

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, November 7, 2024

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/4fnsaiE>

Financial & Administrative Committee

1. Call to Order

Chair Frank called the meeting to order at 8:32 a.m.

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

Member Pedersen joined the meeting at 8:47 am

Other Attendees

In Person:

Sandy Hart, County Board Chair

Anthony Vega, Clerk's Office

RuthaAnne Hall, County Administrator's Office

Sam Johnson, Health Department

Shane Schneider, Division of Transportation

Melissa Gallagher, Finance

James Klimt, Finance

Caitlin Everett, Human Resources

Brandon Kowalke, Human Resources

Mike Wheeler, Finance

Nick Principali, Finance

Vernesha Lawrence, Finance

Taylor Hermann, Human Resources

Patrice Sutton, County Administrator's Office

Kevin Quinn, Communications

Electronically:

Theresa Glatzhofer, County Board Office

Jolanda Dinkins, County Board Office

Dominic Strezo, Planning, Building, and Development

Elizabeth Brandon, County Administrator's Office

Eric Waggoner, Planning, Building, and Development

Matt Meyers, County Administrator's Office

Melanie Nelson, State's Attorney's Office

Mary Crain, Division of Transportation

Jon Nelson, Division of Transportation

Nick Principali, Finance

Karl Walldorf, 19th Judicial Circuit Court

Matt Finstein, Purchasing

Chad Wright, Facilities and Construction Services

Jim Chamernik, Sheriff's Office

ShaTin Gibbs, Finance

Claudia Gilhooley, 19th Judicial Circuit Court
Larry Mackey, Health Department
Matt Emde, Division of Transportation
Ruby Bahena, Finance
Heidie Hernandez, Enterprise Information Technology
Nancy Rojas, Health Department
Krista Barkley Braun, Planning, Building, and Development
Nicole Farrow, State's Attorney's Office
Kevin Carrier, Division of Transportation
Michael Maslana, Enterprise Information Technology
Mike Jeschke, Finance
Abby Krakow, Communications
Mike Adam, Health Department
Ewelina Filipiec, Human Resources
Yvette Albarran, Purchasing
Kathleen Rhey, Enterprise Information Technology
Em Z, Public
Errol Lagman, Finance
Terri Kath, Enterprise Information Technology
Sonia Hernandez, County Administrator's Office
Steffanie Valencia
John Wurl, Health Department
Chris Blanding, Enterprise Information Technology
Brea Barnes, Finance
Kurt Woolford, Stormwater Management
Jerial Jorden-Woods, Finance
Jo Gravitter, State's Attorney's Office
Karen Fox, State's Attorney's Office
Jesse Turcios, Human Resources
Krista Kennedy, Finance
Erika Osinski, Human Resources
Ashley Rack, Sheriff's Office
Alex Carr, Communications
Erik Karlson, Enterprise Information Technology
Nicole Rogers, Finance
JazMine' Evans, Finance
Corina Miranda, Human Resources
Jeremiah Varco, Facilities and Construction Services
Taylor Herrmann, Human Resources
Maria Castellanos, Finance
Yvonne Mendoza, Finance
Caitlin Everett, Human Resources

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

Chair Frank stated there are a couple of motions and processes related to the recommended budget.

7. Unfinished Business

Patrice Sutton, County Administrator, requested to discuss and approve the recommended budget before Executive Session due to other items on the agenda that would be better to discuss first.

Chair Frank, with the consent of the Committee, moved item 7.1 after item 8.24 on the Regular.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.9)

PUBLIC WORKS & TRANSPORTATION

8.1 24-1511

Joint resolution appropriating \$165,000 of ¼% Sales Tax for Transportation for software services for the Lake County Division of Transportation's ProjectTracker system.

