

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, April 25, 2012

1:00 PM

Conference Room C

Financial and Administrative Committee

1. **Call to Order**

Chairman Paxton called the meeting to order at 10:00 a.m.

Present 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Others present:

*Barry Burton, County Administrator
Amy McEwan, County Administrator's Office
Bob Zastany, Court Administration
Marci Jumisko, Court Administration
Gary Gordon, Finance & Administrative Services
Patrice Sutton Burger, Finance & Administrative Services
RuthAnne Hall, Finance & Administrative Services
Mike Gavin, Finance & Administrative Services
Mike Wheeler, Finance & Administrative Services
Keith DeVore, Finance & Administrative Services
Efren Heredia, Finance & Administrative Services
Yvette Albarran, Finance & Administrative Services
Anita Patel, Finance & Administrative Services
Gary Gibson, Workforce Development
Jennifer Everett, Workforce Development
Bethany Williams, Workforce Development
Demar Harris, Workforce Development
Andrea Norwood-Matthews, Behavior Health Services
Larry Mackey, Environmental Health Services
Rodney Marion, Human Resources
Amy Pechacek, Human Resources
Jennie Vana, Communications
Brooke Hooker, Communications
Dan Jasica, State's Attorney's Office
Eric Waggoner, Planning, Building & Zoning
Matthew Meyers, Planning, Building & Zoning
Doretha Johnson, Department of Transportation
Luke Stowe, Information Technologies
Kent McKenzie, Emergency Management Agency
Jane Tallitsch, County Board Office*

2. **Pledge of Allegiance**

Paxton lead the group in the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **12-0454**

Minutes from April 4, 2012.

A motion was made by Member Lawlor, seconded by Member Taylor, that the meeting minutes of April 4, 2012 be approved. Motion carried by the following vote:

Aye: 4 - Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 3 - Member Bassi, Vice Chair Kyle and Member Mountsier

3.2 12-0453

Executive Session minutes from March 28, 2012.

A motion was made by Member Lawlor, seconded by Member Taylor, that the executive session minutes of March 28, 2012 be approved. Motion carried by the following vote:

Aye: 4 - Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 3 - Member Bassi, Vice Chair Kyle and Member Mountsier

4. Added to Agenda

There were no items added to the agenda.

5. Public Comment

There were no public comments.

6. Old Business

There was no old business to conduct.

7. New Business

Planning, Building & Zoning

7.1 12-0446

Ordinance authorizing an amendment to the Lake County Public Nuisance Ordinance.

Matthew Meyers and Larry Mackey presented.

Member Bassi entered.

A motion was made by Member Lawlor, seconded by Member Taylor, that this ordinance be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

7.2 12-0447

Ordinance authorizing certain amendments to the Lake County Administrative Adjudication Ordinance.

Matthew Meyers and Larry Mackey presented.

A motion was made by Member Lawlor, seconded by Member Taylor, that this ordinance be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

Health & Community Services

7.3 12-0362

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Trade Globalization Adjustment and Assistance Act grant modification and authorizing an emergency appropriation in the amount of \$150,873.

Gary Gibson presented.

A motion was made by Member Bassi, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

7.4 12-0489

Joint resolution approving the Summer Youth Employment Worksite Agreement.

Gary Gibson and Jennifer Everett presented. Member O'Kelly requested board members be provided information to put in their newsletters including a description of the program, a link, hourly rate and hours required.

Member Mountsier entered.

A motion was made by Member Taylor, seconded by Member Lawlor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

7.5 12-0491

Joint resolution authorizing various agreements for the Lake County Workforce Development Department's Youth Program Services.

Gary Gibson presented. Jennifer Everett will send out information to all Board Members. O'Kelly asked for increased outreach to schools to participate.

A motion was made by Member Taylor, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

Law & Judicial

7.6 12-0442

Joint resolution authorizing a contract with Radicom, Inc., McHenry, IL for the purchase of radio equipment for the Lake County Sheriff's Office for up to \$137,952.

RuthAnne Hall and Bob Zastany presented.

