

Lake County Illinois

Meeting held by Video Conference
Physical Location:
18 N County Street (10th Floor), Waukegan, IL 60085



Meeting Minutes - Final

Thursday, July 1, 2021

8:30 AM

Register for remote / virtual attendance at <https://bit.ly/3j0N7WO>

Financial & Administrative Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, if there is a current Gubernatorial Disaster Proclamation and a Written Determination by the Lake County Board Chair, this meeting will be held by audio and video conference.

PUBLIC ATTENDANCE: There are two options for the public to attend the meeting: (1) in-person attendance on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois, or (2) remote / virtual attendance through registration at the link on the front page of this agenda.

RECORDING: Meetings, including Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item.

Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)). Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely , and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: F&A Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

***To view County Board Rules, click here: <https://bit.ly/3idRdrV> ***

0 [21-0069](#)

Chair's determination of need to meet by audio or video conference.

Attachments: [Determination - Chair Hart 12.30.20](#)

1. **Call to Order**

Chair Frank called the meeting to order at 8:30 a.m.

2. **Pledge of Allegiance**

Chair Frank led the Pledge of Allegiance.

3. **Roll Call of Members**

(Chair Frank and Member Pedersen attended meeting in-person. Member Clark, Member Simpson, and Vice-Chair Vealitzek attended the meeting remotely.)

Chair Frank noted that Member Danforth and Member Wilke notified him that they would not be able to attend today's meeting.

Present 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent 2 - Member Danforth and Member Wilke

Others present:

Mike Adam, Health Department

Marah Altenberg, County Board

Chris Blanding, Enterprise Information Technology

Elizabeth Bogie, Court Administration

Karen Brush, County Clerk's Office

Carissa Casbon, County Board

Jim Chamernik, Sheriff's Office

Chris Covelli, Sheriff's Office

Mary Crain, Division of Transportation

Mary Ross Cunningham, County Board

Arnold Donato, Stormwater Management Commission

Dan Eder, Emergency Management Agency

Patrice Evans, Enterprise Information Technology

Gary Gibson, County Administrator's Office

Al Giertych, Division of Transportation

Robert Glueckert, Chief County Assessor's Office

Todd Govain, County Clerk's Office

Gunnar Gunnarsson, State's Attorney's Office

Sandy Hart, County Board

Jim Hawkins, County Administrator's Office

Jamie Helton, State's Attorney's Office

Heidie Hernandez, Enterprise Information Technology
Terri Kath, Enterprise Information Technology
Irshad Khan, Facilities and Construction Services
Holly Kim, Treasurer
Carl Kirar, Facilities and Construction Services
Angelo Kyle, County Board
Kristen Lamanna, Resident
John Light, Human Resources
Ann Maine, County Board
Austin McFarlane, Public Works
Matt Meyers, County Administrator's Office
Emily Mitchell, Finance and Administrative Services
Brenda O'Connell, Community Development
Robin O'Connor, County Clerk
Amy Onan, Resident
Christina Piechota, Piechota Consultants
Ryan Pinter, Enterprise Information Technology
Mark Pfister, Health Department
Ashley Rack, Sheriff's Office
Eric Rinehart, State's Attorney
Gina Roberts, County Board
Catherine Sbarra, County Board
Shane Schneider, Division of Transportation
Todd Schroeder, Court Administration
Steve Spagnolo, State's Attorney's Office
Lisle Stalter, State's Attorney's Office
Dominic Strezo, Community Development
Susan Sullivan, Swanson, Martin, and Bell
Patrice Sutton, Finance and Administrative Services
Eric Tellez, Community Development
Micah Thornton, Circuit Court Clerk's Office
Jeremiah Varco, Facilities and Construction Services
Jesse Varsho, Geosyntec Consultants
Anthony Vega, Sheriff's Office
Blanca Vela-Schneider, County Administrator's Office
Samantha Vritz-Bentz, Human Resources
Eric Waggoner, Planning, Building and Development
John Wasik, County Board
Mike Wheeler, Finance and Administrative Services
Teri White, State's Attorney's Office
Walter Willis, Solid Waste Agency of Lake County
Kurt Woolford, Stormwater Management Commission

4. **Addenda to the Agenda**

There were no additions or amendments to the agenda.

