

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, January 10, 2024

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/3tDJ4Ht>**

Public Works and Transportation Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT:

Time is reserved near the beginning of the meeting for all Public Comment. At the Chair's discretion, Public Comment for an item(s) on the agenda may be presented during consideration of that specific item. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Public Works and Transportation Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Clark called the meeting to order at 8:31 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair
Maine and Member Wasik

Absent 1 - Member Casbon

Other Attendees:

In Person:

Alex Carr, Communications

Bailey Wyatt, Communications

Joel Sensenig, Public Works

Matt Meyers, County Administrator's Office

Patrice Sutton, County Administrator's Office

Sandy Hart, County Board Chair

Shane Schneider, Division of Transportation

Theresa Glatzhofer, County Board Office

Electronically:

Abby Krakow, Communications

Brea Barnes, Finance

Edward Gallagher, Pace Bus

Gina Roberts, Board Member

Janna Philipp, County Administrator's Office

Jolanda Dinkins, County Board Office

Jon Nelson, Division of Transportation

Julian Rozwadowski, Division of Transportation

Kevin Carrier, Division of Transportation

Kevin Quinn, Communications

Kristy Cechini, County Board Office

Mary Crain, Division of Transportation

Matt Emde, Division of Transportation

Melissa Gallagher, Finance

Michael Wheeler, Finance

Mick Zawislak, Daily Herald

Mike Klemens, Division of Transportation

Nick Principali, Finance

Paul Frank, Board Member

RuthAnne Hall, Purchasing

Sonia Hernandez, County Administrator's Office
Stacey Krzywanos, Division of Transportation
Stacy Davis-Wynn, Purchasing
Tom Somodji, Division of Transportation
Yvette Albarran, Purchasing

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

Chair Clark wished everyone a happy new year.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.3)

MINUTES

8.1 [23-1589](#)

Committee action approving the Public Works and Transportation Budget Hearing minutes from October 18, 2023.

Attachments: [PWT Budget Hearing 10.18.23 Final Minutes](#)

A motion was made by Member Wasik, seconded by Member Hewitt, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Casbon

8.2 [24-0043](#)

Committee action approving the Public Works and Transportation Committee minutes from November 29, 2023.

Attachments: [PWT 11.29.23 Final Minutes](#)

A motion was made by Member Wasik, seconded by Member Hewitt, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Casbon

8.3 [24-0044](#)

Committee action approving the Public Works and Transportation Committee minutes from December 6, 2023.

Attachments: [PWT 12.6.23 Final Minutes](#)

A motion was made by Member Wasik, seconded by Member Hewitt, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Casbon

REGULAR AGENDA

DIVISION OF TRANSPORTATION

8.4 [24-0020](#)

Joint resolution appropriating a supplemental amount of \$120,000 of ¼% Sales Tax for Transportation funds for right-of-way costs associated with improvements to the intersection of Winchester Road at Illinois Route 83.

Attachments: [24-0020 Location Map Winchester Road at IL 83 ROW Appropriation](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that a supplemental appropriation is needed for right-of-way costs associated with the planned improvements to the intersection of Winchester Road at Illinois Route 83.

Discussion ensued.

A motion was made by Member Hunter, seconded by Member Campos, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Casbon

8.5 [24-0021](#)

Joint resolution appropriating a supplemental amount of \$265,000 of ¼% Sales Tax for Transportation funds and approving Change Order Number Two consisting of an increase of \$262,483 for additional professional engineering services for improvements along 21st Street from Delany Road to Illinois Route 173.

Attachments: [24-0021 Change Order Number Two, 21st Street Supplement](#)
[24-0021 Vendor Disclosure, Stanley Consultants](#)
[24-0021 Location Map, 21st Street](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that a supplemental appropriation is needed for Change Order Number Two for the improvements along 21st Street from Delany Road to Illinois Route 173. Director

Schneider noted that the Change Order was necessitated by additional flood modeling and drainage studies.

Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Wasik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Casbon

8.6 [24-0003](#)

Director's Report - Division of Transportation.

There was no Division of Transportation Director's report.

PUBLIC WORKS

8.7 [24-0039](#)

Joint resolution authorizing a contract with Granite Telecommunications, LLC, Quincy, Massachusetts in the amount of \$49,752 for phone line replacements and service at 83 locations in the Lake County Public Works (LCPW) service areas.

Attachments: [24-0039 Granite Epik POTS Line Replacement Agreement](#)
[24-0039 Granite Vendor Disclosure](#)
[24-0039 Granite Price List](#)

Joel Sensenig, Assistant Director of Public Works, explained that the Lake County Public Works water/waste water system facilities need to have their Plain Old Telephone Service (POTS) lines replaced, as the lines are outdated.

Discussion ensued.

A motion was made by Member Hunter, seconded by Member Campos, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

Absent: 1 - Member Casbon

8.8 [24-0035](#)

Presentation and discussion regarding a policy related to the potential transferring of assets and responsibilities from the former Lakes Region Sanitary District ("District").

Attachments: [24-0035 Revised Overlap Policy for NWFPA LRSD System](#)
[24-0035 Former LRSD Assets - Overlap Discussion and Recommendation](#)

Joel Sensenig, Assistant Director of Public Works, gave a presentation regarding a draft policy related to the potential transfer of assets and responsibilities from the former Lakes Region Sanitary District. Assistant Director Sensenig requested Committee feedback regarding the proposed policy.

Discussion ensued.

The consensus of the Committee was to include considerations for transfer in the policy as a part of the application process.

8.9 [24-0002](#)

Director's Report - Public Works.

There was no Public Works Director's report.

9. County Administrator's Report

Matt Meyers, Assistant County Administrator, confirmed with the Committee that item 8.8 will come back to the Committee as a discussion item to review proposed considerations. The Committee confirmed that the item should not come back as an actionable item until another discussion and review was conducted by the Committee.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

There were no remarks or requests from members.

12. Adjournment

Chair Clark declared the meeting adjourned at 9:26 a.m.

Next Meeting: January 31, 2024

Minutes prepared by Theresa Glatzhofer.

Minutes were approved on February 7, 2024, by the Public Works and Transportation Committee.