

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, October 5, 2011

1:00 PM

Conference Room C

Financial and Administrative Committee

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Minutes**

11-1005

Minutes from September 7, 2011

Attachments: [F&A 9.7.11](#)

11-1006

Executive Session Minutes from September 7, 2011

4. **Public Comment**
5. **Added to Agenda Items**
6. **Old Business**
7. **New Business**

Planning, Building & Zoning

7.1 11-0970

Joint Resolution accepting a USEPA Great Lakes Restoration Initiative Phase 2 Grant for \$675,401 for ravine and stream stabilization and restoration on the Dead Dog Creek; and authorizes an emergency appropriation.

- The Lake County Stormwater Management Commission (SMC) was awarded \$675,401 in USEPA Great Lakes Restoration Initiative Phase 2 grant funds for 4,000 feet of ravine and stream stabilization and restoration on Dead Dog Creek in Winthrop Harbor.
- This project concept was initiated in the Kellogg Creek/Dead Dog Creek Watershed planning effort led by SMC with input from the communities and residents in that watershed.
- This project will complete the second phase ("Phase 2") of a larger stabilization and restoration effort completed with USEPA Great Lakes Restoration Initiative Phase 2 grant funding.
- The attached emergency appropriation will provide for a total of \$675,401 in USEPA Great Lakes Restoration Initiative Phase 2 grant funds for FY 2012. The grant funds require no SMC match and will reimburse costs for construction, consultant assistance, and SMC project administration.

Law & Judicial

7.2 11-0952

Joint resolution authorizing an Intergovernmental Agreement between the Village of Lake Zurich and the County of Lake for the funding of enhanced 9-1-1 wireless emergency telephone call taking service.

- Illinois legislature has mandated that the Lake County ETSB must provide call-taking services for wireless 9-1-1 telephone calls pursuant to the Wireless Emergency

Telephone Safety Act, 540 ILCS 751/1.

- Section 751/20 of the act creates the Wireless Service Emergency Fund and provides that grants from such Fund to emergency telephone system boards may be used only for the design, implementation, operation, maintenance, or upgrade of wireless 9-1-1 services and the Public Safety Answering Point (PSAP).
- The 9-1-1 wireless calls are answered by the Lake County ETSB's Village of Lake Zurich PSAP.
- The Village of Lake Zurich employs additional call takers to handle the influx of wireless 9-1-1 calls and provide the emergency services requested.
- The ETSB has agreed to fund salary and benefits for two FTE call takers for the Village of Lake Zurich not to exceed \$50,000 per employee per year or \$100,000 in total.
- T/C reimbursements for wireless 9-1-1 call taking is an appropriate expense of wireless surcharge funds.

Attachments: [IGA Lake Zurich](#)

7.3 **11-0953**

Joint resolution authorizing a Memorandum of Understanding between the Lake County Sheriff's Office and the County of Lake Emergency Telephone System Board for the funding of enhanced 9-1-1 wireless emergency telephone call taking service.

- The Sheriff's Office employs call takers and dispatchers who serve both 9-1-1 call-takers for the Lake County Emergency Telephone System Board (ETSB) and call-takers and dispatchers for the Sheriff's Department in unincorporated Lake County.
- In 2002, the ETSB agreed to use "wireless surcharge" revenues to fund salary and benefits for three and one-half (3.5) FTE call takers for the Sheriff, not to exceed \$50,000 per employee per year, or \$175,000 in total.
- The County Board is recognized as the legal body that signs agreements for the Lake County ETSB, and therefore, annually must renew the agreement.

Attachments: [MoU 911](#)

7.4 **11-0955**

Joint resolution authorizing an Intergovernmental Agreement between the Village of Wauconda and the County of Lake for the funding of enhanced 9-1-1 wireless emergency telephone call taking service.

- Illinois legislature has mandated that the Lake County ETSB must provide call-taking services for wireless 9-1-1 telephone calls pursuant to the Wireless Emergency Telephone Safety Act, 540 ILCS 751/1.
- Section 751/20 of the act creates the Wireless Service Emergency Fund and provides that grants from such Fund to emergency telephone system boards may be used only for the design, implementation, operation, maintenance, or upgrade of wireless 9-1-1 services and the Public Safety Answering Point (PSAP).
- The 9-1-1 wireless calls are answered by the Lake County ETSB's Wauconda PSAP.
- The Village of Wauconda employs additional call takers to handle the influx of wireless 9-1-1 calls and provide the emergency services requested.
- The ETSB has agreed to fund salary and benefits for two FTE call takers for the Village of Wauconda, not to exceed \$50,000 per employee per year or \$100,000 in total.
- T/C reimbursements for wireless 9-1-1 call taking is an appropriate expense of wireless surcharge funds.