Attachments: [24-1511 Agreement ProjectTracker](#)
[24-1511 Vendor Disclosure, EcolInteractive](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Parekh, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh and Vice Chair Vealitzek

Not Present: 1 - Member Pedersen

8.2 24-1512

Joint resolution authorizing an agreement with ExeVision, Inc., South Jordan, Utah, for construction and materials management software and equipment for the Lake County Division of Transportation, at a maximum cost of \$145,391.98 and appropriating \$175,000 of ¼% Sales Tax for Transportation funds.

Attachments: [24-1512 Agreement, ExeVision Lake County FY25](#)
[24-1512 Vendor Disclosure, ExeVision](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Parekh, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh and Vice Chair Vealitzek

Not Present: 1 - Member Pedersen

8.3 [24-1513](#)

Joint resolution authorizing an agreement with Parsons Transportation Group, Inc., Chicago, Illinois, for Phase II design engineering services for the repair of the Dilleys Road bridge over Mill Creek, at a maximum cost of \$453,365 and appropriating \$545,000 of County Bridge Tax funds.

Attachments: [24-1513 Consultant Agreement, Dilleys Road Bridge over Mill Creek Phase II](#)
[24-1513 Vendor Disclosure, Parsons](#)
[24-1513 Location Map, Dilleys Road Bridge Repair](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Parekh, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh and Vice Chair Vealitzek

Not Present: 1 - Member Pedersen

8.4 [24-1514](#)

Joint resolution authorizing an agreement with Baxter & Woodman, Inc., Chicago, Illinois, for Phase I professional engineering services for improvements along Lewis Avenue, from Sunset Avenue to Illinois Route 173, at a maximum cost of \$3,883,832 and appropriating \$4,660,000 of ¼% Sales Tax for Transportation funds.

Attachments: [24-1514 Consultant Agreement, Lewis Ave Improvements Phase I](#)
[24-1514 Vendor Disclosure, Baxter and Woodman](#)
[24-1514 Location Map, Lewis Avenue Improvements](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Parekh, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh and Vice Chair Vealitzek

Not Present: 1 - Member Pedersen

8.5 [24-1515](#)

Joint resolution appropriating a supplemental amount of \$570,000 of Motor Fuel Tax funds and approving Change Order Number Two with Christopher B. Burke Engineering, Ltd. in the amount of \$1,026,121 for additions to the Phase II

engineering services contract for improvements along Deerfield Road, from Illinois Route 21 to Saunders Road.

Attachments: [24-1515 Change Order Number Two, Deerfield Road Phase II](#)
[24-1515 Vendor Disclosure, Burke](#)
[24-1515 Location Map, Deerfield Road Phase II Supplement](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Parekh, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh and Vice Chair Vealitzek

Not Present: 1 - Member Pedersen

8.6 [24-1516](#)

Joint resolution authorizing an agreement with Alfred Benesch & Company, Chicago, Illinois, for Phase II professional engineering services for the intersection improvements of Hunt Club Road and Stearns School Road, at a maximum cost of \$2,097,498 and appropriating \$2,517,000 of ¼% Sales Tax for Transportation funds.

Attachments: [24-1516 Consultant Agreement, Hunt Club at Stearns School Phase II](#)
[24-1516 Vendor Disclosure, Benesch](#)
[24-1516 Location Map, Hunt Club at Stearns School](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Parekh, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh and Vice Chair Vealitzek

Not Present: 1 - Member Pedersen

8.7 [24-1517](#)

Joint resolution authorizing an agreement with Pace Suburban Bus Division of the Regional Transportation Authority (Pace) providing terms and conditions for the operation of the Ride Lake County paratransit service as a borderless, countywide service for 2025 and appropriating \$1,000,000 of ¼% Sales Tax for Transportation Funds.

Attachments: [24-1517 Operating Agreement, 2025 Ride Lake County](#)
[24-1517 Location Map, Ride Lake County](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Parekh, seconded by Member Clark, that this resolution be approved and

recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh and Vice Chair Vealitzek

Not Present: 1 - Member Pedersen

8.8 [24-1518](#)

Joint committee action item approving Change Order Number 13 with Semper Fi Land Services, Inc., Aurora, Illinois, consisting of an increase of \$185,450 for additions to the Buffalo Creek Wetland Bank construction contract.

