

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, February 5, 2013**

**1:00 PM**

**Assembly Room, 10th Floor**

**Health & Community Services Committee**

1. **Call to Order**

*Chair Carlson called the meeting to order at 1:00 p.m.*

**Present** 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

*Others Present:*

*Barry Burton, County Administrator*

*Ryan Waller, County Administrator's Office*

*Patrice Sutton Burger, Finance and Administrative Services*

*RuthAnne Hall, Finance and Administrative Services*

*Anita Patel, Finance and Administrative Services*

*Larry Wollheim, Finance and Administrative Services*

*Brandy Schroff, Finance and Administrative Services*

*Brenda O'Connell, Community Development*

*Brittany Sloan, Planning, Building and Zoning Department*

*Andrea Norwood-Mathews, Workforce Development*

*Jennifer Serrino Stasch, Workforce Development*

*Jerry Nordstrom, Health Department*

*Jeanne Ang, Health Department*

*Theodore Testa, Health Department*

*Noreen Zaio, Winchester House*

*Rick Curtis, Winchester House*

*Mary Ellen Tamasy, Lake County Residential Development Corporation*

*Liza Johnson, Lake County Board Office*

2. **Pledge of Allegiance**

*Chair Carlson lead the group in the Pledge of Allegiance.*

3. **Approval of Minutes**

3.1 **13-0024**

Minutes from October 30, 2012.

**A motion was made by Member Calabresa, seconded by Member Weber, that the minutes be approved. The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

3.2 **13-0113**

Minutes from November 13, 2012.

**A motion was made by Member Calabresa, seconded by Member Weber, that that the minutes be approved. The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

4. **Added to Agenda**

*There were no items added to the agenda.*

5. **Public Comment**

*There were no public comments.*

6. **Old Business**

*There was no old business to conduct.*

7. **New Business**

**COMMUNITY DEVELOPMENT**

7.1 **13-0085**

Resolution amending the Community Development Commission (CDC) By-laws.

*Brenda O'Connell, Community Development Commission, presented. This resolution amends the Community Development Commission (CDC) by-laws as recommended at the January 23, 2013 meeting.*

**A motion was made by Member Calabresa, seconded by Member Weber, that this resolution be approved and referred on to Financial and Administrative Committee. The motion carried unanimously.**

7.2 **13-0150**

Joint resolution authorizing a contract with Lake County Residential Development Corporation (LCRDC) to develop rental housing, as authorized by the 2010 Annual Action Plan Substantial Amendment for the Neighborhood Stabilization Program, Round 3 (NSP3).

*Brenda O'Connell, Community Development Commission, presented. This resolution authorizes an agreement with the Lake County Residential Development Corporation (LCRDC) to develop rental properties as part of the Neighborhood Stabilization Program Round 3. Member Weber asked what would happen to the properties if the LCRDC went bankrupt during the course of the project. It was explained that in addition to the initial financial review, there were provisions in place to retain the property and the funds with the county.*

**A motion was made by Member Pedersen, seconded by Member Hart, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

**WINCHESTER HOUSE**

7.3 **12-1397**

Report from the Winchester House Administrator for the month of November 2012.

*Noreen Zaio and Rick Curtis, Winchester House presented.*

**A motion was made that this communication or report be received and filed. The motion carried unanimously.**

7.4 **13-0109**

Joint resolution authorizing a contract with GSF USA, Inc., Buffalo Grove, Illinois, for

janitorial and housekeeping services at Winchester House for a one year period, with four one year renewals, in the estimated annual amount of \$491,964.

*Ruth Anne Hall, Purchasing Division, presented this item. She explained the process for selection and noted that the company had experience with nursing home type facilities.*

**A motion was made by Member Mandel, seconded by Member Weber, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

**7.5 [12-1398](#)**

Resolution amending the Winchester House Advisory Board By-laws.

*Ryan Waller, Assistant County Administrator, presented. He reviewed the recommended changes.*

**A motion was made by Member Weber, seconded by Member Hart, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

**HEALTH DEPARTMENT**

**7.6 [13-0106](#)**

Joint resolution authorizing a contract with Perfect Cleaning Service Corporation, Chicago, Illinois for janitorial and housekeeping services at various Lake County Health Department facilities for a one year period, with four one year renewals, in the estimated annual amount of \$474,916.

*Ruth Anne Hall, Purchasing Division, noted that this was part of the same selection process as item 7.4.*

**A motion was made by Member Mandel, seconded by Member Hart, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

**7.7 [13-0181](#)**

Joint resolution authorizing an emergency appropriation in the amount of \$1,134,019 in the FY 2012 budget as a result of one new grant, grant increase and other revenue increases.

*Jerry Nordstrom, Jeanne Ang and Dr. Testa, Health Department, reviewed the items within the resolution.*

**A motion was made by Member Pedersen, seconded by Member Cunningham, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

**WORKFORCE DEVELOPMENT**

**7.8 [13-0171](#)**

Joint resolution authorizing an emergency appropriation totaling \$5,283,144.73 to Workforce Development's County Fiscal Year 12 budget for WIA, 1EC, Trade, and Incentive grants awarded by the Illinois Department of Commerce and Economic Opportunity (DCEO).

*Andrea Norwood-Mathews, Workforce Development, explained that this action will give budget authority that aligns with the grant authority.*

**A motion was made by Member Cunningham, seconded by Member Mandel, that this item be approved and referred on to Financial and Administrative Committee.**

**The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

**7.9 [13-0128](#)**

Joint resolution authorizing emergency appropriations for FY 2013 in various funds for certain projects, items and activities, which were budgeted in the prior year and not completed.

*Patrice Sutton Burger, Financial Administrative Services, reviewed this matter.*

**A motion was made by Member Calabresa, seconded by Member Cunningham, that this resolution be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

**7.10 [13-0129](#)**

Joint resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in 2012.

*Patrice Sutton Burger, Financial Administrative Services, reviewed this matter.*

**A motion was made by Member Calabresa, seconded by Member Cunningham, that this item be approved and referred on to Financial and Administrative Committee.**

**The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

**8. Executive Session**

*There was no Executive Session.*

**9. County Administrator's Report**

*There was no County Administrator's Report.*

**10. Adjournment**

**A motion was made by Member Mandel, seconded by Member Hart, adjourn this meeting at 2:20 p.m. The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

*Minutes prepared by Liza Johnson.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Health and Community Services Committee*