

Lake County Illinois

Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351



Meeting Minutes - Final

Thursday, June 4, 2026

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/49YNri6>

Financial & Administrative Committee

Americans with Disabilities Act: Individuals with disabilities who require accommodations for participation in meetings must request accommodations at least 1 business day ahead of the scheduled meeting. Contact the ADA Coordinator at (847) 377-2250 or email at adacoordinator@lakecountyil.gov

1. Call to Order

Chair Frank called the meeting to order at 8:31 a.m.

2. Pledge of Allegiance

Member Clark led the Pledge of Allegiance.

3. Roll Call of Members

This was

Present 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent 1 - Member Maine

**Electronic Attendance: Vice Chair Parekh, for employment reasons.*

Other Attendees

In Person:

Sandy Hart, County Board Chair

Carissa Casbon, Board Member

Caitlin Everett, Human Resources

Erika Osinski, Human Resources

Darcy Adcock, Human Resources

Yvette Albarran, Purchasing

Gina Tuczak, Finance

Mike Wheeler, Finance

ShaTin Gibbs, Finance

Shane Schneider, Division of Transportation

Matt Meyers, County Administrator's Office

RuthAnne Hall, County Administrator's Office

Patrice Sutton, County Administrator's Office

Lacey Simpson, County Administrator's Office

Janna Philipp, County Administrator's Office

Electronically:

Paras Parekh, Board Member

Carissa Casbon, Board Member

Carl Kirar, Facilities and Construction Services

Mike Prusila, Stormwater Management

Chris Blanding, Enterprise Information Technology

Eric Waggoner, Planning, Building and Development

Austin McFarlane, Public Works

Dominic Strezo, Planning, Building and Development

Jennifer Serino, Workforce Development

Demar Harris, Workforce Development
Jim Chamernik, Sheriff's Office
Mary Crain, Division of Transportation
Jon Nelson, Division of Transportation
Yazmin Albino, Community Development
Emily Karry, Public Works
Lawrence Oliver, Sheriff's Office
Jo Gravitter, State's Attorney's Office
Tammy Swanson, public
Katie Ladis, Sheriff's Office
Jennifer Brennan, Communications
Karen Fox, State's Attorney's Office
Elizabeth Brandon, County Administrator's Office
Michael Wheeler, Finance
Mike Jeschke, Finance
Nicole Rogers, Finance
Kevin Carrier, Division of Transportation
Kelly Christie, State's Attorney's Office
Janna Philipp, County Administrator's Office
Brian Udany, Human Resources
Errol Lagman, Finance
Brea Barnes, Finance
Sam Johnson, Health Department
Steven Spagnolo, State's Attorney's Office
Christine Sher, Stormwater Management
Alex Carr, Communications

4. Addenda to the Agenda

Matt Meyers, Deputy County Administrator, stated that staff requests agenda items 8.1 and 11.1 be postponed to the next Financial and Administrative Committee meeting.

A motion was made by Member Clark, seconded by Member Hewitt, that agenda items 8.1 (26-0714) and 11.1 (26-0715) be postponed to the July 9, 2026 Financial and Administrative Committee meeting. The motion carried by the following voice vote.

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

Chair Frank mentioned that the committee will not be entering executive session for

agenda item 10.2.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.25)

MINUTES

8.1 [26-0714](#)

Committee action approving the Financial and Administrative Committee minutes from May 7, 2026.

Attachments: [F&A 5.7.26 Final Minutes.pdf](#)

During agenda item 4 (Addenda to the Agenda) A motion was made by Member Clark, seconded by Member Hewitt, that these minutes be postponed until the July 9, 2026 Financial and Administrative Committee meeting. The motion carried by the following voice vote.

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

REPORTS

8.2 [26-0627](#)

Finance Monthly Report - April 2026.

Attachments: [Monthly Financial Report - April 2026](#)

[Monthly Financial Report - April 2026](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

HEALTH & COMMUNITY SERVICES

8.3 [26-0587](#)

Joint resolution approving the United States Department of Housing & Urban Development (HUD) Program Year (PY) 2026 Annual Action Plan (AAP), and authorizing an emergency appropriation in the amount of \$42,989 for Community Development Block Grant (CDBG) and HOME program income.

Attachments: [PY2026 Funding Recommendations 2026-05](#)
[PY2026 Annual Action Plan](#)
[Emergency Appropriation 26-0587 PY2026 AAP](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

8.4 [26-0588](#)

Joint resolution approving the Lake County Affordable Housing Program (AHP) Program Year (PY) 2026 funding recommendations.