Attachments: [24-1518 Summary, Buffalo Creek Wetland Bank Construction Change Or](#)
[24-1518 Change Order, Buffalo Creek Wetland Bank Construction Numb](#)
[24-1518 Vendor Disclosure, Semper Fi](#)
[24-1518 Location Map, Buffalo Creek Wetland Bank](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Parekh, seconded by Member Clark, that this committee action item be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh and Vice Chair Vealitzek

Not Present: 1 - Member Pedersen

8.9 [24-1519](#)

Joint committee action item approving Change Order Number Two with Hey & Associates, Inc., Volo, Illinois, consisting of an increase of \$17,500 for additions to the Buffalo Creek Wetland Bank Phase III professional engineering services contract.

Attachments: [24-1519 Summary, Buffalo Creek Wetland Bank Phase III Change Order](#)
[24-1519 Change Order, Buffalo Creek Wetland Bank Phase III Number T](#)
[24-1519 Vendor Disclosure, Hey](#)
[24-1519 Location Map, Buffalo Creek Wetland Bank](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Parekh, seconded by Member Clark, that this committee action item be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh and Vice Chair Vealitzek

Not Present: 1 - Member Pedersen

REGULAR AGENDA

FINANCIAL & ADMINISTRATIVE

County Clerk

8.10 [24-1475](#)

Resolution accepting the Illinois State Board of Elections Polling Place Accessibility Grant and authorizing an emergency appropriation in the amount of \$92,850 for the specific purpose of addressing areas of inaccessibility in Illinois' polling places.

Attachments: [PPA Grant 2024 - VL](#)

Anthony Vega, County Clerk, provided a summary of the Illinois Board of Elections Polling Place Accessibility Grant to improve the Fox Lake Volunteer Fire Department parking lot improvements.

A motion was made by Member Clark, seconded by Member Parekh, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following voice vote.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh and Vice Chair Vealitzek

Not Present: 1 - Member Pedersen

Finance

8.11 [24-1549](#)

Ordinance recommending a Real Property Tax Levy, attached hereto, and made part of this Ordinance, providing for the apportionment of taxes across the various items of the Fiscal Year (FY) 2025 Appropriation Ordinance as adopted by the County Board of Lake County, Illinois.

Melissa Gallagher, Chief Financial Officer, provided a summary of the Real Property Tax Levy. Discussion ensued.

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this ordinance be recommended for adoption to the regular agenda. The motion carried by the following voice vote.

Aye: 5 - Member Clark, Chair Frank, Member Kyle, Member Parekh and Vice Chair Vealitzek

Nay: 1 - Member Danforth

Not Present: 1 - Member Pedersen

8.12 [24-1550](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$50,000 for Special Service Area (SSA) Number Eight.

Items 8.12 - 8.17 were discussed and voted on together.

Melissa Gallagher, Chief Financial Officer, provided a summary of the Tax Levy's SSA's.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this ordinance be approved and recommended to the County Board agenda. The

motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh and Vice Chair Vealitzek

Not Present: 1 - Member Pedersen

8.13 [24-1551](#)

Ordinance appropriating funds and providing for the levy of a direct tax sufficient to produce \$164,892.32 for the Northeast Lake Facilities Planning Area Special Service Area (SSA) Number Nine.

Items 8.12 - 8.17 were discussed and voted on together. See consolidated notes under item 8.12.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh and Vice Chair Vealitzek

Not Present: 1 - Member Pedersen

8.14 [24-1552](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$34,400 for Special Service Area (SSA) Number 12.

Items 8.12 - 8.17 were discussed and voted on together. See consolidated notes under item 8.12.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh and Vice Chair Vealitzek

Not Present: 1 - Member Pedersen

8.15 [24-1553](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$226,058 for Special Service Area (SSA) Number 13.

