

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, October 21, 2020**

**8:30 AM**

**JOINT BUDGET HEARING WITH OTHER STANDING COMMITTEES**

**Live-streamed at: <http://lakecounty.tv/> , Comcast Ch. 18 or 30,  
AT&T U-Verse Ch. 99, & 18 N County St, Waukegan (10th Floor)**

**Financial & Administrative Committee**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the September 18, 2020, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference.

**PUBLIC VIEWING:** This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 and AT&T Channel 99. Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

**PUBLIC COMMENT:** Public Comments are welcomed and encouraged. Comments received by 7:00 a.m. for items not on the agenda will be read at the beginning of the meeting in the order they are received or during consideration of an agenda item if it is related to a specific item. Comments received after 7:00 a.m. but before consideration of the final agenda item under Regular Agenda, may be taken at the end of the meeting. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment pursuant to the County Board Rules of Order and Operational Procedures. All emailed Comments received but not read during the meeting will be included in the Committee's meeting minutes.

Email Public Comments to [CountyBoard@lakecountyil.gov](mailto:CountyBoard@lakecountyil.gov) with the following:

- \* Subject Title: Financial and Administrative Committee Public Comment
- \* Name
- \* Street Address (Optional)
- \* City, State (Optional)
- \* Phone (Optional)
- \* Organization/agency/etc. represented. (If representing yourself, put "Self")
- \* Topic or Agenda Item Number followed by Public Comment.

Public in attendance on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois may provide Public Comment. Public may also leave a message with the County Board Office at 847-377-2300.

0.0 [20-0824](#)

Determination of need for meetings of the Lake County Board and Committees to be held by audio or video conference.

**Attachments:** [Determination - Chair Hart - Rev 081320.pdf](#)

1. **Call to Order**

*Public Works, Planning and Transportation*

*Chair Durkin called the Public Works, Planning, and Transportation Committee to order at 8:30 a.m.*

*Present: 8 - Member Clark, Chair Durkin, Member Hewitt, Vice Chair Pedersen, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke*

*Absent: 1 - Member Maine*

*Financial and Administrative*

*Chair Frank reconvened the Financial and Administrative Committee at 8:30 a.m.*

**Present** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

*Others present:*

*Marah Altenberg, County Board*

*Dick Barr, County Board*

*Chris Blanding, Information Technology*

*Krista Braun, Planning Building and Development*

*Lynn Buccieri, County Board Office*

*Kristy Cechini, County Board Office*

*Anthony Cooling, Finance and Administrative Services*

*Gary Gibson, County Administrator's Office*

*Robert Glueckert, Chief County Assessment Office*

*Todd Govain, County Clerk's Office*

*Sand Hart, County Board*

*Jim Hawkins, County Administrator's Office*

*Diane Hewitt, County Board*

*Kevin Kerrigan, Division of Transportation*

*Holly Kim, Treasurer's Office*

*Carl Kirar, Facilities and Construction Services*

*John Light, Human Resources*

*Vasyl Markus, Treasurer's Office*

*Judy Martini, County Board*

*Austin McFarlane, Public Works*

*Matt Meyers, County Administrator's Office*

*Emily Mitchell, Finance and Administrative Services*

*Lisa Mudd, Treasurer's Office*  
*Brenda O'Connell, Planning, Building and Development*  
*Robin O'Connor, County Clerk's Office*  
*Mike Prusila, Stormwater Management*  
*Mike Rummel, County Board*  
*Shane Schneider, Division of Transportation*  
*Julie Simpson, County Board*  
*Robert Springer, Planning Building and Development*  
*Eric Steffen, Planning Building and Development*  
*Patrice Sutton, Finance and Administrative Services*  
*Cassandra Torstenson, County Administrator's Office*  
*Jeremiah Varco, Facilities and Construction Services*  
*Blanca Vela-Schneider, County Administrator's Office*  
*Eric Waggoner, Planning, Building and Development*  
*Joshua Wallace, Division of Transportation*  
*Mike Warner, Stormwater Management*  
*Michael Wheeler, Finance and Administrative Services*  
*Kurt Woolford, Stormwater Management*

**2. Pledge of Allegiance**

*Chair Durkin led the Pledge of Allegiance.*

**3. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

*Chair Durkin noted that Member Hewitt has joined the meeting.*

**4. Public Comment**

*There were no comments from the public.*

**5. Chair's Remarks**

*Financial and Administrative Committee*

*Chair Frank thanked board members, department leaders and staff for their efforts. He asked the team during the budget hearing to proceed cautiously, adding they can deliberate and consider changes but is concerned to add any spending.*

**6. Old Business**

*There was no old business to discuss.*

**7. New Business**

**REGULAR AGENDA**

**7.1 [20-1466](#)**

Presentation and consideration of proposed Fiscal Year 2021 Budget (see complete recommended budget attached).

**Attachments:** [2021 Recommended Budget.pdf](#)

*Michael Wheeler, Finance and Administrative Services, extended appreciation to all department heads for their efforts during a difficult budget preparation year. He explained a budget analyst will highlight information for each department's budget followed by comments by the department head.*

*Mr. Wheeler noted vehicle replacements are budgeted in the General Operating Expense (GOE) budget, and there is a reduction in overall fleet size. Computer replacements, which are budgeted in the Information Technology budget, also are reduced for Fiscal Year (FY) 2021 due to shift for more remote work and in response to COVID-19 pandemic. He also provided a summary regarding vacancy savings and benefits.*

*New program requests were accepted within FY 2021 budget policies. There were \$3,000,000 in new program requests, but due to financial restraints, not all are included. County Administrator recommended requests are included in each department budget. Recommended and requests not recommended will be included in each department's presentation.*

**A presentation was provided of the provided Fiscal Year 2021 Budget.**

#### **PUBLIC WORKS, PLANNING & TRANSPORTATION**

##### **7.2 [20-1418](#)**

Joint committee action approving the recommended Fiscal Year 2021 budget for Public Works.

