

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, September 5, 2012**

**1:00 PM**

**Conference Room C**

**Financial and Administrative Committee**

**1. Call to Order**

**Present** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent** 2 - Member Bassi and Vice Chair Kyle

*Others present:*

*Barry Burton, County Administrator*

*David Stolman, County Board Chairman*

*Amy McEwan, County Administrator's Office*

*Ryan Waller, County Administrator's Office*

*Gary Gordan, Finance & Administrative Services*

*Patrice Sutton Burger, Finance & Administrative Services*

*Chris Creighton, Finance & Administrative Services*

*Sabrina Cotta, Finance & Administrative Services*

*Kurt Schultz, Finance & Administrative Services*

*RuthAnne Hall, Finance & Administrative Services*

*Yvette Albarran, Finance & Administrative Services*

*Brandy Schroff, Finance & Administrative Services*

*Dan Jasica, State's Attorney's Office*

*Marci Jumisko, Court Administration*

*Bonnie T. Carter, County Board Member*

*Rodney Marion, Human Resources*

*Amy Pechacek, Human Resources*

*Jim Sotos, Sotos Law Firm*

*John Klise, Paper Tiger*

*Rick Martin, Paper Tiger*

*Jane Tallitsch, County Board Office*

**2. Pledge of Allegiance**

*Chair Paxton lead the group in the Pledge of Allegiance.*

**3. Approval of Minutes**

**3.1 12-0929**

Minutes from August 8, 2012.

**A motion was made by Member Mountsier, seconded by Member Lawlor, that minutes from August 8, 2012 be approved. The motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent:** 2 - Member Bassi and Vice Chair Kyle

**4. Added to Agenda**

**5. Public Comment**

*There were no public comments.*

**6. Old Business**

*There was no old business to conduct.*

**6.1 12-0615**

Joint committee action authorizing the intra-fund transfer of unencumbered funds from Brownfields Program to the Lake County Affordable Housing Program (AHP).

**A motion was made by Member Mountsier, seconded by Member Lawlor, that this item be removed from the agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent:** 2 - Member Bassi and Vice Chair Kyle

**7. New Business**

**A motion was made by Member Mountsier, seconded by Member Lawlor, that the agenda be amended by moving items 7.17 and 8.2 to the top of the agenda. The motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent:** 2 - Member Bassi and Vice Chair Kyle

**7.17 12-0966**

Committee action hearing an appeal of the award of Bid 12109 Lease of Record Storage Facility to Van Guard Archives, Franklin Park, IL.

*Gary Gordon, Finance & Administrative Services, informed Committee of an appeal filed by Paper Tiger with respect to the award of bid 12109. Gary explained the bid protest process. John Klise and Rick Martin, Paper Tiger, were present and stated their case. Both Gary Gordon and RuthAnne Hall, Finance & Administrative Services, responded. The protest from Paper Tiger was denied and the decision of the Purchasing Agent was upheld.*

**A motion was made by Member Lawlor, seconded by Member O'Kelly to deny the appeal of the bid. Motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent:** 2 - Member Bassi and Vice Chair Kyle

**Executive Session**

**A motion was made by Member Mountsier, seconded by Member Taylor, that Committee go into executive session for the purpose of discussion the purchase/lease of real property 5 ILCS 120/2(c)(5). The motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent:** 2 - Member Bassi and Vice Chair Kyle

**8.2 12-0971**

Executive session to discuss pending litigation 5 ILCS 120/2(c)(11).

**Law & Judicial**

**7.1 12-0945**

Joint resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in 2012.

*Marci Jumisko, Court Administration, presented.*

**A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent:** 2 - Member Bassi and Vice Chair Kyle

**7.2 12-0924**

Joint resolution authorizing the execution of Program Agreement #509302 and the acceptance of \$85,000 in Juvenile Accountability Block Grant funds from the Illinois Criminal Justice Information Authority.

*Marci Jumisko, Court Administration, presented.*

**A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent:** 2 - Member Bassi and Vice Chair Kyle

**7.3 12-0949**

Joint resolution authorizing the renewal of the State's Attorney's Multi-Jurisdictional Drug Prosecution grant agreement #410023 awarded by the Illinois Criminal Justice Information Authority, including \$204,858 in federal funds.

**A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent:** 2 - Member Bassi and Vice Chair Kyle

**Public Works & Transportation**

**7.4 12-0959**

Joint resolution authorizing Treasurer Robert Skidmore to withdraw monies from the Bond Series A of 2010 Construction Account to pay construction cost items.

**A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The**

**motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent:** 2 - Member Bassi and Vice Chair Kyle

**7.5 12-0958**

Joint resolution authorizing execution of a contract with National Roofing Corporation in the amount of \$180,300 for the Brookside and Route 120 Reservoirs Reroofing Project.

**A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent:** 2 - Member Bassi and Vice Chair Kyle

**7.6 12-0964**

Joint resolution authorizing the execution of a contract with Western Utility Contractors, Inc. in the amount of \$1,789,285.75 for the Diamond/Sylvan Lake Diversion Phase III Project.

**A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent:** 2 - Member Bassi and Vice Chair Kyle

**7.7 12-0936**

Joint resolution authorizing a contract with Superior Road Striping, Inc., Melrose Park, Illinois, in the amount of \$332,827.50 for the removal and replacement of raised reflective pavement markers on various County highways, providing a supplemental appropriation of \$65,000 of Matching Tax funds, and designated as Section 12-00000-13-GM.

