

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Agenda Report - Final

Thursday, February 5, 2026

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:  
<https://bit.ly/4qVjd5E>

**Financial & Administrative Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings in one of two ways:

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:**

An opportunity for Public Comment will be provided during the meeting in accordance with the Lake County Board Rules of Order and Operational Procedures. At the time of Public Comment, it will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office, 18 N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

**PLEASE NOTE:** An individual is allowed 3 minutes total for one or more public comments.

Individuals providing Public Comment will provide the following information:  
Meeting: Financial and Administrative Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment
6. Chair's Remarks
7. Unfinished Business
8. New Business

**CONSENT AGENDA (Items 8.1 - 8.16)**

**\*REPORTS\***

8.1 **26-0105**

Cash & Investment Report from Holly Kim, Treasurer, for the month of December 2025.

**Attachments:** [FSG Dec - 25.pdf](#)

[Lake County Investment Portfolio Summary - December 2025.pdf](#)

[FSG Dec 2024.pdf](#)

8.2 **26-0041**

Finance Monthly Report - November 2025.

**Attachments:** [Monthly Financial Report November 2025](#)

**\*HEALTH & COMMUNITY SERVICES\***

8.3 **25-1601**

Joint resolution approving an emergency appropriation in the amount of \$10,768.14 for the completion of Environmental Review Records (ERRs).

- Community Development staff completed ERRs for the Lake County Housing Authority (LCHA) and Jewish Community Centers of Chicago (JCC).
- Per the terms of the Intergovernmental Agreements, a total of \$10,768.14 was paid to Lake County to reimburse personnel costs.
- These funds were received in Fiscal Year (FY) 2025 and will be used for FY 2025 personnel cost.

**Attachments:** [Emergency Appropriation 2026-01 ERRs 25-1601.pdf](#)

8.4 [25-1599](#)

Joint resolution accepting the Emergency Solutions Grant (ESG) from Illinois Department of Human Services and authorizing an emergency appropriation in the amount of \$4,069 for grant administration and management of the Homeless Management Information System (HMIS).

- The \$4,069 in grant funds covers a portion of the HMIS Administrator position, which provides grant administration and management of the Homeless Management Information System (HMIS).
- The \$4,069 in grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2026 budget.

**Attachments:** [Emergency Appropriation 2025-12 IL ESG 25-1599.pdf](#)

8.5 [25-1602](#)

Joint resolution approving an emergency appropriation of \$2,000,000 for Fiscal Year 2026 and accepting funding from the Illinois Department of Commerce and Economic Opportunity (DCEO) Healthy Houses Program.

- The Illinois DCEO made more than \$21 million in Community Development Block Grant - Coronavirus (CDBG-CV) funds available to support the installation or replacement of HVAC systems in income-qualified rental units.
- Community Development applied for and was awarded \$2,000,000 for qualified rental units located in Lake County.
- A total of \$1,950,000 will be used to support direct costs and \$50,000 will be utilized by Community Development for program delivery.

**Attachments:** [20-303003 GA - Fully Executed\\_HCS Agenda.v2 \(002\).pdf](#)

[Emergency Appropriation 2026-01 DCEO Healthy Houses 25-1602.pdf](#)

8.6 [26-0089](#)

Joint resolution approving the second amendment to the HOME American Rescue Plan Program (HOME-ARP) Allocation Plan.

- On August 12, 2025, the Lake County Board approved a HOME-ARP Allocation Plan which included \$6,034,421 for the development of affordable rental housing and program administration.
- In accordance with the HOME-ARP Allocation Plan, staff scored funding applications are presented to the Housing and Community Development Commission (HCDC) for approval.
- The second amendment to the HOME-ARP Allocation plan approves \$5,129,258 of funding to Community Partners for Affordable Housing (CPAH) Permanent Supportive Housing (PSH) Mundelein.

**Attachments:** [HOME-ARP-Allocation-Plan-Amendment-2](#)

8.7 [26-0088](#)

Joint resolution approving the third amendment to the Program Year 2025 (PY25) United States Department of Housing & Urban Development (HUD) Annual Action Plan (AAP).

- HUD requires the submission of an Annual Action Plan (AAP) and associated amendments to govern expenditure of federal housing and community development funding for each program.
- The third amendment to PY25 AAP makes the following reallocations:
  - \$120,000 of HOME funds from the City of Waukegan's Owner-Occupied Rehab Program to Down Payment Assistance with Community Partners for Affordable Housing (CPAH).
  - \$342,544.89 of HOME funds from CPAH Lake Forest Senior Cottages to CPAH Community Land Trust (\$142,544.89) and CPAH Eve B. Lee Senior Apartments (\$200,000).
  - \$200,000 of Community Development Block Grant (CDBG) funds from Permark Liberty Arms Rehab to Healthy Homes environmental remediation.

