

Lake County Illinois

*Lake County Health Department and Community Health Center
3010 Grand Avenue
Waukegan, Illinois 60085
Conference Room #3112*



Meeting Minutes - Draft

Tuesday, June 11, 2024

5:30 PM

3010 Grand Ave., Waukegan, IL 60085

**Lake County Community Health Center Governing
Council**

1. Call to Order

Chair Fornero called the meeting to order at 5:30 p.m.

2. Roll Call of Members

Present 6 - Chair Fornero, Vice Chair Smith-Taylor, Member Aaroneaux, Member Argueta, Member Hernandez and Member Ross Cunningham

Absent 3 - Secretary Lara, Member Bejster and Member Chuc

3. Pledge of Allegiance

This matter was presented

4. Approval of Minutes

4.1

May 21, 2024 Meeting Minutes

Attachments: [GC Minutes 5.21.24 - DRAFT](#)

Member Hernandez noted that in item 7.2, his first name is spelled incorrectly and asked that it be corrected. Lisa Kroeger apologized for the error and stated she will correct it before the minutes are finalized and published to the County legislative calendar.

Chair Fornero called for a motion to approve the May 21, 2024, minutes as corrected by Member Hernandez. Voice vote, all in favor, motion carried.

Aye: 6 - Chair Fornero, Vice Chair Smith-Taylor, Member Aaroneaux, Member Argueta, Member Hernandez and Member Ross Cunningham

Absent: 3 - Secretary Lara, Member Bejster and Member Chuc

5. Public Comment to the Council

None

6. Executive Director's Report

Mark Pfister, Executive Director, reported on the following:

1. Director of Finance and Administrative Services: Angela Cooper will start next week Monday, June 17, 2024, as our new Director of Finance and Administrative Services and we are excited for her return to the Health Department.

2. Measles Outbreak Declared Over by IDPH on June 3, 2024: The Illinois Department of Public Health (IDPH) announced that the largest measles outbreak to affect the state of Illinois since 1990 is officially contained as no new cases have been reported for more than 42 days, two full incubation periods. A total of 67 measles cases were reported during the outbreak, which started March 7, 2024, with the vast majority linked to a Chicago shelter for new arrivals. Cases eventually extended beyond Chicago to suburban Cook County, DuPage, Lake and Will counties, but were rapidly contained in all these other locations.

3. *H5N1 Avian Flu in Bovine Dairy Farms: It has not been found in Illinois yet. The CDC has recently confirmed a second human case of highly pathogenic avian influenza (HPAI) A(H5) virus infection in Michigan linked to an ongoing outbreak in U.S. dairy cows. This is the third case associated with the outbreak, all involving dairy farm workers exposed to infected cows. The current public health risk remains low, and the CDC is monitoring the situation closely. The FDA is recommending that States inform their public to not drink raw milk.*

7. Action items

7.1

Licensed Independent Practitioner (LIP) Privileging and Credentialing - Burke

Kim Burke, Director of Healthcare Operations, informed the Council that the Personnel Committee reviewed Dr. Nikhil Pillai's application for privileging and credentialing at their meeting on May 21, 2024, and recommends approval.

Chair Fornero called for a motion to approve the privileging and credentialing of Nikhil Pillai, MD. Motion by Member Smith-Taylor, second by Member Ross Cunningham. Voice vote, all in favor, motion carried.

Aye: 6 - Chair Fornero, Vice Chair Smith-Taylor, Member Aaroneaux, Member Argueta, Member Hernandez and Member Ross Cunningham

Absent: 3 - Secretary Lara, Member Bejster and Member Chuc

7.2

Licensed Independent Practitioner (LIP) Reappointment - Burke

Kim Burke, Director of Healthcare Operations, informed the Council that the Personnel Committee reviewed Dr. Irina Bolotnikova's application for reappointment at their meeting on May 21, 2024, and reviewed Dr. Lynn Barnett's application for reappointment at their meeting just prior to this regular meeting, and recommends approval of both.

Chair Fornero called for a motion to approve the reappointment of Lynn Barnett, MD, and Irina Bolotnikova, DDS. Motion by Member Ross Cunningham, second by Member Argueta. Voice vote, all in favor, motion carried.

