

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, May 30, 2023**

**10:30 AM**

**or 10 minutes after the conclusion of the Health and Community Services Committee, whichever is later.**

**Assembly Room, 10th Floor or register for remote attendance at  
<https://bit.ly/45oqAJ1>**

**Law & Judicial Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

**Meeting:** Law and Judicial Committee (Subject line for written Public Comment)

**Topic or Agenda Item #:** (REQUIRED)

**Name:** (REQUIRED)

**Organization/Entity Represented:** (REQUIRED) ("Self" if representing self)

**Street Address, City, State:** (Optional)

**Phone Number:** (Optional)

**Email:** May be REQUIRED for remote attendance

**1. Call to Order**

*Chair Cunningham called the meeting to order at 10:31 a.m.*

**2. Pledge of Allegiance**

*Member Casbon led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik and Vice Chair Roberts

**Absent** 1 - Member Pedersen

*Other Attendees:*

*In Person:*

*Ari Briskman, Sheriff's Office*

*Cassandra Hiller, County Administrator's Office*

*Erin Cartwright Weinstein, Circuit Clerk's Office*

*Gary Gibson, County Administrator's Office*

*Jazmine Evans, Finance*

*Jim Chamernik, Sheriff's Office*

*Joy Gossman, Public Defender Office*

*Keith Grant, Public Defender's Office*

*Kristy Cechini, County Board Office*

*RuthAnne Hall, Finance*

*Electronically:*

*Abby Krakow, Communications*

*Ashley Rack, Sheriff's Office*

*Besar Mahmudi, Public*

*Claudia Gilhooley, 19th Judicial Circuit Court*

*James Hawkins, County Administrator's Office*

*Janna Philipp, County Administrator's Office*

*Jolanda Dinkins, County Board Office*

*Marah Altenberg, Board Member*

*Matt Meyers, County Administrator's Office*

*Melanie Nelson, State's Attorney's Office*

*Patrice Sutton, Finance*

*ShaTin Gibbs, Finance*

*Stacy Davis-Wynn, Purchasing*

*Theresa Glatzhofer, County Board Office*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*There were no comments from the public.*

**6. Chair's Remarks**

*Chair Cunningham thanked everyone for attending and hoped everyone had a good holiday.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business****CONSENT AGENDA (Items 8.1-8.4)****\*MINUTES\*****8.1 [23-0782](#)**

Committee Action approving the Law and Judicial minutes from April 25, 2023.

**Attachments:** [L&J 4.25.23 Final Minutes](#)

**A motion was made by Vice Chair Roberts, seconded by Member Casbon, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik and Vice Chair Roberts

**Absent:** 1 - Member Pedersen

**\*REPORTS\*****8.2 [23-0772](#)**

Report from Jennifer Banek, Coroner, for the month of March 2023.

**Attachments:** [LJCBrepMAR23](#)

**A motion was made by Vice Chair Roberts, seconded by Member Casbon, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik and Vice Chair Roberts

**Absent:** 1 - Member Pedersen

**8.3 [23-0773](#)**

Report from Joy Gossman, Public Defender, for the month of April 2023.

**Attachments:** [04-23 Main](#)  
[04-23 JUV Main](#)  
[04-23 Main PTR](#)  
[04-23 JUV PTR](#)

**A motion was made by Vice Chair Roberts, seconded by Member Casbon, that these communication or report be approved. The motion carried by the following**

**voice vote:**

**Aye:** 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik and Vice Chair Roberts

**Absent:** 1 - Member Pedersen

**8.4 [23-0745](#)**

Report from John D. Idleburg, Sheriff, for the month of April 2023.

**Attachments:** [Revenue Report APRIL 2023](#)

**A motion was made by Vice Chair Roberts, seconded by Member Casbon, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik and Vice Chair Roberts

**Absent:** 1 - Member Pedersen

**REGULAR AGENDA****8.5 [23-0805](#)**

Joint resolution ratifying a contract with Ben Watts Marina, Fox Lake, Illinois, for the purchase of two boat motors, the derigging of the old motors, controls, gages and wiring, and the rigging of new motor controls, steering system, gauges, and wiring for the Lake County Sheriff's Office Marine Unit in the amount of \$57,169.08.

**Attachments:** [2023-05-22 15-19](#)

[Emergency Procurement](#)

[2023-05-25 12-57](#)

*Jim Chamernik, Business Manager, Sheriff's Office, introduced Ari Briskman, Sergeant, Sheriff's Office, and provided an overview of the contract with Ben Watts Marina to replace two motors on the patrol boats. Discussion ensued.*

**A motion was made by Member Hewitt, seconded by Member Casbon, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik and Vice Chair Roberts

**Absent:** 1 - Member Pedersen

**8.6 [23-0763](#)**

Clerk of the Circuit Court Annual Update.

**Attachments:** [23-0763 Clerk of the Circuit Court Annual Update 05.26.2023](#)

*Erin Cartwright Weinstein, Circuit Clerk, provided an overview of the Circuit Clerk's Office which included staffing, primary functions and tasks, the budget, and the previous and next 12 months. Discussion ensued.*

**9. County Administrator's Report**

*There was no report from the County Administrator.*

**10. Executive Session**

*The committee did not enter into Executive Session.*

**11. Members' Remarks**

*Chair Hart stated the failure to appear rate can be high due to not having transportation and requested staff to look into transportation and a message system to remind people of their court dates. Discussion ensued.*

*Joy Gossman, Public Defender, stated the Public Defender's Office does have a message system reminding people of their court dates. Discussion ensued.*

*The committee agreed to move forward with researching transportation and a message system.*

**12. Adjournment**

*Chair Cunningham declared the meeting adjourned at 12:05 p.m.*

**Next Meeting: June 6, 2023**

*Minutes prepared by Kristy Cechini.*