

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Friday, June 2, 2023

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/41YhShG>

Special Committee on Broadband

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Special Committee on Broadband (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Clark called the meeting to order at 8:32 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Member Campos, Vice Chair Casbon, Chair Clark, Member Hunter, Member Roberts and Member Schlick

Absent 1 - Member Kyle

Other Attendees:

In Person:

Alex Carr, Communications

Betsy Brandon, County Administrator's Office

Dan Hoffman, Public

Gary Gibson, County Administrator's Office

Joe Monie, Public

Kent Kasten, Public

Kevin Quinn, Communications

Linda Pedersen, County Board Member

Matt Meyers, County Administrator's Office

Stan Williams, Public

Tammy Chatman, Communications

Theresa Glatzhofer, County Board Office

Electronically:

Abby Krakow, Communications

Christiana Gurgick, Guidehouse

Frank Deuel, Public

Gavin Good, Chicago Tribune

James Hawkins, County Administrator's Office

Jessica Gallagher, Guidehouse

Jolanda Dinkins, County Board Office

Joseph Quille, Guidehouse

Kristy Cechini, County Board Office

Nick Principali, Finance

Paul Frank, County Board Member

Sandy Hart, County Board Chair

Stacy Davis-Wynn, Purchasing

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

Public comment was provided by Stan Williams.

6. Chair's Remarks

Chair Clark thanked everyone on the Committee and the Board for their support of the Lake County broadband initiative.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business**CONSENT AGENDA (Item 8.1)*****MINUTES*****8.1 [23-0769](#)**

Committee action approving the Special Committee on Broadband minutes from April 28, 2023.

Attachments: [Broadband 4.28.23 Final Minutes](#)

A motion was made by Member Roberts, seconded by Vice Chair Casbon, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Campos, Vice Chair Casbon, Chair Clark, Member Hunter, Member Roberts and Member Schlick

Absent: 1 - Member Kyle

REGULAR AGENDA**8.3 [23-0807](#)**

Update on the selection of the County's consultant for broadband development plan.

Chair Clark, with consent from the Committee, moved item 8.3 to be heard before item 8.2.

Matt Meyers, Assistant County Administrator, introduced the consultants from Guidehouse, Joseph Quille, Christiana Gurgick, and Jessica Gallagher. The consultants gave a brief overview of Lake County's broadband development plan.

Discussion ensued.

8.2 [23-0806](#)

Discussion regarding Affordable Connectivity Program (ACP) outreach and review of outreach materials.

Matt Meyers, Assistant County Administrator, gave a brief overview of the outreach materials available regarding the Affordable Connectivity Program (ACP). Assistant County Administrator Meyers noted that staff ordered a couple hundred flyers from the Federal Communications Commission (FCC) for distribution throughout the County.

Discussion ensued.

Item 8.3 was moved before item 8.2.

8.4 [23-0850](#)

Review of the Illinois Office on Broadband listening sessions conducted in Lake County.

Chair Clark thanked all those who participated in the Illinois Office on Broadband's Lake County listening sessions last week.

Betsy Brandon, County Administrator's Office, gave a presentation regarding the Illinois Office on Broadband's Lake County listening sessions.

Discussion ensued.

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Members' Remarks

There were no remarks from members.

12. Adjournment

Chair Clark declared the meeting adjourned at 9:04 a.m.

Next Meeting: July 28, 2023

Meeting minutes prepared by Theresa Glatzhofer.

Minutes were approved on September 1, 2023, by the Special Committee on Broadband.