**Attachments:** [PY25 AAP 3rd AMENDMENT](#)

8.8 [26-0112](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Career Planner Training Academy Grant and authorizing an emergency appropriation in the amount of \$119,123.05 for the Lake County Workforce Development Department.

- The WIOA Career Planner Training Academy Grant budget is a total of \$119,123.05 with a grant term of October 1, 2025 through June 30, 2027.
- The Grant funds personnel related costs for a lead trainer and project manager to assist with rolling out a new state-wide WIOA case management and reporting system.
- The Grant supports the lead trainer being part of the Illinois Career Planner Training Academy and engaging in professional development on a train-the-trainer concept. The trainer is responsible for training career planners in Lake, McHenry and DuPage Counties.

**Attachments:** [Career Planner Training Academy Support Grant](#)

8.9 [26-0189](#)

Joint resolution approving an emergency appropriation of \$12,550 for grant fiscal year 2026 accepting additional funding from the Public Health Institute of Metropolitan Chicago Pop Affirming Care and Routine HIV Screening Development Grant.

- The Health Department received \$12,550 in additional grant funding for the period of July 1, 2025, through June 30, 2026, which was not previously appropriated

because the grant resources were approved after the County's adoption of the Fiscal Year budget.

- This funding is to support staff training to strengthen the organization's capacity to provide affirming, culturally responsive care for LGBTQ+ individuals, and to support routine and targeted HIV screening activities to identify new infections and link individuals to care.
- This will fund supplies, contractual services, training, and offset existing staff salary and fringe benefits.
- If funding for the positions and services end, and new funding is not secured, the positions and services will be eliminated.

**Attachments:** [Nov-25 Emergency Appropriation](#)  
[Feb-26 Emergency Appropriation](#)

**8.10** [26-0190](#)

Joint resolution approving an emergency appropriation of \$40,266 for grant fiscal year 2026 accepting additional funding from the Lake County Children's Advocacy Center Victims of Crime Act grant.

- The Health Department received \$40,266 in additional funding for the period of July 1, 2025, through June 30, 2026, which was not previously appropriated because the resources were approved after the County's adoption of the Fiscal Year budget.
- This funding continues the work of a Senior Therapist who works with children and offsets an existing staff salary and fringe benefits.
- If funding for the positions and services end, and new funding is not secured, the positions and services will be eliminated.

**Attachments:** [Nov-25 Emergency Appropriation](#)  
[Feb-26 Emergency Appropriation](#)

**8.11** [26-0154](#)

Joint resolution approving an emergency appropriation of \$75,988 for Fiscal Year 2026 accepting additional funding from the Chicago Department of Public Health Ryan White Part A Grant.

- The Health Department received \$75,988 in additional grant funding for the period of September 1, 2025, through February 28, 2026, which was not previously appropriated because the grant resources were approved after the County's adoption of the Fiscal Year 2026 budget.
- This funding is to support the purchase of vaccines to reduce and prevent vaccine-preventable infections among clients living with HIV and to mitigate the risk of syndemic co-morbidities and potential outbreaks through increased vaccination access.
- This will fund program supplies and vaccines.
- If funding for the positions and services end, and new funding is not secured, the positions and services will be eliminated.

**Attachments:** [Emergency Appropriation Template for FY26 January 2026 CDPH RW A](#)

8.12 [26-0159](#)

Joint resolution approving an emergency appropriation of \$147,152 for Fiscal Year 2025 accepting additional funding from the AIDS Foundation of Chicago Ryan White Part A Grant.

- The Health Department received \$147,152 in additional grant funding for the period of March 1, 2025, through February 28, 2026, which was not previously appropriated because the grant resources were approved after the County's adoption of the Fiscal Year 2025 budget.
- This funding is to support medical and non-medical case management staff who provide care coordination, service linkage, and support services for individuals living with HIV to improve health outcomes and retention in care.
- This will continue to fund three positions, supplies, and telecommunications.
- If funding for the positions and services end, and new funding is not secured, the positions and services will be eliminated.

