

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Thursday, January 12, 2023**

**8:30 AM**

**Assembly Room, 10th Floor or register to virtually attend at  
<http://bit.ly/3WS7O7R>**

**Financial & Administrative Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

**Meeting:** Financial and Administrative Committee (Subject line for written Public Comment)

**Topic or Agenda Item:** # (REQUIRED)

**Name:** (REQUIRED)

**Organization/Entity Represented:** (REQUIRED) ("Self" if representing self)

**Street Address, City, State:** (Optional)

**Phone Number:** (Optional)

**Email:** May be REQUIRED for remote attendance

**1. Call to Order**

*Vice Chair Vealitzek called the meeting to order at 8:30 a.m.*

**2. Pledge of Allegiance**

*Vice Chair Vealitzek led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

*\* Electronic Attendance: Member Danforth*

*In Person:*

*Anthony Vega, County Clerk's Office  
Carl Kirar, Facilities and Construction  
Darcy Adcock, Human Resources  
Gary Gibson, County Administrator's Office  
Jenny Brennan, Communications  
Jim Hawkins, County Administrator's Office  
John Light, Human Resources  
Kevin Kerrigan, Division of Transportation  
Kevin Quinn, Communications  
Mary Peavey, County Clerk's Office  
Matt Meyers, County Administrator's Office  
Melissa Gallagher, Finance  
Patrice Sutton, Finance  
Teri White, State's Attorney's Office  
Todd Govain, County Clerk's Office*

*Electronically:*

*Austin McFarlane, Public Works  
Brenda O'Connell, Planning, Building and Development  
Carl Kirar, Facilities and Construction  
Cassandra Hiller, County Administrator's Office  
Chad Wright, Facilities and Construction  
Chris Blanding, Enterprise Information Technology  
Deeta Bernstein, Cotter Consulting  
Elizabeth Brandon, County Administrator's Office  
Erik Karlson, Enterprise Information Technology  
Errol Lagman, Finance  
Frank D'Andrea, Finance  
Heidie Hernandez, Enterprise Information Technology  
Irshad Khan, Facilities and Construction  
Jim Chamernik, Sheriff's Office*

*Jeremiah Varco, Facilities and Construction*  
*Jerial Jorden-Woods, Finance*  
*Jerry Nordstrom, Health Department*  
*John Anderson, Public*  
*Jon Nelson, Division of Transportation*  
*Jonathan Joy, Facilities and Construction*  
*Joy Gossman, Public Defender*  
*Karen Brush, County Clerk's Office*  
*Karen Fox, State's Attorney's Office*  
*Katie Ladis, Sheriff's Office*  
*Kevin Carrier, Division of Transportation*  
*Kevin Dominguez, Finance*  
*Krista Kennedy, Finance*  
*Larry Mackey, Health Department*  
*Lawrence Oliver, Sheriff's Office*  
*Maggie Wilson, Samsara*  
*Marah Altenberg, Board Member*  
*Maria Castellanos, Public*  
*Mark Pfister, Health Department*  
*Mary Crain, Division of Transportation*  
*Mary Ross Cunningham, County Board Vice Chair*  
*Melanie Nelson, State's Attorney's Office*  
*Michael Wheeler, Finance*  
*Mick Zawislak, Daily Herald*  
*Monica McClain, Payroll*  
*Nick Principali, Finance*  
*Nicole Farrow, State's Attorney's Office*  
*Ruby Acosta, Finance*  
*RuthAnne Hall, Purchasing*  
*Sonia Hernandez, County Administrator's Office*  
*Sandy Hart, County Board Chair*  
*Shane Schneider, Division of Transportation*  
*ShaTin Gibbs, Finance*  
*Stacy Davis Wynn, Purchasing*  
*Susan August, Purchasing*  
*Teri White, State's Attorney's Office*  
*Terri Kath, Enterprise Information Technology*  
*Tiffany Becker, Facilities*  
*Todd Govain, County Clerk's Office*  
*Vasyl Markus, Treasurer's Office*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items Not on the Agenda)**

*There were no comments from the public.*

**6. Chair's Remarks**

*Vice Chair Vealitzek stated Chair Frank will be joining the meeting at a later time.*

**7. Unfinished Business**

**7.1 [23-0102](#)**

Resolution approving updates to the Travel and Business Expense Reimbursement Policy.