Attachments: [IGA Wauconda](#)

7.5 **11-0956**

Joint resolution authorizing an Intergovernmental Agreement between the Village of Island Lake and the County of Lake for the funding of enhanced 9-1-1 wireless emergency telephone call taking service.

- Illinois legislature has mandated that the Lake County ETSB must provide call-taking services for wireless 9-1-1 telephone calls pursuant to the Wireless Emergency Telephone Safety Act, 540 ILCS 751/1.
- Section 751/20 of the act creates the Wireless Service Emergency Fund and provides that grants from such Fund to emergency telephone system boards may be used only for the design, implementation, operation, maintenance, or upgrade of wireless 9-1-1 services and the Public Safety Answering Point (PSAP).
- The 9-1-1 wireless calls are answered by the Lake County ETSB's Island Lake PSAP.
- The Village of Island Lake employs additional call takers to handle the influx of wireless 9-1-1 calls and provide the emergency services requested.
- The ETSB has agreed to fund salary and benefits for one-half (0.5) FTE of a call taker for the Village of Island Lake, not to exceed \$25,000 per employee per year or \$25,000 in total.
- T/C reimbursements for wireless 9-1-1 call taking is an appropriate expense of wireless surcharge funds.

Attachments: [IGA Island Lake](#)

7.6 **11-0957**

Joint resolution authorizing an Intergovernmental Agreement between the Village of Antioch and the County of Lake for the funding of enhanced 9-1-1 wireless emergency telephone call taking service.

- Illinois legislature has mandated that the Lake County ETSB must provide call-taking services for wireless 9-1-1 telephone calls pursuant to the Wireless Emergency Telephone Safety Act, 540 ILCS 751/1.
- Section 751/20 of the act creates the Wireless Service Emergency Fund and provides that grants from such Fund to emergency telephone system boards may be used only for the design, implementation, operation, maintenance, or upgrade of wireless 9-1-1 services and the Public Safety Answering Point (PSAP).
- The 9-1-1 wireless calls are answered by the Lake County ETSB's Village of Antioch PSAP.
- The Village of Antioch will employ additional call takers to handle the influx of wireless 9-1-1 calls and provide the emergency services requested.
- The ETSB has agreed to fund salary and benefits for two FTE call takers for the Village of Antioch, not to exceed \$50,000 per employee per year or \$100,000 in total.
- T/C reimbursements for wireless 9-1-1 call taking is considered and appropriate expense of wireless surcharge funds.

Attachments: [IGA Antioch](#)

7.7 **11-0940**

Joint resolution authorizing an increase in the court automation fee collected by the Clerk of the Circuit Court from \$7 to \$12 effective December 1, 2011.

- Lake County currently assesses a court automation fee of \$7 to litigants in all civil cases and to defendants in felony, traffic, misdemeanor, municipal ordinance and conservation cases upon a judgment of guilty or a grant of supervision.
- The maximum fee allowed by Public Act 94-595, which was effective on January 1, 2006, is \$15.
- During the budget process, there were concerns about the sustainability of the court automation fund because expenses exceeded revenues in the FY11 and the proposed FY12 budgets.
- Given these concerns and the technology needs of the courts, court staff has determined that it is appropriate to consider a \$5 fee increase at this time.
- The Chief Judge and the Clerk of the Circuit Court, who jointly oversee the court automation fund, support the proposed fee increase, which will generate approximately \$600,000 in new revenue.

7.8 **11-0978**

Joint resolution authorizing the renewal of the State's Attorney's Court Improvement grant program, originating from a US Department of Health and Human Services (DHHS) Administration for Children, Youth and Families grant program, administered through the Administrative Office of Illinois Courts on behalf of the Illinois Supreme Court, including \$110,000 in federal funds, and an emergency appropriation in the amount of \$18,333.

