

# Lake County Illinois

*Lake County Courthouse and Administrative Complex*  
18 N. County Street  
Waukegan, IL 60085-4351



## Meeting Minutes - Final

Thursday, April 6, 2023

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at  
<http://bit.ly/40mCTTf>

**Financial & Administrative Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote attendance by registering using the link on the front page of this agenda.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Financial and Administrative Committee (Subject line for written Public Comment)

Topic or Agenda Item: # (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

**1. Call to Order**

*Vice Chair Vealitzek called the meeting to order at 8:30 a.m.*

**2. Pledge of Allegiance**

*Vice Chair Vealitzek led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Absent** 1 - Chair Frank

*Others Present:*

*In-Person:*

*Bob Glueckert, Chief County Assessment Officer  
Carissa Casbon, County Board Member  
Carl Kirar, Facilities and Construction Services  
Chris Blanding, Enterprise Information Technology  
Darcy Adcock, Human Resources  
Gary Gibson, County Administrator's Office  
Jim Hawkins, County Administrator's Office  
John Light, Human Resources  
Jon Joy, Facilities and Construction Services  
Jolanda Dinkins, County Board Office  
Kevin Quinn, Communications  
Kristy Cechini, County Board Office  
Matt Meyers, County Administrator's Office  
Melissa Gallagher, Finance  
Mike Wheeler, Finance  
Nick Principali, Finance  
Patrice Sutton, Finance  
Sandy Hart, County Board Chair  
Sharon Osterby, Stormwater Management  
Stephen Gray, Treasurer's Office  
Tammy Chatman, Communications*

*Electronically:*

*Arnold Donato, Stormwater Management  
Ashley Rack, Sheriff's Office  
Austin McFarlane, Public Works  
Bernard Malkov, Sheriff's Office  
Brenda O'Connell, Planning, Building, and Development  
Cassandra Hiller, County Administrator's Office  
Chad Wright, Facilities and Construction*

*Dominic Strezo, Planning, Building, and Development  
Eric Tellez, Planning, Building, and Development  
Eric Waggoner, Planning, Building, and Development  
Erik Karlson, Enterprise Information Technology  
Errol Lagman, Finance  
Frank D'Andrea, Finance  
Heidie Hernandez, Enterprise Information Technology  
Irshad Khan, Facilities and Construction  
Janna Philipp, County Administrator's Office  
Jerial Jorden-Woods, Finance  
Jim Chamernik, Sheriff's Office  
Jon Nelson, Division of Transportation  
Jonathan Kuzynowski, Wold Architects and Engineers  
Joy Gossman, Public Defender  
Karen Fox, State's Attorney's Office  
Kevin Carrier, Division of Transportation  
Kevin Kerrigan, Division of Transportation  
Krista Kennedy, Finance  
Kurt Woolford, Stormwater Management  
Marah Altenberg, Board Member  
Mary Crain, Division of Transportation  
Mick Zawislak, Daily Herald  
Mike Rice, Enterprise Information Technology  
Nicole Rogers, Finance  
Robin Grooms, County Administrator's Office  
Ruby Acosta, Finance  
RuthAnne Hall, Purchasing  
Sonia Hernandez, County Administrator's Office  
Shane Schneider, Division of Transportation  
ShaTin Gibbs, Finance  
Terri Kath, Enterprise Information Technology  
Theresa Glatzhofer, County Board Office  
Tiffany Becker, Facilities and Construction  
Yvette Albarran, Purchasing*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items Not on the Agenda)**

*There were no comments from the public.*

**6. Chair's Remarks**

*There were no remarks from the Vice Chair.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**CONSENT AGENDA (Items 8.1 - 8.16)**

**\*APPROVAL OF MINUTES\***

**8.1 23-0512**

Committee action approving the Financial and Administrative Committee minutes from March 2, 2023.

Attachments: [F&A 3.2.23 Final Minutes](#)

**A motion was made by Member Clark, seconded by Member Pedersen, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 5 - Member Clark, Member Danforth, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**Not Present:** 1 - Member Parekh

**8.2 23-0513**

Committee action approving the Financial and Administrative Committee minutes from March 9, 2023.

Attachments: [F&A 3.9.23 Final Minutes](#)

**A motion was made by Member Clark, seconded by Member Pedersen, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 5 - Member Clark, Member Danforth, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**Not Present:** 1 - Member Parekh

**\*REPORTS\***

**8.3 23-0436**

Report from Anthony Vega, County Clerk, for the month of January 2023.

