

Lake County Illinois

Meeting held by Video Conference

Physical Location:

18 N County Street (10th Floor), Waukegan, IL 60085



Agenda Report - Final

Wednesday, February 2, 2022

8:30 AM

**Meeting held by video conference. The public can register to
attend remotely at <https://bit.ly/3rOowqG>**

Public Works, Planning & Transportation Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the current Gubernatorial Disaster Proclamation, and the Board Chair's Written Determination, this meeting will be held by audio and video conference.

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options): (1) remote / virtual attendance through registration at the link on the front page of this agenda, or (2) in person attendance (to view the virtual meeting on the 10th Floor of the County Administrative Tower (9th Floor, if needed), 18 N. County Street, Waukegan, Illinois.)

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to publicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals who are attending remotely / virtually, (2) Public Comment by individuals in attendance on the 10th Floor, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: Public Works, Planning and Transportation Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

* * *To view County Board Rules, click here: <https://bit.ly/3idRdrV> * * *

0. [22-0027](#)

Chair's determination of need to meet by audio or video conference.

Attachments: [Determination - Chair Hart 7.30](#)

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment (Items not on the agenda)
6. Chair's Remarks
7. Unfinished Business
8. New Business

CONSENT AGENDA (Items 8.1 - 8.3)

APPROVAL OF MINUTES

8.1 [22-0108](#)

Meeting Minutes from January 5, 2022.

Attachments: [PWPT 1.5.22 Final Minutes](#)

DIVISION OF TRANSPORTATION

8.2 [22-0088](#)

Joint resolution appropriating \$230,000 of ¼% Sales Tax for Transportation funds for the Joint Utility Locating Information for Excavators, Inc. (JULIE) ticket screening and locating of Lake County Division of Transportation (LCDOT) storm sewers for excavator dig requests along various County highways.

- Pursuant to Illinois law, JULIE serves as a message handling notification service for underground facility owners regarding planned excavations.
- LCDOT processes over 7,600 storm sewer ticket screenings and locate requests from JULIE annually to comply with the Illinois Underground Utility Facilities Damage Prevention Act.
- LCDOT uses a vendor to perform the required storm sewer locates along County highways.
- A contract with USIC Locating Services, LLC, of Lombard, Illinois, began on March 1, 2021, for a period of two years. This will be the second year of the contract covering the period of March 1, 2022, to February 28, 2023.
- The appropriation includes the annual message handling service fee of \$25,000 paid to JULIE.
- This project is included in the Transportation Improvement Program, and designated as Section 22-00000-09-GM.

Attachments: [22-0088 Vendor Disclosure, USIC Locating Services](#)

8.3 [22-0123](#)

Joint resolution appropriating \$1,600,000 of Motor Fuel Tax funds made available through the Rebuild Illinois Bond funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the improvements to the intersections of Darrell Road with Case Road, Neville Road, Dowell Road, and Fisher Road.

- The intersections of Darrell Road with Case Road, Neville Road, Dowell Road, and Fisher Road need to be improved, inclusive of non-motorized travel improvements.
- Preliminary engineering plans and right-of-way plats identifying the right-of-way needs for the improvement have been prepared.
- This project is included in the Transportation Improvement Program with target construction in 2023 and 2024, and designated as Section 13-00107-09-CH.

Attachments: [22-0123 Location Map, Darrell Road ROW](#)

REGULAR AGENDA

DIVISION OF TRANSPORTATION

8.4 [22-0089](#)

Resolution authorizing a license agreement with TrafficLand, Inc., for use of closed-circuit television (CCTV) camera snapshot images of real-time traffic conditions in the County made publicly available through Lake County PASSAGE.

- The license agreement sets terms and conditions for the licensing of real-time snapshot images of traffic conditions.
- The agreement sets conditions for incorporating images from the PASSAGE traffic monitoring cameras into TrafficLand's platform.
- TrafficLand aggregates images from several public sources and makes them more readily available for third party use.
- The agreement can be terminated by either party with 30 days' advance notice.