Items 8.12 - 8.17 were discussed and voted on together. See consolidated notes under item 8.12.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh and Vice Chair Vealitzek

Not Present: 1 - Member Pedersen

8.16 [24-1554](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$13,925

for Special Service Area (SSA) Number 14.

Items 8.12 - 8.17 were discussed and voted on together. See consolidated notes under item 8.12.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh and Vice Chair Vealitzek

Not Present: 1 - Member Pedersen

8.17 [24-1555](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$14,160 for Special Service Area (SSA) Number 17.

Items 8.12 - 8.17 were discussed and voted on together. See consolidated notes under item 8.12.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh and Vice Chair Vealitzek

Not Present: 1 - Member Pedersen

8.18 [24-1561](#)

Resolution authorizing an emergency appropriation from fund balance in the Special Service Area #17 - Ivanhoe Estates Fund in the amount of \$5,412 modifying the Fiscal Year (FY) 2024 budget for expenses incurred which were not included in the FY 2024 budget.

Attachments: [EA - SSA 17 Ivanhoe Estates 11.12.2024](#)

Melissa Gallagher, Chief Financial Officer, provided a summary of the special Service Area #17 - Ivanhoe Estates Fund. Discussion ensued.

A motion was made by Member Kyle, seconded by Member Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh and Vice Chair Vealitzek

Not Present: 1 - Member Pedersen

8.19 [24-1480](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2025 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

Attachments: [24-1480 Carryovers for 11.7.24](#)

Melissa Gallagher, Chief Financial Officer, provided a summary of the emergency appropriations for FY 2025 for various funds for certain projects, items, and activities budgeted in the prior year that were not completed.

A motion was made by Vice Chair Vealitzek, seconded by Member Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh and Vice Chair Vealitzek

Not Present: 1 - Member Pedersen

8.20 [24-1533](#)

Director's Report - Finance.

Attachments: [CFO Approved Line Item Transfers FY2024 11.7.2024 FA](#)

Melissa Gallagher, Chief Financial Officer (CFO), provided a summary on the line item transfers. For timely year-end close-out, the CFO may authorize line item transfers but must report them to the Committee.

Human Resources

8.21 [24-1539](#)

Resolution authorizing a Collective Bargaining Agreement (CBA) between the Lake County Board, Lake County Sheriff's Office, and the Metropolitan Alliance of Police Chapter 481, Law Enforcement Division- Sergeants Unit.

Attachments: [LE Sergeants MAP Final Redline 2024-2027](#)
[LE Sergeants MAP Final Agreement 2024-2027](#)

Darcy Adcock, Human Resources Director, and Caitlin Everett, Deputy Human Resources Director, provided a summary of the Collective Bargaining Agreement for the Sheriff's Office's Sergeants Unit. Discussion ensued.

A motion was made by Member Clark, seconded by Member Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh and Vice Chair Vealitzek

Not Present: 1 - Member Pedersen

County Administration

8.22 [24-1562](#)

Resolution authorizing the County Administrator to reallocate American Rescue Plan Act (ARPA) funding dollars from completed, cancelled, or revised ARPA projects and initiatives to underfunded ARPA projects and initiatives, or other new County-related projects.

Matt Meyers, Deputy County Administrator, provided a summary of the reallocation of the ARPA funds. Discussion ensued.

Member Pedersen joined the meeting at 8:47 a.m.

A motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.23 [24-1540](#)

Resolution authorizing an agreement with the Village of Round Lake Beach to donate a temporary construction easement to conduct work related to the extension of Hook Drive to Nicole Lane.

Attachments: [24-1540 County - RLB agreement on TE for North Branch Court 4886-477!](#)
[24-1540 Ex A - Legal Parcel 0003TE \(002\)](#)
[24-1540 Ex B - Temporary Easement Form 4879-5687-9092](#)
[24-1540 Ex C - Letter to PO \(10-11-2024\) \(002\)](#)

Matt Meyers, Deputy County Administrator, provided a summary of the temporary construction easement to conduct work related to the extension of Hook Drive to Nicole Lane. Discussion ensued

A motion was made by Member Clark, seconded by Member Kyle, that this item be recommended for adoption to the regular agenda. The motion carried unanimously.