Attachments: [LCC Report for January 2023](#)

**A motion was made by Member Clark, seconded by Member Pedersen, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 5 - Member Clark, Member Danforth, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**Not Present:** 1 - Member Parekh

**8.4 23-0435**

Report from Anthony Vega, Lake County Clerk Recording Division, for the month of February 2023.

**Attachments:** [February 2023](#)

**A motion was made by Member Clark, seconded by Member Pedersen, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 5 - Member Clark, Member Danforth, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**Not Present:** 1 - Member Parekh

**8.5 23-0536**

Treasurer Holly Kim's Cash & Investment Report December 2022.

**Attachments:** [Treasurer Holly Kim's Cash & Investment Report December 2022](#)

[Treasurer Holly Kim's Cash & Investment Report December 2021](#)

**A motion was made by Member Clark, seconded by Member Pedersen, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 5 - Member Clark, Member Danforth, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**Not Present:** 1 - Member Parekh

**\*PUBLIC WORKS & TRANSPORTATION\***

**8.6 23-0444**

Joint resolution authorizing a contract with Geske and Sons, Inc., Crystal Lake, Illinois, in the amount of \$338,925.03 for the resurfacing of various roads in the Cuba Township Road District, which will be improved under the Illinois Highway Code for a total of 1.75 miles.

**Attachments:** [23-0444 Bid Tabulation - Cuba Township Road District I](#)

[23-0444 Vendor Disclosure, Geske](#)

[23-0444 Location Map, Cuba Township Road District](#)

**A motion was made by Member Clark, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 5 - Member Clark, Member Danforth, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**Not Present:** 1 - Member Parekh

8.7 [23-0440](#)

Joint resolution authorizing a contract with Schroeder Asphalt Services, Inc., Huntley, Illinois, in the amount of \$685,735.95 for annual hot-mix asphalt maintenance of various roads on the County highway system under the Illinois Highway Code, appropriating \$825,000 of Motor Fuel Tax funds.

**Attachments:** [23-0440 Bid Tabulation - HMA Patching](#)

[23-0440 Vendor Disclosure, Schroeder](#)

**A motion was made by Member Clark, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 5 - Member Clark, Member Danforth, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**Not Present:** 1 - Member Parekh

8.8 [23-0441](#)

Joint resolution authorizing a contract with Corrective Asphalt Materials, LLC, South Roxana, Illinois, in the amount of \$394,384.95 for the application of a pavement rejuvenator on various County highways, appropriating \$475,000 of Matching Tax funds.

**Attachments:** [23-0441 Bid Tabulation - Pavement Rejuvenator](#)

[23-0441 Bid Justification Letter - Pavement Rejuvenator 2023](#)

[23-0441 Vendor Disclosure, CAM](#)

[23-0441 Location Map, Pavement Rejuvenator 2023](#)

**A motion was made by Member Clark, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 5 - Member Clark, Member Danforth, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**Not Present:** 1 - Member Parekh

8.9 [23-0439](#)

Joint resolution authorizing a contract with Denler, Inc., Joliet, Illinois, in the amount of \$214,836.20 to provide for crack sealing of hot-mix asphalt and concrete pavement,

where necessary, on various County highways under the Illinois Highway Code, appropriating \$260,000 of Motor Fuel Tax funds.

**Attachments:** [23-0439 Bid Tabulation - Crack Sealing LCDOT](#)

[23-0439 Vendor Disclosure, Denler](#)

[23-0439 Location Map, Crack Sealing 2023](#)

**A motion was made by Member Clark, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 5 - Member Clark, Member Danforth, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**Not Present:** 1 - Member Parekh

**8.10 [23-0449](#)**

Joint resolution authorizing a five-year maintenance agreement with ECONOLITE/Traffic Control Corporation, Woodridge, Illinois, for the traffic signal monitoring and control software used by Lake County PASSAGE at a cost of \$89,500 and appropriating \$107,500 of ¼% Sales Tax for Transportation funds.

**Attachments:** [23-0449 Traffic Signal Software Maintenance Quote & Contract Supportir](#)

[23-0449 Vendor Disclosure, TCC](#)

**A motion was made by Member Clark, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 5 - Member Clark, Member Danforth, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**Not Present:** 1 - Member Parekh

**8.11 [23-0485](#)**

Joint resolution authorizing an agreement with Atlas Copco Compressors LLC, Delaware, for a five-year service plan, in the amount of \$38,160.82 annually, to service and repair the high-speed blowers at the County's Des Plaines River treatment facility.

