

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes

Tuesday, June 7, 2011

8:30 AM

Assembly Room

**Planning, Building and Zoning Committee**

1. **Call to Order**

*The meeting was called to order by Vice-Chair Mountsier at 8:32 a.m.*

**Present** 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Pedersen and Member Carey

**Absent** 2 - Chair Thomson-Carter and Member Gravenhorst

*Others Present:*

*David Stolman - County Board Chair*

*Barry Burton - County Administrator*

*Ryan Waller - Assistant County Administrator*

*Eric Waggoner - Planning, Building & Development*

*Dusty Powell - Planning, Building & Development*

*Brittany Albrecht-Sloan - Planning, Building & Development*

*Megan Krueger - Planning, Building & Development*

*Steve Crivello - Planning, Building & Development*

*Pat Tierney - Planning, Building & Development*

*Joel Williams - Planning, Building & Development*

*Tina O'Malley - Applicant*

2. **Pledge of Allegiance**

*Vice-Chair Mountsier led the group in the Pledge of Allegiance.*

3. **Approval of Minutes**

3.1 **11-0549**

Minutes from May 31, 2011.

**A motion was made by Member Hewitt, seconded by Member Pedersen, that the minutes be approved. The motion carried unanimously.**

**Aye:** 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Pedersen and Member Carey

**Not Present:** 1 - Member Gravenhorst

4. **Public Comment**

*There were no public comments.*

5. **Added to Agenda**

*There were no items added to the agenda.*

6. **Old Business**

*There was no old business to conduct.*

7. **New Business**

**Stormwater Management Commission**

**Unified Development Ordinance**

**Subdivisions**

**7.1 [11-0555](#)**

Approval of a plat amendment for Lot 2 in the Bittersweet Meadows Subdivision.

*Presented by Pat Tierney, Project Manager, Planning, Building and Development Department.*

*Vice-Chairman Mountsier explained that he was in receipt of an email from Diana O'Kelly which stated that she, as the district representative, had no objections to this request.*

**A motion was made by Member Carey, seconded by Member Carlson, that this committee action item be approved. The motion carried by the following vote:**

**Aye:** 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Pedersen and Member Carey

**Not Present:** 1 - Member Gravenhorst

**7.2 [11-0553](#)**

Approval of a variance from Article 10 of the Unified Development Ordinance to extend the performance period beyond the three-year time limit for Lawson Woods Subdivision.

*Presented by Pat Tierney, Project Manager, Planning, Building and Development Department.*

**A motion was made by Member Hewitt, seconded by Member Pedersen, that this committee action item be approved. The motion carried by the following vote:**

**Aye:** 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Pedersen and Member Carey

**Not Present:** 1 - Member Gravenhorst

**7.3 [11-0554](#)**

Approval of a variance from Article 10 of the Unified Development Ordinance to extend the performance period beyond three-year time limit for the Riverside of Barrington Subdivision.

*Presented by Pat Tierney, Project Manager, Planning, Building and Development Department.*

*Vice-Chair Mountsier stated that this request was in his district and he had no objections to the request.*

**A motion was made by Member Carlson, seconded by Member Carey, that this committee action item be approved. The motion carried by the following vote:**

**Aye:** 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Pedersen and Member Carey

**Not Present:** 1 - Member Gravenhorst

**Zoning**

**Permits and Enforcement**

**Planning**

**7.4 [11-0548](#)**

Resolution authorizing execution of a memorandum of understanding between Lake County and the Chicago Metropolitan Agency for Planning (CMAP) regarding the Local Technical Assistance program.

*Presented by Joel Williams, Manager, Community Development Division.*

**A motion was made by Member Carey, seconded by Member Pedersen, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Pedersen and Member Carey

**Not Present:** 1 - Member Gravenhorst

**Director's Report**

*There was no director's report.*

**8. County Administrator's Report**

*Mr. Barry Burton announced that at the next Full Board meeting he would be recommending Eric Waggoner to be appointed as the director of the Planning, Building and Development Department.*

**9. Adjournment of the PB&Z Committee Meeting**

*Member Gravenhorst arrived at 8:47 a.m.*

**A motion was made by Member Hewitt, seconded by Member Carlson, to adjourned at 8:48 a.m. The motion carried unanimously.**

**Aye:** 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Pedersen and Member Carey

**Not Present:** 1 - Member Gravenhorst

*Minutes prepared by Megan Krueger.*

*Respectfully submitted,*

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*Chair*

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*Vice-Chair*

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*Planning, Building & Zoning Committee*

**Present** 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Pedersen and Member Carey

**Absent** 2 - Chair Thomson-Carter and Member Gravenhorst