

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Friday, August 1, 2025

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/40cXTOr>**

Technology Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings in one of two ways:

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT:

An opportunity for Public Comment will be provided during the meeting in accordance with the Lake County Board Rules of Order and Operational Procedures. At the time of Public Comment, it will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office, 18 N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

PLEASE NOTE: An individual is allowed 3 minutes total for one or more public comments.

Individuals providing Public Comment will provide the following information:

Meeting: Technology Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment
6. Chair's Remarks
7. Unfinished Business
8. New Business

CONSENT AGENDA (Item 8.1)

MINUTES

8.1 [25-0857](#)

Committee action approving the Technology Committee minutes from May 30, 2025.

Attachments: [TECH 5.30.25 Final Minutes](#)

REGULAR AGENDA

FACILITIES AND CONSTRUCTION SERVICES

8.2 [25-0996](#)

Joint resolution authorizing execution of a contract with PACE Systems, Inc., Naperville, Illinois, for professional services to install access control, security cameras, and intrusion alarm systems in leased warehouse at 3740-3742 Hawthorn Ct, Waukegan, Illinois, in the amount of \$52,457.85.

- The Lake County Clerk's Office is entering a new lease agreement at 3740-3742 Hawthorn Ct, Waukegan, Illinois to house elections equipment and supplies.
- The warehouse requires access control, security cameras, and intrusion alarm systems to ensure proper security of the facility.
- Pursuant to Chapter 33.115 Cooperative Joint Purchasing Authorized, the County may either participate in, sponsor, conduct or administer a cooperative purchasing agreement for the procurement of goods, services, constructions, or professional services with one or more public procurement units in accordance with an agreement between those units to do so.
- A cooperative purchasing contract with PACE Systems, Inc. has been identified through the TIPS Contract #230105 to procure needed goods, services, or professional services that have been competitively solicited and awarded.
- This resolution authorizes the execution of an agreement with PACE Systems, Inc. Naperville, Illinois, in an estimated amount of \$52,457.85.

Attachments: [Lake County Verkada County Clerk Warehouse 18JUL25](#)

[Lake County Clerk Verkada Vendor Disclosure Statement 21JUL25](#)

ENTERPRISE INFORMATION TECHNOLOGY

8.3 [25-0981](#)

Joint resolution approving a Cybersecurity Awareness Training Policy.

- The Cybersecurity Awareness Training Policy reduces the risk and impact from cyber security threats by educating employees on their role in combatting information security threats.
- This policy was first approved by the County Board on March 14, 2023. Staff reviewed and revised draft 5.2 Cybersecurity Awareness Training Policy.
- This policy was developed using County Policy 1.1: Policy Making Framework, ensuring all County departments and stakeholders had opportunity to review and provide comment.

Attachments: [5.2 Cyber Security Awareness Training Policy DRAFT FINAL](#)

8.4 [25-0983](#)

Joint resolution approving an Artificial Intelligence (AI) Governance Policy.

- The AI Governance Policy enables the benefits of AI for Lake County staff and residents, while establishing proper oversight and responsible use of this emerging technology.
- Staff, in conjunction with a consultant, developed the policy ensuring alignment with best practices and County operations.
- This policy was developed using County Policy 1.1: Policy Making Framework, ensuring all County departments and stakeholders had the opportunity to review and provide comment.

Attachments: [Lake County AI Governance Policy DRAFT FINAL](#)

8.5 [25-0984](#)

Joint resolution approving an Artificial Intelligence (AI) Usage Policy.

- The AI Usage Policy provides guidance on the responsible and ethical use of AI technologies in Lake County to safeguard the county's assets, workforce, residents and reputation from risks associated with inappropriate use or bias.
- Staff, in conjunction with a consultant, developed the policy ensuring alignment with best practices and County operations.
- This policy was developed using County Policy 1.1: Policy Making Framework, ensuring all County departments and stakeholders had opportunity to review and provide comment.

Attachments: [Lake County AI Usage Policy DRAFT FINAL](#)

9. Active Project Updates**9.1 [25-0985](#)**

Broadband Update.

9.2 [25-0986](#)

Enterprise Resource Planning (ERP) System Implementation Update.

10. Director's Report - Enterprise Information Technology.**11. County Administrator's Report****12. Executive Session****12.1 [25-0285](#)**

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

13. Regular Session (for action on Executive Session items)**13.1 [25-0936](#)**

Committee action regarding periodic review of closed session minutes.

14. Member Remarks and Requests**15. Adjournment**

Next Meeting: August 29, 2025