

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex*  
18 N. County Street  
Waukegan, IL 60085-4351



## **Meeting Minutes - Final**

**Tuesday, June 7, 2016**

**10:30 AM**

**Assembly Room, 10th Floor**

**Law and Judicial Committee**

**1. Call to Order**

*Chair Nixon called the meeting to order at 10:30 a.m.*

**Present** 5 - Chair Nixon, Member Bartels, Member Calabresa, Member Paxton and Member Weber

**Excused** 2 - Vice Chair Cunningham and Member Hart

*Others Present:*

*Dawn Wucki-Rosrbach, Sheriff's Office*

*Scot Kurek, Sheriff's Office*

*Keith Brin, Circuit Clerk's Office*

*Tara Niemi, Circuit Clerk's Office*

*Patrice Evans, Court Administration*

*David Wathen, Sheriff's Office*

*Bob Rucker, Sheriff's Office*

*RuthAnne Hall, Finance and Administrative Services*

*Mike Schieve, Finance and Administrative Services*

*Farrah Watson, Finance and Administrative Services*

*Donna Jo Maki, Executive Justice Council*

*Ben Gilbertson, County Administrator's Office*

*Adlil Issakoo, County Administrator's Office*

*Lora Nordstrom, Information Technology*

*Mike Wheeler, Finance and Administrative Services*

*Jay Ukena, Court Administration*

*Barry Burton, County Administrator*

*Rodney Marion, Human Resources*

*Mark Curran, Sheriff's Office*

*Cameron Davis, Assistant County Administrator*

*Amy McEwan, Deputy County Administrator*

*Jorge Ortiz, Chief Judge*

*Heidie Hernandez, County Board Office*

**2. Pledge of Allegiance**

*Member Bartels led the group in the Pledge of Allegiance.*

**3. Approval of Minutes****3.1 16-0552**

Minutes from April 26, 2016.

**A motion was made by Member Bartels, seconded by Member Weber, that the minutes be approved. Motion carried by the following vote.**

**Aye:** 4 - Chair Nixon, Member Bartels, Member Calabresa and Member Weber

**Not Present:** 1 - Member Paxton

**4. Added to Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There were no public comments.*

**6. Old Business**

*Deputy County Administrator, Amy McEwan, provided an update on e-ticketing. The Circuit Court Clerk's Office and the Nineteenth Judicial Circuit are working on putting all the pieces together in the next three months.*

*Circuit Court Clerk, Keith Brin, gave an update on e-filing, he noted that this project will fall into next year's budget. The first phase of this project is to update software utilized by courtroom 100 and other departments.*

*Member Calabresa thanked all those involved to help move this project forward and expressed how critical it is to update the current process. She asked if updates could be provided periodically.*

*Ms. McEwan noted that civil e-filing will be a requirement in 2017, and she will continue to request updates be provided to committee.*

**7. New Business****CIRCUIT COURT****7.1 16-0469**

Report from Keith S. Brin, Clerk of the Circuit Court, for the month of April 2016.

**A motion was made by Member Calabresa, seconded by Member Weber, that item 7.1 through 7.4 be received and placed on the consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Nixon, Member Bartels, Member Calabresa, Member Paxton and Member Weber

**PUBLIC DEFENDER****7.2 16-0574**

Report from Joy Gossman, Public Defender, for the month of April 2016.

**A motion was made by Member Calabresa, seconded by Member Weber, that item 7.1 through 7.4 be received and placed on the consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Nixon, Member Bartels, Member Calabresa, Member Paxton and Member Weber

**CORONER****7.3 16-0507**

Report from Thomas A. Rudd, M.S., M.D., Coroner, for the month of January 2016.

**A motion was made by Member Calabresa, seconded by Member Weber, that item 7.1 through 7.4 be received and placed on the consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Nixon, Member Bartels, Member Calabresa, Member Paxton and Member Weber

**SHERIFF****7.4 16-0535**

Report from Mark C. Curran, Jr., Sheriff, for the month of April 2016.

**A motion was made by Member Calabresa, seconded by Member Weber, that item 7.1 through 7.4 be received and placed on the consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Nixon, Member Bartels, Member Calabresa, Member Paxton and Member Weber

**7.5 16-0549**

Joint resolution authorizing a contract with Prescient Development, Inc. of Schaumburg, Illinois, for the emergency procurement of information technology services for the Lake County Sheriff's Office (LCSO) in the amount of \$268,500.

