



Lake County

Purchasing Division

<http://doingbusiness.lakecountyil.gov/>

Lake County will be accepting **only** electronic bid submissions for Invitation for Bid 26224 – Tree Removal and Tree Trimming Services for LDCOT.

Please follow the steps below to upload your electronic Bid Submission:

1. Go to www.lakecountypurchasingportal.com
2. Click on the Bid Number: 26224
3. Click on register for this bid
4. Enter your username and password
5. Under the Submittals section you will be able to upload your bid submittal
 - a. Click on the browse button
 - b. Navigate your computer and select the appropriate file
 - i. Multiple files can be uploaded, each file can be no more than 20 MB
 - ii. Files can also be uploaded as a .zip file
 - c. Click on save submittals
 - d. Close the browser

Please follow the following steps to attend the Public Bid Opening:

1. Go to www.lakecountypurchasingportal.com
2. Click on the “Under Review” tab
3. Click on the Bid Number 26224
4. Click on the “Events” tab
5. Join the Zoom Meeting by clicking on the meeting link
 - a. Please plan on joining the meeting at least 5 minutes early and mute your microphone.

ALL SUBMITTALS SHOULD BE LABELED ACCORDINGLY. PLEASE USE BELOW LABEL FOR YOUR CONVENIENCE

Bid Number: 26224	Vendor Name: _____
Buyer: JazMine’ Evans	
Bid Description: Tree Removal and Tree Trimming Services for LDCOT	Deliver to: Lake County ATTN: PURCHASING DIVISION 18 N. County Street – 9 th Floor Waukegan, IL 60085
*Bid Due Date: May 13, 2026, by 11:00 a.m CST	

*Please note: Responses are due Wednesday May 13,2026 at 11:00am CST. Please allow sufficient time for any technical issues you may have and upload your bid early. Please email Purchasing at purchasing@lakecountyil.gov to receive confirmation that we have successfully received your submissions. **Deadline for questions are due on May 5, 2026 by 11:00am cst.**



Lake County Purchasing Division
 18 North County Street Ninth Floor-Admin
 Waukegan, Illinois 60085-4350
 (847) 377-2929

E-Mail: purchasing@lakecountyil.gov

Access Bid Results:
<http://www.lakecountypurchasingportal.com>

SUBMISSION INFORMATION

INVITATION: 26224
 BID OPENING DATE: May 13, 2026
 TIME: 11:00 a.m. CST
 LOCATION: Lake County Purchasing
 Submit 1 electronic copy

ISSUANCE DATE: April 23, 2026
 BUYER: JazMine' Evans

INVITATION TO BID VENDOR INFORMATION

COMPANY NAME: _____
 ADDRESS: _____
 CITY, STATE, ZIP CODE: _____

Tree Removal and Tree Trimming Services for the Lake County Division of Transportation in Libertyville, IL

BID ITEM #	DESCRIPTION	EST. QTY.	UNIT PRICES	EXTENDED AMOUNT
1.	Less than 6" Diameter Tree Includes removals per the specifications	12	\$	\$
2.	6" to 15.9" Diameter Tree Includes removals per the specifications	60	\$	\$
3.	16" to 29.9" Diameter Tree Includes removals per the specifications	19	\$	\$
4.	Over 30" up to a maximum of 52" Diameter Tree. Includes removals per the specifications	10	\$	\$
5.	All trees over 52" Diameter Tree Includes removals per the specifications	3	\$	\$
	TOTAL BASE BID AMOUNT			\$

UNIT PRICES

BID ITEM #	DESCRIPTION	UNIT PRICES
6.	Normal Hourly Rate for tree trimming services	\$ per hour
7.	Overtime Hourly Rate for tree trimming services	\$ per hour
8.	Emergency Call Out Hourly Rate for tree trimming services	\$ per hour
	Enter the typical total number of workers in each crew	_____ # of Workers
9.	Tree Stump Removal Only	\$ per inch
10.	Dumping services for dumping tree stumps, tree trunks, branches and wood chips	\$ per yard

NOTE TO BIDDERS: Any and all exceptions to these specifications MUST be clearly and completely indicated on the bid sheet. Attach additional pages if necessary. Please be advised that any exceptions to these specifications may cause your bid to be disqualified.