- This is a renewal of the Court Improvement Program, a court improvement grant administered through the Administrative Office of Illinois Courts (AOIC), for a performance period of October 1, 2011 through September 30, 2012.
- The program's federal funding supports 100% of the cost of 12 months of salary and fringe expenses for an Assistant State's Attorney position at the Children's Advocacy Center of the Lake County State's Attorney's Office.
- The goals of the program include: to strengthen the infrastructure of child protection cases in Lake County, and to improve outcomes for victims and non-offending family members of familial abuse and neglect.
- The program's objectives include: solidifying relationships and co-processes between Department of Children and Family Services (DCFS), Family Court, Criminal Court, and Juvenile Court; and to integrate and unify case management protocols among all response facets of child protection in coordination with the Lake County Sexual Assault Coordinating Council.
- Sources of program funding include federal funds in the amount of \$110,000; in-kind matching funds of \$36,787 already allocated to the State's Attorney's Children's Advocacy Center budget, for a grant program total of \$146,787.
- An emergency appropriation, in the amount of \$18,333, is necessary for the salary and fringe expenses for October and November of 2011.

7.9 **11-0980**

Joint resolution authorizing the renewal of the State's Attorney's Prosecutor-Based Victim Services grant program, awarded by the Illinois Criminal Justice Information Authority (ICJIA), including \$61,127 in federal funds.

- This is a renewal of the Prosecutor Based Victim Services program, a victim assistance grant administered through the Illinois Criminal Justice Information Authority for the performance period of October 1, 2011 through September 30, 2012.

- Funding for this grant began in 1991 and has been renewed each year.
- The focus of this grant is providing advocacy services to the currently under-served sexual assault victim population.
- The federal funds are allocated to 70% of the grant-assigned Sexual Assault Victim Witness Counselor's time/salary. Remaining federal funds over the 70% are allocated to expenses necessary for the program.
- Sources of program funding include federal funds in the amount of \$61,127; matching funds of \$15,282, consisting of \$7,755 from the State's Attorney's Asset Forfeiture Fund and \$7,527 in County contribution as budgeted in the State's Attorney's budget, for a grant program total of \$76,409.

7.10 [11-0981](#)

Joint resolution authorizing the renewal of the State's Attorney's Violent Crime Victims Assistance (VCVA) grant program awarded by the Office of the Illinois Attorney General, including grant funding of \$22,230, and an emergency appropriation in the amount of \$3,770.

- This is a request to renew of the Violent Crime Victims Assistance Act (VCVA) grant administered through the Office of the Illinois Attorney General, with a grant period from July 1, 2011 through June 30, 2012.
- Funding for this grant began in 1990 and has been renewed each year.
- Grant program goals include: to improve domestic violence case management; to assist with the improvement of the Domestic Violence Council's Response Manual; and to reduce the number of domestic violence cases that result in a "nolle" disposition (prosecution dismisses case with option to re-open) due to victims not being located.
- The grant will fund \$22,230 to offset the salary of a Domestic Violence Victim Witness Counselor (DV Counselor).
- The counselor position and grant is already included in the State's Attorney's approved Fiscal Year 2011 budget, but to accommodate the reduction in award amount, a \$3,770 emergency appropriation is required.

Health & Community Services

7.11 [11-1008](#)

Joint resolution authorizing the award of a management and staffing agreement to Health Dimensions Group (HDG) of Minneapolis, Minnesota for the operations of Winchester House.

- In June 2011, the County Board approved an invitation to solicit bids from long-term nursing care providers for the management of Winchester House.
- The submitted bids (two) were reviewed by a panel consisting of representatives from the Winchester House Advisory Board, the County Administrator's Office, State's Attorney's Office, and the Finance and Administrative Services Department.
- During its review of the submitted bids, the panel focused on several criteria, including: quality factors; financial capability and plan; experience with operating, acquiring and/or transitioning county skilled nursing facilities; references; announced and unannounced tours of facilities; and, price.
- The review panel determined HDG to be the lowest responsive, responsible bidder and recommended awarding the agreement to HDG.
- The proposed agreement is for an initial term of two years with two optional one year renewals.

- The proposed agreement establishes a base management fee of \$50,000 per month to HDG, as well as incentives and credits (to Lake County) that are tied to budgetary, regulatory and customer service performance.
- If approved, the County Board will retain ownership and oversight of the facility.

Attachments: [DRAFT AGREEMENT](#)

7.12 [11-0942](#)

Joint resolution authorizing the extension of a contract with Kindred Rehab Services, Inc. (d/b/a Peoplefirst Rehabilitation), through December 31, 2011, in the amount of \$120,000.