A motion was made by Member Taylor, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

7.7 12-0450

Joint resolution authorizing a contract with the National Center for State Courts to conduct a thorough review of the current justice technologies, infrastructure, and governance including the development of recommendations, and approve an emergency appropriation in the amount of \$105,200.

RuthAnne Hall and Bob Zastany presented. Member O'Kelly asked how do we know that everyone will work together to implement the recommendations from this study. Mr. Zastany indicated that both the courts and the circuit clerk have signed off on this study and have agreed to work together.

A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

7.8 12-0474

Joint resolution authorizing an emergency appropriation in the amount of \$45,000 in funding from the Illinois Department of Healthcare and Family Services and the approval of Grant Agreement No. 2012-55-024-K4D for the 19th Judicial Circuit's Access and Visitation Program for state fiscal year 2013.

Marci Jumisko presented.

A motion was made by Member Bassi, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

Public Works & Transportation

7.9 12-0460

Joint resolution authorizing a contract for the ultra-thin concrete white-topping of portions of Deerfield Parkway and Buffalo Grove Road to Triggs Construction, Inc., West Chicago, Illinois, in the amount of \$750,447.77 and designated as Section 10-00999-11-RS.

Doretha Johnson was present to answer questions.

A motion was made by Member Mountsier, seconded by Member Taylor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

7.10 12-0461

Joint resolution authorizing a contract for the concrete pavement patching on various County highways to A Lamp Concrete Contractors, Inc., Schaumburg, Illinois, in the amount of \$70,028.70, providing a supplemental appropriation of \$25,000 of Motor Fuel Tax funds and designated as Section 12-00000-08-GM.

A motion was made by Member Mountsier, seconded by Member Taylor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

7.11 12-0470

Joint resolution authorizing a contract for bituminous pavement removal and pavement resurfacing on various roads in Ridgedale and Wooded Acres Subdivision in Grant Township Road District to Payne & Dolan, Inc., Kenosha, Wisconsin, in the amount of \$214,966.75 and designated as Section 12-08141-01-GM.

A motion was made by Member Mountsier, seconded by Member Taylor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

7.12 12-0485

Joint resolution authorizing a contract for annual bituminous maintenance of various County roads and bike paths, and seal coating of the Lake County Department of Transportation (LCDOT) highway garage parking lot to J. A. Johnson Paving Company, Arlington Heights, Illinois, in the amount of \$1,113,252.60 and designated as Section 12-00000-09-GM.

A motion was made by Member Mountsier, seconded by Member Taylor, that this

resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

7.13 12-0477

Joint resolution appropriating \$5,901.96 of Motor Fuel Tax funds for Lake County's pro-rated share of the transportation planning undertaken by the Chicago Metropolitan Agency for Planning (CMAP), and designated as Section 13-00183-00-ES.

A motion was made by Member Mountsier, seconded by Member Taylor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

7.14 12-0480

Joint resolution authorizing a contract with Delcan Corporation, Schaumburg, Illinois, for professional services for the provision of traffic signal system enhancements for Lake County PASSAGE at a maximum cost of services described of \$1,998,789.54, appropriating \$2,400,000 of the ¼% Sales Tax for Transportation and Public Safety funds, and designated as Section 12-00268-11-TL.

A motion was made by Member Mountsier, seconded by Member Taylor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

7.15 12-0482

Joint resolution appropriating \$900,000 of ¼% Sales Tax for Public Safety and Transportation funds for the replacement of the Traffic Management Center (TMC) PASSAGE video wall, including any associated construction, and designated as Section 12-00268-11-TL.

A motion was made by Member Mountsier, seconded by Member Taylor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

7.16 12-0475

Joint resolution authorizing a contract for the JULIE ticket screening and locating of Lake County Division of Transportation (LCDOT) storm sewers for excavator dig requests, for

various County highways, to USIC Locating Services, Inc., Indianapolis, Indiana, in the amount of \$76,020 and designated as Section 12-00000-06-GM.