*Emily Mitchell, Finance and Administrative Services, Austin McFarlane, Interim Public Works Director, and Andrea Norwood, Joel Sensenig and Brittany Sloan, Public Works, presented the Fiscal Year (FY) 2021 budget for Public Works. Revenue is up about \$2,000,000 due to rate increases, and expenses increased about \$10,500,000 to proactively maintain infrastructure and equipment. The department brought forward two new program requests, which includes funding a customer billing software solution and additional staffing. The department has adequate reserves set aside for these projects and as an enterprise fund does not rely on property tax funds for operations or capital projects. Significant discussion ensued.*

#### *Public Works Committee*

*A motion was made by Member Clark, seconded by Member Vealitzek, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:*

*Aye: 8 - Member Clark, Chair Durkin, Member Hewitt, Vice Chair Pedersen, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke*

*Absent: 1 - Member Maine*

**Financial and Administrative Committee**

**A motion was made by Member Wasik, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**7.3 [20-1419](#)**

Joint committee action approving the recommended Fiscal Year 2021 budget for the Division of Transportation.

*Anthony Cooling, Finance and Administrative Services, Shane Schneider, Division of Transportation (DOT) Director, and Al Giertych, Mary Crain, Kevin Kerrigan and Josh Wallace, DOT, presented information on the proposed Fiscal Year (FY) 2021 DOT budget.*

*Mr. Cooling presented information on items 7.3 to 7.7. Capital expenditures decreased \$500,000 from FY 2020, reflecting efforts to prioritize capital expenditures. Some revenue sources reflect general economic decrease due to less economic activity such as the 1/4% sales tax. The motor fuel tax, however, increased from last year due to a tax increase passed last year and Rebuild Illinois bond fund revenue.*

*Director Schneider said the DOT FY 2021 budget was developed to meet the Board directed expense targets, stating revenue across four capital funds is higher than FY 2020 due to state shared revenue through the Rebuild Illinois capital bill. Their mission is to provide a safe, efficient, innovative transportation system.*

*The department was able to meet its FY 2019 target by reducing its temporary workforce and holding positions vacant. Its capital expense budget for vehicles and equipment is \$1 million to purchase two new snow plows and several smaller pieces of equipment. Significant discussion ensued, including a discussion related to efforts to improve fuel efficiency within its fleet, increased snow removal costs, and change of traffic volume the past year.*

*Public Works, Planning and Transportation Committee*

*A motion was made by Member Clark, seconded by Member Vealitzek, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:*

*Aye: 8 - Member Clark, Chair Durkin, Member Hewitt, Vice Chair Pedersen, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke*  
*Absent: 1 - Member Maine*

**Financial and Administrative Committee**

**A motion was made by Member Wasik, seconded by Member Carlson, that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**7.4 [20-1420](#)**

Joint committee action approving the recommended Fiscal Year 2021 budget for the County Bridge Tax.

*Shane Schneider, Division of Transportation Director, recapped several accomplishments, including the 25-year effort to build the Millburn Bypass, secured \$64,000,000 of outside federal funding to support the transportation program and leverage local dollars to complete its \$2,000,000,000 in transportation projects over next 20 years.*

*Director Schneider provided information on the department's four County capital funds to fund projects.*

*The county bridge tax is a property tax based fund available to all counties with a population under 1,000,000 used toward bridge and culvert repairs and drain projects. The FY 2021 budget is \$3,950,000, flat from FY 2020. A few example projects were provided. Discussion ensued.*

*Public Works, Planning, and Transportation Committee*

*A motion was made by Member Clark, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:*

*Aye: 8 - Member Clark, Chair Durkin, Member Hewitt, Vice Chair Pedersen, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke*

*Absent: 1 - Member Maine*

**Financial and Administrative Committee**

**A motion was made by Member Vealitzek, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**7.5 [20-1421](#)**

Joint committee action approving the recommended Fiscal Year 2021 budget for Matching Tax.

*Shane Schneider, Division of Transportation Director, said the matching tax is a property tax based fund available to counties with a population under 1,000,000 and is used for general transportation and maintenance projects. For Fiscal Year (FY) 2021, the proposed budget is \$8,280,000, which is flat from FY 2020. Discussion ensued.*

*Public Works, Planning, and Transportation Committee*

*A motion was made by Member Clark, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:*

*Aye: 8 - Member Clark, Chair Durkin, Member Hewitt, Vice Chair Pedersen, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke*

*Absent: 1 - Member Maine*

**Financial and Administrative Committee**

**A motion was made by Member Carlson, seconded by Member Wasik, that this committee action item be approved. Motion failed by the following vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**7.6 [20-1422](#)**

Joint committee action approving the recommended Fiscal Year 2021 budget for the County Motor Fuel Tax.

*Shane Schneider, Division of Transportation (DOT) Director, said the County's share of the state-collected tax on motor fuel sales is used for general highway maintenance and improvement projects as approved by the Illinois Department of Transportation. Funds are based on the number of registered vehicles in the county.*

*The proposed Fiscal Year (FY) 2021 budget for the motor fuel tax fund is \$22,400,000, a \$6,500,000 increase over FY 2020. The 2019 capital bill increased the motor fuel tax from 19 to 38 cents to account for inflation during a 30-year period. Lake County and all local agencies will receive a 68 percent increase in revenue.*

*The state is also selling Rebuild Illinois bonds. Lake County estimates to receive \$24,000,000 in six allotments over 2020, 2021 and 2022. DOT has identified 22 projects for next year. This fund source also covers every resurfacing projects that is done on an annual basis. Discussion ensued.*

*Public Works, Planning, and Transportation Committee*

*A motion was made by Member Clark, seconded by Member Vealitzek, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:*

*Aye: 8 - Member Clark, Chair Durkin, Member Hewitt, Vice Chair Pedersen, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke*

*Absent: 1 - Member Maine*

**Financial and Administrative Committee**



**A motion was made by Member Vealitzek, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**7.7 [20-1423](#)**

Joint committee action approving the recommended Fiscal Year 2021 budget for the Sales Tax for Transportation and Public Safety (1/4% Sales Tax).

