

Memorandum

TO: Chair, Financial and Administrative Committee
FROM: Carl Kirar, Director – Facilities and Construction Services
DATE: March 25, 2022
RE: Update regarding the use of Job Order Contracting (JOC) for projects exceeding \$350,000

1. Lake County established an internal policy in June 2019 for JOC Project Guideline and Project Development Protocol that identified a threshold of \$350,000, at which the Finance and Administrative Committee should be advised of projects anticipated to exceed the threshold.
2. As part of the Fiscal Year 2022 Budget Process, funding was appropriated as part of the Facility Assessment Program. Projects exceeding the \$350,000 threshold:
 - a. Security Improvements – Access Control, Various Locations. Project is a continuation of security improvements at multiple locations across Lake County. Work includes the removal and replacement of existing access control devices beyond their useful life and the installation of new devices to expand coverage. Locations of this work will include the following areas: Libertyville Campus (Central Permit Facility, 911 Center, Highway Patrol, and Evidence Storage Facility), Branch Courthouses, Waukegan Campus (18 N. County St. Complex, Adult Probation, Public Defender's Office). Cost is not to exceed the amount of \$600,000.00.
 - b. Division of Transportation (DOT) Security Improvements – Phase 2. Project is a continuation of security improvements at DOT. Work includes the removal and replacement of existing access control devices beyond their useful life and the installation of new access control, cameras, intrusion alarm, and intercom devices to expand coverage. Cost is not to exceed the amount of \$600,000.00.
3. Execution of this project using the JOC contract is in the best interest of Lake County.