5. **Public Comment (Items Not on the Agenda)**

There were no comments from the public.

6. **Chair's Remarks**

There were no remarks from the Chair.

7. **Unfinished Business**

There was no unfinished business.

8. **New Business**

CONSENT AGENDA (Items 8.1 - 8.25)

APPROVAL OF MINUTES

8.1 **21-0975**

Minutes from May 27, 2021.

Attachments: [F&A 5.27.21 Minutes - Final.pdf](#)

A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.

Motion carried by the following roll call vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.2 **21-0976**

Minutes from June 10, 2021.

Attachments: [F&A 6.10.21 Minutes - Final.pdf](#)

A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.

Motion carried by the following roll call vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

LAW & JUDICIAL

8.3 [21-0876](#)

Joint resolution approving an intergovernmental agreement (IGA) for part-time contractual police services by and among the Beach Park School District #3, Lake County and the Lake County Sheriff's Office (LCSO) in the amount of \$47,706.21.

Attachments: [Beach Park Middle School #3 SRO Contract for 2021-2022](#)

A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.

Motion carried by the following roll call vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.4 [21-0951](#)

Joint resolution authorizing the renewal of the State's Attorney's Violent Crime Victims Assistance (VCVA) grant program awarded by the Office of the Illinois Attorney General for State Fiscal Year (SFY) 2022, including grant funding of \$35,000.

Attachments: [FY22 VCVA Award email](#)

A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.

Motion carried by the following roll call vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.5 [21-0952](#)

Joint resolution authorizing the acceptance of a State Fiscal Year (SFY) 2022 Juvenile Justice Council (JJC) grant awarded to and by the Illinois Juvenile Justice Commission (IJJC) through the Illinois Department of Human Services (IDHS) to enhance and strengthen the Lake County JJC, by the Lake County State's Attorney's Office, including an emergency appropriation of \$55,740 in grant funds.

Attachments: [JJC Grant Resolution File No 21-0952 Budget Redacted](#)

A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.

Motion carried by the following roll call vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.6 [21-0953](#)

Joint resolution authorizing the acceptance of a State Fiscal Year (SFY) 2022 Juvenile Justice Youth Service Program (JJYSP) grant awarded to the Lake County State's Attorney's Office by the Illinois Juvenile Justice Commission (IJJC) through the Illinois Department of Human Services (IDHS) to implement A Step Up Program that helps address youth involved in adolescent domestic battery within their homes, including an emergency appropriation of \$50,485 in grant funds.

Attachments: [JJYSP Step Up Grant Resolution No 21-0953 Budget Redacted](#)

A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.

Motion carried by the following roll call vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.7 [21-0973](#)

Joint resolution authorizing the renewal of the Lake County Children's Advocacy Center's victim advocate grant program, awarded by the Department of Children & Family Services (DCFS) for State Fiscal Year (SFY) 2022, including grant funding of \$86,094.

A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.

Motion carried by the following roll call vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

HEALTH AND COMMUNITY SERVICES COMMITTEE

8.8 [21-0910](#)

Joint resolution approving the First Amendment to Program Year (PY) 2021 HUD Annual Action Plan (AAP).

Attachments: [PY21 AAP First Amendment.pdf](#)
[Glenkirk to HCDC 6-7-21.pdf](#)
[CPAH to HCDC 6-7-21.pdf](#)

**A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.
Motion carried by the following roll call vote.**

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.9 [21-0958](#)

Joint resolution authorizing a contract with Construction Product Marketing, of Phoenix, Arizona in the amount of \$241,600 for the Vernon Hills West Pump Station - Force Main Analysis Project.