If a bid includes any exceptions, Bidders must insert an "X" in the following box indicating a bid submission with exceptions.

PROMPT PAYMENT DISCOUNT: _____ % _____ DAYS

The undersigned hereby certifies that they have read and understand the contents of this solicitation and agree to furnish at the prices shown any or all of the items above, subject to all instructions, conditions, specifications and attachments hereto. Failure to have read all the provisions of this solicitation shall not be cause to alter any resulting contract or to accept any request for additional compensation. By signing this bid document, the bidder hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended.

Authorized Signature: _____

Company Name: _____

Typed/Printed Name: _____

Date: _____

Title: _____

Telephone Number: _____

E-mail _____

Fax Number: _____

1. INTENT

It is the intention of Lake County, Illinois to secure the services of a contractor to perform Tree Cutting and Removal plus Tree Trimming Services for the Division of Transportation, or other Lake County Departments as required. Work to begin as soon as possible after award of contract with work schedule to be directed by Lake County Division of Transportation.

2. SUBMISSION OF BIDS

Bids will be accepted until **May 13,2026 at 11:00am**, at the via the Lake County Purchasing Portal.

3. SUBMITTALS

For your bid to be considered responsive, please see the below list of submittals. A responsive bidder is defined as a person who has submitted a bid that conforms in all material respects to the requirements set forth in the invitation for bids.

- Original "Invitation to Bid" including signed form with Total Bid Amount.
- Electronic copy of the complete bid submission.
- Compliance with Specifications Sheet, with compliance to each specification section indicated.
- Contractor Qualification Form.
- Reference Form.
- Value Added Services.
- Statement of Sustainability.
- Addendum Acknowledgement Form.
- Vendor Disclosure Form.
- Vendor Certification Form.

1. BACKGROUND

Lake County is located in northeast Illinois, between the Chicago and Milwaukee metropolitan areas. Lake County is home to about 736,000 residents. Lake County is committed to open government and transparency, and the County Board's sound fiscal policies have allowed the County to maintain fiscal stability and to achieve AAA bond ratings from Standard & Poor's and Moody's.

2. AWARD

Lake County intends to award this contract to the lowest responsive and responsible bidder who is in compliance with the specifications, terms, conditions contained herein. The Contractor shall have specific experience supplying similar service to other customers with similar volume. Lake County reserves the right to request additional information subsequent to the bid date for evaluation purposes. Lake County reserves the right to split award this bid by item, in whole or in part if determined to be in the best interest of the County.

3. ENTIRE AGREEMENT

This bid document contains our terms and conditions and constitute the entire agreement between Lake County and the awarded bidder. Modifications and exceptions taken to the terms and conditions contained herein must be formally accepted in writing by both parties.

4. BID PRICE

The price bid shall include all material costs, labor and equipment included but is not limited to all transportation charges to and from destination, including delivery.

- All current or future surcharges on fuel or any other commodity.
- All other overhead charges of every kind and nature.

5. TERM

This contract shall be in effect for a two (2) year period from the date of award. Lake County reserves the right to renew this contract for three (3) additional one (1) year period(s), subject to acceptable performance by The Bidder. At the end of any contract term, Lake County reserves the right to extend this contract for a period of up to sixty (60) days for the purpose of getting a new contract in place. For any year beyond the initial year, this contract is contingent on the appropriation of sufficient funds; no charges shall be assessed for failure of the County to appropriate funds in future contract years.

4. PRICE ESCALATOR

Prices throughout the initial term of the contract shall remain firm/fixed. Written requests for price revisions after the initial term and subsequent renewals shall be submitted at least sixty (60) days in advance of the annual contract period. Requests must be based upon and include documentation of the actual change in the costs of the components involved in the contract and shall not include overhead and profit. Changes in the contract price shall be made in the amount of the actual change in Contractor cost or the percentage increase in the U.S. Average Consumer Price Index for the Midwest Urban - per category "All Items," whichever is less. Surcharges for fuel and/or other costs shall not be allowed. Manufacturer and/or Warehouse Distributor's price sheets or an equivalent document showing the new pricing may be considered sufficient documentation for a price increase. The County reserves the right to reject any price increase and to terminate the contract.

