

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, August 4, 2022

8:30 AM

Assembly Room, 10th Floor or register to virtually attend at
<https://bit.ly/3PVeiiU>

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received - by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: Financial & Administrative Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

To view County Board Rules, click here: <https://bit.ly/3idRdrV>

1. Call to Order

Chair Frank called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

3. Roll Call of Members

Present 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

** Electronic Attendance: Member Danforth and Member Simpson*

Others present:

Bob Gluekert, Chief Assessment Office

Joy Gossman, Public Defenders Office

Gunnar Gunnarsson, State's Attorney's Office

RuthAnne Hall, Purchasing

Chris Blanding, Enterprise Information Technology

Carl Kirar, Facilities and Construction Services

Tammy Chatman, Communications

Gary Gibson, County Administrator's Office

Jim Hawkins, County Administrator's Office

Matt Meyers, County Administrator's Office

Cassandra Hiller, County Administrator's Office

Carissa Casbon, Board Member

John Light, Human Resources

Jim Chamernik, Sheriff's Office

Kevin Considine, Lake County Partners

Teri White, State's Attorney's Office

Keith Grant, Public Defender

Lisle Stalter, State's Attorney's Office

Melanie Nelson, State's Attorney's Office

Ann Maine, Board Member

Ashley Rack, Sheriff's Office

Kevin Quinn, Communications

Carl Kirar, Facilities and Construction

Chad Wright, Facilities and Construction

Claudia Gilhooley, 19th Judicial Circuit Court

Dan Forbes, Speer Financial

David Doty, Public

Eric Steffen, Planning, Building and Development

Eric Waggoner, Planning, Building and Development

Frances Foy, Sheriff's Office

Gary Gibson, County Administrator's Office

Gavin Good, Chicago Tribune

Heidie Hernandez, Enterprise Information Technology
Holly Kim, Treasurer
Irshad Khan, Finance
Janna Philipp, County Administrator's Office
Jennifer White, Division of Transportation
Jeremiah Varco, Facilities and Construction
Jerial Jorden-Woods, Finance
Jim Chamernik, Sheriff's Office
Joel Sensenig, Public Works
Jolanda Dinkins, County Board Office
Jon Nelson, Division of Transportation
Jonathan Joy, Facilities and Construction
Julie Simpson, Board Member
Karen Fox, State's Attorney's Office
Katie Ladis, Sheriff's Office
Kelcey Traynoff, Stormwater Management
Kevin Carrier, Division of Transportation
Kevin Dominguez, Finance
Krista Kennedy, Finance
Kristy Cechini, County Board Office
Lawrence Oliver, Sheriff's Office
Lisle Stalter, State's Attorney's Office
Mark Pfister, Health Department
Mary Ross Cunningham-Personal
Matt Meyers, County Administrator's Office
Melanie Nelson, State's Attorney's Office
Melissa Gallagher, Finance
Michael Balsamo, Facilities and Construction
Michael Danforth, Board Member
Michael Klemens, Division of Transportation
Michael Wheeler, Finance
Monica McClain, Payroll
Nicole Rogers, Finance
Patrice Evans, Enterprise Information Technology
Ruby Acosta, Finance
Sonia Hernandez, County Administrator's Office
ShaTin Gibbs, Finance
Stacy Davis-Wynn, Purchasing
Stephen Rice, State's Attorney's Office
Susan August, Purchasing
Terri Kath, Enterprise Information Technology
Theresa Glatzhofer, County Board Office

*Todd Schroeder, 19th Judicial Circuit Court
Vasyl Markus, Treasurer's Office
Yvette Albarran, Purchasing*

4. Addenda to the Agenda

There were no additions or amendments.

5. Public Comment (Items Not on the Agenda)

There was no public comment.

6. Chair's Remarks

Chair Frank stated there are items for action from the last meeting.

7. Unfinished Business

LAW & JUDICIAL

7.1 [22-0990](#)

Joint resolution approving an Intergovernmental Agreement (IGA) for part-time contractual police services by and among the Beach Park School District #3, Lake County and the Lake County Sheriff's Office (LCSO) in the amount of \$50,862.59.

Attachments: [IGA SRO Contract 2022-2023 signed by BPMS](#)

Jim Chamernik, Sheriff's Office Business Manager, reported on the intergovernmental agreement with Beach Park School District #3. Frances Foy, Sheriff's Office Deputy, stated parents are not involved with any of the reports for the final year, the reports are done through the Administration. Discussion ensued.

