

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, January 7, 2014

10:30 AM

Conference Room C, 10th Floor

Law and Judicial Committee

1. Call to Order

Chair Nixon called the meeting to order at 10:30 a.m.

Present 7 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Cunningham, Member Hart, Member Pedersen and Member Weber

Others present:

Donna Jo Maki, County Administrator's Office

Chris Creighton, Finance and Administrative Services

Yvette Albarran, Finance and Administrative Services

Gary Gordon, Finance and Administrative Services

Sandra Salgado, Sheriff's Office

Mary Stevens, 19th Judicial Circuit Court

Patrice Sutton Burger, Finance and Administrative Services

Kurt Schultz, Finance and Administrative Services

Howie Sell, I.T.

RuthAnne Hall, Purchasing

Anita Patel, Finance and Administrative Services

Barry Burton, County Administrator

Amy McEwan, Deputy County Administrator

Kelly Merz, County Board Office

2. Pledge of Allegiance

Chair Nixon led the group in the Pledge of Allegiance.

3. Approval of Minutes**3.1 [13-1418](#)**

Minutes from November 5, 2013.

Attachments: [L&J 11.5.13 Minutes](#)

A motion was made by Member Hart, seconded by Member Weber, that the minutes be approved. The motion carried by the following vote:

Aye: 7 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Cunningham, Member Hart, Member Pedersen and Member Weber

4. Added to Agenda

No items were added to the agenda.

5. Public Comment

There were no public comments.

6. Old Business

No old business was discussed.

7. New Business

Member Calabresa took this opportunity to request an update on the status of the State's reimbursement for probation services. Additionally, Ms. Calabresa shared an interest in

how effectively probation caseloads are being managed. Deputy County Administrator Amy McEwan will invite representatives from the probation department to present their current state of affairs to the group.

CIRCUIT CLERK**7.1 [13-1426](#)**

Report from Keith Brin, Clerk of the Circuit Court, for the month of November 2013.

Attachments: [Clerk of the Circuit Court-Keith Brin November 2013](#)

A motion was made by Member Carlson, seconded by Member Cunningham, that this item be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Cunningham, Member Hart, Member Pedersen and Member Weber

CORONER**7.2 [13-1434](#)**

Report from Thomas A. Rudd, Coroner, for the month of October 2013.

Attachments: [October County Board Report](#)

[October Receipts](#)

[Cases -October, 2013](#)

A motion was made by Member Carlson, seconded by Member Cunningham, that this item be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Cunningham, Member Hart, Member Pedersen and Member Weber

PUBLIC DEFENDER**7.3 [13-1469](#)**

Report from Joy Gossman, Public Defender, for the month of November 2013.

Attachments: [11-13 Main](#)

[11-13 Main PTR](#)

[11-13 Juv Main](#)

[11-13 Juv PTR](#)

A motion was made by Member Carlson, seconded by Member Cunningham, that this item be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Cunningham, Member Hart, Member Pedersen and Member Weber

SHERIFF**7.4 [13-1421](#)**

Report from Mark C. Curran, Jr., Sheriff, for the month of November 2013.

Attachments: [Monthly Revenue Report - November](#)

A motion was made by Member Carlson, seconded by Member Cunningham, that this item be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Cunningham, Member Hart, Member Pedersen and Member Weber

7.5 [13-1454](#)

Joint resolution to execute an intergovernmental agreement with the Villages of Lake Barrington and North Barrington for continuation of police services to the said Villages.

Attachments: [LB and NB patrol contract 2014-2016](#)

Sandra Salgado of the Sheriff's Office presented a request for an intergovernmental agreement to continue providing police services to the Villages of Lake Barrington and North Barrington for an additional three years. A four percent increase in fees covers the increased costs associated with patrol services.

A motion was made by Member Hart, seconded by Member Weber, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Cunningham, Member Hart, Member Pedersen and Member Weber

7.6 [13-1455](#)

Joint resolution authorizing the execution of an intergovernmental agreement with the Special Education District of Lake County for the purpose of police services.

Attachments: [SEDOL Contract renewal 2014](#)

Sandra Salgado of the Sheriff's Office presented a request for an intergovernmental agreement authorizing the continuation of police services to SEDOL for three additional years. Grant funding which had paid for police services in the past is no longer available, so the contract will be adjusted incrementally over three years, increasing by five percent each year working towards full reimbursement.

A motion was made by Member Pedersen, seconded by Member Hart, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Cunningham, Member Hart, Member Pedersen and Member Weber

7.7 [13-1456](#)

Joint resolution authorizing an intergovernmental agreement with the Village of Beach Park for the purpose of continuing to provide police services to the Village.

