

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, December 4, 2013**

**11:00 AM**

**Conference Room C, 10th Floor**

**Revenue, Records, and Legislation Committee**

1. **Call to Order**

*Chair Hewitt called the meeting to order at 11:00 a.m.*

**Present** 6 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton and Member Stolman

**Absent** 1 - Member Wilke

*Others present:*

*RuthAnne Hall, Purchasing*

*Blanca Vela-Schneider, County Board Office*

*Ryan Waller, County Administrator's Office*

2. **Pledge of Allegiance**

*Chair Hewitt led the Pledge of Allegiance.*

3. **Approval of Minutes**

3.1 **13-1361**

Executive Session minutes from October 2, 2013.

**A motion was made by Member Rummel, seconded by Member Stolman, that the minutes be approved. The motion carried by the following vote:**

**Aye:** 6 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton and Member Stolman

**Absent:** 1 - Member Wilke

3.2 **13-1391**

Minutes from October 16, 2013.

**Attachments:** [RRL Minutes 10.16.13 \(Final\).pdf](#)

**A motion was made by Member Nixon, seconded by Member Rummel, that the minutes be approved. The motion carried by the following vote:**

**Aye:** 6 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton and Member Stolman

**Absent:** 1 - Member Wilke

4. **Added to Agenda**

*There were no items added to the agenda.*

5. **Public Comment**

*There was no public comment.*

6. **Old Business**

*There was no old business to conduct.*

7. **New Business**

**COUNTY CLERK**

**7.1 13-1386**

Report from Willard R. Helander, County Clerk, for the month of October 2013.

**Attachments:** [CCO Report for October 2013](#)

**A motion was made by Member Stolman, seconded by Member Paxton, that items 7.1 through 7.3 be received and placed on the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton and Member Stolman

**Absent:** 1 - Member Wilke

**RECORDER OF DEEDS**

**7.2 13-1321**

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of October 2013.

**Attachments:** [Oct 2013 Legistar.pdf](#)

**A motion was made by Member Stolman, seconded by Member Paxton, that items 7.1 through 7.3 be received and placed on the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton and Member Stolman

**Absent:** 1 - Member Wilke

**TREASURER**

**7.3 13-1343**

Report from Robert Skidmore, Treasurer, for the month of October 2013.

**Attachments:** [Cash & Investments Oct.2012.pdf](#)

[Cash Investment Oct 2013.pdf](#)

[Legistar Call Report Memo.docx](#)

**A motion was made by Member Stolman, seconded by Member Paxton, that items 7.1 through 7.3 be received and placed on the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton and Member Stolman

**Absent:** 1 - Member Wilke

**STATE AND FEDERAL LEGISLATION**

**7.4 13-1382**

Joint resolution authorizing a two year contract with Kolkmeier Consulting of Springfield,

IL for state legislative consulting services.

*RuthAnne Hall of Purchasing presented a proposal to authorize a two-year agreement with Kolkmeier Consulting. Upon inquiry from Member Paxton, Ms. Hall indicated that because the agreement exceeds \$50,000 annually, an ad hoc review group approved a bid exemption on the basis of a the long standing, successful relationship for professional services and the integral value Kolkmeier Consulting's knowledge has provided the County. Assistant County Administrator Ryan Waller reported Kolkmeier Consulting has provided state legislative consulting services since 2004.*

**A motion was made by Member Stolman, seconded by Member Durkin, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton and Member Stolman

**Absent:** 1 - Member Wilke

**8. Executive Session**

*There was no Executive Session.*

**9. County Administrator's Report**

*There was no County Administrator's report.*

**10. Adjournment**

*Chair Hewitt adjourned the meeting at 11:07 a.m.*

*Meeting minutes prepared by Blanca Vela-Schneider.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Revenue, Records, and Legislation Committee*