

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, March 7, 2023

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/41bjrtt>**

Health and Community Services Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Health & Community Service Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Parekh called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Vice Chair Altenberg led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth,
Member Hewitt, Member Knizhnik, Member Maine and Chair Parekh

Other Attendees:

In Person:

*Abby Krakow, Communications
Brenda O'Connell, Community Development
Cassandra Hiller, County Administrator's Office
Emily Mitchell, Workforce Development
Eric Waggoner, Planning, Building, and Development
Gary Gibson, County Administrator's Office
Jenny Brennan, Communications
Kevin Quinn, Communications
Kristy Cechini, County Board Office
Mark Pfister, Health Department
Patrice Sutton, Finance*

Electronically:

*Demar Harris, Workforce Development
Dominic Strezo, Planning, Building and Development
Eric Tellez, Planning, Building and Development
James Hawkins, County Administrator's Office
Janna Philipp, County Administrator's Office
Jolanda Dinkins, County Board Office
Matt Meyers, County Administrator's Office
Michael Wheeler, Finance
Nick Principali, Finance
Sonia Hernandez, County Administrator's Office
Sandy Hart, County Board Chair
Stacy Davis Wynn, Purchasing
Theresa Glatzhofer, County Board Office*

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no comments from the public.

6. Chair's Remarks

There were no Chair remarks.

7. **Unfinished Business**

There was no unfinished business to discuss.

8. **New Business**

CONSENT AGENDA (Items 8.1 - 8.5)

MINUTES

8.1 **23-0341**

Committee action approving the Health and Community Services Committee minutes from January 31, 2023.

Attachments: [HCS 1.31.23 Final Minutes](#)

A motion was made by Member Ross Cunningham, seconded by Vice Chair Altenberg, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Maine and Chair Parekh

8.2 **23-0342**

Committee action approving the Health and Community Services Committee minutes from February 7, 2023.

Attachments: [HCS 2.7.23 Final Minutes](#)

A motion was made by Member Ross Cunningham, seconded by Vice Chair Altenberg, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Maine and Chair Parekh

WORKFORCE DEVELOPMENT

8.3 **23-0333**

Joint resolution authorizing a contract with the Pat Davis Design Group, Inc., Sacramento, California, for a 12-month agreement with a budget of \$48,000 to provide ongoing professional services and support in the execution of the Lake County Workforce Development Board (LCWDB) Strategic Outreach and Communication Plan.

Attachments: [Agreement](#)
[RFP Final Document](#)
[2023 - 2024 Vendor Disclosure Statement](#)
[Post Score Matrix Summary](#)

A motion was made by Member Ross Cunningham, seconded by Vice Chair Altenberg, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 7 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Maine and Chair Parekh

HEALTH DEPARTMENT

8.4 [23-0335](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$50,604 for the Local Health Department Overdoses Surveillance and Response grant.

Attachments: [Overdose Surveillance and Response \\$50,604](#)

A motion was made by Member Ross Cunningham, seconded by Vice Chair Altenberg, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 7 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Maine and Chair Parekh

8.5 [23-0336](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$11,896 for the Local Health Department Overdoses Surveillance and Response grant.

Attachments: [Overdose Surveillance and Response \\$11,896](#)

A motion was made by Member Ross Cunningham, seconded by Vice Chair Altenberg, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 7 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Maine and Chair Parekh

REGULAR AGENDA

COMMUNITY DEVELOPMENT

8.6 [23-0289](#)

Joint resolution approving the HOME-ARP Allocation Plan as the Sixth Amendment to the Program Year (PY) 2021 Annual Action Plan (AAP).

Attachments: [HOME-ARP-Allocation-Plan-Lake County](#)

Brenda O'Connell, Community Development Administrator, provided an update on the one time investment for the gap with housing needs for the homeless community.

A motion was made by Vice Chair Altenberg, seconded by Member Maine, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 7 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Maine and Chair Parekh

8.7 [23-0311](#)

Joint resolution approving the Program Year (PY) 2023 Video Gaming Revenue

grant funding recommendations in the amount of \$640,000.

Attachments: [Video Gaming Revenue Board Memo 2023](#)

[3.3.1 Video Gaming Revenue Policy 11.10.2020](#)

Brenda O'Connell, Community Development Administrator, provided an overview of the process for the Video Gaming Revenue and the recommendations for funding. Discussion ensued. The Committee requested for statistics on how many clients are served for gambling addiction.

A motion was made by Vice Chair Altenberg, seconded by Member Ross Cunningham, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 7 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Maine and Chair Parekh

8.8 [23-0295](#)

Joint resolution approving an Intergovernmental Agreement (IGA) between Lake County and the Waukegan Park District for the completion of 24 CFR Part 58 Environmental Review Records (ERRs).

Attachments: [IGA Environmental Review CPF WPD](#)

There was no update or discussion on this item.

A motion was made by Member Ross Cunningham, seconded by Member Maine, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 7 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Maine and Chair Parekh

8.9 [23-0288](#)

Joint resolution approving the Program Year (PY) 2023 Lake County Affordable Housing Program (LCAHP) grant awards.

Attachments: [Housing Funding Board Memo PY2023](#)

Brenda O'Connell, Community Development Administrator, provided an update on the annual funding for affordable housing. Discussion ensued.

A motion was made by Member Ross Cunningham, seconded by Member Hewitt, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 7 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Maine and Chair Parekh

HEALTH DEPARTMENT

8.10 [23-0334](#)

Joint resolution accepting the National Association of County and City Health Officials grant and authorizing an emergency appropriation in the amount of \$120,000 for the Local Health Department Healthcare-Associated Infections and

Antimicrobial Resistance grant.

Attachments: [NACCHO HAI-AR](#)

Mark Pfister, Health Department Executive Director, provided an update on the prevention grant. The funding will help to prevent infections and antimicrobial resistance with long-term facilities' staff. Discussion ensued.

A motion was made by Member Ross Cunningham, seconded by Vice Chair Altenberg, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 7 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Maine and Chair Parekh

8.11 [23-0375](#)

Annual Health Department Update.

Mark Pfister, Health Department Executive Director, presented the Health Department annual update. Executive Director Pfister provided a department overview on locations, governance, the previous year and goals for the future. Discussion ensued.

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Members' Remarks

There were no remarks by members.

12. Adjournment

Chair Parekh declared the meeting adjourned at 10:05 a.m.

Next Meeting: March 28, 2023

Meeting minutes prepared by Kristy Cechini.

Minutes were approved on April 25, 2023 by the Health and Community Services Committee.