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.24 [24-1537](#)

Resolution authorizing the County Administrator to implement the recommendations of the 2024 Compensation Study, as reviewed and accepted by the County Administrator's Office and Lake County's Human Resources Department.

Attachments: [Comp Study Summary 110424](#)
[Summary of Compensation Study Increases over 10 Percent](#)

Matt Meyers, Deputy County Administrator, provided a summary of the recommendations to implement the 2024 Compensation Study. Discussion ensued.

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

7.1 [24-1510](#)

Ordinance recommending the Fiscal Year (FY) 2025 Annual Budget and Appropriation Ordinance for Lake County, Illinois; said budget having been made

conveniently available for public inspection for at least 15 days by posting in the Office of the County Clerk and on the County website.

Attachments: [List of Budget Amendments - FINAL](#)
[3.01 - OverallBudgetSummary 9.27.24](#)

Item 7.1 was moved from unfinished business.

A motion was made by Member Clark, seconded by Member Parekh, that this resolution be put on the floor. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

Melissa Gallagher, Chief Financial Officer, provided a summary of the FY 2025 Annual Budget with the amendments discussed at the October 31, 2024 Financial and Administrative Committee meeting. Discussion ensued.

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, to amend the FY 2025 Annual Budget and Appropriation, and List of Budget Amendments attachment, as follows:

- 1. Remove \$1,000,000 for furniture, fixtures and equipment for the Depke project from the Capital Projects Fund.**
- 2. Remove \$250,000 for facilities project management from the Capital Projects Fund.**
- 3. Remove \$360,000 in project contingency from the Capital Projects Fund.**
- 4. Add \$952,200 for the Waukegan Rooftop Solar project in the Capital Projects Fund.**
- 5. Add \$650,000 for Facility Security Hardening in the Capital Projects Fund.**
- 6. Add \$120,000 for Jail Padded Cell Replacement in the Capital Projects Fund.**
- 7. Add \$250,000 for Facilities Building Automation Controls Security in the Capital Projects Fund.**
- 8. Add \$300,000 for Affordable Housing in the General Fund General Operating Expense (GOE) budget.**
- 9. Add additional \$662,200 to the Corporate property tax.**

The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

Melissa Gallagher, Chief Financial Officer, provided the amendments in regards to the Compensation Study. Discussion ensued.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, to amend the item to suspend Budget Development Policy 3.55, Section 5.9.10 for FY 2025 and insert the following language as item 3 under the NOW, THEREFORE, BE IT ORDAINED section:

Section 5.9.10 of 3.5 Budget Development Policy is Suspended for FY 2025. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this amended ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

A motion was made by Member Clark, seconded by Member Kyle, that the Committee go into Executive Session. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

10.1 [24-0009](#)

Executive session to discuss a personnel matter pursuant to 5 ILCS 120/2 (c)(1).

10.1 [24-1585](#)

A

Committee action to authorize pay over the 75th percentile of the grade for a vacant position.

A motion was made by Vice Chair Vealitzek, seconded by Member Parekh, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

10.2 [24-0012](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

10.2 [24-1586](#)

A

Committee action approving the Financial and Administrative Executive Minutes from September 28, 2024.

A motion was made by Member Danforth, seconded by Member Kyle, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

10.2 [24-1587](#)

B

Committee action approving the Financial and Administrative Executive Minutes from October 31, 2024.

A motion was made by Member Danforth, seconded by Member Kyle, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

11. **Member Remarks and Requests**

There were no Member remarks or requests.

12. **Adjournment**

Chair Frank declared the meeting adjourned at 9:21 a.m.

Next Meeting: TBD