Attachments: [22-0089 Trafficland Licensing Agreement](#)

8.5 [22-0090](#)

Resolution authorizing a license agreement with Vizzion Enterprises, Inc., for use of closed-circuit television (CCTV) camera snapshot images of real-time traffic conditions in the County made publicly available through Lake County PASSAGE.

- The license agreement sets terms and conditions for the licensing of real-time snapshot images of traffic conditions.
- The agreement sets conditions for incorporating images from the PASSAGE monitoring cameras into Vizzion's platform.
- Vizzion aggregates images from several public sources and makes them more readily available for third party use.
- The agreement can be terminated by either party with 30 days' advance notice.

Attachments: [22-0090 Vizion Licensing Agreement](#)

8.6 [22-0124](#)

Joint resolution authorizing an agreement with Baxter & Woodman, Inc., Crystal Lake, Illinois, to provide Phase II design engineering services for the resurfacing of Gilmer Road, from Illinois Route 120 to Illinois Route 176, at a maximum cost of \$350,691 and appropriating \$421,000 of Motor Fuel Tax funds.

- A consulting firm will be utilized to perform Phase II design engineering services for the resurfacing of Gilmer Road, from Illinois Route 120 to Illinois Route 176.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- The selected firm has a satisfactory past relationship with the Lake County Division of Transportation.
- This project is included in the Transportation Improvement Program with target construction in 2023, and designated as Section 21-00073-10-RS.

Attachments: [22-0124 Gilmer Rd Resurfacing Agreement](#)

[22-0124 Location Map, Gilmer Road Resurfacing](#)

[22-0124 Vendor Disclosure, Baxter and Woodman](#)

8.7 [22-0125](#)

Joint resolution authorizing an agreement with Pace Suburban Bus Division of the Regional Transportation Authority (RTA) providing terms and conditions for the operation of the Ride Lake County paratransit service as a borderless Countywide service for 2022 and appropriating \$1,000,000 of ¼% Sales Tax for Transportation funds.

- Paratransit coordination and expansion has been discussed and worked on within Lake County for many years.
- This agreement establishes terms and conditions for Pace to operate a new Countywide paratransit service for Ride Lake County.
- Ride Lake County will be funded through a combination of County, Pace, and federal funding without contributions from municipalities and townships.
- Pace will provide \$917,387 for the new Ride Lake County service from May 1, 2022, through December 31, 2022.
- This project is included in the Transportation Improvement Program, and designated as Section 22-00280-09-ES.

Attachments: [22-0125 Ride Lake County Pace Operating Agreement](#)

[22-0125 Ride Lake County \(2.2.22\) Presentation](#)

8.8 [22-0126](#)

Joint resolution endorsing the updated Ride Lake County Title VI Program.

- Section 601 of Title VI of the Civil Rights Act of 1964 states the following: “no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”
- As a recipient of federal transit funding, Lake County is required to maintain a Title VI Program which outlines the notice and process should any patron feel the federally funded paratransit service is in violation of Title VI of the Civil Rights Act.
- This resolution endorses the Ride Lake County Title VI Program, which has been updated to reflect the change to a borderless Countywide paratransit service.

Attachments: [22-0126 Ride Lake County Title VI Program](#)

8.9 [22-0144](#)

Joint resolution authorizing an agreement with Pace Suburban Bus Division of the Regional Transportation Authority (RTA) providing terms and conditions for extension of the current Ride Lake County West and Ride Lake County Central paratransit services.

- The County has two agreements with Pace in place for the current Ride Lake County West and Ride Lake County Central paratransit services: a subsidy agreement that expired December 31, 2021, and an intergovernmental agreement that will expire on April 30, 2022.
- The subsidy agreement extends the term of Pace’s contribution of the current paratransit services up until the targeted May 1, 2022, start of the new Countywide borderless service.
- Pace will continue to provide 25 percent of the local match to the grant funds, up to \$100,000, for the Ride Lake County West Service, and \$7,013 for the Ride Lake County Central Service.
- This project is included in the Transportation Improvement Program, and designated as Sections 19-00280-07-ES and 20-00280-08-ES.

