

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes

Tuesday, March 2, 2010

1:00 PM

Conference Room C

Health & Community Services Committee

1. **Call to Order**

The meeting was called to order at 1:00 p.m.

Others Present:

Barry Burton, County Administrator

Dusty Powell, Sr. Assistant County Administrator

Vern Witkowski, Community Development

Barbara Allen, County Board Office

Present 7 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen

2. **Pledge of Allegiance**

3. **Approval of Minutes**

3.1 **10-0183**

Minutes from January 26, 2010.

Attachments: [HCS Minutes 1.26.10](#)

A motion was made by Member Calabresa, seconded by Member Pedersen, that the minutes be approved. The motion carried unanimously.

Aye: 7 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen

4. **Public Comment**

5. **Added to Agenda**

6. **Old Business**

7. **New Business**

Community Development

7.1 **10-0140**

Joint resolution to execute the necessary documents to accept the 2009 Department of Housing and Urban Development's Continuum of Care Homeless Assistance award, authorizing an emergency appropriation, and authorizing the County Board Chairman to execute subrecipient agreements.

Attachments: [2009 CoC Projects](#)

Vern Witkowski, Community Development, presented this resolution.

A motion was made by Member Maine, seconded by Member Pedersen, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen

7.2 [10-0171](#)

Joint resolution to approve the 2010 - 2014 Housing and Community Development Consolidated Plan and authorize the Chairman to execute all necessary correspondence to distribute this Plan to the U.S. Department of Housing and Urban Development and other interested parties.

Vern Witkowski, Community Development, presented this resolution.

A motion was made by Member Calabresa, seconded by Member Pedersen, that this item be approved and referred on to Financial and Administrative Committee.

The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen

7.3 [10-0170](#)

Joint resolution to approve the 2010 Annual Action Plan, accept the CDBG, HOME, and ESG grants, approve emergency appropriations, and/or budget modifications, and authorize the Chairman to execute all necessary documents.

Vern Witkowski, Community Development, presented this resolution.

A motion was made by Member Pedersen, seconded by Member Calabresa, that this resolution be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen

8. **Executive Session**

8.1 **Review of Executive Session Minutes**

This matter was to go into executive session

Aye: 7 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen

8.1a [10-0194](#)

Committee action regarding semi-annual review of closed session minutes.

Discussion

A motion was made by Member Calabresa, seconded by Member Maine, that this be to come out of executive session. The motion carried unanimously.

Aye: 7 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen

9. [10-0236](#)

Community Development Report

Vern Witkowski, Community Development Department, presented an update on the Neighborhood Stabilization Program. Waukegan, North Chicago and Affordable Housing Corporation have signed contracts and began working. Lake County committed fifteen houses and currently has 12 houses in process, and one complete. September 27, 2010

is the obligation date.

Member Feldman asked what if we don't make the 15 house commitment. Mr. Witkowski responded that Lake County will receive the grant money for the houses that have been committed.

Mr. Witkowski told the committee that although one agency is having a hard time participating in the program, the municipalities of Waukegan and North Chicago are asking if they can do more.

Member Feldman asked the staff to be proactive with assistance to Affordable Housing Corporation and help them succeed.

Dusty Powell, Sr. Assistant County Administrator, asked for Neighborhood Stabilization Program reports to be given to this committee periodically.

This update was presented

10. [10-0237](#)

Winchester House Report

Dusty Powell, Sr. Assistant County Administrator, informed the committee that Management Performance Associates (MPA), the architects and the Winchester House Advisory Board are preparing an update on Winchester House and will be presenting at a meeting in the near future.

This matter was presented

11. **County Administrator's Report**

Dusty Powell, Sr. Assistant County Administrator, informed the committee that the Lake County Affordable Housing Applicants will be giving 10 minute presentations to the committee before the May, County Board meeting. The committee directed the staff to prepare their recommendations and present the guidelines for ranking that they use for their recommendations. All applicants must have the same guidelines for ranking and staff will remove applicants that do not meet the basic qualifications.

12. **Adjournment**

A motion was made by Member Cunningham, seconded by Member Maine, that this meeting be adjourned. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Cunningham, Member Maine, Member Calabresa, Member Bush, Member Feldman and Member Pedersen

The meeting adjourned at 2:25 p.m.

Minutes prepared by Barbara Allen.

Respectfully submitted,

Chairman

Vice-Chairman

Health & Community Services Committee