A motion was made by Member Pedersen, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

7.2 [22-1005](#)

Joint resolution authorizing the purchase of a Bureau of Alcohol, Tobacco and Firearms specification, Type 2 explosive storage magazine for the Lake County Sheriff's Office to secure firearms, ammunition, explosive munitions and less lethal munitions at the Lake County Range from Armag Corporation, Bardstown, KY in the amount of \$67,686.24.

Attachments: [Armag Corp GSA Quote 37738R6](#)
[vendor disclosure statement Armag Corporation](#)

Jim Chamernik, Sheriff's Office Business Manager, reported on the purchase of the storage magazine. Discussion ensued.

A motion was made by Member Wilke, seconded by Vice Chair Vealitzek, that this

resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

7.3 [22-1015](#)

Joint resolution authorizing an 18-month extension for the State's Attorney's Office Prosecutor-based Victim Assistance Program through a Victims of Crime Act (VOCA) grant awarded by the Illinois Criminal Justice Information Authority (ICJIA) including an emergency appropriation of \$268,887 in federal funds for the period of July 1, 2022, through December 31, 2023.

Attachments: [VOCA Sex Assault & DV VWC Grant 07-01-22 thru 12-31-23 Budget to Fir](#)
[VOCA Sex Assault & DV VWC Grant 07-01-22 thur 12-31-23 NOSA Cover](#)

Teri White, State's Attorney's Office, reported on the new grant writer for the State's Attorney's Office and the extension of the VOCA grant. The funding will provide salaries for two Victim/Witness Coordinators and a portion of the salary for a Domestic Violence Victim/Witness Coordinator. Discussion ensued.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

FINANCIAL & ADMINISTRATIVE

7.4 [22-1020](#)

Committee action approving Change Order One for the relocating of east and west electrical main services to new location for Depke Juvenile Justice Complex with Stanley Consultants, Inc. of Chicago, Illinois in the amount of \$36,960 for a total contract amount of \$126,124.

Attachments: [21144 Fully Executed Agreement.pdf](#)
[R0004-24-58R1-7-12-2022.pdf](#)

Carl Kirar, Facilities and Construction Director, reported on the modification for the electrical system at the Depke Juvenile Justice Complex.

A motion was made by Vice Chair Vealitzek, seconded by Member Pedersen, that this committee action item be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

7.5 [22-1014](#)

Resolution authorizing a contract with Advocate Aurora Health to complete employee

vaccinations and pre-employment physicals in an estimated amount of \$278,740.

Attachments: [RFP 22060 Lake County Advocate Aurora Health Response 06 27 2022](#) |
[RFP 22060 Advocate Aurora Health Vendor Disclosure.pdf](#)
[Exceptions to the RFP-Vendor Disclosure.pdf](#)

John Light, Human Resource Director, reported on the new contract with Advocate Aurora Health to replace the existing contract with Vista Health for pre-employment physicals, drug screens, and mandatory vaccinations.

A motion was made by Member Clark, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

7.6 **22-1023**

Resolution authorizing a professional services agreement with Lake County Partnership for Economic Development, Inc. "Lake County Partners" (LCP), Lincolnshire, Illinois, to provide economic development products and services in Lake County in an amount not to exceed \$387,000 annually with yearly renewal options.

Attachments: [22-1023 Lake County Partners Agreement #22099](#)
[22-1023 Attachment-LCP Proposal\(May2022\)](#)
[22-1023 Memo-LCP Bid Exemption\(06.08.22\)](#)
[22-1023 vendor disclosure statement v6 FINAL 061022](#)
[22-1023 March 2022 Lake County Partners Economic Development Upda](#)

Jim Hawkins, Deputy County Administrator, reported on the economic development contract with Lake County Partners. The contract is for one year. Discussion ensued.

A motion was made by Vice Chair Vealitzek, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8. **New Business**

CONSENT AGENDA (Items 8.1 - 8.14)

MINUTES

8.1 **22-0985**

Committee action approving the Financial and Administrative Committee minutes from June 30, 2022.

Attachments: [F&A 6.30.22 Final Minutes](#)

A motion was made by Member Clark, seconded by Member Wilke, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

REPORTS

8.2 [22-1013](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of June 2022.

Attachments: [June 2022](#)

A motion was made by Member Clark, seconded by Member Wilke, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.3 [22-1069](#)

Finance Monthly Report - June 2022.

Attachments: [Monthly Financial Report June 2022](#)

A motion was made by Member Clark, seconded by Member Wilke, that this report be received and filed. The motion carried by the following voice vote.

