

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Friday, May 2, 2025

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:

<https://bit.ly/42tJbmv>

Technology Committee

1. Call to Order

Chair Clark called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 5 - Member Campos, Vice Chair Casbon, Chair Clark, Member Frank and Member Roberts

Absent 2 - Member Danforth and Member Pedersen

*Other Attendees**In Person:*

Sandy Hart, County Board Chair

Tiara Garland, County Administrator's Office

Jon Nelson, Division of Transportation

Patrice Evans, Enterprise Information Technology

Betsy Brandon, County Administrator's Office

Kim Lunt, County Administrator's Office

Keay Crandall, County Administrator's Office

Mitch Siegel, County Administrator's Office

Shane Schneider, Division of Transportation

Erik Karlson, Enterprise Information Technology

Kevin Quinn, Communications

Matt Meyers, County Administrator's Office

RuthAnne Hall, County Administrator's Office

Patrice Sutton, County Administrator's Office

Theresa Glatzhofer, County Board Office

Electronically:

Chris Blanding, Enterprise Information Technology

Dustin Smothers, Division of Transportation

Bernard Malkov, Sheriff's Office

Mary Crain, Division of Transportation

Michael Wheeler, Finance

Christine Sher, Stormwater Management

Demar Harris, Workforce Development

Abby Krakow, Communications

Jim Chamernik, Sheriff's Office

Gregory Gajauskas, Enterprise Information Technology

Mike Klemens, Division of Transportation

Kurt Woolford, Stormwater Management

Kevin Cashmore, Division of Transportation

Tammy Chatman, Communications
John Wurl, Health Department
Jennifer Brennan, Communications
Heidie Hernandez, Enterprise Information Technology
Maria Castellanos, Finance
Carrie Dickson, Division of Transportation

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Item 8.1)

MINUTES

8.1 [25-0508](#)

Committee action approving the Technology Committee minutes from March 28, 2025.

Attachments: [TECH 3.28.25 Final Minutes](#)

A motion was made by Member Campos, seconded by Member Frank, that these minutes be approved. The motion carried by the following voice vote

Aye: 5 - Member Campos, Vice Chair Casbon, Chair Clark, Member Frank and Member Roberts

Absent: 2 - Member Danforth and Member Pedersen

REGULAR AGENDA

DIVISION OF TRANSPORTATION

8.2 [25-0525](#)

Joint resolution authorizing a three-year maintenance agreement with Midwestern Software Solutions, LLC (MS2), of Ann Arbor, Michigan, for the Traffic Crash Location System (TCLS) used by the Lake County Division of Transportation (LCDOT) at a cost of \$41,427 and appropriating \$50,000 of ¼% Sales Tax for Transportation funds.

Attachments: [25-0525 Traffic Crash Location System Maintenance Agreement and App](#)
[25-0525 Disclosure, MS2, TCLS](#)
[DOT - Tech Committee - MS2 software](#)

Jon Nelson, Assistant County Engineer, and Shane Schneider, Division of Transportation

Director, provided a presentation regarding the Traffic Crash Location System (TCLS) software used by the County. Assistant County Engineer Nelson explained that the TCLS software is up for renewal. Discussion ensued.

A motion was made by Vice Chair Casbon, seconded by Member Roberts, that this resolution be approved and referred on to the Public Works and Transportation Committee. The motion carried by the following voice vote:

Aye: 5 - Member Campos, Vice Chair Casbon, Chair Clark, Member Frank and Member Roberts

Absent: 2 - Member Danforth and Member Pedersen

9. Active Project Updates

9.1 [25-0614](#)

Broadband Update.

Attachments: [Broadband Presentation 05_02_25](#)

Keay Crandall, Digital Equity Manager, and Kim Lunt, Digital Equity Coordinator, introduced two new Digital Navigators. Digital Equity Manager Crandall and Digital Equity Coordinator Lunt then provided an update on the Digital Growth Initiative. Discussion ensued.

9.2 [25-0615](#)

Enterprise Resource Planning (ERP) System Implementation Update.

Attachments: [ERP update May 2025](#)

Patrice Evans, Portfolio Manager, Enterprise Information Technology, provided a brief update on the Enterprise Resource Planning (ERP) system implementation.

Member Frank left the meeting at 9:03 a.m. and returned at 9:08 a.m.

Discussion ensued.

9.3 [25-0616](#)

Artificial Intelligence Initiative Status Update.

Matt Meyers, Deputy County Administrator, provided a brief Artificial Intelligence (AI) initiative status update. Discussion ensued.

10. Director's Report - Enterprise Information Technology.

There was no Enterprise Information Technology Director's report.

11. County Administrator's Report

There was no County Administrator's report.

12. Executive Session

A motion was made by Member Campos, seconded by Member Roberts, that the Committee go into Executive Session. The motion carried by the following roll call vote:

Aye: 5 - Member Campos, Vice Chair Casbon, Chair Clark, Member Frank and Member Roberts

Absent: 2 - Member Danforth and Member Pedersen

12.1 [25-0199](#)

Executive Session pursuant to 5 ILCS 120/2(c)(8) to discuss security procedures and the use of personnel and equipment to respond to an actual, threatened, or a reasonably potential danger to the safety of employees, staff, the public, or public property.

13. Regular Session

14. Member Remarks and Requests

There were no Member remarks or requests.

15. Adjournment

Chair Clark declared the meeting adjourned at 9:56 a.m.

Next Meeting: May 30, 2025

Meeting minutes prepared by Theresa Glatzhofer.