**Attachments:** [Emergency Appropriation Template for FY25 January 2026 AFC RW A](#)

**\*PUBLIC WORKS & TRANSPORTATION\***

8.13 [26-0092](#)

Joint resolution authorizing a contract with Buckeye Power Sales Co., Inc., of Romeoville, Illinois, in the amount of \$94,965 for Generator Replacement and installation Services for the Lake County Public Works Remington LRSD Lift Station.

- As part of the Fiscal Year 2026 Lake County Public Works Budget Process, funding was approved for Sanitary Lift Stations Generator replacements.
- There is a need to replace one natural gas generator that has reached the end of its operational life and secure installation services.
- The project will include removal and replacement of existing generator, start up, rigging, setup, and associated electrical work.
- Public Works identified a cooperative purchasing contract with Buckeye Power Sales Co., Inc., Romeoville, Illinois, through a Joint Purchasing (Rehiko, formerly Kohler Power Systems Company) Sourcewell Cooperative Agreement to procure equipment, products, or services. The current term of the contract is through November 22, 2026.
- Pursuant to Article 33.115 Cooperative Joint Purchasing of the Lake County Purchasing Ordinance, Lake County may participate in a cooperative purchasing agreement with Joint Purchasing Buckeye Power Sales Co., Inc.
- This resolution authorizes and directs the County Purchasing Agent to execute a contract with Buckeye Power Sales Co., Inc., Romeoville, Illinois, in the amount of \$94,965 for the generator replacement and installation services.

**Attachments:** [26-0092 Remington LRSD Lift Station Quote#27273813](#)

[26-0092 Vendor disclosure statement](#)

**8.14**    [26-0102](#)

Joint resolution authorizing a contract with USIC Locating Services, LLC, Indianapolis, Indiana, in the amount of \$165,204, for the Joint Utility Locating Information for Excavators, Inc. (JULIE) ticket screening and locating of Lake County Division of Transportation storm sewers for excavator dig requests along various county highways and appropriating \$218,800 of ¼% Sales Tax for Transportation funds.

- Pursuant to Illinois law, JULIE serves as a message handling notification service for underground facility owners regarding planned excavations.
- A total of two bids were received, ranging from \$165,204 to \$336,000, and the lowest responsible bidder is USIC Locating Services, LLC, Indianapolis, Indiana, in the amount of \$165,204.
- This contract shall be in effect for a two-year period and the county reserves the right to renew this contract for three additional one-year period(s).
- The appropriation includes the annual message handling service fee of \$20,600 to JULIE.
- This project is included in the Transportation Improvement Program, and designated as Section 26-00000-09-GM.

**Attachments:**    [26-0102 Bid Tab](#)

[26-0102 Vendor Disclosure](#)

**8.15**    [26-0103](#)

Joint resolution authorizing an agreement with Stanley Consultants, Inc., Chicago, Illinois, for Phase I professional engineering services for intersection improvements at Rollins Road and Wilson Road at a maximum cost of \$1,773,869 and appropriating \$2,130,000 of ¼% Sales Tax for Transportation funds.

- Phase I professional engineering services will evaluate potential improvements to the intersection of Rollins Road at Wilson Road, including non-motorized facilities within the project limits.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's (LCDOT) Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- LCDOT received and evaluated Statements of Interest and Qualifications from 15 professional firms, of which three were short-listed and presented to a consultant selection committee.
- This project is included in the Transportation Improvement Program and designated as Section 25-00080-67-CH.

**Attachments:** [26-0103 Agreement](#)  
[26-0103 Vendor Disclosure](#)  
[26-0103 Location Map](#)

**\*TECHNOLOGY\***

**8.16 [26-0119](#)**

Joint resolution authorizing a contract with CDW-G of Vernon Hills, Illinois, in the total amount of \$81,379.50 for the Microsoft 365 Cloud Backup project.

- This project is included in the 2026 Capital Improvement Program as part of the Technology Improvement Plan.
- This resolution authorizes agreements with CDW-G for the duration of one-year with options of extending up to four additional one-year periods, for an initial term cost of \$81,379.50, which includes \$2,900 for professional services for implementation, and \$78,479.50 for licensing and support.
- Subsequent annual renewal increases for licensing and support for the term of the agreement is up to ten percent, which would result in a maximum cost of \$114,901.84 in the final year of the agreement.
- In accordance with Section 33.115 of the Lake County Purchasing Ordinance, a cooperative purchasing contract with CDW-G has been identified through Omnia Partners (2024056-01) to procure needed goods, services, constructions, or professional services that have been competitively solicited and awarded.
- Omnia Partners competitively procured technology products, solutions, and related services through a Request for Proposal (RFP) that allowed multiple awards to qualified vendors. Omnia Partners received 12 proposals and identified two qualified vendors, of which one contract was awarded to CDW-G.