**Attachments:** [23-0485 Atlas Copco Bid Exemption](#)

[23-0485 Atlas Copco Quote](#)

[23-0485 Atlas Copco Vendor Disclosure Statement](#)

**A motion was made by Member Clark, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 5 - Member Clark, Member Danforth, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**Not Present:** 1 - Member Parekh

**8.12 23-0443**

Joint resolution authorizing an agreement with the Village of Buffalo Grove for improvements to Arlington Heights Road, from Illinois Route 83 to Lake-Cook Road.

**Attachments:** [23-0443 Arlington Heights Road Village Agreement \(draft\)](#)

[23-0443 Location Map, Arlington Heights Road - Buffalo Grove Agr](#)

**A motion was made by Member Clark, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 5 - Member Clark, Member Danforth, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**Not Present:** 1 - Member Parekh

**8.13 23-0442**

Joint resolution appropriating \$100,000 of Motor Fuel Tax funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the reconstruction of Arlington Heights Road, from Illinois Route 83 to Lake-Cook Road.

**Attachments:** [23-0442 Location Map, Arlington Heights Road ROW](#)

**A motion was made by Member Clark, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 5 - Member Clark, Member Danforth, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**Not Present:** 1 - Member Parekh

**8.14 23-0447**

Joint resolution appropriating a supplemental amount of \$120,000 of Motor Fuel Tax funds and approving Change Order Number Two in the amount of \$214,702.76 for the additional repairs of traffic control signals, streetlights, and field elements of Lake County PASSAGE, as part of the 2022 Patrol I, Traffic Signal Maintenance and Electrical contract.

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Attachments: [23-0447 Supplemental Appropriation Supporting Documentation](#)  
[23-0447 Vendor Disclosure, Meade](#)

**A motion was made by Member Clark, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 5 - Member Clark, Member Danforth, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**Not Present:** 1 - Member Parekh

**8.15 [23-0448](#)**

Joint resolution authorizing an agreement with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois, for up to three years of professional land surveying services, at a maximum cost of \$900,000 and appropriating \$1,080,000 of ¼% Sales Tax for Transportation Funds.

Attachments: [23-0448 Consultant Agreement, CBBEL](#)  
[23-0448 Vendor Disclosure, CBBEL](#)

**A motion was made by Member Danforth, seconded by Member Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 5 - Member Clark, Member Danforth, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**Not Present:** 1 - Member Parekh

**\*FINANCIAL & ADMINISTRATIVE\***

**8.16 [23-0494](#)**

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2023 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

Attachments: [Apr-23 Carryovers - Final](#)

**A motion was made by Member Clark, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 5 - Member Clark, Member Danforth, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**Not Present:** 1 - Member Parekh

**REGULAR AGENDA**

**\*PUBLIC WORKS & TRANSPORTATION\***

**8.17 23-0437**

Joint resolution authorizing a contract with Berger Excavating Contractors, Wauconda, Illinois, in the amount of \$2,986,314.43 for the intersection improvement of Miller Road at US Route 12, and appropriating \$3,585,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [23-0437 Bid Tabulation - Miller Road at US Route 12](#)

[23-0437 Vendor Disclosure, Berger - Miller](#)

[23-0437 Location Map, Miller Road at US Route 12](#)

*Shane Schneider, Division of Transportation Director, reported on the intersection improvement of Miller Road at US Route 12.*

**A motion was made by Member Clark, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 5 - Member Clark, Member Danforth, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**Not Present:** 1 - Member Parekh

**8.18 23-0438**

Joint resolution authorizing a contract with Berger Excavating Contractors, Wauconda, Illinois, in the amount of \$5,380,194.30 for the intersection improvement of Darrell Road with Case Road and Neville Road.

**Attachments:** [23-0438 Bid Tabulation - Darrell Road Intersection Improvements](#)

[23-0438 Vendor Disclosure, Berger - Darrell](#)

[23-0438 Location Map, Darrell Road at Case Road and Neville Road](#)

*Shane Schneider, Division of Transportation Director, reported on the intersection improvement of Darrell Road with Case Road and Neville Road.*

**A motion was made by Member Clark, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 5 - Member Clark, Member Danforth, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**Not Present:** 1 - Member Parekh

**8.19 23-0480**

Joint resolution authorizing an agreement with Pace Suburban Bus Division of the

Regional Transportation Authority (Pace) providing terms and conditions for the operation of the Ride Lake County paratransit service as a borderless countywide service for 2023.

