

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, November 2, 2022

8:30 AM

**Assembly Room, 10th Floor or register to virtually attend at
<https://bit.ly/3spEZCp>**

Public Works, Planning & Transportation Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received - by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

* Meeting: Public Works, Planning and Transportation Committee
(Subject line for written Public Comment)

* Name (REQUIRED)

* Topic or Agenda Item # (REQUIRED)

* Street Address, City, State (Optional)

* Phone Number (Optional)

* Organization/Agency/etc. Represented (If representing yourself, put "Self")

To view County Board Rules, click here: <https://bit.ly/3idRdrV>

1. Call to Order

Chair Clark called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Member Maine joined the meeting at 8:33 a.m.

Present 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

Other Attendees:

In Person:

Alex Carr, Communications

Bailey Wyatt, Communications

Cassandra Hiller, County Administrator's Office

Gary Gibson, County Administrator's Office

J. Kevin Hunter, County Board Member

Kurt Woolford, Stormwater Management

Matt Meyers, County Administrator's Office

Sandy Hart, County Board Chair

Sharon Osterby, Stormwater Management

Theresa Glatzhofer, County Board Office

Electronically:

Abby Krakow, Communications

Arnold Donato, Stormwater Management

Austin McFarlane, Public Works

Eric Steffen, Planning, Building and Development

Eric Waggoner, Planning, Building and Development

Janna Philipp, County Administrator's Office

Jennifer White, Division of Transportation

Jerial Jordan-Woods, Finance

Joel Sensenig, Public Works

Jolanda Dinkins, County Board Office

Jon Nelson, Division of Transportation

Kevin Carrier, Division of Transportation

Krista Braun, Planning, Building and Development

Kristy Cechini, County Board Office

Mary Crain, Division of Transportation

Michael Wheeler, Finance

Mick Zawislak, Daily Herald

Mike Klemens, Division of Transportation

Patrice Sutton, Finance
Robert Springer, Planning, Building and Development
Robin Grooms, County Administrator's Office
Sonia Hernandez, County Administrator's Office
Shane Schneider, Division of Transportation
ShaTin Gibbs, Finance
Stacy Davis-Wynn, Purchasing

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no comments from the public.

6. Chair's Remarks

There were no Chair remarks.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.2)

MINUTES

8.1 [22-1580](#)

Committee action approving the Public Works, Planning and Transportation Committee minutes from September 28, 2022.

Attachments: [PWPT 9.28.22 Final Minutes](#)

A motion was made by Member Vealitzek, seconded by Member Wasik, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

Not Present: 1 - Member Maine

8.2 [22-1581](#)

Committee action approving the Public Works, Planning and Transportation Committee minutes from October 5, 2022.

Attachments: [PWPT 10.5.22 Final Minutes](#)

A motion was made by Member Vealitzek, seconded by Member Wasik, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Chair Clark, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

Not Present: 1 - Member Maine

REGULAR AGENDA

DIVISION OF TRANSPORTATION

8.3 [22-0022](#)

Director's Report - Division of Transportation.

Member Maine joined the meeting at 8:33 a.m.

Shane Schneider, Division of Transportation (DOT) Director, gave updates regarding a dry run for snow and ice routes to occur tomorrow. Director Schneider also provided an update regarding the reclassification of the northern long-eared bat from a threatened to an endangered species, which will impact construction schedules due to additional bridge inspection and tree removal process changes. Discussion ensued.

Lastly, Director Schneider gave a report regarding Ride Lake County ridership. Discussion ensued.

PLANNING, BUILDING AND DEVELOPMENT

8.4 [22-0023](#)

Director's Report - Planning, Building and Development.

There was no Planning, Building and Development Director's report.

PUBLIC WORKS

8.5 [22-1600](#)

Joint committee action approving Change Order Number One with Chicagoland Trenchless Rehabilitation Inc. of Nilus, Illinois for unforeseen sewer conditions resulting in a cost increase.

Attachments: [22-1600 Park West Sewer Lining Proposals](#)
[22-1600 park West Vendor Disclosure](#)
[22-1600 Park West Location Map](#)

Austin McFarlane, Interim Director of Public Works, gave an overview of the challenges encountered by the project contractor, which resulted in the proposed cost increase. Discussion ensued.

A motion was made by Member Maine, seconded by Member Roberts, that this joint committee action be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

8.6 [22-1601](#)

Joint resolution authorizing execution of a contract with Burns & McDonnell Engineering Company, Inc. of Kansas City, Missouri, in the amount of \$100,644 for services associated with the Sewer, Water Rate, and Connection Fee Study.