5. DELIVERY CONDITIONS

All Items shall be F.O.B. Destination. The term F.O.B. Destination shall mean delivered and unloaded at delivery sites within Lake County, with all charges for transportation and unloading paid by the Contractor. Any claim for loss or damage shall be between the Contractor and the carriers.

6. TERMINATION

Lake County reserves the right to terminate this bid as set forth below.

a. Termination for Convenience:

Lake County reserves the right to terminate this Agreement, or any part of this Agreement, with or without cause, upon 30 days' written notice. In case of such termination, Consultant shall be entitled to receive payment from Lake County for work completed to the date of termination in accordance with the terms and conditions of this Agreement.

b. Termination Due to Material Breach:

In the event that this Agreement is terminated due to the Consultant's material breach, Lake County shall be entitled to purchase substitute items or services elsewhere and charge Consultant with losses the County incurs, including attorney's fees and expenses, notwithstanding any damage limitations the parties may agree to elsewhere.

c. Termination Due to Lack of Appropriations:

If sufficient funds are not appropriated by the Lake County Board to continue the services under this Agreement, then Lake County may terminate this Agreement. Lake County agrees to give written notice of termination to Consultant at least 30 days prior to the end of the last fiscal year for which appropriations were made. Lake County shall remit payment for all work completed and approved or accepted by the County, to the date of termination. Termination under this subsection shall not entitle the Consultant to contractual damages of any kind.

d. Termination Due to Force Majeure Events:

(1) If a Force Majeure Event prevents a party from complying with any one or more obligations under this agreement, that inability to comply will not constitute breach if (1) that party uses reasonable efforts to perform those obligations, (2) that party's inability to perform those obligations is not due to its failure to (A) take reasonable measures to protect itself against events or circumstances of the same type as that Force Majeure Event or (B) develop and maintain a reasonable contingency plan to respond to events or circumstances of the same type as that Force Majeure Event, and (3) that party complies with its obligations under section 16(d)(3), below.

(2) For purposes of this agreement, "Force Majeure Event" means, with respect to a party, any event or circumstance, whether or not foreseeable, that was not caused by that party and any consequences of that event or circumstance.

(3) If a Force Majeure Event occurs, the noncomplying party shall promptly notify the other party of occurrence of that Force Majeure Event and may terminate the Agreement based on it, with an obligation to pay only for services performed prior to the Force Majeure Event.

7. VOLUME/ESTIMATED QUANTITY

County does not guarantee any specific amount and shall not be held responsible for any deviation. Lake County does not guarantee that the County will buy any or all estimated quantities or total amounts. This contract shall cover the County's requirements whether more or less than the estimated amount. All orders received by the Contractor during the term of the contract shall be filled in accordance with the terms and conditions set forth herein. Lake County reserves the right to add or delete locations to this contract. Pricing of additional locations will be negotiated with the Contractor.

8. SUBSTITUTIONS

No substitutions will be allowed during the term of the contract without the express permission of the Lake County Purchasing Division. The Contractor may request permission to substitute items of equal or higher quality when sufficient inventories of an ordered item are not available for delivery within the time required by the using agency.

9. PRECEDENCE

Where there appears to be variances or conflicts, the following order of precedence shall prevail: Lake County Specifications; Lake County General Terms & Conditions, Lake County Invitation for Bids Terms & Conditions and the Contractor's Bid Response.

10. INVOICES AND PAYMENT

- A. At the start of this contract, the County will issue a purchase order for the work and bidder shall submit invoices detailing the products and services provided and identify the purchase order number on all invoices.
- B. Bidder shall maintain records showing the actual time its employees and agents devoted to the project, and the costs incurred. Bidder shall permit a representative from Lake County to inspect and audit all of Bidder's data and records for the work and services provided under this contract. Bidder shall make these records available at reasonable times during the contract period and for one year after the end of the contract.
- C. All payments shall be made in accordance with the Illinois Local Government Prompt Payment Act, which generally requires approval of a vendor's bill within 30 days of receiving the invoice for the services contained in it, and payment within an additional 30 days (50 ILCS 505/1 et seq.).