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

HEALTH & COMMUNITY SERVICES

8.4 [22-1058](#)

Joint resolution accepting the U.S. Department of Housing and Urban Development (HUD) grant and authorizing an emergency appropriation in the amount of \$6,874 for the Housing and Urban Development (HUD) grant.

Attachments: [HUD \\$11,784K](#)

A motion was made by Member Clark, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.5 [22-1059](#)

Joint resolution accepting the Illinois Department of Natural Resources (IDNR) grant and authorizing an emergency appropriation in the amount of \$42,189 for the Fish and Wildlife Aquatic Invasive Nuisance Species grant.

Attachments: [DNR Fish and Wildlife \\$42K](#)

A motion was made by Member Clark, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.6 [22-1071](#)

Joint resolution authorizing a line-item transfer between the General Operating Expense in the General Fund and the Veterans Assistance Commission Fund for the purpose of transferring previously approved funds in Fiscal Year (FY) 2022.

Attachments: [VAC LIT 7.26.22](#)

A motion was made by Member Clark, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.7 [22-1035](#)

Joint resolution appropriating \$830,600 of Motor Fuel Tax funds for maintaining streets and highways, including utility services, under the applicable Illinois Highway Code, from December 1, 2022, to November 30, 2023, and \$200,000 of Matching Tax funds for de-icing materials.

A motion was made by Member Clark, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.8 [22-1036](#)

Joint resolution authorizing a contract with Copenhaver Construction, Inc., Gilberts, Illinois, in the amount of \$380,311.50 for the replacement of crossroad culverts on Old McHenry Road and Kelsey Road and appropriating \$460,000 of County Bridge Tax funds.

Attachments: [22-1036 Bid Tab, Culvert Replacements, Old McHenry and Kelsey](#)
[22-1036 Bid Justification Letter, Old McHenry and Kelsey](#)
[22-1036 Location Map, Kelsey and Old McHenry Roads](#)
[22-1036 Vendor Disclosure, Copenhaver, OMCH & Kelsey](#)

A motion was made by Member Clark, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The

motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.9 [22-1037](#)

Joint resolution authorizing a contract with Copenhaver Construction, Inc., Gilberts, Illinois, in the amount of \$372,644 for culvert replacements on Cedar Lake Road and appropriating a supplemental amount of \$190,000 of County Bridge Tax funds.

Attachments: [22-1037 Bid Tab, Culvert Replacements, Cedar Lake Road](#)
[22-1037 Location Map, Cedar Lake Road](#)
[22-1037 Vendor Disclosure, Copenhaver, CL](#)

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.10 [22-1038](#)

Joint resolution authorizing an agreement with Seiler Instrument and Manufacturing Company, Inc., Itasca, Illinois, for the purchase of Phase III Engineering Global Positioning System (GPS) equipment and appropriating \$60,000 of ¼% Sales Tax for Transportation funds for the initial agreement and six years of technology support.

Attachments: [22-1038 Sales Quotation, Seiler](#)
[22-1038 Authorized Dealer Letter, Seiler](#)
[22-1038 Vendor Disclosure, Seiler Instrument](#)

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.11 [22-1047](#)

Joint Resolution authorizing execution of a contract with Seal Tight Exteriors, Inc., Steger, Illinois in the amount of \$528,822 for the Mill Creek Water Reclamation Facility, Rollins Road Pump Station, and Petite Lake Road Pump Station Reroofing Project.

Attachments: [22-1047 Mill Creek Roof Bid 22083_Bid Tab](#)
[22-1047 Mill Creek Roof Bid Document](#)
[22-1047 Mill Creek Roof Vendor Disclosure Statement](#)

A motion was made by Member Clark, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The

motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.12 [22-1044](#)

Joint Resolution authorizing an agreement with Graybar Electric Company, Inc., Glendale Heights, Illinois, for the purchase of electrical components for the SCADA Phase 3 project in the amount of \$68,712.28.

Attachments: [22-1044 Graybar quotes summary](#)
[22-1044 Graybar Vendor Disclosure](#)

A motion was made by Member Clark, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.13 [22-1045](#)

Joint Resolution authorizing an agreement with Revere Electric Supply Company, Mokena, Illinois, for the purchase of electrical components for the SCADA Phase 3 project in the amount of \$181,643.79.

Attachments: [22-1045 Revere quotes summary](#)
[22-1045 Revere Vendor Disclosure](#)

A motion was made by Member Clark, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.14 [22-1046](#)

Joint Resolution authorizing an agreement with WESCO Distribution, Inc. Woodridge, Illinois, for the purchase of electrical components for the SCADA Phase 3 project in the amount of \$48,306.84.