*Purchasing Manager, RuthAnne Hall, and Deputy County Administrator, Amy McEwan, reported on the emergency condition and the ordinance provisions to address said emergency. Due to staff departures, the Purchasing Division, Department of Information Technology, the County Administrator's Office partnered with the Sheriff's Office who is recommending that Prescient Development, Inc. of Schaumburg, Illinois, to fulfill staffing for Sheriff's Office for information technology services for six months.*

*Dawn Wucki-Rossbach, Sheriff's Office, noted that this contract will add staff members via contract to prevent interruption to daily services and will help the department get through the fiscal year so that a request for proposal (RFP) can be developed for permanent services. Discussion ensued regarding the future staff members and if they will be contracted through a third party or hired on by the Sheriff's Office.*

**A motion was made by Member Bartels, seconded by Member Weber, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 5 - Chair Nixon, Member Bartels, Member Calabresa, Member Paxton and Member Weber

**7.6 16-0575**

Joint resolution to enter into a contract with Armor Correctional Health Services, Inc. of Miami, Florida, in the estimated amount of \$2,853,960 per year for inmate and juvenile healthcare services.

*Purchasing Manager, RuthAnne Hall, presented. An emergency procurement was done last year selecting Armor Correctional Health Services, of Miami, Florida, to provide interim health care services to the Adult Correctional Facility and Juvenile Detention Center. They are now being selected through the professional selection process for continued services.*

*Chair Nixon inquired on what happened to the previous service provider. It was noted that Wexford Health Sources was the previous provider and due to staffing and contract*

*compliance issues their contract with the County was terminated.*

*Member Calabresa asked if the Sheriff's Office is satisfied with the services provided by Armor Correctional Health Service, of Miami, Florida. Dawn Wucki-Rossbach and Mark Curran, of the Sheriff's Office, expressed their appreciation for the current interim service provider.*

**A motion was made by Member Paxton, seconded by Member Weber, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 5 - Chair Nixon, Member Bartels, Member Calabresa, Member Paxton and Member Weber

**7.7 16-0534**

Resolution approving the Memorandum of Understanding (MOU) by and between the Lake County Sheriff's Office (LCSO) and Round Lake Park Police; for establishing goals and working arrangements related to the Lake County Gang Task Force.

*Dawn Wucki-Rossbach, Sheriff's Office, noted there are three more municipalities looking for approval to join the task force. The Sheriff's Office hopes to have all Lake County municipalities as partners on this task force.*

**A motion was made by Member Paxton, seconded by Member Bartels, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 5 - Chair Nixon, Member Bartels, Member Calabresa, Member Paxton and Member Weber

**7.8 16-0537**

Resolution approving the Memorandum of Understanding (MOU) by and between the Lake County Sheriff's Office (LCSO) and Lake Villa Police Department; for establishing goals and working arrangements related to the Lake County Gang Task Force.

**A motion was made by Member Paxton, seconded by Member Weber, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 5 - Chair Nixon, Member Bartels, Member Calabresa, Member Paxton and Member Weber

**8. Executive Session**

*There was no Executive Session.*

**9. County Administrator's Report**

**9.1 16-0564**

Discussion regarding Coroner's contract.

*Human Resources Director, Rodney Marion, reported on a three year contract that covers ten employees in the Coroner's Office. The contract includes a 2.85 percent increase over a three year period and will expire November 30, 2016.*

*Deputy County Administrator, Amy McEwan, commended Donna Jo Maki, Executive Justice Council Coordinator, on the work she's done for the data sharing initiative. This project is separate from e-citation but will help share the data collected from the e-citation program across different departments. It is expected to take two years to complete the plan and many more for implementation.*

**A motion was made that this item be discussed. The motion carried unanimously.**

## 10. Adjournment

*Meeting adjourned at 11:18 a.m.*

**A motion was made by Member Paxton, seconded by Member Bartels, to adjourn. The motion carried by the following vote:**

**Aye:** 5 - Chair Nixon, Member Bartels, Member Calabresa, Member Paxton and Member Weber

Meeting minutes prepared by Heidie Hernandez.

*Respectfully submitted,*

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**Chairman**

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### **Vice-Chairman**

## *Law and Judicial Committee*