**Attachments:** [Final as amended at CB on 1.17.23 Travel and Business Expense Reimbu](#)  
[Final as amended at CB on 1.17.23 Travel and Business Expense Reimbu](#)  
[Proposed 1.12.23 Travel and Business Expense Reimbursement Policy-CI](#)  
[Proposed 1.12.23 Travel and Business Expense Reimbursement Policy - F](#)

*Patrice Sutton, Chief Financial Officer and Melissa Gallagher, Deputy Finance Director, reported on the revisions in the Travel and Business Expense Reimbursement Policy. Discussion ensued.*

**A motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Not Present:** 1 - Chair Frank

**8. New Business**

**CONSENT AGENDA (Items 8.1 - 8.16)**

**\*MINUTES\***

**8.1 [23-0070](#)**

Committee action approving the Financial and Administrative Budget Hearing minutes from October 18, 2022.

**Attachments:** [F&A Budget Hearing 10.18.22 Final Minutes](#)

**A motion was made by Member Clark, seconded by Member Parekh, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Not Present:** 1 - Chair Frank

8.2 [23-0071](#)

Committee action approving the Financial and Administrative Budget Hearing minutes from October 19, 2022.

**Attachments:** [F&A Budget Hearing 10.19.22 Final Minutes](#)

**A motion was made by Member Clark, seconded by Member Parekh, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Not Present:** 1 - Chair Frank

8.3 [23-0074](#)

Committee action approving the Financial and Administrative Budget Hearing minutes from October 20, 2022.

**Attachments:** [F&A Budget Hearing 10.20.22 Final Minutes](#)

**A motion was made by Member Clark, seconded by Member Parekh, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Not Present:** 1 - Chair Frank

8.4 [23-0103](#)

Committee Action approving the Financial and Administrative minutes from October 27, 2022.

**Attachments:** [F&A 10.27.22 Final Minutes](#)

**A motion was made by Member Clark, seconded by Member Parekh, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Not Present:** 1 - Chair Frank

8.5 [23-0068](#)

Committee action approving the Financial and Administrative minutes from November 3, 2022.

**Attachments:** [F&A 11.3.22 Final Minutes](#)

**A motion was made by Member Clark, seconded by Member Parekh, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Not Present:** 1 - Chair Frank

8.6 [22-1720](#)

Report from Robin M. O'Connor, County Clerk, for the month of October, 2022.

**Attachments:** [LCC Report for October 2022](#)

**A motion was made by Member Clark, seconded by Member Parekh, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Not Present:** 1 - Chair Frank

8.7 [22-1702](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of October 2022.

**Attachments:** [October 2022](#)

**A motion was made by Member Clark, seconded by Member Parekh, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Not Present:** 1 - Chair Frank

8.8 [22-1741](#)

Report from Anthony Vega, County Clerk, for the month of November, 2022.

**Attachments:** [LCC Report for November 2022](#)

**A motion was made by Member Clark, seconded by Member Parekh, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Not Present:** 1 - Chair Frank

8.9 [22-1745](#)

Report from Anthony Vega, County Clerk, Recording Division, for the month of November 2022.

**Attachments:** [November 2022](#)

**A motion was made by Member Clark, seconded by Member Parekh, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Not Present:** 1 - Chair Frank

8.10 [23-0032](#)

Finance Department - Monthly Financial Report (October and November 2022)

**Attachments:** [Monthly Financial Report - October & November 2022.pdf](#)

**A motion was made by Member Clark, seconded by Member Parekh, that this report be received and filed. The motion carried by the following voice vote.**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Not Present:** 1 - Chair Frank

**\*HEALTH & COMMUNITY SERVICES\***

8.11 [22-1644](#)

Joint resolution approving a Substantial Amendment to the Neighborhood Stabilization Program Round 1 (NSP1) Action Plan.