*Shane Schneider, Division of Transportation Director, said this is a regional general sales tax on merchandise that is distributed to collar companies to improve mobility and reduce congestion. Funds are used toward large and most complex projects and modernization including Lake County PASSAGE and support paratransit service.*

*The proposed Fiscal Year 2021 budget is \$31,000,000, eight percent less than FY 2020 due to projected lower spending levels and expect a continued challenging economic climate. Planned projects were reviewed.*

*Public Works, Planning, and Transportation Committee*

*A motion was made by Member Hewitt, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:*

*Aye: 8 - Member Clark, Chair Durkin, Member Hewitt, Vice Chair Pedersen, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke*

*Absent: 1 - Member Maine*

**Financial and Administrative Committee**

**A motion was made by Member Clark, seconded by Member Wasik, that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**7.8 [20-1424](#)**

Joint committee action approving the recommended Fiscal Year 2021 budget for Planning, Building and Development.

*Emily Mitchell, Finance and Administrative Services, Eric Waggoner, Planning Building and Development (PBD) Director, and Bob Springer, Eric Steffen, Krista Braun, PBD, presented the Fiscal Year (FY) 2021 budget for PBD. Revenue has been reduced by about \$200,000 due to the COVID-19 crisis. A large portion is also due to no known large-scale development projects occurring in FY 2021. Also, to meet FY 2019 target, there are three vacant unfunded positions. One planner position has moved to Community Development.*

*Director Waggoner thanked staff who during the pandemic have gone above and beyond*

*to maintain a safe work environment and provide service to the customers. He also thanked departments including Division of Transportation, Stormwater Management Commission and the County Administrator's Office for their partnership.*

*Director Waggoner reviewed how department operations are constantly evaluated to ensure maximum efficiency. He reviewed a number of examples of this with the use of the departments permit management system, Energov and reviewed efforts to expand the departments agreements with other local governments.*

*Director Waggoner reviewed policy highlights and accomplishments that occurred in FY2020 and discussed upcoming decision points for the board that will occur in FY 2021. Significant discussion ensued.*

*Public Works, Planning, and Transportation Committee*

*A motion was made by Member Wasik, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:*

*Aye: 8 - Member Clark, Chair Durkin, Member Hewitt, Vice Chair Pedersen, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke*

*Absent: 1 - Member Maine*

**Financial and Administrative Committee**

**A motion was made by Member Carlson, seconded by Member Wilke, that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**7.9 [20-1425](#)**

Joint committee action approving the recommended Fiscal Year 2021 budget for Stormwater Management.

*Emily Mitchell, Finance and Administrative Services, Mike Warner, Stormwater Management Commission (SMC) Director, and Arnold Donato, Mike Prusila, Kurt Woolford, SMC, presented the Fiscal Year (FY) 2021 budget for SMC.*

*Director Warner detailed personnel related reductions, including one position left vacant, terminating a contract employee and two retirements to reach budget targets. To cover a personnel gap, Mr. Woolford explained a new program request for a full-time review coordinator to complete administrative tasks at lower salary rate and increase work capacity.*

*Director Warner reviewed the current stormwater capital program. By early March, the department had project agreements signed with eight local governments, one homeowners association and the Federal Emergency Management Agency. There is a*

*demand for flood mitigation work across the county and shows the strength of the county government partnership network.*

*He added at the state level, a delegate of state representatives and senators, approved a capital program budget of about \$125,000,000, \$122,000,000 for general flood mitigation construction and \$2,600,000 to the Park City project.*

*There is an economic component and flood damage reduction component within the capital program, Director Warner said, adding there is a rigorous process each project must follow to ensure the work will provide flood mitigation that is needed countywide.*

*Significant discussion ensued. Patrice Sutton, Finance and Administrative Services, addressed questions from the Committees.*

*Public Works, Planning, and Transportation Committee*

*A motion was made by Member Vealitzek, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:*

*Aye: 8 - Member Clark, Chair Durkin, Member Hewitt, Vice Chair Pedersen, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke*

*Absent: 1 - Member Maine*

**Financial and Administrative Committee**

**A motion was made that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye: 7 -** Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**Adjournment/Recess**

*Public Works, Planning, and Transportation Committee*

*Chair Durkin adjourned the meeting at 10:54 a.m.*

*Financial and Administrative Committee*

*Chair Frank called for a recess at 10: 54 a.m.*

**Recommencement**

*Financial and Administrative Committee*

*Chair Frank reconvened the meeting at 11:04 a.m., Wednesday, October 21, 2020.*

**FINANCIAL & ADMINISTRATIVE**

*Items under Financial and Administrative header were heard on Wednesday, October 21, 2020 and Thursday, October 21, 2020.*

Items under the Financial and Administrative header will be considered between joint committee hearings throughout the multi-day budget schedule, as time permits, with the exception of certain department budgets (\*), which will be considered on Thursday, October 22, 2020 beginning at approximately 11:00 a.m.

7.10 [20-1438](#)

\*

Committee action approving the recommended Fiscal Year 2021 budget for the County Clerk.

*(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)*

*Anthony Cooling, Finance and Administrative Services (FAS), presented the proposed budget for County Clerk's Office. Expenses are expected to decrease next year as it is not a general election year. Revenue is expected to slightly increase.*

*Robin O'Connor, County Clerk, and Todd Govain, County Clerk's Office, reported on the significant impact that Governor Pritzker's executive order had on vote-by-mail in this year's election cycle. At this time, it is unclear whether the executive order will extend into next year's voting cycle and impact the County Clerk's budget. Discussion ensued regarding election preparation and costs involved in adequately staffing precincts.*

**Financial and Administrative Committee**

**A motion was made by Member Clark, seconded by Member Vealitzek, that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye:** 6 - Member Carlson, Member Clark, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**Not Present:** 1 - Chair Frank

7.11 [20-1441](#)

\*

Committee action approving the recommended Fiscal Year 2021 budget for Vital Records Automation.