Attachments: [22-1046 WESCO quotes summary](#)
[22-1046 WESCO Vendor Disclosure](#)

A motion was made by Member Clark, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

REGULAR AGENDA

LAKE COUNTY PARTNERS

8.15 [22-1017](#)

Lake County Partners Update.

Attachments: [8.19 FA July 2022](#)

Kevin Considine, Lake County Partners Chief Executive Officer (CEO), provided an update on the economic development in Lake County. Three manufacturing companies opened in Lake County. There will be a new resort and marina opening in Fox Lake. Fischer House will be opening near the Veteran's Hospital for patient's families to stay at no cost. CEO Considine also reported on the trends and project pipeline, and the four year metrics. September 29th will be the first investor event at Independence Grove. Discussion ensued.

LAW & JUDICIAL

8.16 [22-1033](#)

Joint resolution approving a contract with PFM, Philadelphia, Pennsylvania, for consulting services to conduct a comprehensive organizational and operational assessment of the Lake County Sheriff's Office (LCSO), in the amount not to exceed \$463,970.

Attachments: [Vendor Disclosure Statement](#)
[Agreement Draft](#)

Cassandra Hiller, Assistant County Administrator, introduced Jim Chamernik, Sheriff's Office Business Manager, and reported on the proposal for consulting services with PFM. The contract is for a comprehensive assessment of the staffing and programming within the Sheriff's Office. Discussion ensued.

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.17 [22-1034](#)

Joint resolution authorizing an agreement with the Chicago Metropolitan Agency for Planning (CMAP) to provide transportation planning staff assistance for the Lake County Council of Mayors.

Attachments: [22-1034 Intergovernmental Agreement, CMAP](#)
[22-1034 Resolution, Council of Mayors](#)

Kevin Carrier, Director of Planning and Programming, Division of Transportation, reported on the agreement with Chicago Metropolitan Agency for Planning. The annual agreement is a grant through the Lake County Council for Mayors, to provide transportation planning.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.18 [22-1039](#)

Joint resolution authorizing an agreement with Parsons Corporation, Chicago, Illinois, for Phase I professional engineering services for improvements along Lewis Avenue, from Illinois Route 137 to Illinois Route 120, within the cities of North Chicago and Waukegan, at a maximum cost of \$2,482,295 and appropriating \$2,980,000 of County Option Motor Fuel Tax funds.

Attachments: [22-1039 Consultant Agreement, Lewis Avenue](#)

[22-1039 Location Map, Lewis Avenue](#)

[22-1039 Vendor Disclosure, Parsons](#)

Kevin Carrier, Director of Planning and Programming, Division of Transportation, reported on Phase I to determine the improvement needs along Lewis Avenue within North Chicago and Waukegan.

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.19 [22-1061](#)

Joint resolution authorizing the execution of an intergovernmental agreement between the Lake County Planning, Building and Development Department and the Lake County Stormwater Management Commission relating to the fee-in-lieu program as an alternative to on-site stormwater storage regulations.

Attachments: [FIL IGA Final](#)

Eric Waggoner, Planning, Building and Development Director, reported on the intergovernmental agreement with the Stormwater Management Commission to provide a fee-in-lieu for an alternative to on-site stormwater storage regulations, if eligible. The agreement is valid for two years, with a two year automatic renewal. Discussion ensued.

A motion was made by Member Wilke, seconded by Member Pedersen, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

FINANCIAL & ADMINISTRATIVE

Facilities and Construction Services

8.20 [22-1032](#)

Resolution approving the Fiscal Year (FY) 2023 Facilities Capital Improvement Plan (CIP) Priorities.

Attachments: [8.20 FY23 Facilities CIP Priorities 04AUG22](#)

Carl Kirar, Facilities and Construction Services Director, reported on the resolution for the Facilities Capital Improvement Plan priorities for Fiscal Year 2023. Discussion ensued.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.21 [22-0625](#)

Director's Report - Facilities and Construction Services.

Carl Kirar, Facilities and Construction Services Director, stated next month there will be a discussion on the design update of the Regional Operation Communications (ROC) Facility.

Human Resources

8.22 [22-0031](#)

Director's Report - Human Resources.

There was no Human Resources Director's report.

Enterprise Information Technology

8.23 [22-1063](#)

Resolution approving a one-year contract with SHI for the SunView Software ChangeGear renewal in the amount of \$44,099.98.