Attachments: [PY2026 AHP Funding Recommendations](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

8.5 [26-0634](#)

Joint resolution authorizing four contracts for the Workforce Innovation and Opportunity Act (WIOA) In-School Youth Career Readiness and Work-Based Learning with the Regional Office of Education, Grayslake District 127, North Chicago Community High School District 187, and Cristo Rey St. Martin College Prep, totaling \$552,000 to serve WIOA-eligible high school seniors.

Attachments: [2026-02-20 - RFP 26153](#)
[Contract 26153-1 - Draft Agreement](#)
[Vendor Disclosure CRSM](#)
[Contract 26153-2 - Draft Agreement](#)
[Vendor Disclosure D127 \(002\)](#)
[Contract 26153-3 - Draft Agreement](#)
[Vendor Disclosure D187](#)
[Contract 26153-4 - Draft Agreement](#)
[26153_Vendor_Disclosure_ROE](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

8.6 [26-0633](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Apprenticeship Expansion Grant 2025 modification in the amount of \$35,000 and authorizing an emergency appropriation for the Lake County Workforce Development Department.

Attachments: [Workforce Development Apprenticeship Grant Modification 26-0633](#)
[Workforce Development Apprentice Grant Modification June 2026](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

8.7 [26-0626](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Statewide Rapid Response Grant and authorizing an emergency appropriation in the amount of \$440,000 for the Lake County Workforce Development Department.

Attachments: [Workforce Development Rapid Response Grant 26-0626](#)
[Workforce Development Rapid Response Grant Emergency Appropriation:](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

8.8 [26-0625](#)

Joint resolution to approve a Memorandum of Understanding between Lake County

Workforce Development Board, Lake County, and the One-Stop Operator Consortium in the amount of \$46,455.25.

Attachments: [Workforce Development One Stop Operator Consortium 26-0625](#)
[2026-05-07 - 26140 One Stop Operator MOU](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

8.9 [26-0624](#)

Joint resolution approving the Workforce Development Workforce Innovation and Opportunity Act (WIOA) Regional and Local Plans Modifications, Memorandum of Understanding (MOU) with the Job Center of Lake County and authorizing the execution of all necessary correspondence to submit these plans to the Illinois Department of Commerce and Economic Opportunity (DCEO).

Attachments: [Workforce Development Regional Local Plan MOU 26-0624](#)
[Workforce Development NorthEast Economic Development Region 4 Regi](#)
[Workforce Development 2026 LWIA 1 Local Plan Modification 2026](#)
[Workforce Development Job Center MOU 2026](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

LAW & JUDICIAL

8.10 [26-0652](#)

Joint resolution to enter into a contract with Global Tel*Link Corporation dba ViaPath Technologies, Falls Church, Virginia, to provide inmate phone, video visitation, tablets, and mail scanning for the Lake County Jail.

Attachments: [Viapath Agreement 26157 DRAFT.pdf](#)
[ViaPath Vendor Disclosure 2026.pdf](#)
[Summary Score Sheet](#)

As part of a single motion for the entire Consent Agenda, a motion was made by

Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

8.11 [26-0654](#)

Joint resolution accepting a grant from the Illinois Law Enforcement Training and Standards Board for the Law Enforcement Camera Grant in the amount of \$54,434 for reimbursement of previously budgeted expenses.

Attachments: [FY26 ILETSB Camera Grant UGA Agreement Number 20261075 - signed.](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

8.12 [26-0646](#)

Joint resolution authorizing a one-year agreement, with renewal options, with Kofile Technologies of Dallas, Texas, for digital solutions and records management for the Lake County Clerk of the Circuit Court in the estimated annual amount of \$400,000 for the first year, and \$300,000 for each subsequent year.

Attachments: [Kofile Cooperative Agreement Addendum](#)
[Kofile Proposal](#)
[Kofile Vendor Disclosure Form](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

8.13 [26-0583](#)

Joint resolution authorizing the acceptance and execution of a renewal Byrne State Crisis Intervention Program (SCIP) Local Firearm Restraining Order (FRO) Implementation Support Grant which will assist the Lake County State's Attorney's Office with FRO implementation in Lake County, including an emergency appropriation

of \$900,000 in grant funds.

Attachments: [SCIP Grant Yr 2 - Budget Summary.xlsx](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

8.14 [26-0584](#)

Joint resolution authorizing the acceptance and execution of a Byrne State Crisis Intervention Program (SCIP) Firearm Restraining Order (FRO) Compliance and Enforcement Grant which will assist the Lake County State's Attorney's Office with FRO enforcement in Lake County, including an emergency appropriation of \$500,000 in grant funds.