Attachments: [22-1601 Rate Study Scoring Matrix - CB Approval](#)
[22-1601 Rate Study Final Agreement BMCD signed](#)
[22-1601 Rate Study RFP Final 8.17.22](#)
[22-1601 Rate Study Vendor Disclosure Form](#)

Austin McFarlane, Interim Director of Public Works, noted the need for Public Works to complete an updated rate study. Director McFarlane recommended the contract with Burns & McDonnell in order to complete the study. Discussion ensued.

A motion was made by Vice Chair Pedersen, seconded by Member Wilke, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

8.7 [22-0024](#)

Director's Report - Public Works.

Austin McFarlane, Interim Director of Public Works, provided an update regarding the rollout of the departments new bill payment software and noted that a more formal update will be forthcoming.

STORMWATER MANAGEMENT

8.8 [22-1596](#)

Joint resolution authorizing an emergency appropriation in the amount of \$9,427,455.61 for the North Chicago Storm Sewer Project by the Stormwater Management Commission (SMC) funded by the Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2022 Legislative Pre-Disaster Mitigation (LPDM) program through the Illinois Emergency Management Agency (IEMA).

Attachments: [LSSWMC- North Chicago - LPDM - 2022 - Grant Agreement 10-22-2022-L](#)
[Lake County 2022 Capital Priorities Stormwater](#)

Kurt Woolford, Executive Director of Stormwater Management, introduced Sharon Osterby, Water Resources Professional. Ms. Osterby gave an overview of the North Chicago storm sewer project. Discussion ensued.

A motion was made by Member Roberts, seconded by Member Vealitzek, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

8.9 [22-1595](#)

Joint resolution authorizing an emergency appropriation in the amount of \$1,724,566.80 for the Sylvan Lake Dam Modification Project by the Stormwater Management Commission (SMC) funded by the Federal Emergency Management

Agency (FEMA) Fiscal Year (FY) 2022 Legislative Pre-Disaster Mitigation (LPDM) program through the Illinois Emergency Management Agency (IEMA).

Attachments: [FLCSWMC Sylvan Lake- LPDM - 2022 - Grant Agreement 10-22-2022-Lake County 2022 Capital Priorities Stormwater](#)

Sharon Osterby, Water Resources Professional, gave an overview of the Sylvan Lake Dam modification project. Discussion ensued.

A motion was made by Member Vealtizek, seconded by Member Wilke, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealtizek, Member Wasik and Member Wilke

8.10 [22-1598](#)

Joint resolution authorizing an emergency appropriation in the amount of \$1,008,844.66 for the Zion Stormwater Management Project by the Stormwater Management Commission (SMC) funded by the Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2022 Legislative Pre-Disaster Mitigation (LPDM) program through the Illinois Emergency Management Agency (IEMA).

Attachments: [LSCWMC Zion LPDM - 2022 - Grant Agreement 10-22-2022-Updated to .](#)

Sharon Osterby, Water Resources Professional, gave an overview of the Zion stormwater management project. Discussion ensued.

A motion was made by Member Roberts, seconded by Member Wilke, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealtizek, Member Wasik and Member Wilke

8.11 [22-1597](#)

Joint resolution authorizing an emergency appropriation in the amount of \$4,104,268.48 for the Dady Slough Flood Storage and Wetland Enhancement Project by the Stormwater Management Commission (SMC) funded by the Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2022 Legislative Pre-Disaster Mitigation (LPDM) program through the Illinois Emergency Management Agency (IEMA).

Attachments: [LCSWMC Dady Slough LPDM - 2022 - Grant Agreement 10-22-2022-Up Lake County 2022 Capital Priorities Stormwater](#)

Sharon Osterby, Water Resources Professional, gave an overview of the Dady Slough flood storage and wetland enhancement project. Discussion ensued.

A motion was made by Member Vealtizek, seconded by Member Wasik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

9. County Administrator's Report

Matt Meyers, Assistant County Administrator, noted that, per a previous comment from a board member, a review was conducted with the State's Attorney's Office as to the process that is followed to go into and come out of Executive Session.

10. Executive Session

A motion was made by Member Wilke, seconded by Member Roberts, to go into Executive Session. The motion carried by the following roll call vote:

Aye: 7 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

10.1 [22-1621](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

The Committee entered into Executive Session at 9:27 a.m.

Regular Session resumed at 10:11 a.m.

11. Members' Remarks

Chair Clark thanked the Committee members for all their hard work throughout the past year.

Member Wasik thanked Chair Clark for stepping in as Chair and doing such a great job.

12. Adjournment

Chair Clark declared the meeting adjourned at 10:13 a.m.

Next Meeting: TBD

Meeting minutes prepared by Theresa Glatzhofer.

Respectfully submitted,

Public Works, Planning and Transportation Committee Chair