*(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)*

*Anthony Cooling, Finance and Administrative Services (FAS), reported that based on Fiscal Year's 2020 budget, there is an anticipated increase of \$9,000 in the Vital Records Fund.*

**Financial and Administrative Committee**

**A motion was made by Member Clark, seconded by Member Wasik, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**7.12 [20-1444](#)**

\*

Committee action approving the recommended Fiscal Year 2021 budget for the Recorder of Deeds.

*(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)*

*Discussion of the Recorder of Deeds (file 20-1444), the Recorder Automation Fee (file 20-1446), and the Geographic Information System (GIS) Automation Fee (file 20-1449) occurred under Recorder of Deeds.*

*Anthony Cooling, Finance and Administrative Services (FAS), presented the proposed budgets for the Recorder of Deeds, Recorder Automation Fee, and GIS Automation Fee.*

*During Fiscal Year (FY) 2020 there was a need to reduce costs in light of the pandemic and the Deputy Recorder of Deeds' salary and benefits was shifted from the Recorder of Deeds Fund to the Recorder Automation Special Revenue Fund. This has been carried into FY 2021's budget.*

*Document Recording revenue is trending higher in FY 2020 and is expected to be greater than revenue received in FYs 2018 and 2019. Projected revenue for FY 2021 is conservatively budgeted at \$85,000.*

*Cynthia Pruiam, Deputy Recorder of Deeds, remarked that document filings are trending upward. While the number of new property recordings has not increased, there has been a marked increase in the number of refinanced mortgages. As of today, the Recorder of Deeds' office has recorded more than 94,000 documents. In order to minimize exposure to the coronavirus, staff is working alternate hours, but due to the nature of the Office's work, staff must come in more often than other departments.*

**Financial and Administrative Committee**

**A motion was made by Member Carlson, seconded by Member Vealitzek, that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**7.13 [20-1446](#)**

\*

Committee action approving the recommended Fiscal Year 2021 budget for the Recorder Automation Fee.

*(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)*

*Discussion of the Recorder of Deeds (file 20-1444), the Recorder Automation Fee (file 20-1446), and the Geographic Information System (GIS) Automation Fee (file 20-1449) occurred under Recorder of Deeds.*

**Financial and Administrative Committee**

**A motion was made by Member Vealitzek, seconded by Member Wasik, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**7.14 [20-1449](#)**

\*

Committee action approving the recommended Fiscal Year 2021 budget for the GIS Automation Fee.

*(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)*

*Discussion of the Recorder of Deeds (file 20-1444), the Recorder Automation Fee (file 20-1446), and the Geographic Information System (GIS) Automation Fee (file 20-1449) occurred under Recorder of Deeds.*

**Financial and Administrative Committee**

**A motion was made by Member Clark, seconded by Member Carlson, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**7.15 [20-1451](#)**

\*

Committee action approving the recommended Fiscal Year 2021 budget for the Chief County Assessment Office.

*(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)*

*Discussion of the Chief County Assessment Office (CCAO) budget (file 20-1451) and the BOR budget (file 20-1454) were discussed under CCAO budget.*

*Emily Mitchell, Finance and Administrative Services (FAS), reported that the BOR's budget is embedded in the CCAO budget. The CCAO budget has increased in Fiscal Year (FY) 2021 due to a shift of three Geographic Information System (GIS) positions that were moved into the CCAO budget in FY 2020. Aside from the GIS positions, the CCAO and BOR's proposed budgets meet FY 2019 actuals. She noted an increase of \$20,000 in trips and training due to the elimination of remote hearings of property assessment appeals based on an unfunded mandate by the State of Illinois.*

*Bob Glueckert, Chief County Assessor, noted that the CCAO no longer has any vehicles. Unfunded positions have been eliminated and per the County's request to reduce costs in light of the pandemic, the budget meets FY 2019 actuals.*

*Discussion ensued regarding the property tax appeal process.*

**Financial and Administrative Committee**

**A motion was made by Member Wasik, seconded by Member Clark, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**7.16 20-1454**

\*

Committee action approving the recommended Fiscal Year 2021 budget for the Board of Review.

*(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)*

*Discussion of the Chief County Assessment Office (CCAO) budget (file 20-1451) and the Board of Review (BOR) budget (file 20-1454) were discussed under CCAO budget.*

**Financial and Administrative Committee**

**A motion was made by Member Wilke, seconded by Member Wasik, that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**7.17 20-1456**

\*

Committee action approving the recommended Fiscal Year 2021 budget for the Treasurer.

*(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)*

*Anthony Cooling, Finance and Administrative Services (FAS), presented the Treasurer's budget. There has been a decrease in revenue due to lower interest rates. There is an increase in transfer revenue because the Treasurer is now paying for a larger portion of an employee's salary and benefits through the Tax Sale Automation fund to account for the work completed on behalf of the tax sale. There is one unfunded and a vacant part time position being requested by the Treasurer's Office.*

*Holly Kim, Treasurer, reported that the Treasurer reduced its budget as much as it could. The office worked to manage a four-payment property tax process this year to assist tax*



*payers as a result of the pandemic. She noted that investments over performed this but is expected to be much lower next year.*

*Discussion ensued regarding the factors the Treasurer's Office is considering to enhance the County's investment returns next year. Treasurer Kim noted that recent amendments to the Illinois Investment Policy has provided more flexibility to counties in the investments chosen.*

**Financial and Administrative Committee**

**A motion was made by Member Clark, seconded by Member Vealitzek, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Member Carlson, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**Not Present:** 1 - Member Clark

**7.18 [20-1458](#)**

\*

Committee action approving the recommended Fiscal Year 2021 budget for Tax Sale Automation.

*(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)*

*Anthony Cooling, Finance and Administrative Services (FAS), reported that the Tax Sale Automation is status quo with the exception of a greater portion of a staff's salary and benefits will be paid through this fund to account for the time that is spent working on the tax sale.*

**Financial and Administrative Committee**

**A motion was made by Member Vealitzek, seconded by Member Wilke, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Member Carlson, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**Not Present:** 1 - Member Clark

**7.19 [20-1460](#)**

Committee action approving the recommended Fiscal Year 2021 budget for Information Technology.