**Attachments:** [PY2008 NSP Action Plan Addendum - Nov 2022 - Redline](#)

**A motion was made by Member Clark, seconded by Member Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Not Present:** 1 - Chair Frank

8.12 [22-1645](#)

Joint resolution approving a Substantial Amendment to the Neighborhood Stabilization Program Round 3 (NSP3) Action Plan.

**Attachments:** [NSP3 Substantial Amendment 2022-redline](#)

**A motion was made by Member Clark, seconded by Member Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Not Present:** 1 - Chair Frank



**\*PUBLIC WORKS & TRANSPORTATION\***

**8.13 [23-0005](#)**

Ordinance requesting the conveyance of parcels of land for right-of-way and easements from the Villages of Long Grove and Buffalo Grove and authorizing separate agreements with the Villages of Long Grove and Buffalo Grove for the widening and reconstruction of Aptakisic Road, from Illinois Route 83 to Buffalo Grove Road.

**Attachments:** [23-0005 Aptakisic Road, Village of Buffalo Grove Agreement](#)  
[23-0005 Aptakisic Road, Village of Long Grove Agreement](#)  
[23-0005 Location Map, Aptakisic Road](#)

**A motion was made by Member Clark, seconded by Member Parekh, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Not Present:** 1 - Chair Frank

**8.14 [23-0006](#)**

Joint resolution appropriating a supplemental amount of \$215,000 of ¼% Sales Tax for Transportation funds for right-of-way costs associated with the improvements of Aptakisic Road, from Illinois Route 83 to Buffalo Grove Road.

**Attachments:** [23-0006 Location Map, Aptakisic Road](#)

**A motion was made by Member Clark, seconded by Member Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Not Present:** 1 - Chair Frank

**\*FINANCIAL & ADMINISTRATIVE\***

**8.15 [23-0057](#)**

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2023 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

**Attachments:** [Jan-23 Carryovers - Final](#)

**A motion was made by Member Clark, seconded by Member Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Chair Frank

8.16 [23-0113](#)

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in Fiscal Year (FY) 2023 to accommodate Lidar Engineering Equipment in the Stormwater Management Fund.

**Attachments:** [Jan-23 LIT - SMC Engineering Equip.pdf](#)

**A motion was made by Member Clark, seconded by Member Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Chair Frank

**REGULAR AGENDA**

**\*LAW & JUDICIAL\***

8.17 [22-1746](#)

Joint resolution authorizing the State's Attorney's Appellate Prosecutor Program for Fiscal Year (FY) 2023 for a continued participation fee of \$48,000.

**Attachments:** [SAAP Invoice FY23](#)

*Teri White, State's Attorney's Office, reported on the renewal grant for the State's Attorney's Appellate Prosecutor Program.*

**A motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Chair Frank

**\*PUBLIC WORKS & TRANSPORTATION\***

8.18 [23-0058](#)

Joint committee action approving Contract Modification Number One with Donohue & Associates, Inc, Chicago, Illinois for the continued engineering services for sanitary sewer system modelling and capacity analysis, design and construction oversight in the amount of \$900,000.

**Attachments:** [23-0058 Donohue ARPA Agreement for DPR WRF Disc Filters & Clarifier](#) (  
[23-0058 Donohue ARPA Modification](#)  
[23-0058 Donohue Vendor Certification](#)

*Austin McFarlane, Interim Storm Water Management Director, reported on the contract*

*with Donohue and Associates for seven projects. Discussion ensued.*

**A motion was made by Member Clark, seconded by Member Parekh, that this committee action item be approved. The motion carried by the following voice vote.**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Not Present:** 1 - Chair Frank

**8.19 [23-0059](#)**

Joint committee action approving Contract Modification Number One with Donohue & Associates, Inc, Chicago, Illinois for the continued engineering services for the facility master plan/risk assessments for capital planning in the amount of \$975,000.