Lake County's fiscal year ends on November 30. Invoices for services the bidder has rendered up until November 30 of each year must be received by Lake County on or before January 15 of the subsequent calendar year.

Other than the timeframe for payments related to the end of Lake County's fiscal year, as stated above, Lake County shall not be held financially liable for payment of any services rendered if the invoice for such services is not sent to the County within 90 days from the date the services were provided.

If this contract is terminated prior to its expected expiration date, the bidder must submit all invoices to Lake County no later than 30 days after the effective date of the termination.

Payment for invoices received beyond the time periods in this subsection will be denied, absent an agreement to the contrary. Failure of the bidder to invoice the County in the timeframes noted in this section shall constitute the bidder's waiver of the bidder's right to payment.

Invoices shall be sent to the following address: Lake County Division of Transportation, 600 W. Winchester Road, Libertyville, IL 60048 and DOTAP@lakecountyil.gov

11. UNBALANCED BIDDING

Bidders shall not submit a bid which contains irregularities of any kind, including unbalanced bids. By an unbalanced bid, it is meant that one or more separate items are substantially out of line with the current market price for the materials and/or work covered hereby. The County reserves the right not to award any items or to negotiate unit prices that appear excessive or unbalanced.

12. INDEMNIFICATION

Bidder agrees to indemnify and defend Lake County (its employees, elected officials, executives, and agents) from all claims, actions, demands, judgments or liabilities, fines, penalties, and expenses, including without limitation reasonable legal fees and expert costs, arising out of this bid and arising from the bidder's (its employees', executives', and agents') actions, whether negligent, reckless, or intentional. Lake County shall provide notice to bidder promptly of any such claim, suit, or proceeding, and will assist bidder, at bidder's expense, in defending any such claim, suit, or proceeding.

13. CONFIDENTIALITY

Bids are subject to the Illinois Freedom of Information Act (FOIA) once an award is made. As such, all bidders responding are asked to submit one redacted copy of their bid that can be used by the County to respond to any future FOIA requests for the bid.

Please refer to the FOIA statute, 5 ILCS 140/1 et seq., and specifically Section 7 therein, for explanation of information that may be redacted. For example, information exempt from disclosure in response to a FOIA request includes but is not limited to: highly personal or objectionable information; trade secrets and commercial or financial information

claimed as proprietary, privileged or confidential, the disclosure of which would cause your business competitive harm; valuable formulae, computer geographic systems, designs, drawings and research data when disclosure of the same would produce private gain or public loss; certain construction related technical documents; and information associated with automated data processing operations that, if disclosed, would jeopardize system or data security.

If no redacted copy is provided, the Lake County Purchasing Division reserves the right to determine what information should be redacted as proprietary, privileged, or confidential in response to a FOIA request. A bidder who fails to provide a redacted copy of its proposal waives its right to maintain any claims against Lake County, its agents, or employees for disclosure of this information.

14. ASSIGNMENT

Any Agreement entered into as a result of this bid shall not be assigned, delegated, or modified without the express written consent of both parties. The Agreement supersedes all other agreements, oral or written, between the parties with respect to the subject matter of the Agreement.

If Lake County agrees that the bidder may assign, delegate, or subcontract the work under the Agreement, bidder shall remain contractually liable to Lake County unless otherwise agreed in writing.

15. ADDENDA

Any and all changes to the specifications and terms and conditions of this Bid are valid only if they are included by addendum issued by Lake County Purchasing. Bidders shall acknowledge addenda by signing the enclosed Addendum Acknowledgement form. Failure of any bidder to receive any such addendum or interpretation shall not relieve the bidder from obligation under this bid as submitted. All addenda as issued shall become part of the bid documents. It is the vendor's responsibility to check for addendums, posted on the website at <http://lakecountypurchasingportal.com> prior to the submittal due date. No notification will be sent when addendums are posted unless there is an addendum issued within three business days of the submittal due date.