**Attachments:** [23-0480 Ride Lake County FY23 Pace Operating Agreement](#)

[23-0480 Location Map, Ride Lake County](#)

*Shane Schneider, Division of Transportation Director, reported on the renewal agreement with PACE.*

**A motion was made by Member Kyle, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 5 - Member Clark, Member Danforth, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**Not Present:** 1 - Member Parekh

**\*PLANNING, BUILDING, ZONING & ENVIRONMENT\***

**8.20 [23-0412](#)**

Joint resolution to transfer property owned by the County of Lake, located at 900 Kilbourne Road in the Village of Gurnee to the Gurnee Park District for the public purpose of open space public use, subject to the conditions and restrictions described in Exhibit B.

**Attachments:** [2023\\_0411 Joint Resolution for Property Transfer GGS to GPD-For Signat](#)

[2023\\_0411 Joint Resolution GGS to GPD Exhibit A-Legal Desc.](#)

[2023\\_0411 Joint Resolution GGS to GPD Exhibit B-Restrictive Covenants](#)

*Sharon Osterby, Water Resources Professional, Stormwater Management, reported on the property transfer to Gurnee Park District.*

**A motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 5 - Member Clark, Member Danforth, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**Not Present:** 1 - Member Parekh

**\*FINANCIAL & ADMINISTRATIVE\***

**Chief County Assessor**

**8.21 [23-0493](#)**

Resolution authorizing a contract with Insight Public Sector, Inc., Chandler, Arizona,

for TrueRoll Property Assessment Software in an annual amount of \$116,798.04, with renewal options.

**Attachments:** [Insight Vendor Disclosure Statement](#)

[Quotation #0225785691 - Lake County IL FINAL 3.16.23](#)

*Patrice Sutton, Chief Financial Officer, reported on the contract with Insight Public Sector for the TrueRoll Property Assessment Software.*

*Bob Gluekert, Chief County Assessor, provided an overview of the TrueRoll Property Assessment Software. Discussion ensued.*

**A motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 5 - Member Clark, Member Danforth, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**Not Present:** 1 - Member Parekh

#### **Facilities and Construction Services**

##### **8.22 [23-0498](#)**

Resolution authorizing a contract with Carahsoft Technology Corporation, Reston, Virginia for the procurement of Procore, a commercial project management software, in the amount of \$62,641.24.

**Attachments:** [Vendor Disclosure Form](#)

[Carahsoft - Procore Technologies Inc. - 03.01.2023 - Quote 37895123-Lak](#)

*Carl Kirar, Facilities and Construction Services Director, reported on the contract for the procurement of Procore.*

**A motion was made by Member Danforth, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 5 - Member Clark, Member Danforth, Member Kyle, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**Not Present:** 1 - Member Parekh

##### **8.23 [23-0481](#)**

Resolution authorizing an agreement with Trane U.S. Inc., Willowbrook, Illinois, for heating, ventilation, and air conditioning (HVAC) and building automation system (BAS) for Various Lake County locations in an estimated amount of \$76,508.

Attachments: [LakeCountyFacilities-VendorDisclosureForm-2023](#)

[Trane Chiller, RTU, and BAS Service agreement 2023-2025 -- 3Year](#)

*Carl Kirar, Facilities and Construction Services Director, reported on contract with Trane for the heating, ventilation, and air conditioning at various Lake County locations. Discussion ensued.*

*Member Parekh joined the meeting at 8:49 a.m.*

**A motion was made by Member Danforth, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**8.24 [23-0495](#)**

Resolution authorizing an agreement with ECS Midwest, LLC, Buffalo Grove, Illinois for professional services to support the Construction Materials Testing Services for the Regional Operations and Communications Facility, in the amount of \$98,410.

Attachments: [ECS ROCRev1](#)

[ROC F CMT Vendor Disclosure Statement](#)

[23051 Draft Agreement 3.22.23](#)

*Carl Kirar, Facilities and Construction Services Director, reported on the contract for professional services to support the Construction Materials Testing Services.*

**A motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**8.25 [23-0492](#)**

Resolution authorizing execution of a contract with Path Construction Co. Inc. of Arlington Heights, Illinois, in the amount of \$38,773,000 for the Regional Operations and Communications (ROC) Facility, General Contractor Services.

Attachments: [23021 Final Bid Document](#)

[23021 Bid TabJJMU](#)

[Vendor Disclosure Form](#)

*Carl Kirar, Facilities and Construction Services Director, reported on the contract for General Contractor Services for the Regional Operation and Communications (ROC) Facility. Discussion ensued.*

**A motion was made by Member Pedersen, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**8.26 [23-0454](#)**

Director's Report - Facilities and Construction Services.

