

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex*  
18 N. County Street  
Waukegan, IL 60085-4351



## **Agenda Report - Final**

**Wednesday, July 16, 2025**

**3:30 PM**

**Join via Zoom: <https://us02web.zoom.us/j/89841006037>**

**600 W Winchester, DOT Conference Rm A, LIBERTYVILLE, IL**

**Housing and Community Development Commission**

**1. Roll Call**

**2. Approval of Minutes**

**2.1 25-0944**

Approval of the June 11, 2025 minutes.

**Attachments:** [2025-06 HCDC Draft Minutes.pdf](#)

**3. Chair's Remarks**

**4. Public Comments (items not on the agenda)**

**5. Old Business**

**6. New Business**

**6.1 25-0957**

Nomination and Election of Housing and Community Development Commission (HCDC) Chair.

- The HCDC bylaws call for the election of the Chair to a two-year term by the full Commission.
- The role of the Chair is to preside at meetings and to appoint special committees as needed.
- Nominations will be taken from the floor, followed by the election of the Chair.

**6.2 25-0950**

Presentation and Discussion - First amendment to the Lake County HOME American Rescue Plan Program (HOME-ARP) Allocation Plan.

**6.3 25-0942**

Presentation and Discussion - Proposed revisions to the Housing and Community Development Commission (HCDC) Citizen Participation Plan (CPP).

**6.4 25-0818**

Presentation and Discussion - Department of Housing & Urban Development (HUD) Program Year 2024 Consolidated Annual Performance and Evaluation Report (CAPER).

**6.5 25-0937**

**PUBLIC HEARING**

- Proposed revisions to the HCDC Citizen Participation Plan.
- First amendment to the Lake County HOME-ARP Allocation Plan.
- PY24 Consolidated Annual Performance Evaluation Report

**6.6 25-0953**

Approval of the first amendment to the HOME American Rescue Plan Program (HOME-ARP) Allocation Plan.

- On March 14, 2023, the Lake County Board approved a HOME-ARP Allocation Plan which included \$6,025,377 for the development of affordable rental housing and program administration.
- Lake County was notified that due to an administrative error by the Department of Housing & Urban Development an additional \$9,044 has been awarded to the County.

- This first amendment incorporates additional funding of \$9,044 for the development of affordable rental housing and program administration.

**Attachments:** [HOME-ARP Allocation Plan Amendment 1.pdf](#)

**6.7 25-0128**

Approval of revisions to the Housing and Community Development Commission (HCDC) Citizen Participation Plan (CPP).

- The U.S. Department of Housing and Urban Development (HUD) requires Lake County to adopt a Citizen Participation Plan (CPP) that sets forth the jurisdiction's policies and procedures for citizen participation in decisions related to administration of HUD funding.
- The CPP defines reasonable notice and opportunity to comment policies on proposed changes to planning documents, including but not limited to; the CPP, Consolidated Plan and Annual Action Plan (AAP).
- The proposed revisions clarify the process for the submittal of inquiries and/or grievances to the HCDC.

**Attachments:** [Citizen Participation Plan - Revised 2025-07 .pdf](#)

**6.8 25-0938**

Approval of the Program Year 2024 Consolidated Annual Performance and Evaluation Report (CAPER).

- The United States Department of Housing and Urban Development (HUD) requires that grantees report on accomplishments and progress toward Consolidated Plan goals in the Consolidated Annual Performance and Evaluation Report (CAPER).
- The PY24 CAPER reports on accomplishments between May 1, 2024, and April 30, 2025.
- The report includes Community Development Block Grant and Emergency Solutions Grant COVID-19 relief funding (CDBG-CV and ESG-CV) appropriated through the CARES Act.

**Attachments:** [PY2024 CAPER DRAFT](#)

**7. Staff Reports**

**8. Adjournment**