

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, December 3, 2008

9:00 AM

Assembly Room

Rules Committee

1. Call to Order

Chair Talbett called the meeting to order at 9:09 a.m.

Present 7 - Chair Talbett, Vice Chair Cunningham, Member Bassi, Member Calabresa, Member Gravenhorst, Member Maine and Member Paxton

Others present:

*Barry Burton, County Administrator
Suzi Schmidt, County Board Chairman
David Stolman, County Board Vice-Chairman
Amy McEwan, Sr. Asst. County Administrator
Dusty Powell, Sr. Asst. County Administrator
Steve Carlson, County Board Member
Bob Sabonjian, County Board Member
Diana O'Kelly, County Board Member
Bonnie Carter, County Board member
Diane Hewitt, County Board Member
Melinda Bush, County Board Member
Mary Otahal, County Board Office*

2. Pledge of Allegiance

Chair Talbett led the Committee in the Pledge of Allegiance.

3. Approval of Minutes - March 17, 2008

A motion was made by Member Paxton, seconded by Member Cunningham, to approve the minutes from March 17, 2008. Motion carried with Member Bassi abstaining.

4. Public Comment**5. Added to Agenda****6. Old Business****7. New Business****7.1 [08-1006](#)**

Resolution amending various sections of the Lake County Board Rules of Order and Operational Procedures.

Attachments: [RULES PROPOSED 2008](#)

Barry Burton presented the proposed changes to the Rules of Order and Operational Procedure. Some minor changes were made to clean and clarify existing language. Other recommended changes are as follows:

II. Time of Regular Board Meetings - in Section A., it was recommended to delete "with the exception of the July 10, 2007 and July 8, 2008 meetings which shall be held at 7:00 p.m." thus eliminating night meetings. Due to various conflicts, it was recommended changing the following meeting dates from the second Tuesday of the month to:

Tuesday, January 20, 2009 (COW January 16th)
Tuesday, March 17, 2009 (COW March 6th)
Tuesday, June 16, 2009 (COW June 5th)
Tuesday, March 16, 2010 (COW March 5th)
Tuesday November 16, 2010 (Cow November 12th)

B. Changed to delete "in Libertyville, with the exception of the annual budget presentation which shall occur at an evening Committee of the Whole meeting" and to add "In the conference room (at DOT) or at the Central permit Facility in Libertyville".

V. Committee of the Whole

B. added ...to consider "the Board's Strategic Plan" and deleted "priorities" and "for the upcoming two years".

VIII. Seating

C. Eliminated "News media with valid press passes may be seated in the gallery or as otherwise permitted by the Chair".

XI. Right to Address Board

F. b. Add ... "A speaker shall be notified when two minutes have elapsed. The time limit shall be controlled by the parliamentarian".

I. Delete "To the extent allowable by applicable law, the terms of office for appointees shall be limited to two full consecutive terms. As referenced in Section XVII(B), Appointments of Boards and Commissions, any exception to this rule shall require a suspension of the County Rules and require a two thirds (16) roll call vote of the Board Members present".

XVI. Standing Committees

N. Delete "Committee Members shall receive"

O. Delete "All Committee Chairs shall check attendance" and add "The County Board secretaries will take the attendance"

Q. Add after Board Office "and have the committee chair notified"

V. Add at the end of the paragraph "Cell phones shall be turned off during Executive Session meetings".

XVII. Appointments of Boards and Commissions

B. Replace the current "to the extent allowable by applicable law, the terms of office for appointees shall be limited to two full consecutive terms. Any exception to this rule shall require a suspension of the county Rules (reference October 9, 1998 State's Attorney Legal Opinion and Apendix A of these Rules) with "The County Board chair shall notify board members of vacancies on other boards and commissions and seek their input in advance of the appointment".

XIX. County Budget

B. Remove "two year" before Strategic Plan....

XX. Appointment, Review and Removal of Department Heads

C. add "Subject to Section 11.5 of the Personnel Policies and Procedures dated April 8, 2008" and remove "with the advice of the County Board Chair". Also remove "Any Department Head may file a grievance challenging the County Administrator's decision to remove him or her from office, pursuant to the Lake county Employee Policies and Procedures Ordinance".

A motion was made by Member Calabresa, seconded by Member Bassi, to approve the Lake County Board Rules of Order and Operational Procedures as amended. Motion carried.

Aye: 7 - Chair Talbett, Vice Chair Cunningham, Member Bassi, Member Calabresa, Member Gravenhorst, Member Maine and Member Paxton

- 8. **County Administrator's Report**
- 9. **Adjournment**

Motion by Member Cunningham, seconded by Member Gravenhorst, to adjourn at 10:50 a.m. Motion carried.

Minutes taken by Mary Otahal.

Respectfully submitted,

Chairman

Vice-Chairman

Rules Committee