting Projects for Lake County Public Works.

**Attachments:** [23-1228 GP Painting Bid Final](#)  
[23-1228 GP Painting Bid Tab with Unit Price](#)  
[23-1228 GP Painting Bid Vendor Disclosure](#)

*Austin McFarlane, Interim Director of Public Works, gave a brief overview of the Public Works buildings and facilities that require painting.*

*Discussion ensued.*

**The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Not Present:** 1 - Member Casbon

**8.3 [23-0008](#)**

Director's Report - Public Works.

*There was no Public Works Director's Report.*

**\*DIVISION OF TRANSPORTATION\***

**8.4 [23-1212](#)**

Joint resolution appropriating \$1,580,000 of Motor Fuel Tax funds for the maintenance and electrical service of traffic control signals, streetlights, and Lake County PASSAGE field elements, under the applicable Illinois Highway Code, from December 1, 2023, to November 30, 2024, and authorizing the one-year renewal clause with Meade, Inc., Willowbrook, Illinois, in the amount of \$1,247,132.20.

**Attachments:** [23-1212 Vendor Disclosure, Meade](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this is an annual maintenance contract for electrical service of traffic control signals.*

**A motion was made by Member Hunter, seconded by Member Hewitt, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Not Present:** 1 - Member Casbon

**8.5 [23-1205](#)**

Joint resolution authorizing an agreement with Christopher B. Burke Engineering, Rosemont, Illinois, to provide professional engineering services for improvements to the Robert McClory Bike Path from Russell Road to Illinois Route 137 and from Old Elm Road to Vine Avenue at a maximum cost of \$1,034,002 and appropriating \$1,241,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [23-1205 Consultant Agreement, Robert McClory Bike Path](#)  
[23-1205 Vendor Disclosure, CBBEL](#)  
[23-1205 Location Map, Robert McClory Bike Path](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that a portion of the Robert McClory Bike Path (from Russell Road to Illinois Route 137 and from Old Elm Road to Vine Avenue) is currently composed of gravel, so this contract would pave that portion of the path and also help to alleviate flooding issues along the path. Director Schneider also noted that safety improvements for pedestrians will also be made as part of this project.*

*Member Casbon entered the meeting at 8:39 a.m.*

*Discussion ensued.*

**A motion was made by Vice Chair Maine, seconded by Member Hunter, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**8.6 [23-1206](#)**

Joint resolution authorizing an agreement with Gewalt Hamilton Associates Inc., Vernon Hills, Illinois, for up to two years of traffic consultant services, at a maximum cost of \$150,000 and appropriating \$180,000 of ¼% Sales Tax for Transportation Funds.

**Attachments:** [23-1206 Consultant Agreement, GHA](#)  
[23-1206 Vendor Disclosure, GHA](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this is an agreement to provide on call traffic consultant services and studies.*

**A motion was made by Member Hunter, seconded by Member Casbon, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**8.7 [23-1207](#)**

Joint resolution authorizing an agreement with Iteris, Geneva, Illinois for up to two years of traffic consultant services, at a maximum cost of \$150,000 and appropriating \$180,000 of ¼% Sales Tax for Transportation Funds.

**Attachments:** [23-1207 Consultant Agreement, Iteris](#)  
[23-1207 Vendor Disclosure, ITERIS](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this is another contract for on-call traffic engineering services.*

*Discussion ensued.*

**A motion was made by Member Casbon, seconded by Member Hunter, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**8.8 [23-1208](#)**

Ordinance requesting the conveyance of parcels of land for right-of-way and easements from the Village of Gurnee and authorizing an agreement with the Village of Gurnee for the intersection improvements at Hunt Club Road and Washington Street.

**Attachments:** [23-1208 Agreement, Hunt Club Road at Washington Street \(Village of Gu](#)  
[23-1208 Location Map, Hunt Club Road at Washington Street](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this agreement outlines the cost share between the County and the Village of Gurnee for intersection improvements at Hunt Club Road and Washington Street.*

*Discussion ensued.*

**A motion was made by Member Hewitt, seconded by Member Casbon, that this ordinance be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**8.9 [23-1209](#)**

Joint resolution authorizing an agreement with the Central Lake County Joint Action Water Agency (CLCJAWA) for the improvements at the intersection of Hunt Club Road and Washington Street.