**Attachments:** [23-0059 Donohue Modification](#)  
[23-0059 Donohue Agreement for DPR WRF Blower Replacement](#)  
[23-0059 Donohue Agreement for Mill Creek UV Replacement](#)  
[23-0059 Donohue Agreement for DPR WRF UV Upgrade Project](#)  
[23-0059 Donohue Vendor Certification](#)

*Austin McFarlane, Interim Storm Water Management Director, reported on the contract with Donohue and Associates for the continued engineering services for facilitating the master plan for capital planning.*

**A motion was made by Member Clark, seconded by Member Kyle, that this committee action item be approved. The motion carried by the following voice vote.**

**Aye:** 6 - Member Clark, Member Danforth, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**Not Present:** 1 - Chair Frank

**8.20 [23-0002](#)**

Joint resolution appropriating \$8,100,000 of Motor Fuel Tax funds for the intersection improvement of Darrell Road with Case Road and Neville Road, which will be improved under the Illinois Highway Code for a total of 1.3 miles.

**Attachments:** [23-0002 Location Map, Darrell Road Corridor](#)

*Paul Frank joined the meeting at 8:48 a.m.*

*Shane Schneider, Division of Transportation Director, reported on the intersection improvements of Darrell Road, Case Road, Neville Road, Dowell Road, and Fisher Road. Discussion ensued.*

**A motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.21 [23-0003](#)

Joint resolution authorizing an agreement with the Wauconda Township Road District for the proposed intersection improvements of Darrell Road with Case Road, Neville Road, Dowell Road, and Fisher Road.

**Attachments:** [23-0003 Darrell Road Intersections, Township Agreement](#)  
[23-0003 Location Map, Darrell Road Corridor](#)

*Shane Schneider, Division of Transportation Director, reported on the agreement with Wauconda Township for the maintenance of the three roundabouts.*

**A motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.22 [23-0001](#)

Joint resolution authorizing an agreement with STV Incorporated, Chicago, Illinois, to provide Phase III construction engineering services for improvements to the intersections of Darrell Road with Case Road and Neville Road, at a maximum cost of \$693,205, and appropriating \$835,000 of Motor Fuel Tax funds.

**Attachments:** [23-0001 Darrell Road Intersections, Consultant Agreement](#)  
[23-0001 Location Map, Darrell Road Corridor](#)  
[23-0001 Vendor Disclosure, STV](#)

*Shane Schneider, Division of Transportation Director, reported on the Phase III agreement for the intersection improvements with Darrell Road, Case Road and Neville Road.*

**A motion was made by Member Parekh, seconded by Vice Chair Vealitzek, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following voice vote.**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**\*FINANCIAL & ADMINISTRATIVE\***

**County Clerk**

8.23 [23-0062](#)

Ordinance amending a previous ordinance designating the voting sites assigned to 14 of the 431 precincts in Lake County Townships.

**Attachments:** [Exhibit A - 04042023 - FINAL](#)  
[Community Protestant to Mundelein VH](#)  
[HP Community House to HP Library](#)  
[Aptakistic to BG Park District - UPDATED 2](#)

*Anthony Vega, County Clerk, reported on the three new polling sites in Lake County. Discussion ensued.*

**A motion was made by Member Clark, seconded by Member Parekh, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

### **Facilities and Construction**

#### **8.24 [23-0011](#)**

Resolution authorizing an agreement with Cotter Consulting, Chicago, Illinois, to provide Project Management Services for the construction of the new Regional Operations & Communications facility in an amount of \$580,000.

**Attachments:** [22123 Final Agreement - Signed](#)  
[Lake Co Proposal](#)  
[SOI 22123 Final](#)  
[Vendor Disclosure Form](#)

*Carl Kirar, Facilities and Construction Director, reported on the contract with Cotter Consulting for the Project Management Services for the construction of the Regional Operations and Communications (ROC) facility.*

**A motion was made by Member Kyle, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

#### **8.25 [23-0007](#)**

Committee action approving Contract Modification Number One with Wold Architects and Engineers, Palatine, Illinois for the continued architectural and engineering services for the Construction Administration phase of the Regional Operations and Communication Facility in the amount of \$993,404.