Attachments: [21-0958 VH W Pump Station Agreement Signed by contractor](#)
[21-0958 VH W Pump Station Award Information](#)
[21-0958 VH W Pump Station Force Main - RFP](#)
[21-0958 VH W Pump Station Location Map](#)
[21-0958 VH W Pump Station Scoring Matrix](#)
[21-0958 VH W Pump Station Vendor Disclosure](#)

**A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.
Motion carried by the following roll call vote.**

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.10 [21-0935](#)

Joint resolution authorizing a contract with Allanson Auto Body, Mundelein, Illinois, for the collision repair services for Lake County in an estimated annual amount of \$189,000.

Attachments: [21-0935 Vendor Disclosure, Allanson](#)

**A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.
Motion carried by the following roll call vote.**

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.11 [21-0936](#)

Joint resolution authorizing a contract with Ciosek Tree Service, Lombard, Illinois, for tree removal and tree trimming service for the Lake County Division of Transportation in the estimated annual amount of \$35,365.

Attachments: [21-0936 Bid Tab, Tree Removal and Trimming Services](#)
[21-0936 Vendor Disclosure, Ciosek](#)

A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.

Motion carried by the following roll call vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.12 [21-0937](#)

Joint resolution authorizing a contract with TGF Enterprises, Inc., Libertyville, Illinois, for herbicide application to the right-of-way for the Lake County Division of Transportation in an estimated annual amount of \$34,396.44.

Attachments: [21-0937 Bid Tab, Herbicide Application for Lake County ROW](#)
[21-0937 Vendor Disclosure, TGF Enterprises](#)

A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.

Motion carried by the following roll call vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.13 [21-0938](#)

Joint resolution authorizing a contract with Lake County Grading Company, Libertyville, Illinois, in the amount of \$318,536.25 for the replacement of various culverts on Gilmer Road, Monaville Road, and Old McHenry Road and appropriating \$385,000 of County Bridge Tax funds.

Attachments: [21-0938 Bid Tab, Various Culvert Replacements](#)
[21-0938 Vendor Disclosure, Lake County Grading](#)
[21-0938 Location Map, Culvert Replacement 2019](#)

A motion was made by Member Pedersen, seconded by Member Clark, that Consent

Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.

Motion carried by the following roll call vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.14 [21-0939](#)

Joint resolution authorizing an agreement for professional engineering services with Infrastructure Management Services (IMS), Tempe, Arizona, at a maximum cost of \$80,000, for the annual pavement testing services, and associated components, and appropriating \$100,000 of Matching Tax funds.

Attachments: [21-0939 Agreement, 2021 Pavement Mgmt Testing](#)
[21-0939 Vendor Disclosure, IMS](#)

A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.

Motion carried by the following roll call vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.15 [21-0940](#)

Joint resolution authorizing a contract with Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of \$430,376.55 for the removal of a failing modular block wall and stabilization of adjoining slopes and shoulders on Fairfield Road, north of Illinois Route 60, and appropriating \$520,000 of Matching Tax funds.

Attachments: [21-0940 Bid Tab, Fairfield Rd Retaining Wall Maint.](#)
[21-0940 Vendor Disclosure, Campanella](#)
[21-0940 Location Map, Fairfield Rd Retaining Wall](#)

A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.

Motion carried by the following roll call vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.16 [21-0944](#)

Joint resolution ratifying contracts with Hampton, Lenzini and Renwick, Inc., Elgin, Illinois, in the amount of \$85,065 and Campanella and Sons Inc., Wadsworth, Illinois, in the amount of \$249,579.73 for emergency procurements required for emergency repair work on the culvert installation on Stearns School Road at Mill Creek, and appropriating \$335,000 of County Bridge Tax funds.

Attachments: [21-0944 Emergency Procurement Memo - Stearns School Rd](#)
[21-0944 Vendor Disclosure, HLR](#)
[21-0944 Vendor Disclosure, Campanella](#)
[21-0944 Location Map, Stearns School Rd Emergency Repair](#)

A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.