*(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)*

*Mike Wheeler, Finance and Administrative Services (FAS), presented the proposed budget for Information Technology (IT). Revenues have decreased due to a decrease in open tax file revenue which is a result of new software that allows taxing bodies to access information without the County's assistance. Personnel and benefits have decreased due*



*to moving three Geographic Information Systems (GIS) positions into the Chief County Assessment Office's (CCAO) budget and eliminating a vacant GIS position. Other reductions in IT's budget include consultants, trips and training, and other capital expenditures.*

*Chris Blanding, Enterprise IT Director, highlighted accomplishments in 2020 which include Information Technology's ability to meet the demands that resulted in remote work due to the pandemic, improve security, and increase the County's bandwidth. Discussion ensued regarding the methodology in moving the GIS into the CCAO.*

**Financial and Administrative Committee**

**A motion was made by Member Wasik, seconded by Member Carlson, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**7.20 [20-1461](#)**

Committee action approving the recommended Fiscal Year 2021 budget for Human Resources.

*(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)*

*Anthony Cooling, Finance and Administrative Services (FAS), reported that a recent reorganization in the Human Resources (HR) Department is reflected in the budget. Two full-time positions were moved into the HR budget: one from the Risk and Liability Fund, the other from the Merit Commission Fund. An unfunded and vacant position is being requested by HR. Consultant expenses decreases but increases were seen in labor relations counsel and employee relations.*

*John Light, HR Director, reported that HR will refocus its efforts on prioritizing the department's roles and responsibilities regarding contract negotiations, employee policy updates, reducing benefit costs, and improving loss control and prevention. The department will also look at improving its diversity and inclusion efforts. Discussion ensued regarding recruitment efforts.*

**Financial and Administrative Committee**

**A motion was made by Member Wilke, seconded by Member Pedersen, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.21 [20-1462](#)

Committee action approving the recommended Fiscal Year 2021 budget for the Liability Insurance Fund.

*(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)*

*Anthony Cooling, Finance and Administrative Services, reported that a position was moved from Risk to the Human Resources (HR) budget. Insurance claims for Fiscal Year (FY) 2021 are being reduced to \$3,200,000. It was noted that actual costs vary greatly each year may be needed. Expenses in Auditing and Accounting and the Consultants Accounts have increased but the expenses for Programs and Services and Third-Party Administrator Costs have decreased. Risk Mitigation and Biohazard Waste have also decreased. John Light, HR Director, reported staff has closed out historical claims and is focusing on liability prevention.*

**Financial and Administrative Committee**

**A motion was made by Member Wilke, seconded by Member Wasik, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.22 [20-1463](#)

Committee action approving the recommended Fiscal Year 2021 budget for Health-Life-Dental (HLD) Insurance Fund.

*(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)*

*Anthony Cooling, Finance and Administrative Services (FAS), reported that the proposed budget reflects a 6.6 percent increase above Fiscal Year (FY) 2020 actuals. The cost is jointly shared between the employer and employees.*

**Financial and Administrative Committee**

**A motion was made by Member Wilke, seconded by Member Clark, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

7.23 [20-1464](#)

Committee action approving the recommended Fiscal Year 2021 budget for Finance and Administrative Services.

*Mike Wheeler, Finance and Administrative Services (FAS), reported revenues are based on current receipts. In order to meet the demand to reduce costs in Fiscal Year (FY) 2020 due to the pandemic, three part time positions were eliminated, two full time vacant positions were unfunded, and expenses were reduced in Operational Supplies, Trips and*

*Training, and Maintenance.*

*Patrice Sutton, FAS Director/Chief Financial Officer, reported that the duties of the three eliminated part-time positions has required the remaining support services staff to assume additional responsibilities. Director Sutton reported that recruitment efforts for a controller and internal manager have ceased to in order to meet expense reductions as a result of the pandemic. She noted that these positions would have been beneficial in the distribution and management of CARES Act funding but noted that Workforce Development did send the department an accountant to help provide assistance.*

*Discussion ensued regarding all the efforts that FAS has made in coordinating CARES Act funding disbursements.*

**Financial and Administrative Committee**

**A motion was made by Member Vealitzek, seconded by Member Carlson, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**7.24 [20-1468](#)**

Committee action approving the recommended Fiscal Year 2021 budget for FICA.

*(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)*

*Anthony Cooling, Finance and Administrative Services (FAS), reported that FICA has decreased due to decline in employment.*

**Financial and Administrative Committee**

**A motion was made by Member Pedersen, seconded by Member Vealitzek, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**7.25 [20-1470](#)**

Committee action approving the recommended Fiscal Year 2021 budget for IMRF.

*(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)*

*Anthony Cooling, Finance and Administrative Services (FAS), reported that pay and expenses have declined and there will be a decline in employer contributions, from 9.75 percent to 9.5 percent, in Fiscal Year (FY) 2021. The Sheriff's Law Enforcement Personnel (SLEP) rate will increase from 20.06 percent to 27.22 percent, but because there is fewer SLEP employees, the County will actually see a cost savings.*

**Financial and Administrative Committee**

**A motion was made by Member Wilke, seconded by Member Carlson, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**Recess**

*Chair Frank called for a recess at 12:48 p.m. on Wednesday, October 21, 2020.*

**Recommencement**

*Chair Frank resumed the Financial and Administrative Committee at 1:00 p.m. on Wednesday, October 21, 2020.*

**7.26 [20-1473](#)**

Committee action approving the recommended Fiscal Year 2021 budget for Facilities and Construction.