**Attachments:** [23-1209 Agreement, Hunt Club at Washington CLCJAWA](#)  
[23-1209 Location Map, Hunt Club Road at Washington Street](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this agreement is with Central Lake County Joint Action Water Agency (CLCJAWA) for the intersection improvements at Hunt Club Road and Washington Street.*

*Discussion ensued.*

**A motion was made by Member Casbon, seconded by Member Campos, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.10 [23-1210](#)

Joint resolution authorizing an agreement with Ciorba Group, Inc. of Chicago, Illinois, for Phase III construction engineering services for improvements at the intersection of Hunt Club Road at Washington Street, at a maximum cost of \$1,603,176, and appropriating \$1,925,000 of Motor Fuel Tax funds.

**Attachments:** [23-1210 Consultant Agreement, Hunt Club at Washington Phase III](#)  
[23-1210 Vendor Disclosure, Ciorba](#)  
[23-1210 Location Map, Hunt Club Road at Washington Street](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this agreement is for construction engineering services to oversee the intersection improvements project for Hunt Club Road at Washington Street.*

**A motion was made by Member Casbon, seconded by Member Hewitt, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.11 [23-1213](#)

Joint resolution authorizing a contract with Lima Excavating Contractors, Inc., Ringwood, Illinois, in the amount of \$10,499,226.99 for the reconstruction of the intersection of Illinois Route 59 and Grand Avenue, and appropriating \$12,600,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [23-1213 Bid Tabulation, IL Route 59 and Grand Avenue Intersection Impr](#)  
[23-1213 Bid Justification Letter, IL Route 59 and Grand Avenue Intersecti](#)  
[23-1213 Vendor Disclosure, Lima](#)  
[23-1213 Location Map, IL Route 59 at Grand Avenue](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this contract is for the reconstruction of the intersection of Illinois Route 59 and Grand Avenue.*

*Discussion ensued.*

**A motion was made by Member Hunter, seconded by Member Casbon, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.12 [23-1214](#)

Joint resolution authorizing an agreement with Bravo Company Engineering, Lisle, Illinois, for Phase II design engineering services for the resurfacing, restoration, and rehabilitation (3R) improvement of Fairfield Road, including non-motorized travel improvements, from Rollins Road to Monaville Road, at a maximum cost of \$952,636.63



and appropriating \$1,145,000 of Motor Fuel Tax funds.

**Attachments:** [23-1214 Consultant Agreement, Fairfield Road 3R Phil](#)

[23-1214 Vendor Disclosure, Bravo](#)

[23-1214 Location Map - Fairfield Road](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this agreement is for a resurfacing, restoration, and rehabilitation improvement project of Fairfield Road, from Rollins Road to Monaville Road.*

*Discussion ensued.*

**A motion was made by Member Casbon, seconded by Member Hunter, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**8.13 [23-1227](#)**

Director's Report - Division of Transportation.

**Attachments:** [23-1227 Directors Report - Excess Property Disposal](#)

*Shane Schneider, Division of Transportation (DOT) Director, gave a brief presentation regarding excess property disposal. Director Schneider noted that there are currently four excess properties that are no longer needed for DOT projects, which are being considered for disposal, including: State Park Road and Muriel Road; Illinois Route 120 and Wilson Avenue; Rollins Road, east of Sheldon Road; and Rollins Road and Illinois 83.*

*Discussion ensued.*

*The consensus of the Committee was to direct staff to do more outreach and research regarding the property on State Park Road and Muriel Road, and to proceed with the disposal process for the following properties: Illinois Route 120 and Wilson Avenue; Rollins Road, east of Sheldon Road; and Rollins Road and Illinois 83.*

*Director Schneider introduced Charles Askar, DOT's new Engineer of Traffic.*

**9. County Administrator's Report**

*There was no County Administrator's Report.*

*Public comment was made by:  
Bianca Diaz.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Members' Remarks**

*Member Campos thanked the Division of Transportation staff for their hard work.*

**12. Adjournment**

*Chair Clark declared the meeting adjourned at 9:43 a.m.*

**Next Meeting: September 27, 2023**

*Meeting minutes prepared by Theresa Glatzhofer.*

*Minutes were approved on September 27, 2023, by the Public Works and Transportation Committee.*