Motion carried by the following roll call vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.17 [21-0941](#)

Joint resolution authorizing a contract with Chicagoland Paving Contractors, Inc., Lake Zurich, Illinois, in the amount of \$100,000 for the restoration of a building demolition site and associated relocation of 600 feet of the Robert McClory Bike Path, from the Illinois Route 132 (Grand Avenue) right-of-way to the north in the City of Waukegan, Illinois, and appropriating \$120,000 of ¼% Sales Tax for Transportation funds.

Attachments: [21-0941 Bid Tab, Robert McClory Bike Path](#)
[21-0941 Vendor Disclosure, Chicagoland Paving](#)
[21-0941 Location Map, Robert McClory Bike Path Restoration](#)

A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.

Motion carried by the following roll call vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.18 [21-0942](#)

Joint resolution authorizing a contract with Triggs Construction, Inc., West Chicago, Illinois, in the amount of \$346,228.20 for the bike path installation on Butterfield Road, from the EJ&E Railroad to Gregg's Parkway/Allanson Road, and appropriating

\$420,000 of ¼% Sales Tax for Transportation funds.

Attachments: [21-0942 Bid Tab, Butterfield Road Bike Path](#)
[21-0942 Vendor Disclosure, Triggs](#)
[21-0942 Location Map, Butterfield Road Bike Path](#)

A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.

Motion carried by the following roll call vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.19 [21-0943](#)

Joint resolution authorizing an agreement with the State of Illinois/Illinois Department of Transportation (IDOT), for improvements along Illinois Route 132, from Sheehan Drive to Munn Road, and appropriating \$50,000 of ¼% Sales Tax for Transportation funds.

Attachments: [21-0943 IDOT Agreement, IL 132 Improvements](#)
[21-0943 Location Map, IL Route 132 \(Sheehan Dr to Munn Rd\)](#)

A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.

Motion carried by the following roll call vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.20 [21-0945](#)

Joint resolution appropriating \$195,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the intersection improvement of Wadsworth Road at Lewis Avenue.

Attachments: [21-0945 Location Map, Wadsworth at Lewis](#)

A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.

Motion carried by the following roll call vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

FINANCIAL & ADMINISTRATIVE

County Clerk

8.21 [21-0894](#)

Report from Robin M. O'Connor, County Clerk, for the month of April, 2021.

Attachments: [LCC Report for April 2021](#)

A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.

Motion carried by the following roll call vote.

8.22 [21-0955](#)

Report from Robin M. O'Connor, County Clerk, for the month of May, 2021.

Attachments: [LCC Report for May 2021](#)

A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.

Motion carried by the following roll call vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

Recorder of Deeds

8.23 [21-0932](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of May, 2021.

Attachments: [May 2021](#)

A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.

Motion carried by the following roll call vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

Financial and Administrative Services

8.24 [21-1005](#)

Resolution authorizing an Emergency Appropriation for Vaccination Efforts from the Health Department Fund Balance.

Attachments: [FEMA Vaccine Administration Budget](#)

A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.

Motion carried by the following roll call vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.25 [21-1019](#)

Monthly Finance Report.

Attachments: [Finance Monthly Report 062721.pdf](#)

A motion was made by Member Pedersen, seconded by Member Clark, that Consent Agenda items 8.1, 8.2 and 8.25 be approved / filed, and that items 8.3 through 8.24 be recommended for adoption / received and placed on the County Board agenda.

Motion carried by the following roll call vote.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

REGULAR AGENDA

LAW & JUDICIAL

8.26 [21-0954](#)

Joint resolution authorizing the creation of a part-time Justice and Mental Health Collaboration Program grant funded position at the Lake County State's Attorney's Office to coordinate the 23-hour Crisis Triage Stabilization Center.

