

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Minutes Report

Tuesday, March 31, 2009

8:30 AM

Assembly Room

**Planning, Building and Zoning Committee**

**1.0 Call to Order**

*The meeting was called to order by Vice-Chairman Mountsier at 8:31 a.m. Roll call was taken with Members Carlson, Gravenhorst, Hewitt, Mountsier, and Wilke present constituting a quorum.*

*Staff Present: Steve Crivello, Megan Krueger, Mike Kuhar, Matthew Meyers, Bob Mosteller, Roberto Rodriguez-Torres, Philip Rovang, Bill Smolarchuk, Pat Tierney, Eric Waggoner, Sheel Yajnik*

*Others: Barry Burton - County Administrator, Dusty Powell - County Administrator's Office, Gary Gordon - Office of Management and Budget, Mike Warner - Stormwater Management Commission, Kimberly Mannettee - IT, George Arimes - Horizon Center Consultant, Suzi Schmidt - Lake County Board Chairman, Mike Gavin - Office of Management and Budget, Gloria Westphal - Health Department, Joe Meyer - LCDOT, County Board Member Michael Talbett, County Board Member Linda Peterson, County Board Member Pat Carey, County Board Member Melinda Bush, County Board Member Michelle Feldman, Betsy Duckert - LCDOT*

**Present** 5 - Member Carlson, Member Hewitt, Member Wilke, Vice Chair Mountsier and Member Gravenhorst

**Absent** 1 - Member Sabonjian

**Excused** 1 - Chair Newton

**2.0 Pledge of Allegiance**

*The group recited the Pledge of Allegiance.*

**3.0 Minutes**

**3.1 09-1362**

Minutes from the March 3, 2009 PB&Z Committee Meeting.

- Approval of the Minutes from the March 3, 2009 PB&Z Committee Meeting.

*Motion to approve the minutes from the March 3, 2009 PB&Z Committee Meeting by Member Gravenhorst, seconded by Member Carlson. Motion passed.*

**4.0 Added to Agenda Items**

*There were no items to be added to the agenda.*

**5.0 Public Comments - Items not on the Agenda**

*There were no public comments.*

**6.0 Chair's Remarks**

*There were no remarks from the Vice-Chairman of the Committee.*

**6.1 Members' Remarks**

*Member Wilke advised the Committee that there is a new wind turbine operating in Libertyville. Although he has not yet seen the turbine in operation, he has received zoning regulations from Libertyville, as well as, some performance data on the turbine to add to the research already completed. He will share this information with the Committee following the meeting.*

**7.0 Old Business**

*There was no old business to conduct.*

**8.0 Public Informational Meetings**

*There were no public information meetings to be held.*

**9.0 Stormwater Management Commission**

*There were no items from the Stormwater Management Commission.*

**10.0 Unified Development Ordinance**

*There were no items pertaining to the Unified Development Ordinance.*

**10.1 Subdivisions**

*There were no items pertaining to subdivisions.*

**10.2 Zoning**

*There were no zoning issues.*

**11.0 Permits and Enforcement**

*Member Sabonjian entered the meeting at 8:40 a.m.*

**Present** 6 - Member Carlson, Member Hewitt, Member Wilke, Member Sabonjian,  
Vice Chair Mountsier and Member Gravenhorst

**Excused** 1 - Chair Newton

**11.1 09-1363**

Community Rating System Award from IAFSM

*Mr. Matthew Meyers presented the award the Engineering and Environmental Services Division received from the Illinois Association for Floodplain and Stormwater Management regarding the Community Rating System (CRS). Because of the positive efforts of the County Board, Stormwater Management Commission and the Engineering and Environmental Services Division, the County's CRS rating has been reduced from ten to seven. This will provide insurance premium discounts for those residents living in the floodplain.*

**presented**

**11.2 09-1243**

PRESENTATION TO BEGIN AT 8:30 A.M.

Presentation on New Land Development Permit Process Improvements

- The County's Consultant (George Arimes, Horizon Centre, Inc.) will provide Board Members a summary of efforts to date in streamlining and integrating the County's permit process.
- The presentation will summarize customer survey results, explain the new "customer-centered" integrated permit process design, and highlight up-coming milestones to implement this process.

*Mr. George Arimes presented the plan for the Land Development Permit Process improvements to the Committee and to other members of the County Board in attendance at the meeting.*

**presented**

**12.0 Planning**

*There were no items under planning.*

**13.0 Other Business**

**13.1 County Administrator's Report**

*There was no report from the County Administrator.*

**13.2 Director's Report**

*Mr. Rovang explained to the Committee that there are no agenda items for the next PB&Z Committee meeting scheduled for April 7, 2009. Mr. Rovang asked if there was any reason the Committee would like to meet.*

*The Committee Members agreed that it is not necessary to meet if there are not enough items to review. The April 7, 2009 PB&Z Committee Meeting will be cancelled.*

**13.2.1 09-1360**

Report on 1st Quarter 2009 Key Performance Measures

- Performance Measures from December 1, 2008 through February 28, 2009

*Mr. Philip Rovang presented the staff report on the Performance Measures for the Planning, Building and Development Department for the 1st Quarter of FY2009.*

**presented**

**14.0 Adjournment of the PB&Z Committee Meeting**

*Motion to adjourn this session of the Planning, Building and Zoning Committee by Member Sabonjian, seconded by Member Wilke . There being no further business to conduct, the motion passed unanimously.*

*The meeting adjourned at 10:18 a.m.*

Aye                      Nay

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Chairman

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Vice-Chairman

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*Recording Secretary*  
*Planning, Building & Zoning Committee*  
**adjourn**

**Aye:** 6 - Member Carlson, Member Hewitt, Member Wilke, Member Sabonjian,  
Vice Chair Mountsier and Member Gravenhorst