

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, June 4, 2025

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/4dp9bEB>**

Public Works and Transportation Committee

1. Call to Order

Chair Clark called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent 1 - Member Kyle

Other Attendees

In Person:

Sandy Hart, County Board Chair

Mike Klemens, Division of Transportation

Shane Schneider, Division of Transportation

Jon Nelson, Division of Transportation

Bailey Wyatt, Communications

Austin McFarlane, Public Works

Matt Meyers, County Administrator's Office

RuthAnne Hall, County Administrator's Office

Patrice Sutton, County Administrator's Office

Kevin Carrier, Division of Transportation

Theresa Glatzhofer, County Board Office

Electronically:

Kate Peterson, RTA

Kendra Johnson, RTA

Mary Crain, Division of Transportation

Joe Surdam, Division of Transportation

Carrie Dickson, Division of Transportation

Ed Gallagher, PACE

Michael Wheeler, Finance

Christine Sher, Stormwater Management

Mick Zawislak, Daily Herald

Sonia Hernandez, County Administrator's Office

Alex Carr, Communications

Brea Barnes, Finance

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

REGULAR AGENDA

REGIONAL TRANSPORTATION AUTHORITY

8.1 [25-0737](#)

Regional Transportation Authority (RTA) Quarterly Update.

Kendra Johnson, Government Affairs Associate, Regional Transportation Authority (RTA), and Kate Peterson, Mobility Outreach Coordinator, RTA, provided an RTA quarterly update. Discussion ensued.

PUBLIC WORKS

8.2 [25-0685](#)

Joint resolution authorizing execution of a contract with Boller Construction Company, Inc., of Waukegan, Illinois, in the amount of \$746,300 for the Wildwood Water System Controls Improvements Project.

Attachments: [25-0685 Bid Documents](#)
 [25-0685 Bid Tab](#)
 [25-0685 Project Location Map](#)
 [25-0685 Vendor Disclosure Form](#)

Austin McFarlane, Director of Public Works, explained that this item is for a contract for the Wildwood Water System Controls Improvements Project.

A motion was made by Member Roberts, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Kyle

DIVISION OF TRANSPORTATION

8.3 [25-0704](#)

Joint resolution ratifying contracts with Wiss, Janney, Elstner Associates, Inc., Northbrook, Illinois, in the amount of \$130,785.71, and Joseph J. Henderson & Son, Inc., Gurnee, Illinois, in the amount of \$686,250 for an emergency procurement required for emergency repair work to one of the Lake County Division of

Transportation's (LCDOT) facilities, and appropriating \$818,000 of Motor Fuel Tax Funds.

Attachments: [25-0704 Emergency Procurement Memo DOT Light Duty Shop Truss Rej](#)
[25-0704 Vendor Disclosure, WJE, Light Duty](#)
[25-0704 Vendor Disclosure, Henderson, Light Duty](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is a ratification for emergency repair work to the trusses at one of the DOT facilities. Discussion ensued.

A motion was made by Member Hunter, seconded by Member Hewitt, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Kyle

8.4 [25-0705](#)

Joint resolution authorizing an agreement with the Village of Mundelein (Village) for the jurisdictional transfer of Hawley Street from North Lake Street (United States Route 45) easterly to Illinois Route 176, from Lake County to the Village of Mundelein.

Attachments: [25-0705 Hawley Street \(US 45 to IL 176\) Jurisdictional Transfer Agreeeme](#)
[25-0705 Location Map, Hawley Street Jurisdictional Transfer](#)

Shane Schneider, Division of Transportation Director, explained that this item is to transfer Hawley Street from North Lake Street (U.S. Route 45) easterly to Illinois Route 176, from Lake County to the Village of Mundelein. Discussion ensued.

A motion was made by Member Roberts, seconded by Member Wasik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Kyle

8.5 [25-0706](#)

Joint resolution authorizing an agreement with the Village of Round Lake (Village) for non-motorized travel improvements along Wilson Road, from Nippersink Road to Prairie Trail, and appropriating \$100,000 of ¼% Sales Tax for Transportation funds.

Attachments: [25-0706 Wilson Road Path, Village of Round Lake Agreement](#)
[25-0706 Location Map, Wilson Road Path Extension](#)

Shane Schneider, Division of Transportation Director, explained that this is an agreement with the Village of Round Lake for bike path improvements along Wilson Road, from

Nippersink Road to Prairie Trail. Discussion ensued.

A motion was made by Member Hunter, seconded by Member Hewitt, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Kyle

8.6 [25-0707](#)

Joint resolution authorizing the disposal of excess property located at the northeast corner of Rollins Road at Illinois Route 83 in the Village of Round Lake Beach, Illinois, via a quitclaim deed to Front Royal DRD522, LLC.

Attachments: [25-0707 Purchase Agreement - Excess Property Disposal Rollins Rd at IL](#)
[25-0707 Excess Property Disposal Rollins Road at IL Rte 83 - Plat](#)
[25-0707 Location Map, Rollins Rd at IL 83](#)

Shane Schneider, Division of Transportation Director, explained that this item is to authorize the disposal of excess property located at the northeast corner of Rollins Road at Illinois Route 83 in the Village of Round Lake Beach. Discussion ensued.

A motion was made by Member Hunter, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

Absent: 1 - Member Kyle

8.7 [25-0711](#)

Division of Transportation Annual Update.

Attachments: [25-0711 2025 DOT Annual Update](#)

Shane Schneider, Division of Transportation (DOT) Director, and Mike Klemens, Manager of Transportation Planning, DOT, presented an annual update for DOT. Discussion ensued. Chair Clark requested a future presentation specific to the safety action plan.

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

There were no Member remarks or requests.

12. Adjournment

Chair Clark declared the meeting adjourned at 9:29 a.m.

Next Meeting: June 25, 2025

Meeting minutes prepared by Theresa Glatzhofer.

Minutes were approved on June 25, 2025, by the Public Works and Transportation Committee.