

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Thursday, June 1, 2017

1:00 PM

2nd floor Conference Room - Central Permit Facility  
500 W. Winchester Road, Libertyville, IL 60048

**Housing and Community Development Commission**

1. ROLL CALL

*Chairman Rose called the meeting of the Housing and Community Development Commission (HCDC) to order at 1:02 p.m.*

*Due to technical difficulties, the following members were present but not included within the Roll Call listing: Ray Rose and Harriet Rosenthal. Their votes were included for each item presented, but their titles were not; Ray Rose is the Chairman and Harriet Rosenthal is a Commissioner.*

*Guests: Mary Ellen Tamasy of Lake County Residential Development Corporation*

*Staff: Eric Waggoner, Jodi Gingiss, Monika Bobo, Dominic Strezo and Laura Walley*

**Present** 10 - Harriet Rosenthal, Ray Rose, Glenn Swanson, Dan Venturi, Janet Swartz, Joel Sikes, Carol Calabresa, Mary Cunningham, Linda Pedersen and Diane Hewitt

**Excused** 4 - Joe Mancino, Virginia Mulligan, Sandy Hart and Michael Meehan

2. APPROVAL OF MINUTES

2.1 [17-0558](#)

Approval of the April 12, 2017 Minutes

**Attachments:** [4.12.17 Minutes.pdf](#)

**A motion was made by Commissioner Venturi, seconded by Commissioner Cunningham, to approve the April 12, 2017 minutes. The motion carried by the following vote:**

**Aye** 7 - Commissioner Rosenthal, Commissioner Venturi, Commissioner Swartz, Commissioner Calabresa, Commissioner Cunningham, Vice-Chairman Pedersen and Commissioner Hewitt

**Abstain** 3 - Chairman Rose, Commissioner Swanson and Commissioner Sikes

3. CHAIR'S REMARKS

*Chairman Rose stated that he'd attended a meeting with County Board Chairman Lawlor and Planning, Building and Development staff about filling the current HCDC vacancies. He expressed his plan to update the HCDC on potential members as well as the future direction of the HCDC.*

4. PUBLIC COMMENTS (items not on the agenda)

*There were no public comments.*

5. OLD BUSINESS

*There was no old business.*

6. NEW BUSINESS

6.1 [17-0557](#)

Joint resolution authorizing additional 2017 grant awards from the Lake County Affordable Housing Program (AHP).

**Attachments:** [TRUE HOMES\\_Towering Oaks Commitment Letter.pdf](#)

*Presented by Monika Bobo, Housing Grant Administration Specialist*

**A motion was made by Commissioner Venturi, seconded by Commissioner Swartz, to approve the Joint Resolution authorizing additional 2017 grant awards from the Lake County Affordable Housing Program. The motion carried by the following vote:**

**Aye** 10 - Commissioner Rosenthal, Chairman Rose, Commissioner Swanson, Commissioner Venturi, Commissioner Swartz, Commissioner Sikes, Commissioner Calabresa, Commissioner Cunningham, Vice-Chairman Pedersen and Commissioner Hewitt

**6.2** [17-0608](#)

Grant Performance Update - Family First CDBG 2015

**Attachments:** [Grant Performance Update Policy Graphic.pdf](#)  
[Proposed CDBG Escrow Agreement.pdf](#)

*Presented by Jodi Gingiss, Community Development Administrator*

**A motion was made by Commissioner Swartz, seconded by Commissioner Venturi, to approve the formation of an escrow account to be used for future payments for Family First's PY2015 CDBG elevator installation project and an increase of \$7,000 to complete the project, with an aggressive attempt to be made to recoup the storage fees from Gregory Enterprises. The motion carried by the following vote:**

**Aye** 8 - Chairman Rose, Commissioner Swanson, Commissioner Venturi, Commissioner Swartz, Commissioner Sikes, Commissioner Calabresa, Commissioner Cunningham and Commissioner Hewitt

**Nay** 2 - Commissioner Rosenthal and Vice-Chairman Pedersen

**6.3** [17-0554](#)

Resolution Approving the First Amendment to the 2015-2019 Consolidated Plan for Housing & Urban Development (HUD)

**Attachments:** [2015-2019 ConPlan First Amendment.pdf](#)

*Presented by Dominic Strezo, Environmental Project Coordinator*

**A motion was made by Commissioner Rosenthal, seconded by Commissioner Calabresa, to approve the resolution approving the First Amendment to the 2015 - 2019 Consolidated Plan. The motion carried by the following vote:**

**Aye** 10 - Commissioner Rosenthal, Chairman Rose, Commissioner Swanson, Commissioner Venturi, Commissioner Swartz, Commissioner Sikes, Commissioner Calabresa, Commissioner Cunningham, Vice-Chairman Pedersen and Commissioner Hewitt

**6.4** [17-0563](#)

Joint resolution approving Fourth Amendment to the 2015 Housing and Urban Development

(HUD) Action Plan.