- Kindred/People First has been providing physical, speech and occupational therapy to the residents of Winchester House since August 11, 2006.
- A sixty day extension was obtained but will expire in October.
- Due to the current process of outsourcing the management of Winchester House, a new bid for therapy services has not been issued and an extension of the current contract is necessary to prevent a disruption in service.
- The Administrator of Winchester House, has declared an emergency because a disruption in these services would cause a threat to welfare and safety of Winchester House residents.

7.13 [11-0985](#)

Joint resolution authorizing an emergency appropriation for the Lake County Health Department in the amount of \$761,206 for four new grants, a grant increase and other revenue increases for Fiscal Year 2011.

- The Health Department has been awarded four new grants, a grant increase and other revenue increases delivered by our Population Health and Primary Care Service Areas.
- These funds have not been previously appropriated, having been awarded after adoption of the Fiscal Year 2011 budget.
- The new grants, grant increase, and increased revenue for the Health Department totals \$761,206 and a complete list of the sources of these funds is included in the resolution.

Attachments: [LCHD/CHC Emergency Appropriation FY11](#)

7.14 [11-0967](#)

Joint resolution authorizing application for the 2011 Continuum of Care Homeless Assistance Program.

- The U.S. Department of Housing and Urban Development (HUD) announced the availability of approximately \$1.63 billion for homeless assistance programs, of which the Lake County Continuum of Care (CoC) is eligible to apply for at least \$1,301,568.
- Of the \$1,301,568, Lake County Community Development administers \$803,190 in nine different grants.
- Since 1998, Lake County has assumed a leadership role in organizing the homeless assistance planning process required under the CoC and the County annually submits an application for homeless assistance funding.
- The Lake County Coalition for the Homeless' CoC Committee, comprised of over 20 homeless service providers, government entities, homeless and formerly homeless persons, and other human service agencies developed the funding recommendations

for FY11 Continuum of Care funds.

- The final Continuum of Care application must be submitted to HUD by October 28, 2011.
- This resolution authorizes the Chairman to execute the necessary documents to submit the application.

Attachments: [2011 CoC Projects](#)

7.15 [11-0979](#)

Joint resolution accepting a grant from the Illinois Department of Commerce and Economic Opportunity (DCEO) Trade Globalization Adjustment and Assistance Act and Trade Adjustment Act, and authorizing an emergency appropriation in the amount of \$166,156.

- The Illinois Department of Commerce and Economic Opportunity has provided two grants under the Trade Globalization Adjustment and Assistance Act and the Trade Adjustment Act to the Lake County Workforce Development Department in the amount of \$166,156.
- The grant is for the fiscal year October 1, 2011 to September 30, 2012, which includes funding for individuals certified as eligible under the Act.
- This funding is expected to cover training services for workers affected through fifteen plant closings or lay-offs.
- An emergency appropriation of \$166,156 is requested to be approved to allocate these funds into the Workforce Department's budget and authorize acceptance of this grant.

Attachments: [Spreadsheet for resolution 11-0979.xlsx](#)

7.16 [11-0964](#)

Joint resolution accepting a grant from the U.S. Department of Labor and authorizing an emergency appropriation in the amount of \$7,000.

- The U.S. Department of Labor awarded a grant of \$7,000 to assist with a portion of expenses for the Lake County Veterans Assistance Commission's (VAC) annual Stand Down event.
- At the Stand Down event, the VAC provides winter clothing, food items and hygiene/toiletry items to veterans.
- The Stand Down event is scheduled for October 18, 2011.

7.17 [11-0924](#)

Joint committee action approving an increase to the In-School and Out of School Youth Programs in the amount of \$147,500.

- In June 2010, Lake County entered into agreements for In-School and Out of School Youth Programs with local schools and other educational providers.
- Funding for the programs was provided by a grant from Illinois Department of Commerce and Economic Opportunity.
- Each agreement was to service a specific number of youths for one-year with the option to renew for an additional one-year period.
- Each agreement was renewed for the allowable time period (August 1, 2011 through July 31, 2012 for Out of School Youth Programs and September 1, 2011 through August 31, 2012 for In-School Youth Programs); however, additional funds from the

grant are still available.