Attachments: [JMHCP Budget for Resolution - MW6.28.21.pdf](#)

Teri White, State's Attorney's Office, reported that this part-time position would move from NICASA to a position in the State's Attorney's Office. The position is 100 percent funded through the grant that has been previously approved by the Board.

A motion was made by Member Pedersen, seconded by Vice-Chair Vealitzek, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.27 [21-0957](#)

Joint resolution authorizing a five-year contract, plus renewal options, with West Publishing Corporation, Eagan, Minnesota for Online Legal, Public Record, Investigative, and Research Services in the estimated annual amount of \$222,613.20.

Attachments: [Cook County Professional Service Agreement](#)
[Westlaw Edge & Patron Access Proposal](#)
[Vendor Disclosure Statement](#)
[Thomson Reuters Contract](#)

Elizabeth Bogie, Court Administration, reviewed the proposed resolution and the purpose of the contract.

A motion was made by Member Pedersen, seconded by Member Clark, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.28 [21-0946](#)

Joint resolution authorizing an agreement with the Village of Long Grove and the Lake County Forest Preserve District for the installation of buffer plantings as part of the Buffalo Creek Wetland Mitigation Bank project.

Attachments: [21-0946 Agreement, Buffalo Creek Wetland Bank](#)
[21-0946 Location Map, Buffalo Creek Wetland Bank](#)

Shane Schneider, Division of Transportation Director, reported that buckthorn was removed as part of the Buffalo Creek Wetland Mitigation Bank Project. Residents have requested additional buffer to mitigate the loss of vegetation created by the removal of the buckthorn. This agreement enables additional buffer screening to be planted with the cost of the buffer being split between the Village of Long Grove, Lake County, and the Lake County Forest Preserve District.

A motion was made by Member Clark, seconded by Member Simpson, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

8.29 [21-0947](#)

Joint resolution appropriating \$17,515,000 of ¼% Sales Tax for Transportation funds for the intersection improvement of Gilmer Road and Midlothian Road.

Attachments: [21-0947 Location Map, Gilmer Rd at Midlothian Rd](#)

Shane Schneider, Division of Transportation, reported that this is an appropriation of funds for improvements to Gilmer Road and Midlothian Road. The work is expected to go to bid in August with utility relocation expected to start in the Fall.

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.30 [21-0948](#)

Joint resolution authorizing an agreement with Baxter and Woodman, Crystal Lake, Illinois, for Phase III construction engineering services for improvements at the intersection of Gilmer Road and Midlothian Road, at a maximum cost of \$1,233,014, appropriating \$1,500,000 of ¼% Sales Tax for Transportation funds.

Attachments: [21-0948 Consultant Agreement, Baxter and Woodman](#)
[21-0948 Vendor Disclosure, Baxter & Woodman](#)
[21-0948 Location Map, Gilmer Rd at Midlothian Rd](#)

Shane Schneider, Division of Transportation Director, reported that this contract is for the oversight of the Gilmer Road and Midlothian Road Project.

A motion was made by Member Vealitzek, seconded by Member Clark, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.31 [21-0959](#)

Joint resolution authorizing an intergovernmental agreement with the Village of Lincolnshire relating to water interconnection for system maintenance and emergency purposes.

Attachments: [21-0959 Water Interconnect IGA signed by Lincolnshire](#)

Austin McFarlane, Public Works Interim Director, reported that this agreement will provide emergency water services to the Village of Vernon Hills. Member Clark expressed her

support for the project.

A motion was made by Member Clark, seconded by Member Pedersen, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.32 [21-0968](#)

Discussion regarding the proposed second amendment to the Host Agreement between Lake County, the Solid Waste Agency of Lake County (SWALCO) and the owner of the Zion Landfill, GFL, Inc.