**A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent:** 2 - Member Bassi and Vice Chair Kyle

**7.8 12-0941**

Joint resolution authorizing a contract with Copenhaver Construction, Gilberts, Illinois, in the amount of \$535,132 for the replacement, or repair, of 13 corrugated steel culvert pipes at various locations on the County highway system, and designated as Section 11-00999-22-DR.

**A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The**

**motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent:** 2 - Member Bassi and Vice Chair Kyle

**7.9 12-0937**

Joint resolution appropriating \$1,135,000 of Motor Fuel Tax funds for the maintenance of traffic control signals, street lights and Lake County PASSAGE field elements from December 1, 2012, to November 30, 2013, and designated as Section 13-00000-01-GM.

**A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent:** 2 - Member Bassi and Vice Chair Kyle

**7.10 12-0938**

Joint resolution authorizing the execution of a joint agreement with the Village of Lake Zurich for the installation of Lake County PASSAGE wireless communication on a village owned water tower located on the east side of US Route 12 approximately 2,200 feet north of Illinois Route 22.

**A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent:** 2 - Member Bassi and Vice Chair Kyle

**7.11 12-0939**

Joint resolution authorizing the execution of a master agreement with the Village of Mundelein regarding the energy, maintenance, and future costs of village owned traffic control signals and interconnection with Lake County PASSAGE.

**A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent:** 2 - Member Bassi and Vice Chair Kyle

**7.12 12-0957**

Joint resolution authorizing the execution of a contract with Civiltech Engineering, Inc., Itasca, Illinois, for professional services for the provision of Phase I preliminary engineering services for the reconstruction of 14th Street, from Illinois Route 131 to Jackson Street, at a maximum cost of services described of \$905,513, appropriating \$1,000,000 of ¼% Sales Tax for Transportation and Public Safety funds for this

improvement, and designated as Section 99-00260-01-WR.

**A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent:** 2 - Member Bassi and Vice Chair Kyle

**7.13 12-0960**

Joint resolution authorizing an agreement with McClure Engineering Associates, Inc., Waukegan, Illinois, for Phase II design engineering services for the proposed 2013 resurfacing of Delany Road, Dilleys Road, and Kilbourne Road, for a maximum cost of services described as \$156,318.41, appropriating \$190,000 of ¼% Sales Tax for Transportation and Public Safety funds, and designated as Section 12-00999-33-RS.

**A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent:** 2 - Member Bassi and Vice Chair Kyle

**7.14 12-0961**

Joint resolution authorizing an agreement with Patrick Engineering, Inc., Lisle, Illinois, for Phase I preliminary engineering for the widening of Illinois Route 120, from Knight Avenue to Illinois Route 131, for a maximum cost of services described as \$399,425.44, appropriating \$480,000 of ¼% Sales Tax for Transportation and Public Safety funds, and designated as Section 12-00999-31-WR.

**A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent:** 2 - Member Bassi and Vice Chair Kyle

**7.15 12-0973**

Joint resolution appropriating a supplemental amount of \$65,000 of 2011A Tax Exempt GO Bonds Road Construction funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the RR Underpass Washington Street Thoroughfare, Washington Street from Haryan Way to Lake Street, and a grade separation of the Canadian National Railroad, designated as Section 11-00121-11-BR.

**A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Present:** 1 - Member Bassi

**Absent:** 1 - Vice Chair Kyle

**7.16 12-0967**

Joint resolution authorizing an agreement between the State of Illinois/Illinois Department of Transportation (IDOT) and Lake County for the improvement of 22 traffic control signals within the southwest quadrant of Lake County, appropriating \$30,000 of Motor Fuel Tax Funds, and designated as Section 12-00999-39-TL.

**A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent:** 2 - Member Bassi and Vice Chair Kyle

**Financial & Administrative**

**7.18 12-0952**

Resolution authorizing a contract with Chicagoland Paving Inc., Lake Zurich, IL for the Belvidere Medical Building north parking lot renovation in the amount of \$190,700.

*Gary Gordon, Finance & Administrative Services, presented. The funding for this comes exclusively from the general building fund.*

**A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent:** 2 - Member Bassi and Vice Chair Kyle

**7.19 12-0972**

Resolution approving the County's 2013 Health, Life and Dental Insurance Plan.

*Rodney Marion, Human Resources, provided the Health, Life and Dental Insurance premium and plan changes for 2013. Costs will increase by 2.5%, much like 2011, and coverage will remain the same. Employees are using the preventative tools and are healthier. Sick leave numbers and medical leave numbers reflect this. There will be another large push for more participation in the consumer driven programs.*

**A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor



**Absent:** 2 - Member Bassi and Vice Chair Kyle

**8. Executive Session**

**Motion made by Member Mountsier, seconded by Member O'Kelly to go into executive session for the purpose of discussing pending litigation 5 ILCS 120/2(c) (11). Motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent:** 2 - Member Bassi and Vice Chair Kyle

**8.1 12-0970**

Executive session to discuss the purchase/lease of real property 5 ILCS 120/2(c)(5).

**9. County Administrator's Report**

*There was no County Administrator's report.*

**10. Adjournment**

**A motion was made by Member Lawlor, seconded by Member Taylor, that this meeting be adjourned at 2:46 p.m.. The motion carried by the following vote:**

**Aye:** 5 - Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent:** 2 - Member Bassi and Vice Chair Kyle

*Minutes prepared by Jane Tallitsch.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Financial and Administrative Committee*