Attachments: [SCIP Enforce Grant - Budget Summary.xlsx](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

PUBLIC WORKS & TRANSPORTATION

8.15 [26-0600](#)

Joint resolution authorizing execution of a contract with Boller Construction Company Inc., of Waukegan, Illinois, in the amount of \$538,600 for the Gerwal Well House Improvements Project.

Attachments: [26-0600 Bid Documents HLWS Gerwal Well House Improvements](#)
[26-0600 Bid Tab HLWS Gerwal Well House Improvements](#)
[26-0600 Vendor Disclosure HLWS Gerwal Well House Improvements](#)
[26-0600 Map HLWS Gerwal Well House Improvements](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

8.16 [26-0601](#)

Joint resolution authorizing execution of a contract with Hoerr Construction, Inc., of Goodfield, Illinois, in the amount of \$40,710, for the Ela/Salem Lake Sanitary Sewer Cleaning and Televising Project.

Attachments: [26-0601 Hoerr Proposal Ela-SalemLakeSanitarySewerCleaning&Televisin](#)
[26-0601 Vendor Disclosure Statement \(HOERR\)](#)
[26-0601 Location Map SalemLakeSewerCleaning&Televising](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

8.17 [26-0602](#)

Joint resolution executing a Letter of Intent and Concurrence related to the Deerfield Road Improvement Project and authorizing an emergency appropriation in the amount of \$1,839,076 from Public Works reserve funds.

Attachments: [26-0602 LCPW LCDOT Deerfield Road LOIC updated](#)
[26-0602 Public Works FY26 Emergency Appropriation Deerfield Road](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

8.18 [26-0613](#)

Joint resolution authorizing an agreement with DLZ Illinois, Inc., Chicago, Illinois, for the 2026 ITS PASSAGE Field Elements Phase II design engineering services to expand and enhance the Lake County PASSAGE Intelligent Transportation System infrastructure along various routes in Lake County at a maximum cost of \$133,954 and appropriating \$160,500 of ¼% Sales Tax for Transportation funds.

Attachments: [26-0613 Consultant Agreement](#)
[26-0613 Vendor Disclosure](#)
[26-0613 Location Map](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

8.19 [26-0616](#)

Joint resolution authorizing an agreement with the State of Illinois, Illinois Department of Transportation, for the use of federal highway funds for construction of improvements along Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road, and appropriating \$22,000,000 of ¼% Sales Tax for Transportation funds.

Attachments: [26-0616 Agreement](#)
[26-0616 Location Map](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

8.20 [26-0617](#)

Joint resolution authorizing an agreement with the Village of Buffalo Grove (Village) for improvements along Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road.

Attachments: [26-0617 Agreement](#)
[26-0617 Location Map](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

8.21 [26-0618](#)

Ordinance requesting the conveyance of parcels of land for right-of-way and temporary and permanent easements from the Village of Riverwoods (Village), and authorizing agreements with the Village for improvements along Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road.

Attachments: [26-0618 Project Specific Agreement](#)
[26-0618 Master Traffic Signal Agreement](#)
[26-0618 Location Map](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

8.22 [26-0619](#)

Joint resolution appropriating a supplemental amount of \$1,450,000 of Motor Fuel Tax funds and approving Change Order Number Three in the amount of \$1,206,975 for additions to the Phase II engineering services contract with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois for improvements along Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road.

Attachments: [26-0619 Consultant Agreement](#)
[26-0619 Change Order Summary](#)
[26-0619 Vendor Disclosure](#)
[26-0619 Location Map](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

8.23 [26-0620](#)

Joint resolution authorizing an agreement with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois, for Phase III professional construction engineering services for improvements along Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road, at a maximum cost of \$4,457,000, and appropriating \$5,350,000 of ¼% Sales Tax for Transportation funds.

Attachments: [26-0620 Consultant Agreement](#)
[26-0620 Vendor Disclosure](#)
[26-0620 Location Map](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

PLANNING, BUILDING, ZONING & ENVIRONMENT

8.24 [26-0695](#)

Joint resolution authorizing a grant agreement and an emergency appropriation of \$176,576.94 for the Timber Lake Shoreline Stabilization Project by the Stormwater Management Commission (SMC), funded by the US Environmental Protection Agency (USEPA) Nonpoint Source Implementation Program (section 319 of the Clean Water Act) through the Illinois Environmental Protection Agency (IL EPA).