*(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)*

*Anthony Cooling, Finance and Administrative Services (FAS), presented the Facilities and Construction Services (FCS) proposed budget. He reported that revenue expenses are expected to decrease for the Parking Garage Fee due to an anticipated lower usage rate. Expenses are expected to increase in payroll, maintenance of the court tower, and elevator maintenance and repairs. FCS continues to identify ways to improve efficiency at the County.*

*Carl Kirar, FCS Director, reviewed the department's accomplishments in Fiscal Year (FY) 2020 and identified goals for the upcoming year. Discussion ensued.*

**Financial and Administrative Committee**

**A motion was made by Member Vealitzek, seconded by Member Carlson, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**7.27 [20-1475](#)**

Committee action approving the recommended Fiscal Year 2021 budget for County Board.

*(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)*

*Emily Mitchell, Finance and Administrative Services (FAS), reported that County Board budget will reflect a slight decrease in Personnel expenses. Sales Tax revenue is expected to decrease by \$2,000,000 and Intergovernmental Waste Disposal revenue is expected to decrease by \$400,000 in Fiscal Year (FY) 2021. There is also an expected*

*decrease in \$1,700,000 in Miscellaneous revenue.*

*Jim Hawkins, Deputy County Administrator, reported the budget reflects historical averages and not all items were fully funded. Discussion ensued regarding the decline in Intergovernmental Waste Disposal revenue.*

**Financial and Administrative Committee**

**A motion was made by Member Vealitzek, seconded by Member Pedersen, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**7.28 [20-1479](#)**

Committee action approving the recommended Fiscal Year 2021 budget for Video Gaming.

*(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)*

*Emily Mitchell, Finance and Administrative Services (FAS)t, reported that Fiscal Year (FY) 2021 Video Gaming expenses will be funded with FY 2019 revenue, consistent with the County's Video Gaming Policy. All revenue will be used to fund addiction-related and behavioral health programs and administrative costs associated with grant management by Community Development.*

*Discussion ensued regarding capping some of the Video Gaming funds to fund internal health and human service program.*

**Financial and Administrative Committee**

**A motion was made by Member Carlson, seconded by Member Pedersen, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**7.29 [20-1481](#)**

Committee action approving the recommended Fiscal Year 2021 budget for the County Administrator.

*(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)*

*Emily Mitchell, Finance and Administrative Services (FAS)t, reported that in Fiscal Year (FY) 2020, there was a need to reduce the County's budget as a result of unforeseen expenses due to the pandemic. This required the County Administrator to eliminate a part-time receptionist position, a Communications intern position, and a full-time sustainability coordinator position. In FY 2021, the positions for a fellow, an associate*

*communications specialist, and a communications intern have been completely unfunded, and the Illinois Emergency Management Agency director position is being left unfunded for the first six months of the fiscal year.*

*Gary Gibson, County Administrator, and Jim Hawkins, Deputy County Administrator, reported on the challenges in reducing the County Administrator's budget and the difficult decisions in eliminating and unfunding positions.*

*Discussion ensued regarding the MacArthur Grant, the department's efforts to reduce costs, trips and training of Board Members for NACo conferences, and the need for a federal lobbyist*

**Financial and Administrative Committee**

**A motion was made by Member Clark, seconded by Member Wilke, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wasik

**Not Present:** 1 - Member Wilke

**7.30 [20-1478](#)**

Committee action approving the recommended Fiscal Year 2021 budget for the General Operating Expense.

*(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)*

*Mike Wheeler, Finance and Administrative Services (FAS), reported that revenues increased slightly related to transfer of benefits. Expenses increased due to capital spending for long-term capital.*

*Matt Meyers, Assistant County Administrator, provided Public Comment from Kristen LaManna related to Miscellaneous Equipment in General Operating Expenses and from James Reaves, Douglas Williams, Simeon Viltz, Leah Roberts, and Lisa Faraci Zachwieja in support of maintaining the current funding level for the University of Illinois Lake County Extension.*

*Discussion ensued regarding whether to maintain the funding for the University of Illinois Lake County Extension. Funding for this program will be discussed at a future date. Gary Gibson, County Administrator, stated that in the years 2012 to 2019, Lake County provided an annual funding amount of \$39,000 toward the University of Illinois Lake County Extension. The funding level was increased to \$99,000 in Fiscal Year 2020.*

*Chair Frank recognized the contributions made by Lake County Partners during the pandemic but noted that there may be a need to set performance measures to effectively*

*evaluate funding levels in the future. Patrice Sutton, FAS Director/Chief Financial Officer clarified funding levels for affordable housing identified in General Operating expenses.*

**Financial and Administrative Committee**

**A motion was made by Member Wasik, seconded by Member Pedersen, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**7.31 [20-1482](#)**

Committee action approving the recommended Fiscal Year 2021 budget for the Solid Waste Management Tax.

*(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)*

*Mike Wheeler, Finance and Administrative Services (FAS), reported that the Solid Waste Tax consists of surcharge fees charged to local landfill operations. Both revenue and expenses are expected to remain flat.*

**Financial and Administrative Committee**

**A motion was made by Member Wasik, seconded by Member Clark, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**7.32 [20-1485](#)**

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Committee action approving the recommended Fiscal Year 2021 budget for Capital Projects - the Capital Improvement Fund.

*(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)*

*Mike Wheeler, Finance and Administrative Services (FAS), presented the Capital Improvement Project (CIP) budget. The proposed budget for CIP in Fiscal Year (FY) 2021 is \$5,700,000 and represents a significant decrease from FY's 2020 approved budget of \$29,864,000. Jim Hawkins, Deputy County Administrator, provided an overview of the CIP list and determining priorities.*

*Patrice Sutton, FAS Director/Chief Financial Officer, discussed the need to upgrade Oracle's financial software system as part of a major CIP for FY 2021. The current program has reached the end of its useful life, has become unstable, and has created challenges to the County's budget.*

*Carl Kirar, Facilities and Construction Services (FCS) Director, reported that the budget reflects a proposed \$2,500,000 for the demolition of Winchester House but staff was*



recently informed the cost would likely be closer to \$5,000,000. He indicated that the funding can be used for preparing the demolition design and later in FY 2021, staff can reevaluate the timing of the demolition. Discussion ensued regarding the Winchester House levy, a budget error that was recently found, and how to refund/rebate the excess funds in the Winchester House account.