- In order to comply with the terms of the grant award, it was recommended that the additional funds be awarded to all of the contracted vendors as follows: North Chicago Community High School District 187 - \$26,667 revised contract amount \$160,000; Waukegan High School - \$26,667 revised contract amount \$160,000; Zion Benton Township High School - \$26,667 revised contract amount \$160,000. Out of School Youth Programs as follows: North Chicago Community High School District 187 C.N.A Program - \$25,000 revised contract amount \$150,000; North Chicago Community High School District 187 Phlebotomy Technician Program - \$15,000 revised contract amount of \$90,000; Waukegan High School Pharmacy Technician Program - \$15,000 revised contract amount of \$90,000; and Youthbuild of Lake County - \$12,500 revised contract amount of \$75,000.
- This recommendation has been approved by the Workforce Board Executive Committee.

Public Works & Transportation

7.18 11-0972

Joint resolution authorizing Robert Skidmore, Treasurer to withdraw monies from the bond series A 2010 construction account to pay construction cost Items.

- The County issued bonds in October 2010 in the amount of \$20,000,000 to construct various Water and Sewer System Improvements.
- Per the County Bond Ordinance, the County Board must approve disbursements of bond proceeds within the construction account.
- This withdrawal represents Payout No. 11 and pays several invoices related to various projects in the total amount of \$1,242,619.01.

Attachments: [11-0972 Series A 2010 Payout #11 Cost List Exhibit.pdf](#)

7.19 11-0995

Joint resolution authorizing the execution of a contract with Insituform Technologies USA, Inc. in the amount of \$119,263 for the sanitary sewer rehabilitation 2011 phase 2 project.

- The County undertakes annual rehabilitation of deteriorating and aging sanitary sewer systems.
- The 2011 phase 2 sewer rehabilitation project includes relining 3,500 feet of sewers in the Horatio Gardens and Highland Lake Systems.
- The County received bids from four (4) contractors for this work and three (3) other bids were received, ranging from \$125,475 to \$151,262.
- Award of this contract is recommended to the lowest responsive, responsible bidder, Insituform Technologies USA, Inc., Lemont, IL in the amount of \$119,263.
- This resolution authorizes and directs the County Purchasing Agent to execute a contract with Insituform Technologies USA, Inc. of Lemont, IL in the amount of \$119,263 for the sanitary sewer rehabilitation 2011 phase 2 project.

Attachments: [11-0995 Bid Tab Results.pdf](#)

[11-0995 Highland Lake Location Map.pdf](#)

[11-0995 Horation Gardens Location Map.pdf](#)

7.20 [11-0988](#)

Joint resolution authorizing the execution of an agreement between Lake County and MACTEC Engineering and Consulting, Inc., Chicago, Illinois, for phase II professional engineering services for design of the replacement of precast concrete deck beams on the southbound bridge carrying Arlington Heights Road over Buffalo Creek; and appropriates \$100,000 of County Bridge Tax funds for this improvement designated as Section 10-00193-07-BR.

- [Arlington Heights Road at Buffalo Creek, Southbound Bridge: Consultant Phase II Agreement and Appropriation.](#)
- Phase II engineering is the design for bridge deck beam replacement and traffic requirements to facilitate the proposed improvements.
- The selected and recommended consultant is MACTEC Engineering and Consulting, Inc., Chicago, Illinois, at a maximum cost for services described as \$81,882.
- This resolution authorizes the execution of a professional engineering services agreement with MACTEC Engineering and Consulting, Inc., Chicago, Illinois, and appropriates \$100,000 of County Bridge Tax funds for these services.

Attachments: [11-0988 Arlington Heights Rd at Buffalo Creek Southbound Consultant /](#)

7.21 [11-0984](#)

Joint resolution authorizing the execution of an agreement with the Illinois Department of Transportation for the phase II professional engineering services for design of the replacement of the deck beams of the southbound bridge carrying Arlington Heights Road over Buffalo Creek, designated as Section 10-00193-07-BR.

- [Arlington Heights Road at Buffalo Creek, Southbound Bridge: IDOT Phase II Agreement.](#)
- The County has been allocated federal HBR funds to repair this bridge and IDOT administers all federal funds.
- Phase I engineering has been completed.
- Phase II, Design Engineering, is required on all federally funded improvements and this agreement allows for the County to receive 80% reimbursement for the cost of phase II.

Attachments: [11-0984 Arlington Heights Rd at Buffalo Creek Southbound IDOT Agree](#)

7.22 [11-0991](#)

A joint resolution authorizing the execution of a joint agreement with the Illinois Department of Transportation for the use of \$344,250 of state Truck Access Route Program funds for the County's proposed improvement to Delany Road, from Sunset Avenue to York House Road, and designated as Section 00-00093-17-WR.