Attachments: [22-0144 Ride Lake County Pace Subsidy Agreement](#)

8.10 [22-0022](#)

Director's Report - Division of Transportation.

PUBLIC WORKS

8.11 [22-0154](#)

Joint resolution authorizing Contract Modification Number Two for Agreement 21008 with Donohue & Associates, Inc., Chicago, Illinois, for additions to the Saunders Road Sanitary Sewer, Lift Station and Force Main Improvements Engineering Contract.

- Preliminary engineering for the Saunders Road Sanitary Sewer, Lift Station and

Force Main Improvements is under contract with Donohue & Associates, Inc., Chicago, Illinois, (corporate office Sheboygan, Wisconsin).

- Preliminary engineering is nearing completion and final design engineering is needed for the project.
- Coordination with LCDOT and the Village of Riverwoods is ongoing for the project.
- Contract Modification Number Two is required for the final design engineering services for the sanitary sewer, lift station and force main along Saunders Road.
- Contract Modification Number Two increases the amount of the contract with Donohue & Associates by \$511,800, from \$148,710 to \$660,510.
- In accordance with Article 8, Section 101 (1) of the Lake County Purchasing Ordinance it is hereby requested that the Purchasing Agent be authorized to enter into Contract Modification Number Two for final design engineering.

Attachments: [22-0154 Saunders Contract Modification 2 Agreement](#)

[22-0154 Saunders Rd Agreement with CO and CM 1](#)

[22-0154 Saunders Rd location map](#)

[22-0154 Saunders Rd Vendor Disclosure Statement](#)

8.12 [22-0155](#)

Joint resolution authorizing the execution of a contract with Advanced Utility Systems in the amount of \$286,000 for implementation, licenses, hosting, and training, plus \$105,334.25 in year two for maintenance and hosting services for their CIS Infinity, Version 4, Utility Billing System.

- The County provides retail sewer and water services to approximately 33,000 customers and provides wholesale sewer service to nineteen municipalities in various locations within Lake County and administers and maintains a utility billing system for the purposes of billing and collecting water and sewer user fees.
- The existing utility billing system has been in service for over 15 years and because of technological advances in software systems and to assure the system is compliant with necessary system security requirements, the utility billing system requires replacement.
- A Request for Proposals was issued for the purpose of selecting a short list of qualified firms and the County received request for proposals from 11 vendors.
- Based on the product and services demonstrations, the County determined that Advanced Utility Systems was the firm best suited to provide utility billing software and associated implementation services.
- Advanced Utility Systems has submitted their best and final offer to provide their CIS Infinity, Version 4, Utility Billing Software including implementation and training in the amount of \$286,000.
- This resolution authorizes the Purchasing Agent to execute a contract with Advanced Utility Systems, Toronto, ON in the amount of \$286,000 for implementation and training plus \$105,334.25 per year, with a 5 percent annual increase, for annual maintenance and hosting services for their CIS Infinity, Version

4, Utility Billing System.

Attachments: [22-0155 Utility Billing System Award Information](#)
[22-0155 Utility Billing System Contract](#)
[22-0155 Utility Billing System License Support and Maintenance Agree L](#)
[22-0155 Utility Billing System Vendor Disclosure Form](#)

8.13 [22-0024](#)

Director's Report - Public Works.

PLANNING, BUILDING AND DEVELOPMENT

8.14 [22-0023](#)

Director's Report - Planning, Building and Development.

- Update on Temporary Open Burning Restrictions.

9. **County Administrator's Report**

10. **Executive Session**

11. **Members' Remarks**

12. **Adjournment**

Next Meeting: February 23, 2022