**Financial and Administrative Committee**

**A motion was made by Member Vealitzek, seconded by Member Wilke, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Vice Chair Vealitzek, Member Wasik and Member Wilke

**7.33 [20-1504](#)**

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Discussion regarding Determination of Reallocation to Capital.

**Attachments:** [Required Reserve Analysis 101620.pdf](#)

*(Item heard on Wednesday, October 21, 2020 after the adjournment of Public Works, Planning, and Transportation Committee.)*

*Patrice Sutton, Finance and Administrative Services (FAS) Director/Chief Financial Officer, reviewed the required reserves in the County's budget policies. Discussion ensued regarding the budget policy and whether the excess reserves should be spent.*

**Financial and Administrative Committee**

**The Determination of Reallocation to Capital was discussed.**

**Recess**

*Chair Frank recessed the Financial and Administrative Committee Meeting at 3:18 p.m. until Thursday, October 22, 2020 at 8:30 a.m.*

**Recommencement**

*Chair Frank resumed the Financial and Administrative Committee Meeting at 8:30 a.m., Thursday, October 22, 2020 at 8:30 a.m.*

*(It was noted that Vice Chair Vealitzek was absent for Thursday's budget hearing.)*

**7.34 [20-1506](#)**

Committee action approving the recommended Fiscal Year 2021 budget for Capital Projects - 2010A Bond, Road Construction Projects.

*(This item was considered on Thursday, October 22, 2020.)*

*Michael Wheeler, Finance and Administrative Services (FAS), presented items 20-1506, 20-1487, 20-1488, and 20-1489 and noted that these are for bond road projects that will follow the debt schedule.*



**Financial and Administrative Committee**

**A motion was made by Member Wasik, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye:** 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

**Absent:** 1 - Vice Chair Vealitzek

**7.35 [20-1487](#)**

Committee action approving the recommended Fiscal Year 2021 budget for Capital Projects - 2011A Tax Exempt General Operating Bonds, Road Construction Projects.

*(This item was considered on Thursday, October 22, 2020.)*

*Michael Wheeler, Finance and Administrative Services (FAS), presented items 20-1506, 20-1487, 20-1488, and 20-1489 and noted that these are for bond road projects that will follow the debt schedule.*

**Financial and Administrative Committee**

**A motion was made by Member Wasik, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye:** 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

**Absent:** 1 - Vice Chair Vealitzek

**7.36 [20-1488](#)**

Committee action approving the recommended Fiscal Year 2021 budget for Capital Projects - 2013 Bond, Road Construction Projects.

*(This item was considered on Thursday, October 22, 2020.)*

*Michael Wheeler, Finance and Administrative Services (FAS), presented items 20-1506, 20-1487, 20-1488, and 20-1489 and noted that these are for bond road projects that will follow the debt schedule.*

**Financial and Administrative Committee**

**A motion was made by Member Wasik, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye:** 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

**Absent:** 1 - Vice Chair Vealitzek

**7.37 [20-1489](#)**

Committee action approving the recommended Fiscal Year 2021 budget for Capital Projects - 2015A Capital Projects Fund.

*(This item was considered on Thursday, October 22, 2020.)*

*Michael Wheeler, Finance and Administrative Services (FAS), presented items 20-1506, 20-1487, 20-1488, and 20-1489 and noted that these are for bond road projects that will follow the debt schedule.*

**Financial and Administrative Committee**

**A motion was made by Member Wasik, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye:** 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

**Absent:** 1 - Vice Chair Vealitzek

**7.38 [20-1490](#)**

Committee action approving the recommended Fiscal Year 2021 budget for Capital Projects - Special Service Area Number 16 (SSA #16) Capital Projects Fund.

*(This item was considered on Thursday, October 22, 2020.)*

**Financial and Administrative Committee**

**A motion was made by Member Wasik, seconded by Member Wilke, that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye:** 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

**Absent:** 1 - Vice Chair Vealitzek

**7.39 [20-1491](#)**

Committee action approving the recommended Fiscal Year 2021 for the (2010A) Taxable General Obligation Bonds Debt Service Fund.

*(This item was considered on Thursday, October 22, 2020.)*

**Financial and Administrative Committee**

**A motion was made by Member Wasik, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye:** 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

**Absent:** 1 - Vice Chair Vealitzek

**7.40 [20-1492](#)**

Committee action approving the recommended Fiscal Year 2021 budget for the (2011A) Tax Exempt General Obligation Bonds Debt Service Fund.

*(This item was considered on Thursday, October 22, 2020.)*

*Mike Wheeler, Finance and Administrative Services (FAS), presented items 20-1492, 20-1493, 20-1494, 20-1495, and 20-1496 that all relate to debt service.*

**Financial and Administrative Committee**

**A motion was made by Member Wilke, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye:** 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

**Absent:** 1 - Vice Chair Vealitzek

**7.41 [20-1493](#)**

Committee action approving the recommended Fiscal Year 2021 budget for the 2013 General Obligation Road Bonds Debt Service Fund.

*(This item was considered on Thursday, October 22, 2020.)*

*Mike Wheeler, Finance and Administrative Services (FAS), presented items 20-1492, 20-1493, 20-1494, 20-1495, and 20-1496 that all relate to debt service.*

**Financial and Administrative Committee**

**A motion was made by Member Wilke, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye:** 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

**Absent:** 1 - Vice Chair Vealitzek

**7.42 [20-1494](#)**

Committee action approving the recommended Fiscal Year 2021 budget for the 2015A Debt Service Fund.

*(This item was considered on Thursday, October 22, 2020.)*

*Mike Wheeler, Finance and Administrative Services (FAS), presented items 20-1492, 20-1493, 20-1494, 20-1495, and 20-1496 that all relate to debt service.*

**Financial and Administrative Committee**

**A motion was made by Member Wilke, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye:** 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

**Absent:** 1 - Vice Chair Vealitzek

**7.43 [20-1495](#)**

Committee action approving the recommended Fiscal Year 2021 budget for 2018 General Obligation (GO) Bonds Debt Service Fund.

