

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex*  
18 N. County Street  
Waukegan, IL 60085-4351



## **Meeting Minutes - Final**

**Tuesday, April 28, 2015**

**1:00 PM**

**Assembly Room, 10th Floor**

**Health and Community Services Committee**

**1. Call to Order**

*Chair Carlson called the meeting to order at 1:00 p.m.*

**Present** 6 - Chair Carlson, Vice Chair Hart, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

**Absent** 1 - Member Calabresa

*Others Present:*

*Gary Gordon, Finance and Administrative Services  
Patrice Sutton-Burger, Finance and Administrative Services  
RuthAnne Hall, Finance and Administrative Services  
Brandy Schroff, Finance and Administrative Services  
Audrey Nixon, Lake County Board Member  
Barry Burton, County Administrator  
Terry Wilke, Lake County Board Member  
Amy McEwan, County Administrators Office  
Sonia Hernandez, County Administrators Office  
Aaron Lawlor, Lake County Board Chairman  
Jennie Vana, County Administrators Office  
Chuck Bartels, Lake County Board Member  
Brian Cloch, Transitional Care Management  
Denee Nurman, Transitional Care Management  
Mike Filippo, Transitional Care Management  
Michael Knight, Lake County United  
Heidie Hernandez, Lake County Board Office  
Nick Hawley, Lake County Resident*

**2. Pledge of Allegiance**

*Chair Carlson led the group in the Pledge of Allegiance.*

**3. Approval of Minutes**

**3.1 15-0416**

Minutes from January 6, 2015.

**A motion was made by Member Cunningham, seconded by Member Pedersen, that the minutes be approved. Motion carried by voice vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Hart, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

**Absent:** 1 - Member Calabresa

**4. Added to Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There were no public comments.*

**6. Old Business**

*There was no old business to conduct.*

**7. New Business**

**WINCHESTER HOUSE**

**7.1 15-0436**

Joint resolution authorizing a contract with Transitional Care Management (TCM), Rosemont, Illinois, for a three year term for the lease and replacement of Winchester House in an amount not to exceed \$6,714,433 and an emergency appropriation of \$1,931,957 for fiscal year (FY) 2015 for the one time payment of working cash.

*Ryan Waller, Assistant County Administrator, gave a presentation on the recommended contract with Transitional Care Management (TCM). Mr. Waller indicated TCM was chosen based on key requirements including experience with care facilities in Illinois, existing partnerships, hospitals, and rehabilitation centers. Compared to other submitted proposals, TCM's proposal was more favorable.*

*Mr. Waller informed the committee of the lease structure. The lease will be implemented in three phases. The first phase requires TCM to secure all healthcare licenses and approvals needed. During phase two, TCM will operate Winchester House with the healthcare licenses and approvals acquired. TCM will secure land for the new facility, present architectural drawings to the County, obtain a replacement facility Certificate of Need (CON). The final phase of the lease will have residents move into the new facility upon CON approval and construction completion.*

*Protections have been added to the contract. Over the next three years TCM will be required to provide regular updates to the Winchester House Advisory Board (WHAB). Upon execution of the contract, a \$700,000 letter of credit will be issued to the County which will be held if certain milestones are not met. Progress payments to TCM will also be withheld for failure to comply with milestone deadlines. The Service Covenant requires TCM to maintain a level of commitment to Lake County Residents and violation of the Service Covenant carries a \$500 penalty per day for each day of the violation.*

*Chairman Carlson complimented the Winchester House Advisory Board and read a letter from Richard W. Olson on his thoughts regarding the recommended contract with Transitional Care Management (TCM).*

*Member Cunningham expressed her concerns of the new facilities location. Mike Filippo, TCM, notified the committee that the new facility will be built as close to the Winchester House as possible. Ryan Waller, Assistant County Administrator, added that building the*

*new facility in the same market area as Winchester house is part of the contract with TCM.*

*Chairman Carlson complimented Mr. Waller and his staff on how thorough and informative the effort was in making sure all board members were cognizant of this matter.*

**A motion was made by Member Weber, seconded by Member Mandel, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 6 - Chair Carlson, Vice Chair Hart, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

**Absent:** 1 - Member Calabresa

**7.2 15-0441**

Joint resolution authorizing an Operations Transfer Agreement (OTA) with Transitional Care Management (TCM), Rosemont, Illinois, for the Lease and Replacement of Winchester House.

*Ryan Waller, Assistant County Administrator, explained to the committee the Operations Transfer Agreement (OTA) is the transfer of business operations such as patient accounts and patient records from Lake County to Transitional Care Management (TCM).*

**A motion was made by Member Weber, seconded by Member Mandel, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Hart, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

**Absent:** 1 - Member Calabresa

**7.3 15-0445**

Joint resolution authorizing a professional services contract with Transitional Care Management (TCM), Rosemont, Illinois, for collection and management of past accounts receivables and annual cost reporting for Medicare and Medicaid for Winchester House in an amount not to exceed \$365,000.

*Ryan Waller, Assistant County Administrator, reported this agreement is needed to manage the receivables owed to the County for services while Winchester was under County control.*

**A motion was made by Member Weber, seconded by Member Mandel, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Hart, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

**Absent:** 1 - Member Calabresa

**8. Executive Session**

*There was no Executive Session.*

**9. County Administrator's Report**

*There was no County Administrator's Report.*

## 10. Adjournment

**A motion was made by Member Mandel, seconded by Member Weber, that this meeting be adjourned. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Hart, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

**Absent:** 1 - Member Calabresa

Meeting minutes prepared by Heidie Hernandez.

*Respectfully submitted,*

### *Chairman*

### **Vice-Chairman**

## *Health and Community Services Committee*