**Attachments:** [Job Order Contract Report\\_06APR23](#)  
[Job Order Contract Summary Report\\_17MAR23](#)

**Human Resources**

**8.27 [23-0096](#)**

Director's Report - Human Resources.

*There was no Human Resources Director's report.*

**Enterprise Information Technology**

**8.28 [23-0510](#)**

Resolution approving a contract with TD Synnex, of Herndon, Virginia, for managed services of the Oracle (BOSS) system for three years in the amount of \$688,062.

**Attachments:** [FY23 - TD Synnex \(DLT\) - 5152475 \\$688,062 - QUO](#)  
[FY23 - TD Synnex \(DLT\) - 5152475 \\$688,062 - VDF](#)

*Chris Blanding, Chief Information Officer, reported on the contract for managed services of the Oracle (BOSS) system. Discussion ensued.*

**A motion was made by Member Danforth, seconded by Member Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**8.29 [23-0511](#)**

Resolution authorizing a contract renewal with Mythics, Inc., of Virginia Beach, Virginia, to host the Oracle (BOSS) system for one year with the option to renew for one 12-month period in an amount not to exceed \$400,000 per year.

**Attachments:** [FY23 - Mythics - \\$400,000 - QUO](#)  
[FY23 - Mythics - \\$400,000 - VDF](#)

*Chris Blanding, Chief Information Officer, reported on the contract to host the Oracle (BOSS) system. Discussion ensued.*

**A motion was made by Member Clark, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**8.30 23-0514**

Resolution authorizing a one-year agreement with Logicalis, Inc. of Downers Grove, Illinois, for Cisco SmartNet for an estimated total of \$245,953 with the option to renew for two 12-month periods.

**Attachments:** [Logicalis SmartNet - VDF](#)  
[Logicalis SmartNet - QUO](#)

*Chris Blanding, Chief Information Officer, reported on the one-year agreement for Cisco SmartNet. Discussion ensued.*

**A motion was made by Member Parekh, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**8.31 23-0097**

Director's Report - Enterprise Information Technology.

*There was no Enterprise Information Technology Director's report.*

**Finance**

**8.32 23-0499**

Finance Monthly Report - February 2023.

**Attachments:** [Monthly Financial Report - February 2023.pdf](#)

*Melissa Gallagher, Deputy Financial Officer, reported on the February monthly report. Discussion ensued.*

**8.33 23-0535**

Discussion of Fiscal Year (FY) 2024 Budget Planning Guidance.

**Attachments:** [3.5.FY23 Budget Planning Guidance \(FINAL\).pdf](#)

*Patrice Sutton, Chief Financial Officer and Mike Wheeler, Finance, reported on the FY 2024 Budget Planning Guidance policy.*

**8.34 23-0098**

Director's Report - Finance.

*There was no Finance Director's Report.*

**County Administration**

**8.35 23-0547**

Update and Direction on Federal Grant for Sheridan Crossing Project.

*Matt Meyers, Assistant County Administrator, reported on the Federal Grant for the Sheridan Crossing Project for a property in North Chicago.*

**9. County Administrator's Report**

*Gary Gibson, County Administrator, reminded the committee of the Special ARPA Committee meeting on April 21.*

**10. Executive Session**

**A motion was made by Member Clark, seconded by Member Danforth, that the Committee go into executive session. The motion carried by the following roll call vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**10.1 23-0100**

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

**10.2 23-0075**

Executive session to discuss a personnel matter pursuant to 5 ILCS 120/2 (c)(1).

**10.3 23-0101**

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

**10.3 23-0519**

**A**

Committee Action approving the Financial and Administrative Executive Session minutes from March 2, 2023.

**A motion was made by Member Clark, seconded by Member Danforth, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**10.3 23-0520**

**B**

Committee Action approving the Financial and Administrative Executive Session minutes from March 9, 2023.

**A motion was made by Member Clark, seconded by Member Danforth, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Absent:** 1 - Chair Frank

**11. Members' Remarks**

*There were no Members' remarks.*

**12. Adjournment**

*Vice Chair Vealitzek declared the meeting adjourned at 10:28 a.m.*

**Next Meeting: April 27, 2023**

*Minutes prepared by Kristy Cechini*

*Minutes were approved on April 27, 2023, by the Financial and Administrative Committee.*