*(This item was considered on Thursday, October 22, 2020.)*

*Mike Wheeler, Finance and Administrative Services (FAS), presented items 20-1492, 20-1493, 20-1494, 20-1495, and 20-1496 that all relate to debt service.*

**Financial and Administrative Committee**

**A motion was made by Member Wilke, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye:** 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

**Absent:** 1 - Vice Chair Vealitzek

**7.44 [20-1496](#)**

Committee action approving the recommended Fiscal Year 2021 budget for 2019 General Obligation (GO) Refunding Bonds Debt Service Fund.

*(This item was considered on Thursday, October 22, 2020.)*

*Mike Wheeler, Finance and Administrative Services (FAS), presented items 20-1492, 20-1493, 20-1494, 20-1495, and 20-1496 that all relate to debt service.*

**Financial and Administrative Committee**

**A motion was made by Member Wilke, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye:** 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

**Absent:** 1 - Vice Chair Vealitzek

**7.45 [20-1497](#)**

Committee action approving the recommended Fiscal Year 2021 budget for Special Service Area Number 10 (SSA #10) - North Hills.

*(This item was considered on Thursday, October 22, 2020.)*

**Financial and Administrative Committee**

**A motion was made by Member Pedersen, seconded by Member Wilke, that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye:** 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

**Absent:** 1 - Vice Chair Vealitzek

**7.46 [20-1498](#)**

Committee action approving the recommended Fiscal Year 2021 budget for Special Service Area Number 12 (SSA #12) - Woods of Ivanhoe.

*(This item was considered on Thursday, October 22, 2020.)*

*Member Carlson moved, seconded by Member Wilke, to approve the budget as submitted.*

*Mike Wheeler, Finance and Administrative Services (FAS), reported that the budget numbers need to be slightly modified. Total revenue should be adjusted to \$35,174 and expenses should be \$34,400.*

*Member Wasik moved, seconded by Member Clark, to amend the budget as discussed.*

*On a roll call vote, the motion to amend the language was carried by the following roll call vote:*

*Aye: 6 - Chair Frank, Member Carlson, Member Clark, Member Pedersen, Member Wasik, Member Wilke*

*Absent: 1 - Vice-Chair Vealitzek*

**Financial and Administrative Committee**

**A motion was made by Member Carlson, seconded by Member Wilke, that this committee action item be approved as amended. Motion carried by the following roll call vote:**

**Aye:** 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

**Absent:** 1 - Vice Chair Vealitzek

**7.47 [20-1499](#)**

Committee action approving the recommended Fiscal Year 2021 budget for Special Service Area Number 13 (SSA #13) - Tax Exempt 2007A.

*(This item was considered on Thursday, October 22, 2020.)*

**Financial and Administrative Committee**

**A motion was made by Member Wasik, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye:** 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

**Absent:** 1 - Vice Chair Vealitzek

**7.48 [20-1500](#)**

Committee action approving the recommended Fiscal Year 2021 budget for Special Service Area Number 13 (SSA #13) - Taxable 2007B.

*(This item was considered on Thursday, October 22, 2020.)*

**A motion was made by Member Wasik, seconded by Member Clark, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

**Absent:** 1 - Vice Chair Vealitzek

**7.49 [20-1501](#)**

Committee action approving the recommended Fiscal Year 2021 budget for Special Service Area Number 16 (SSA #16) - Lake Michigan Water.

*(This item was considered on Thursday, October 22, 2020.)*

**A motion was made by Member Clark, seconded by Member Carlson, that this item**

be approved. The motion carried by the following vote:

**Aye:** 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

**Absent:** 1 - Vice Chair Vealitzek

**7.50 [20-1502](#)**

Committee action approving the recommended Fiscal Year 2021 budget for Special Service Area Number 17 (SSA #17) - Ivanhoe Estates.

*(This item was considered on Thursday, October 22, 2020.)*

*Mike Wheeler, Finance and Administrative Services budget analyst, noted that actual assessment was reduced by 50 percent at the recommendation of the Homeowner's Association.*

**Financial and Administrative Committee**

**A motion was made by Member Pedersen, seconded by Member Wilke, that this committee action item be approved. Motion carried by the following roll call vote:**

**Aye:** 6 - Member Carlson, Member Clark, Chair Frank, Member Pedersen, Member Wasik and Member Wilke

**Absent:** 1 - Vice Chair Vealitzek

**7.51 [20-1503](#)**

Discussion of New Program Requests.

*Gary Gibson, County Administrator, reported that there were a number of new program requests submitted by departments. The Finance and Administrative Services (FAS) Department and the County Administrator's Office (CAO) recommended certain New Program Requests (NPRs) and has not recommended several others. Additionally, there were a couple of departmental requests that were presented during committee meetings.*

*Discussion ensued regarding NPR protocols, the need to be conscientious of long-term costs and project priorities.*

**Financial and Administrative Committee**

**New Program Requests were discussed.**

**8. Executive Session**

*The Committee did not enter into Executive Session.*

**9. Public Comment**

*(Wednesday, October 21, 2020)*

*Matt Meyers, Assistant County Administrator, provided public comment from Nancy Gronlund in support of funding the University of Illinois Lake County Extension at its current budget level.*

*(Thursday, October 22, 2020)*

*Matt Meyers, Assistant County Administrator, read public comments from Ann Borders, Don Tekampe, Moanna Mower, Daniel Guay, and Mary Sue Hoffman in support of maintaining the existing funding level of the University of Illinois - Lake County Extension budget.*

**10. County Administrator's Report**

**11. Members Remarks**

**12. Adjournment**

*Chair Frank declared the meeting adjourned at 9:19 a.m., Thursday, October 22, 2020.*

**Next Meeting: Thursday, October 22, 2020**

*Minutes prepared by Abby Scalf and Blanca Vela-Schneider.*

*Respectfully submitted,*

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*Financial and Administrative Committee*