Attachments: [exs. c thru f in color.pdf](#)
[Second Amendment.complete.bw.pdf](#)

Walter Willis, Solid Waste Agency of Lake County (SMC), and Matt Meyers, Assistant County Administrator, provided a presentation regarding a second amendment to the Host Agreement between Lake County, SWALCO, and the Zion Landfill. The County has worked with the residents of the community during the past two years to address the concerns they have.

Jesse Varsho, Geotech Consultants, discussed the measures that will be put in place to minimize litter in the community, mitigate noise, reduce wind erosion and fugitive particulate matter, monitor and minimize potentials for odor, and increase screening vegetation.

Discussion ensued regarding the vegetation that will be planted to buffer the site from the residents. Staff will return at a future committee meeting date for formal consideration of the agreement.

The Committee discussed a proposed second amendment to the Host Agreement between Lake County, SWALCO, and Zion Landfill.

FINANCIAL & ADMINISTRATIVE

County Clerk

8.33 [21-0989](#)

County Clerk's Office Annual Update.

Attachments: [Clerk-FA Presesentation 2021.pdf](#)

Robin O'Connor, County Clerk, and Todd Govain, Deputy County Clerk, provided an annual presentation on the Clerk's Office.

The County Clerk's Office maintains birth, death, marriage, and civil union records and

licenses. The Office provides notary services, handles assumed business name registrations and Statements of Economic Interest filings, manages property tax extension / redemption tax rates, and is responsible for the tax sale of delinquent property taxes. The County Clerk's Office also manages voting registration and elections.

Since the start of the pandemic, the Clerk's Office has held four elections, with the November 3, 2020 election seeing a record number of voters. A number of strategies and infrastructure upgrades were implemented to ensure that the elections were conducted efficiently, even with fewer election judges. Delays in the release of census data has prompted Illinois legislature to move the General Primary Election to June 28, 2022 and extend the time for the County Board to complete its reapportionment process.

The Clerk's Office has applied for and has been awarded \$1,825,534.79 in grant funding which has been used to offset rising costs and expenses.

Discussion ensued regarding the efforts the Clerk's Office has made to ensure open and free elections, community outreach and awareness to improve recruitment of election judges, educational programs run by the Clerk's Office, and the Bizbox Vehicle.

An annual update of the County Clerk's Office was provided.

Enterprise Information Technology

8.34 [21-0974](#)

Resolution renewing a one-year contract with DLT Solutions, Herndon, Virginia, for next-generation managed security service licenses in the amount of \$237,577.

Attachments: [FY21 - DLT Solutions \(4975950\) \\$237,577 QUO](#)
[Vendor Disclosure Form - \(Managed Security Service\) - FY2021](#)

Chris Blanding, Enterprise Information Technology Director, reported that this contract is for virus protection.

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.35 [21-0979](#)

Director's Report - Enterprise Information Technology.

Chris Blanding, Enterprise Information Technology Director, had nothing to report.

Finance and Administrative Services

8.36 [21-0981](#)

Director's Report - Finance and Administrative Services.

Attachments: [8.36 Revenue Update\(07.01.21\).pdf](#)

Patrice Sutton, Chief Financial Officer / Finance and Administrative Services Director, provided a midyear update on revenue and expenses for Fiscal Year 2021. Based on current spending and revenue, there is a projected surplus of \$3,893,079.

Jim Hawkins, Deputy County Administrator, reported that at last year's budget hearings, there were some initiatives that could not be financially supported at the time but the County Board wanted to revisit during the midyear. Specifically, the County wanted to revisit pay increases to staff, contracts for increased sustainability and federal lobbying, reinstatement of a Health Department position, and additional funding for a University of Illinois Extension program.

Discussion ensued regarding the ability to fund these initiatives and whether accessibility platforms are being considered as part of the initiatives. Deputy Administrator Hawkins clarified that accessibility is being considered as a New Program Request (NPR) for Fiscal Year 2022.

The general consensus was to get more information for consideration at the July 29, 2021 Committee meeting and the August 10, 2021 County Board meeting.