**Attachments:** [26-0119 QUO.pdf](#)  
[26-0119 VDS.pdf](#)

**REGULAR AGENDA**

**\*FINANCIAL & ADMINISTRATIVE\***

**Lake County Partners**

**8.17 [26-0117](#)**

Lake County Partners Update.

**Attachments:** [LCP Update 02-05-26](#)

**County Clerk**

8.18 [26-0172](#)

Lake County Clerk Report.

**Finance**

8.19 [26-0115](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2026 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

- Since all unused appropriations lapse at the end of each fiscal year, it is necessary to “carry over” unspent budget authority from one fiscal year to the next under certain conditions as defined in the County’s Budget Policies.
- These carryover requests include contracts which were unable to be completed in FY 2025 and uncompleted or ongoing projects that will not be complete until FY 2026.
- These items must be authorized through what is termed an “emergency appropriation” in order to transfer the budget authority that was previously granted in FY 2025 to FY 2026. The detailed accounts are included in the attachment.

**Attachments:** [Feb-26 Carryovers Combined - FINAL](#)

8.20 [26-0116](#)

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in Fiscal Year (FY) 2025.

- Line-item transfers in various funds between line-items in the FY 2025 budget are needed to align the budget with correct expense accounts.
- The County Board must approve line-item transfers under certain conditions.
- A listing of the various transfers is attached to the resolution.
- This action does not increase budget authority; it simply transfers previously approved budget authority.

**Attachments:** [GOE LITs 1.30.26](#)

8.21 [26-0187](#)

Resolution authorizing an emergency appropriation of a Community Project Funding grant agreement with the US Department of Housing and Urban Development in the amount of \$4,000,000 for the North Chicago Environmental Remediation at Sheridan Crossing.

- In 2022, Lake County and the City of North Chicago jointly applied for Community Project Funding for the site cleanup at Sheridan Crossing from Congressman Brad Schneider’s Office.
- Lake County was notified on March 3, 2023, that our Community Project Funding was awarded through the US Department of Housing and Urban Development

(HUD).

- On March 12, 2024, the Lake County Board authorized the appropriation of \$4,000,000 in the Fiscal Year 2024 budget.
- Spending on this grant will commence during Fiscal Year 2026, thus it is necessary to emergency appropriate all funding associated with this grant into the Fiscal Year 2026 budget so that the project may continue, under certain conditions as defined in the County's Budget Policies.

**Attachments:** [HUD Sheridan Crossing Emerg Approp 1.29.26](#)

**8.22** [26-0118](#)

Director's Report - Finance.

- Chief Financial Officer Approved Line Item Transfers.

**Attachments:** [Finance Director's Report LITs at 1-30-26](#)

**Human Resources**

**8.23** [26-0184](#)

Committee action authorizing the reclassification of position 34043 from Senior Planner (Grade 8, Salary) to Assistant Planning and Zoning Manager (Grade 14, Salary) with an associated increase to base pay to the 25th percentile.

**8.24** [26-0186](#)

Committee action authorizing the reclassification of position 46014 from Info Compliance Specialist (Grade 4, Hourly) to Info Systems & Compliance Lead (Grade 8, Hourly) with an associated increase to base pay of five percent.

**County Administration**

**8.25** [26-0188](#)

Resolution approving the sale of two County-owned properties located at 29278 Route 83 (PIN 10-14-300-010) and 21010 W IL Route 60 (PIN 10-15-400-003), Mundelein for \$135,000, Illinois, consisting of approximately 5.6 acres, formerly used as the old Animal Care and Control facility for the Lake County Health Department, and declaring the parcel as excess property.

- The County owns the properties located at 29278 Route 83 and 21010 W IL Route 60, Mundelein, IL 60060.
- The parcels consist of approximately 5.6 acres, located west of Route 83, north of Route 60 and south of Winchester Road.
- The property was formerly used by Lake County Health Department and was previously the site of Lake County's Animal Care and Control facility, but is now vacant land.
- The agreed upon sale price is \$135,000 with no contingencies.

8.26 [26-0203](#)

Enterprise Resource Planning (ERP) System Implementation Update.

8.27 [26-0204](#)

Update regarding status of federal funding in County departments.

9. **County Administrator's Report**

10. **Executive Session**

10.1 [26-0013](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

11. **Member Remarks and Requests**

12. **Adjournment**

**Next Meeting: February 26, 2026**