**Attachments:** [Contract Modification No. 1 - dated 12.8.22](#)  
[12.8.22 Revised LetterR1 to Jon Joy](#)  
[Vendor Disclosure Statement Form](#)  
[21119 Fully Executed Agreement](#)

*Carl Kirar, Facilities and Construction Director, reported on the contract with Wold Architects and Engineers for modification of the Construction Administration phase of the Regional Operations and Communications (ROC) facility. Discuss ensued.*

**A motion was made by Member Kyle, seconded by Member Clark, that this committee action item be approved. The motion carried by the following voice vote.**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**8.26 [23-0018](#)**

Resolution authorizing an agreement with TriMark Marlinn LLC, Bedford Park, Illinois, for the removal, purchase and installation of a dishwasher for the Lake County Jail in the amount of \$178,162.58.

**Attachments:** [Vendor Disclosure Statement](#)  
[Lake County Jail Quote](#)

*Carl Kirar, Facilities and Constructions Director, reported on the replacement of the dishwasher at the Lake County Jail. Discussion ensued.*

**A motion was made by Member Parekh, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**8.27 [23-0012](#)**

Resolution ratifying an emergency procurement authorized by the Director of Facilities and Construction Services with Trane U.S. Inc. of LaCrosse, Wisconsin for condenser coil replacement at the Community Based Corrections Center.

**Attachments:** [Emergency Procurement Memo](#)  
[Invoice](#)  
[VendorDisclosureForm](#)

*Carl Kirar, Facilities and Constructions Director, explained the emergency procurement for the time-sensitive condenser coil replacement at the Community Based Corrections Center. Discussion ensued.*

**A motion was made by Member Parekh, seconded by Vice Chair Vealitzek, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following voice vote.**

**8.28 [23-0020](#)**

Director's Report - Facilities and Construction Services.

**Attachments:** [FY2023 Q1 JOC Report](#)  
[JOC FY2022 Contractor Summary Report](#)

*Carl Kirar, Facilities and Constructions Director, reported on the sprinkler lines that froze and broke Christmas Day in the Administrative Complex and at the Depke building. Discussion ensued.*

*Director Kirar also presented on the Job Order Contract Report for Fiscal Year 2023 and provided the Contract Summary Report for Fiscal Year 2022.*

### Human Resources

8.29 [23-0090](#)

Committee action approving Final 2023 CDHP Premium Rates and Employer Contribution to HSA Plan.

*John Light, Human Resources Director, reported on the increase in the premium rate for the Preferred Provider Plan (PPO) High Deductible Plan and to offset the increase by adding a one-time increase to the Health Savings Account (HSA) seed money.*

**A motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.30 [23-0073](#)

Resolution authorizing a Collective Bargaining Agreement (CBA) between the Lake County Board, Lake County Sheriff's Office, and the Illinois Fraternal Order of Police Labor Council (ILFOPLC) Sworn Deputy Unit.

**Attachments:** [2023-01-17 LSCO Law Enforcement 2020 - 2023.Updated Proposed Cle:](#)  
[2023-01-17 LSCO Law Enforcement 2020 - 2023.Updated Proposed Rec](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be postponed until next month due to needing an updated document. The motion carried by the following voice vote.**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.31 [23-0096](#)

Director's Report - Human Resources.

*John Light, Human Resources Director, reported on an RFP for FMLA, year end, multiple contracts, and to develop a set report on items to present each month. Discussion ensued.*

### Enterprise Information Technology

8.32 [23-0114](#)

Resolution approving a contract with Logicalis, Inc. of Downers Grove, Illinois, for professional services in the amount of \$326,386.25 to configure and deploy network equipment.

**Attachments:** [Logicalis EOL Network Refresh FY23 Pro Srvcs \\$326,386.25 - QUO & SO](#)  
[Logicalis Vendor Disclosure Lake County 010323](#)

*Chris Blanding, Chief Information Officer, reported on the contract for upgrading the network's infostructure. Discussion ensued.*

**A motion was made by Member Parekh, seconded by Member Kyle, that this item be recommended for adoption to the regular agenda. The motion carried unanimously.**

8.33 [23-0097](#)

Director's Report - Enterprise Information Technology.