Attachments: [FY22 - SHI - ChangeGear - \\$44.099.98 - QUO](#)

[FY22 - SHI - ChangeGear- VDF](#)

Chris Blanding, Chief Information Officer, reported on the contract with SHI for the help desk software. Discussion ensued.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.24 [22-1064](#)

Resolution approving a contract with Heartland Business Systems, LLC of Lisle, Illinois, for professional services for the Mitel Phase 2 project in the amount of \$123,228.92.

Attachments: [FY22 - Heartland Mitel Phase 2](#)
[FY22 - Heartland Mitel Phase 2 - VDF](#)

Chris Blanding, Chief Information Officer, reported on the contract for Phase 2 of removing and/or upgrading the old phone system.

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

8.25 [22-0030](#)

Director's Report - Enterprise Information Technology.

There was no Enterprise Information Technology Director's report.

Finance

8.26 [22-1070](#)

Consideration and action on an ordinance authorizing and providing for the issuance of not to exceed \$31,000,000 General Obligation Bonds (Sales Tax Alternate Revenue Source) for the financing of certain capital improvement projects, providing for the imposition of taxes to pay the same and for the collection, segregation and distribution of certain sales taxes received by the County, and authorizing the sale of said bonds to the purchaser thereof.

Attachments: [As Amended at F&A on 8/4/22 - Param AR Bond Ordinance Series 2022 re Parameters Alternate Revenue Bond Ordinance](#)

Patrice Sutton, Chief Financial Officer, reported on the final action for the Bond ordinance and identified the two scrivener's errors.

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this ordinance be amended to include corrections of two scrivener's errors discovered during the final ordinance review. The motion carried by the following voice vote.

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

CFO Sutton, introduced Dan Forbes. Discussion ensued.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this ordinance be approved as amended and recommended to the County Board agenda. The motion carried by the following voice vote.

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.27 [22-1107](#)

Update to Meal Amounts of Employee Reimbursement Policy

Attachments: [Employee Reimbursement Policy rev 8.1.22](#)
[Employee Reimbursement Policy 2017 1 \(1\)](#)

Patrice Sutton, Chief Financial Officer, reported on the update to the Meal Amounts of the Employee Reimbursement Policy.

8.28 [22-1026](#)

Discussion - Job Order Contract (JOC) Policy.

Attachments: [8.27 JOC Policy WORKING DRAFT 8.1.22](#)

Patrice Sutton, reported on the policy and processes for the existing Job Order Contract. Carl Kirar, Facilities and Construction Services, provided the updates to the contract. RuthAnne Hall, Purchasing, provided an update on the reporting for the contract and the listings for subcontractors. Discussion ensued.

Chair Frank left the meeting at 10:33 a.m.

8.29 [22-0032](#)

Director's Report - Finance.

There was no Finance Director's report.

9. **County Administrator's Report**

There was no County Administrator's report.

10. **Executive Session**

A motion was made by Member Clark, seconded by Member Pedersen, to go into Executive Session. The motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Chair Frank

The Committee entered an Executive Session at 10:34 a.m.

10.1 [22-0033](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

Chair Frank joined the meeting at 10:53 a.m.

10.2 [22-0035](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

10.2 [22-1100](#)

A

Committee action approving the reclassification of four positions in the Public Defender's Office from grade K7 to K8.

Attachments: [10.2A PD Reclass\(08.01.22\)](#)

A motion was made by Member Clark, seconded by Member Pedersen, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

10.3 [22-0034](#)

Executive Session to discuss collective bargaining pursuant to 5 ILCS 120/2 (c)(2).

10.3 [22-1099](#)

A

Resolution authorizing a Collective Bargaining Agreement (CBA) between the Lake County Board, Lake County Sheriff's Office, and the Teamsters Local 700 Correctional Division Officers and Support Unit.

Attachments: [2022-06-02 - LCSO - Union ER Proposed-Clean Copy](#)
[Redline-2022-06-02 - LCSO - Union ER Proposed](#)

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

10.4 [22-0036](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

10.4 [22-1028](#)

A

Committee action approving the Financial and Administrative Committee's Executive Session Minutes from June 30, 2022.

A motion was made by Member Wilke, seconded by Member Pedersen, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

11. Members' Remarks

There were no Member remarks.

12. Adjournment

Chair Frank declared the meeting adjourned at 11:18 a.m.

Next Meeting: September 1, 2022

Meeting minutes prepared by Kristy Cechini

Respectfully submitted,

Finance & Administrative Committee Chair