RuthAnne Hall indicated this agreement had been previously approved by the board but it was rebid due to a problem with the initial bidding.

A motion was made by Member Mountsier, seconded by Member Taylor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

7.17 12-0483

Joint resolution authorizing execution of Amendment No. 2 to the agreement between the Chicago Metropolitan Agency for Planning (CMAP) and Lake County for the development of the Lake County 2040 Transportation Plan and extends the agreement expiration date to June 30, 2013.

A motion was made by Member Mountsier, seconded by Member Taylor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

Financial & Administrative

7.18 12-0476

Resolution authorizing a contract with Advocate Occupational Health to maintain vaccination and Personal Protection Equipment (PPE) fit testing records for employees in the amount of \$185,370.

RuthAnne Hall and Amy Peachacek presented.

A motion was made by Member Taylor, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

7.19 12-0448

Resolution authorizing a contract for Electricity Rate and Management Services in the annual estimated amount of \$1.7 million.

RuthAnne Hall and Gary Gordon presented.

A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

7.20 12-0478

Committee action approving Change Order No.1 for Agreement #11192 for Architectural Design Services relating to the design of standby generators for the Lake County Adult Probation Facility.

Gary Gordon presented.

A motion was made by Member Mountsier, seconded by Member O'Kelly, that this committee action item be approved. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

7.21 12-0452

Resolution approving a County Board policy for "County Board Member Special Recognitions."

Jennie Vana presented.

A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

7.22 12-0487

Resolution to accept an Illinois Emergency Management Agency / US Department of Homeland Security Citizen Corps grant and to authorize the emergency appropriation of \$4,000 for support of the Lake County Citizen Corps Council and its related volunteer programs.

Kent McKenzie presented.

A motion was made by Member O'Kelly, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

7.23 12-0486

Resolution accepting the annual Emergency Management Assistance grant funding from the Illinois Emergency Management Agency for Federal Fiscal Year 2012 Emergency Management Performance Grant pass-through funds in the maximum amount of \$485,458.

Kent McKenzie presented.

A motion was made by Member Mountsier, seconded by Member Bassi, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

7.24 12-0439

Resolution setting the compensation for certain County-wide elected office holders.

Barry Burton presented several different options for the committee to recommend and approve.

A motion was made by Member Lawlor, seconded by Member O'Kelly, that option one be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

8. Executive Session

8.1 Execuitve Session to discuss personnel matters 5 ILCS 120/2(c)(1)

A motion was made by Member Mountsier, seconded by Member Taylor, that committee go into executive session to discuss personnel matters 5 ILCS(c)(1). The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

8.1a 12-0468

Committee action authorizing a reclassification-Department of Transportation.

A motion was made by Member Mountsier, seconded by Member Taylor, that this committee action item be approved. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

8.1b 12-0473

Committee action authorizing the creation of a new job title-19th Judicial Circuit.

A motion was made by Member Mountsier, seconded by Member Taylor, that this committee action item be approved. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

9. County Administrator's Report

- **Website Content**
- **Other Post Employment Benefits (OPEB)**
- **Fiscal Year 2013 Budget Policies**

Jennie Vana presented information regarding Website Content. Committee provided consensus to add information.

Gary Gordan and Patrice Sutton Burger presented. The accounting concept of other post employment benefits (OPEB) was discussed. It was determined that this liability will continue to be funded on a pay-as-you-go funding basis. The budget policies will be updated to reflect this.

Gary Gordon presented information regarding the Fiscal Year 2013 Budget Policies. He recommended changes and will provide board members with a written summary to review.

Gary Gordon also proposed that budget hearings take place on October 16 and 17, 2012. Budgets would then be presented on November 5, 2012 at Committee of the Whole.

Gary further mentioned that a RFQ for the jail video will be going out again and a cell phone policy is being worked on internally.

10. Adjournment

A motion was made by Member Taylor, seconded by Member Lawlor, that this meeting be adjourned. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

Minutes prepared by Jane Tallitsch.

Respectfully submitted,

Chairman

Vice-Chairman

Financial and Administrative Committee