*Chris Blanding, Chief Information Officer, provided an update on the Cyber Security Report and the draft policy for Cyber Security. Discussion ensued.*

**Finance**

8.34 [23-0098](#)

Director's Report - Finance.

*Patrice Sutton, Chief Financial Officer, reported on the 2022 Audit has started and a review of the monthly financial reports. Chair Hart requested moving the monthly financial report from the consent agenda to the regular agenda on the Financial and Administrative Committee agenda. Discussion ensued.*

**County Administration**

8.35 [23-0085](#)

Resolution authorizing a contract, with AVI Systems Inc., Arlington Heights, Illinois, for Lake County Television (LCTV) Renovation and AV Technology Upgrades in an estimated amount of \$545,970.

**Attachments:** [23-0085 LCTV Infrastructure Renovation AV Tech Upgrades](#)  
[LCTV Production Upgrade Q1152353 R1](#)  
[Vendor Disclosure Statement - AVI Systems](#)

*Alex Carr, Deputy Communication Officer and Tammy Chatman, Chief Communication Officer, presented on the Lake County Television (LCTV) renovation and audio visual technology upgrades. Discussion ensued.*

**A motion was made by Vice Chair Vealitzek, seconded by Member Parekh, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following voice vote.**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.36 [23-0137](#)

Resolution authorizing a contract with Samsara, Inc., San Francisco, California for fleet tracking software in the amount of \$177,095.05.

**Attachments:** [Revised Samsara Quote - Sourcewell - Lake County, IL - 01.06.23](#)  
[Vendor Disclosure Form - Lake County](#)

*Matt Meyers, Assistant County Administrator and Kevin Carrier, Division of Transportation, reported on the contract with Samsara, Inc. for fleet tracking software on 650 Lake County vehicles and equipment. Discussion ensued.*

**A motion was made by Member Clark, seconded by Member Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**



**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**8.37 [23-0115](#)**

Ordinance amending the Lake County Ethics & Conduct Code for the purpose of transferring Code responsibilities and authorities from the dissolved Ethics & Oversight Committee to the Financial & Administrative Committee.

**Attachments:** [Ethics Conduct Red Line 010323](#)

*Matt Meyers, Assistant County Administrator, reported on the amendment of the Lake County Ethics and Conduct Code dissolving the Ethics and Oversight Committee to the Financial and Administrative Committee. Discussion ensued.*

**A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this ordinance be recommended for adoption to the regular agenda. The motion carried by the following voice vote.**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**9. County Administrator's Report**

*There was no County Administrator's report.*

**10. Executive Session**

**A motion was made by Member Clark, seconded by Member Vealitzek, t to go into executive session. The motion carried by the following Roll call vote:**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**10.1 [23-0100](#)**

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

**10.2 [23-0075](#)**

Executive session to discuss a personnel matter pursuant to 5 ILCS 120/2 (c)(1).

**10.2 [23-0017](#)**

**A**

Committee action approving the reclassification of Workforce Development position 46000 from a Grade 6 to a Grade 8.

**Attachments:** [WFD Reclassification Position 46000](#)

**A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this committee action item be approved. The motion carried by the following voice vote.**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**10.3 [23-0072](#)**

Executive Session to discuss claims, loss or risk management information, records, data, advice, or communications from or with respect to any insurer of the public body or any

intergovernmental risk management association or self insurance pool pursuant to 5 ILCS 120/2 (c)(12).

10.4 [23-0069](#)

Executive Session to discuss collective bargaining pursuant to 5 ILCS 120/2 (c)(2).

10.5 [23-0101](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

10.5 [23-0104](#)

A

Committee action approving the Executive Session minutes from October 27, 2022.

**A motion was made by Member Parekh, seconded by Member Pedersen, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

10.5 [23-0105](#)

B

Committee action approving the Executive Session minutes from November 3, 2022.

**A motion was made by Member Parekh, seconded by Member Pedersen, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

11. **Members' Remarks**

*There were no remarks from members.*

12. **Adjournment**

*Chair Frank declared the meeting adjourned at 11:05 a.m.*

**Next Meeting: February 2, 2023**

*Meeting Minutes prepared by Kristy Cechini.*