

Memorandum

TO: Chair, Financial and Administrative Committee
FROM: Carl Kirar, Director – Facilities and Construction Services
DATE: September 21, 2022
RE: Update regarding the use of Job Order Contracting (JOC) for projects exceeding \$350,000

1. Lake County established an internal policy in June 2019 for JOC Project Guideline and Project Development Protocol that identified a threshold of \$350,000, at which the Finance and Administrative Committee should be advised of projects anticipated to exceed the threshold.
2. As part of the Coronavirus State and Local Recovery Funds (CSLFRF) as part of the American Rescue Plan Act federal grant process, funding was appropriated for the renovation of the County Clerk Vote By Mail Room. Projects exceeding the \$350,000 threshold:
 - a. Installation of a new fire suppression system, HVAC system, observation room, emergency power connections, lighting and ceiling improvements, data cable management, and a perimeter wall to finish the County Clerk's Vote By Mail room at a cost not to exceed \$900,000.
3. Execution of this project using the JOC contract is in the best interest of Lake County.