Attachments: [26-0695 3192410 Grant Agreement](#)
[Timber Lake Shoreline Project Location Map](#)
[EA accounts \\$176,576.94.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

TECHNOLOGY

8.25 [26-0630](#)

Joint resolution authorizing a contract with CDW-G of Vernon Hills, Illinois, in the amount of \$73,954 for End User Visibility and Performance Monitoring.

Attachments: [26-0630 QUO](#)
[26-0630 VDS](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

REGULAR AGENDA

FINANCIAL & ADMINISTRATIVE

Human Resources

8.26 26-0647

Resolution authorizing a contract with Alliant Insurance Services, Inc., Chicago, Illinois, for insurance broker services for an initial one-year contract, plus four additional one-year renewals, in the annual amount of \$79,500.

Attachments: [2026-05-14 RFP#26135 Insurance Broker for Lake County Summary Post - Score Matrix- Vendor Disclosure-2026-2027](#)

Erika Osinski, Risk Manager, Human Resources, and Yvette Albarran, Purchasing Manager, Finance, explained that this item is to authorize a contract with Alliant Insurance Services, Inc., Chicago, Illinois, for insurance broker services for an initial one-year contract, plus four additional one-year renewals. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

8.27 26-0636

Resolution authorizing a Collective Bargaining Agreement (CBA) between the Lake County Board, Lake County Sheriff's Office, and the Metropolitan Alliance of Police Chapter 777, Correctional Sergeants Unit.

Attachments: [Correctional Sergeants MAP 777 12.1.2025 - 11.30.28 CLEAN.pdf](#)
[Correctional Sergeants MAP 777 12.1.2025 - 11.30.28 REDLINE.pdf](#)

Darcy Adcock, Human Resources Director, and Caitlin Everett, Deputy Human Resources Director, explained that this item is to authorize a Collective Bargaining Agreement (CBA) between the Lake County Board, Lake County Sheriff's Office, and the Metropolitan Alliance of Police Chapter 777, Correctional Sergeants Unit. Discussion ensued.

A motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

Finance

8.28 [26-0496](#)

Finance Annual Update.

Gina Tuczak, Chief Financial Officer, presented the Finance Annual Update. Discussion ensued.

County Administration

8.29 [26-0662](#)

Resolution recommending adoption of a Records Management Policy for Lake County government-owned records.

Attachments: [Records Management Policy - Proposed 6.4.26](#)

Lacey Simpson, Assistant County Administrator, and Janna Philipp, County Administrator's Office, explained that this item is to adopt a Records Management Policy for Lake County government-owned records. Discussion ensued.

A motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

8.30 [26-0684](#)

County Administration Annual Update.

Patrice Sutton, County Administrator, presented the County Administration Annual Update. Discussion ensued.

9. County Administrator's Report

Patrice Sutton, County Administrator, reported on two personnel actions for departments with independent authority. These do not require Committee approval, but it is important to share with the Committee to explain future budgetary growth. Working with the County's HR Department, the Sheriff's Office is reclassing a vacant COAST clinician position and Court Administration is reclassing a vacant psychologist position to be more consistent with the Health Department's treatment of similar positions.

10. Executive Session

During agenda item 6 (Chair's Remarks), Chair Frank noted that the committee will not be entering into Executive Session for item 10.1.

A motion was made by Member Clark, seconded by Member Hewitt, to go into

executive session. The motion carried by the following roll call vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

The Committee entered into Executive Session at 9:33 a.m.

10.1 [26-0008](#)

Executive Session to discuss a personnel matter pursuant to 5 ILCS 120/2 (c)(1).

10.2 [26-0015](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

The Committee returned to Regular Session at 9:38 a.m.

11. Regular Session (for action on Executive Session items)

11.1 [26-0715](#)

Committee action approving the Financial and Administrative Committee Executive Session minutes from May 7, 2026.

During agenda item 4 (Addenda to the Agenda) A motion was made by Member Clark, seconded by Member Hewitt, that these minutes be postponed until the July 9, 2026 Financial and Administrative Committee meeting. The motion carried by the following voice vote.

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

11.2 [26-0670](#)

Committee action authorizing a reclassification of position 29021, TMC Manager, in the Division of Transportation from Salary.10 to Salary.13 with a one time increase to base pay of the incumbent by 25.8 percent.

A motion was made by Member Clark, seconded by Member Hewitt, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Absent: 1 - Member Maine

12. Member Remarks and Requests

There were no Member remarks or requests.

13. Adjournment

Chair Frank declared the meeting adjourned at 9:41 a.m.

Next Meeting: July 9, 2026

Meeting minutes prepared by Janna Philipp.