Aye: 6 - Chair Fornero, Vice Chair Smith-Taylor, Member Aaroneaux, Member Argueta, Member Hernandez and Member Ross Cunningham

Absent: 3 - Secretary Lara, Member Bejster and Member Chuc

7.3

Recommendation to Approve New Governing Council Members - Hernandez

Attachments: [Young, Donna - GC Application 4.29.24](#)
[Scheurer, Allen - GC Application 5.7.24](#)

Nominating Committee Member Hernandez informed the Council that the Nominating Committee met with Donna Young and Allen Scheurer on May 28, 2024, and recommends the approval of their application for Governing Council membership.

Chair Fornero called for a motion to approve the recommendation of the Nominating Committee and accept the membership of Donna Young and Allen Scheurer. Motion by Member Smith-Taylor, second by Member Argueta. Voice vote, all in favor, motion carried.

Aye: 6 - Chair Fornero, Vice Chair Smith-Taylor, Member Aaroneaux, Member Argueta, Member Hernandez and Member Ross Cunningham

Absent: 3 - Secretary Lara, Member Bejster and Member Chuc

8. Presentations

8.1

Onboarding/Offboarding Project Update - Nordstrom

Attachments: [Onboarding and Offboarding Update](#)

Jerry Nordstrom, Director of Business Operations, reviewed the information provided in the agenda packet. There were no questions.

9. Discussion Items

None

10. Director of Healthcare Operations Report

10.1

Director of Healthcare Operations Report - Burke

Attachments: [FQHC Healthcare Operations Metric Dashboard 06.24](#)

Kim Burke reviewed the report and dashboard provided in the agenda packet noting that the new client wait list is down by 638 individuals since last month.

Member Ross Cunningham asked if those 638 individuals were all seen at the Health Department. Kim explained that when staff reached out to an individual on the wait list, either an appointment was scheduled for that individual or they informed staff that they have established care elsewhere. Currently, 119 new appointment slots are being opened per week so the majority of the 638 individuals did schedule an appointment with the Health Department.

Member Aaroneaux asked if the decrease was due to more providers being brought on board. Kim explained that the number of providers is currently down as there are 6 openings in general medicine and 1 opening in women's health. Three new providers have been brought on but the schedule for new providers is built up slowly to get them oriented and familiar with our electronic health record. The schedules of those three new providers are now at 100% capacity. New patients were also scheduled with existing providers who had availability.

Member Smith-Taylor asked for an update on the UDS measures and the Quality

Committee as she attends those meetings and there has not been a meeting for a while. Kim informed the Council that there is a new committee, the Performance Improvement Committee, and it is chaired by Toni Steres, Director of Provider Operations. This new committee will expand on what the Quality Committee did by not only looking at UDS measures, which are reported to HRSA, but also the managed care measures and HEDIS metrics which are similar to UDS and part of value-based care because the Health Department receives financial reimbursement from the managed care companies for closing care gaps. As the Performance Improvement Committee and the data is being retooled, Member Smith-Taylor and any other Council members interested in serving, will be added to the meeting invites. The Council will also be receiving quarterly reports on the work of the Performance Improvement Committee. Member Smith-Taylor asked when the next HRSA site visit is. Kim reminded the Council that HRSA is the Health Department's largest grantor as the 330 grant provides approximately \$5M per year to help offset the cost of the uninsured patient population. HRSA performs an on-site visit (OSV) every three years, but it has been more than three years since HRSA's last OSV and they have not yet provided us with the 60-day notice.

11. Director of Finance Report

11.1

Director of Finance Report - Haag

Attachments: [FQHC Apr 24](#)

Jean Haag, Interim Director of Finance, reviewed the information provided in the agenda packet noting that the final FY2023 audited financials have been received and the Medicaid Cost Report will be sent out next week. There were no questions.

12. Added to Agenda

None

13. Old Business

None

14. New Business

None

15. Executive Session

None

16. Adjournment

Chair Fornero adjourned the meeting at 5:58 p.m.