Patrice Sutton, Chief Financial Officer / Finance and Administrative Services Director, provide a midyear update on revenue and expenses.

Human Resources

8.37 [21-0980](#)

Director's Report - Human Resources.

John Light, Human Resources Director, had nothing to report.

Facilities and Construction Services

8.38 [21-1001](#)

Resolution to approve and adopt the Facilities Capital Improvement Plan (CIP) Priorities.

Attachments: [FY22 Facilities Capital Improvements Plan Prioritization 01JUL21](#)
[FY22 Facilities Capital Improvements Plan Backup Information 01JUL21](#)
[FY22 Facilities CIP Project Prioritization 13JUL21.pdf](#)

Carl Kirar, Facilities and Construction Services Director, provided a presentation regarding a list of priorities for the Facility Capital Improvement Plan (CIP). Based on

Committee input, some of the rankings of the projects were modified. Director Kirar reported that there is a need to complete a Master Plan of the Waukegan Campus along with some areas of the Libertyville Campus to get a complete understanding of the needs of the organization and to identify areas where expansion can occur.

Discussion ensued regarding the re-prioritization of the projects and the needs of the departments and agencies.

Christina Piechota, Piechota Consultants, provided public comment regarding whether consideration has been given to installing net zero or renewable energy sources at the County's 911/Emergency Operation Center/Emergency Telephone System Board building.

A motion was made by Member Pedersen, seconded by Member Clark, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.39 [21-0929](#)

Director's Report - Facilities and Construction Services.

Attachments: [JOC Over \\$350K Memo 21JUN21.pdf](#)

Carl Kirar, Facilities and Construction Services Director, provided an update regarding two Job Order Contracting (JOC) Projects. The first project is the replacement of an existing boiler system at the Babcox Detention Center and the other is the installation of a new Fire Support Water Main and Booster Pumps at the Administration Building.

Carl Kirar, Facilities and Construction Services Director, provided a report.

County Administrator's Office

8.40 [21-0960](#)

Resolution ratifying a lease with VK 905 Lakeside, LLC for rental of storage of personal protection equipment and supplies in response to the COVID-19 Public Health Emergency in an estimated amount of \$149,624 and approving an emergency appropriation of both revenue and expense in the amount of \$200,000 from American Rescue Plan Act (ARPA) Fund 746.

Attachments: [905 Lakeside Drive - County of Lake Lease \(MWB\) v3 Execution](#)
[Memo Re Emergency Procurement of Warehouse Space for PPE 2021061](#)
[vendor disclosure vk industrial](#)

Gary Gibson, County Administrator, reported that staff will be using this space to store personal protective equipment (PPE). Vice-Chair Vealitzek inquired whether there is an

ability to cancel the lease if the space is not needed. Dan Eder, Lake County Emergency Management Agency Director, reported that the County is locked into a two year contract. It is important to have the storage space for PPE and the two years will allow staff the opportunity to evaluate its long-term needs.

A motion was made by Member Vealitzek, seconded by Member Clark, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

8.41 [21-0982](#)

Update regarding the American Rescue Plan Act (ARPA) funds provided by the US Treasury to Lake County for use in COVID-19 Public Health Emergency response and recovery.

Attachments: [Background for ARPA Discussion](#)
[8.41 ARPA Presentation](#)

Jim Hawkins, Deputy County Administrator and Matt Meyers, Assistant County Administrator, provided a presentation of the American Rescue Plan Act (ARPA) funds.

Lake County received \$136,000,000, of which half was provided up front and the other half will be released at a later date. Assistant Administrator Meyers reviewed compliance and reporting guidelines. The ARPA Funding Reporting Expenditure Categories are Public Health, Negative Economic Impacts, Services to Disproportionately Impacted Communities, Premium Pay, Infrastructure, and Revenue Replacement.

As staff develops its plan, considerations that are being taken into account include equitable outcomes, community engagement, under-served community support, labor requirements, and appropriate internal controls.