**Attachments:** [2015 4th Amendment HCDC Version.pdf](#)

*Presented by Monika Bobo, Housing Grant Administration Specialist*

**A motion was made by Commissioner Swartz, seconded by Commissioner Cunningham, to approve the Joint Resolution approving the Fourth Amendment to the 2015 Annual Action Plan. The motion carried by the following vote:**

**Aye** 10 - Commissioner Rosenthal, Chairman Rose, Commissioner Swanson, Commissioner Venturi, Commissioner Swartz, Commissioner Sikes, Commissioner Calabresa, Commissioner Cunningham, Vice-Chairman Pedersen and Commissioner Hewitt

**6.5** [17-0562](#)

PUBLIC HEARING - 2016 Consolidated Annual Performance & Evaluation Report (CAPER) & 2017 Annual Action Plan for the U.S. Department of Housing & Urban Development (HUD)

*Presented by Jodi Gingiss, Community Development Administrator*

*Motion: To open the Public Hearing at 1:41 p.m.*

*Motion Made By: Mary Cunningham*

*Motion 2nd By: Janet Swartz*

*Motion approved*

*There were no public comments.*

*Motion: To close the Public Hearing at 1:42 p.m.*

*Motion Made By: Janet Swartz*

*Motion 2nd By: Harriet Rosenthal*

*Motion approved*

**6.6** [17-0565](#)

Resolution approving the Lake County Consortium Federal Violence Against Women Act (VAWA) Policy and Emergency Transfer Plan

**Attachments:** [VAWA Policy & Emergency Transfer Plan.pdf](#)

*Presented by Monika Bobo, Housing Grant Administration Specialist*

**A motion was made by Commissioner Cunningham, seconded by Commissioner Hewitt, to approve the Resolution approving the Lake County Consortium Federal Violence Against Women Act Policy and Emergency Transfer Plan. The motion carried by the following vote:**

**Aye** 10 - Commissioner Rosenthal, Chairman Rose, Commissioner Swanson, Commissioner Venturi, Commissioner Swartz, Commissioner Sikes, Commissioner Calabresa, Commissioner Cunningham, Vice-Chairman Pedersen and Commissioner Hewitt

**6.7** [17-0560](#)

Joint resolution authorizing renewal of the HOME Investment Partnership Program Consortium Agreement with the cities of North Chicago and Waukegan.

**Attachments:** [HOME Consortium Agreement FY18-20 - HCDC Markup.pdf](#)  
[HOME Consortium Agreement FY18-20 - v04\\_FINAL.pdf](#)

*Presented by Monika Bobo, Housing Grant Administration Specialist*

**A motion was made by Commissioner Venturi, seconded by Commissioner Rosenthal, to approve the Joint Resolution authorizing renewal of the HOME Investment Partnership Program Consortium Agreement. The motion carried by the following vote:**

**Aye** 10 - Commissioner Rosenthal, Chairman Rose, Commissioner Swanson, Commissioner Venturi, Commissioner Swartz, Commissioner Sikes, Commissioner Calabresa, Commissioner Cunningham, Vice-Chairman Pedersen and Commissioner Hewitt

**6.8 [17-0561](#)**

Joint resolution authorizing an intergovernmental agreement for the provision of grant administration and management services for North Chicago Community Development Block Grant (CDBG) funds.

**Attachments:** [Lake County\\_N Chi\\_Joint Agreement 2017\\_FINAL.pdf](#)

*Presented by Dominic Strezo, Environmental Project Coordinator*

**A motion was made by Commissioner Cunningham, seconded by Commissioner Hewitt, to approve the Joint Resolution authorizing an intergovernmental agreement for the provision of grant administration and management services for North Chicago CDBG funds. The motion carried by the following vote:**

**Aye** 10 - Commissioner Rosenthal, Chairman Rose, Commissioner Swanson, Commissioner Venturi, Commissioner Swartz, Commissioner Sikes, Commissioner Calabresa, Commissioner Cunningham, Vice-Chairman Pedersen and Commissioner Hewitt

**7. STAFF REPORTS**

*Jodi Gingiss distributed a proposed meeting schedule revision, which detailed the cancelations of the June 14th, August 9th and December 13th HCDC and HCDC Executive Committee meetings. Due to a scheduled audit by the US Department of Housing and Urban Development, she asked for tacit approval to move the July 19th meeting to the Central Permit Facility, beginning at 2:30 p.m. due to the Conference Room's limited availability on that date. The July 19th HCDC Executive Committee meeting would be canceled as well. The HCDC provided consensus on the proposed meeting schedule revisions.*

**8. ADJOURNMENT**

**A motion was made by Commissioner Venturi, seconded by Commissioner Cunningham, to adjourn the meeting at 1:49 p.m. The motion carried by the following vote:**

**Aye** 10 - Commissioner Rosenthal, Chairman Rose, Commissioner Swanson, Commissioner Venturi, Commissioner Swartz, Commissioner Sikes, Commissioner Calabresa, Commissioner Cunningham, Vice-Chairman Pedersen and Commissioner Hewitt