Attachments: [Beach Park IGA 2014](#)

Sandra Salgado of the Sheriff's Office presented a request for an intergovernmental

agreement authorizing the continuation of police services to the Village of Beach Park for an additional three years. The contract includes a four percent increase to align the hourly rate with other police contracts, as well as an additional four percent increase for each of two years to cover increased contractual costs. Ms. Salgado explained that at the close of the Village's fiscal year in May, they may opt to increase from 17 to 24 hour service for an additional cost. Discussion followed regarding police coverage in unincorporated areas that do not hold contracts with the Sheriff's Office.

A motion was made by Member Weber, seconded by Member Carlson, that this item be approved and referred on to the Financial and Administrative Committee.

The motion carried by the following vote:

Aye: 7 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Cunningham, Member Hart, Member Pedersen and Member Weber

19TH JUDICIAL CIRCUIT

7.8 [13-1450](#)

Joint resolution authorizing an emergency appropriation in the FY13 Law Library Fund in the amount of \$15,000.

Mary Stevens of the 19th Judicial Circuit presented the request for an emergency appropriation due to insufficient funds budgeted for the mid-year subscription renewal with Westlaw. RuthAnne Hall of Purchasing shared that Westlaw provides various County departments and the Law Library with legal resources including books, publications and online databases for legal research. Ms. Hall explained that Westlaw sends updated materials once a change has been published, which cannot be predicted.

A motion was made by Member Carlson, seconded by Member Cunningham, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Cunningham, Member Hart, Member Pedersen and Member Weber

7.9 [13-1438](#)

Joint resolution authorizing a contract with the DLR Group of Illinois, Chicago, Illinois for Architectural, Engineering and Consulting services for the Phase 1 Expansion of the Robert W. Depke Juvenile Justice Complex in the amount of \$1,022,452 and approves a line item transfer in the amount of \$540,000.

Kurt Schultz of Finance and Administrative Services presented the resolution requesting authorization to enter a contract for architectural, engineering and consulting services for an addition to the Robert W. Depke Juvenile Justice Complex. Mr. Schultz explained that 70 Statement of Interest notices were sent out last October, and ten firms responded. Of the three most qualified firms interviewed, DLR Group was determined to be most qualified.

In response to Chair Nixon's request for a review of the Phase I expansion project, Deputy County Administrator Amy McEwan briefed the group. Ms. McEwan explained that the Criminal Courts Tower Renovation plan approved in November 2012 included \$14.5 million for office space and court additions at Depke, consistent with the master

plan that was completed in 2001. This resolution allows for the planning and design of a two-story addition on the north end of the building. Discussion followed.

A motion was made by Member Pedersen, seconded by Member Weber, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote: The motion carried by the following vote:

Aye: 7 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Cunningham, Member Hart, Member Pedersen and Member Weber

7.10 13-1465

Joint resolution authorizing a contract with Stuckey Construction Company, Inc., Waukegan, IL for the Courts Complex Underground Ventilation and High Speed Garage Door in the amount of \$1,023,200.

Gary Gordon of Finance and Administrative Services presented the resolution requesting authorization to enter a contract with Stuckey Construction. The main purpose of the project is to bring the space up to current building and health codes. Presently, the lack of ventilation in the underground garage causes a safety issue as fumes fill the area and are returned into the building, particularly when the generator is in use. The garage door's current design prohibits an up to date ventilation system to be installed. Mr. Gordon advised the project will allow for ventilation fans and exhaust openings to be installed at the building's plaza level, as well as relocation of the generator stack. Additionally, the high speed garage door will provide increased security and following a transition period, the security guard post can be removed. Discussion followed.

A motion was made by Member Cunningham, seconded by Member Calabresa, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Nixon, Vice Chair Calabresa, Member Carlson, Member Cunningham, Member Hart, Member Pedersen and Member Weber

8. Executive Session

There was not an executive session.

9. County Administrator's Report

Deputy County Administrator Amy McEwan reminded the group that the Financial and Administrative meeting on January 8, 2014 will include a report and recommendation for settlement in regard to a case that occurred in the jail. Ms. McEwan encouraged the members to attend the meeting if they are interested in hearing the explanation.

10. Adjournment

The meeting was adjourned at 11:15 a.m.

Minutes prepared by Kelly Merz.

Respectfully submitted,

Chairman

Vice-Chairman

Law and Judicial Committee