Deputy Administrator Hawkins reported that the goal of the planning for the use of ARPA funds should align with the County's strategic plan. He reviewed potential projects that would meet this criteria.

Staff is requesting guidance regarding how to maximize revenue reimbursement, which areas should be the County's focus, and where additional planning should be considered. Next steps include staff reviewing and weighing community needs as well as availability of other funding options and monitoring UST guidance changes and additions. Based on the guidance by the Committee, staff will review, coordinate, and develop options for a Strategic Investment Plan for the Board's consideration.

Discussion ensued. Additional information will be brought forward for the Committee's consideration at a future meeting.

An ARPA funding update was provided to the Committee.

8.42 [21-1012](#)

Discussion on a Committee-initiated New Program Request (NPR) submittal for the Fiscal Year (FY) 2022 budget to increase accessibility to Lake County Board and Committee meetings.

Attachments: [Access Cost Estimate\(06.28.21\).pdf](#)

Jim Hawkins, Deputy County Administrator, provided a review of the options to increase accessibility which included Spanish translation, closed captioning, subtitles, and hiring of bilingual staff.

Discussion ensued regarding the accessibility manager and outreach specialist duties. It is staff's recommendation not to use speech to text captioning as it would have errors. When conducting a survey, DuPage County cleans up the close captioning after it meeting.

Alex Carr, Interim Chief Communications Manager, discussed some of the shortfalls of automated closed captioning. Chair Frank recommended that staffing be the County's priority when it comes to accessibility and translation services.

The consensus of the Committee was to bring this issue back for further discussion.

The Committee discussed increased accessibility as part of a NPR.

9. County Administrator's Report

Gary Gibson, County Administrator, had nothing to report.

10. Executive Session

The Committee entered into Executive Session at 11:47 a.m.

A motion was made by Member Clark, seconded by Member Simpson, to go into Executive Session. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

10.1 [21-1021](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

Pending litigation was discussed in Executive Session.

10.2 [21-0858](#)

Executive Session to discuss collective bargaining pursuant to 5 ILCS 120/2 (c)(2).

Collective bargaining was discussed in Executive Session .

10.3 [21-0859](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

Personnel matters were discussed in Executive Session.

10.4 [21-0983](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

Discussion of closed session minutes was postponed to the next meeting.

Executive Session was adjourned at 12:09 p.m.

A motion was made by Member Pedersen, seconded by Member Simpson, that this item be to come out of Executive Session. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

10.3 [21-0793](#)

A

Committee action reclassifying a Stormwater Management Commission position from K8 to M8 and approving a corresponding salary increase in accordance with Personnel Policy 5.11.

Attachments: [Stormwater Memo V.2 Initialed.pdf](#)

A motion was made by Member Pedersen, seconded by Member Clark, to approve a reclassification of a position in the Stormwater Management Commission from K8 to M8 and approving a corresponding salary increase. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

10.3 [21-0792](#)

B

Committee action reclassifying two County Clerk's Office positions from S2 to S3 and approving a corresponding salary increase in accordance with Personnel Policy 5.11.

Attachments: [County Clerk Memo.pdf](#)

A motion was made by Member Pedersen, seconded by Member Clark, to reclassify to positions in the County Clerk's Office from S2 to S3 and approving a corresponding salary increase. The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

10.4 [21-0977](#)

A

Executive Session Minutes from May 27, 2021.

The approval of the minutes was postponed.

Aye: 5 - Member Clark, Chair Frank, Member Pedersen, Member Simpson and Vice Chair Vealitzek

Absent: 2 - Member Danforth and Member Wilke

10.4 [21-0978](#)

B

Executive Session Minutes from June 10, 2021.

The approval of minutes was postponed.

11. **Members Remarks**

There were no remarks from members.

12. **Adjournment**

Chair Frank declared the meeting adjourned at 12:14 p.m.

Next Meeting: July 29, 2021

Minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Financial and Administrative Committee, Chair