- [Delany Road, from Sunset Avenue to York House Road: IDOT Agreement.](#)
- Delany Road, from Sunset Avenue to York House Road, is to be improved by widening and reconstruction.
- IDOT has \$344,250 in Truck Access Route Program, TARP, funds available to offset cost of upgrading highways to accommodate 80,000 pound trucks.
- This resolution authorizes an agreement with IDOT for use of those funds for this improvement.

Attachments: [11-0991 Delany Road from Sunset to Yorkhouse Road IDOT Agreement](#)

7.23 [11-0997](#)

Ordinance to amend the Lake County Weight Control Ordinance, previously adopted and revised by this County Board. This amendment designates that portion of Delany Road, from Sunset Avenue to York House Road, as a Class II truck route.

- [Lake County Weight Ordinance: Delany Road from Sunset Ave to York House Road.](#)
- Delany Road from Sunset Avenue to York House Road is to be improved by widening and reconstruction.
- This amendment designates that portion of Delany Road from Sunset Avenue to York House Road as a Class II Truck Route.

7.24 [11-0994](#)

Joint resolution authorizing the execution of Amendment 1 to the agreement for the use of federal highway funds between the State of Illinois and Lake County for the improvements to Washington Street from Cemetery Road to west of Six Flags Drive designated as Section 02-00110-12-WR.

- [Washington Street, Cemetery Road to west Six Flags Drive, Widening and Reconstruction, Phase III Supplemental: IDOT Agreement.](#)
- The County has been allocated federal STU/HPS funds to widen and reconstruct this section of Washington Street and IDOT administers all federal highway funds.
- The Phase III construction engineering scope of work is being expanded to provide for redesigning retaining walls to avoid utility conflicts not anticipated in the original design.
- This agreement allows for the County to receive 80% reimbursement for the cost of this Amendment 1.

Attachments: [11-0994 Washington Street Cemetery Rd to Six Flags Drive IDOT Supp](#)

7.25 [11-0993](#)

Joint resolution authorizing the execution of a supplemental agreement between Lake County and Ciorba Group, Inc., Chicago, Illinois, for the provision of phase III construction engineering for the widening and reconstruction of Washington Street from Cemetery Road to west of Six Flags Drive at a maximum cost for services described of \$10,999.45 and designated as Section 02-00110-12-WR.

- [Washington Street, Cemetery Road to west of Six Flags Drive, Widening and Reconstruction, Phase III Supplemental Consultant Agreement.](#)
- The County has been allocated federal STU/HPS funds for this improvement.
- It is necessary to expand phase III construction engineering services to provide for redesigning retaining walls to avoid utility conflicts not anticipated in the original design.
- This resolution authorizes the execution of a supplemental agreement with Ciorba Group, Inc.

Attachments: [11-0993 Washington Street Cemetery Rd to Six Flags Drive Supplemen](#)

7.26 [11-0987](#)

Resolution authorizing an emergency appropriation of federal disaster assistance funds received as reimbursement of expenses relating to the 2011 snow emergency.

- Lake County was impacted by a severe winter storm, blizzard conditions, and record

snowfall from January 31 through February 3, 2011.

- Lake County Division of Transportation incurred substantial excess costs related to preparing for and responding to the blizzard.
- The Lake County Division of Transportation received notification from The Illinois Emergency Management Agency that it will receive \$123,159 in reimbursements for expenses incurred.
- Funds received will be deposited in the County's General Operating Expense Fund and transferred into the County's Highway Tax Fund.

Financial & Administrative

7.27 **11-0971**

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds.

- Line item transfers in various funds between line items in the FY2011 budget are needed to align expenses with correct accounts.
- The County Board must approve line item transfers under certain conditions.
- A listing of the various transfers is attached to the resolution.

7.28 **11-1009**

Resolution to approve the modification of the Lake County Holiday Schedule.

- This resolution modifies the Lake County Holiday Schedule by adding Christmas Eve as a holiday in exchange for the elimination of Election Day as a holiday.
- For the purpose of maintaining consistent business hours, the County will close for business at noon on December 31, 2012. This is a one-time modification.

Attachments: [HolidaySchedule2012.pdf](#)

- 8. Executive Session**
- 9. County Administrator's Report**
- 10. Adjournment**