16. ADDITIONAL INFORMATION

Should the bidder require additional information about this bid, please submit questions on our website at <http://lakecountypurchasingportal.com> by selecting the bid number and addendum link. Questions may also be submitted via email to purchasing@lakecountyil.gov. All questions shall be submitted no less than seven (7) days prior to the bid opening date. No interpretation of the meaning of the plans, specifications or other contract documents will be made orally. Failure to request an interpretation constitutes a waiver to later claim that ambiguities or misunderstandings caused a bidder to improperly submit a bid.

17. NON-ENFORCEMENT BY THE COUNTY

The Contractor shall not be excused from complying with any of the requirements of the Contract because of any failure on the part of the County, on any one or more occasions, to insist on the Contractor's performance or to seek the Contractor's compliance with any one or more of said terms or conditions.

18. CHANGE IN STATUS

The Contractor shall notify Lake County immediately of any change in its status resulting from any of the following: (a) vendor is acquired by another party; (b) vendor becomes insolvent; (c) vendor, voluntary or by operation law, becomes subject to the provisions of any chapter of the Bankruptcy Act; (d) vendor ceases to conduct its operations in normal course of business. Lake County shall have the option to terminate its contract with the vendor immediately on written notice based on any such change in status.

19. JOINT PURCHASING

The purchase of goods and services pursuant to the terms of this Contract shall also be offered for purchases to be made by other governmental units, as authorized by the Governmental Joint Purchasing Act, 30 ILCS 525/0.01, et seq. (the "Act"). All purchases and payments made under the Act shall be made directly by and between each governmental unit and the successful Bidder. The Bidder agrees that Lake County shall not be responsible in any way for purchase orders or payments made by the other governmental units. The Bidder further agrees that all terms and conditions of this Contract

shall continue in full force and effect as to the other governmental units during extended terms. The credit or liability of each governmental unit shall remain separate and distinct. Disputes between Bidders and governmental units shall be resolved between the immediate parties.

The Bidder and the other governmental units may negotiate such other and further terms and conditions to this Contract ("Other Terms") as individual projects may require. To be effective, Other Terms shall be reduced to writing and signed by a duly authorized representative of both the successful Bidder and the other governmental unit.

The Bidder shall provide the other governmental units with all required documentation set forth in the solicitation including but not limited to: performance and payment bonds, Certificates of Insurance naming the respective governmental unit as an additional insured and certified payrolls to the other governmental unit as required.

20. REPORTING REQUIREMENTS

All awarded vendors will identify and report the type of ownership— L/W/MBE, and/or not L/W/MBE for any work that they or their approved subcontractors will perform. In addition, Lake County requests that all awarded vendors provide an accounting of employees assigned throughout the term of the contract in regards to their home address and ethnicity. Lake County may use any data collected to report on potential of businesses and workers benefitting from County contracts.

Lake County launched a **Buy Local. Build Local. Work Local.** initiative in 2013 to increase the outreach and procurement opportunities for businesses located within Lake County, including women-owned businesses and minority-owned business enterprises (L/W/MBE). The overarching objective is to maximize participation from these businesses in the County's procurement process, in accordance with applicable law. The County will take all necessary and reasonable steps to assure that business enterprises defined as L/W/MBE shall have a fair opportunity to participate in County contracts. As part of its Economic Opportunity Program (EOP) commitment the County will make every effort to achieve the following objectives:

- (a) To ensure nondiscrimination in the award and administration of contracts;
- (b) To create a level playing field on which L/W/MBEs can compete fairly for contracts by providing any necessary training and assistance in bid preparation;
- (c) To ensure that the County's EOP is narrowly tailored in accordance with applicable law;
- (d) To establish a means for firms identifying themselves as L/W/MBEs to register for procurement opportunities and work cooperatively with contracted firms to report on measures that demonstrates the County's commitment to its EOP; and,
- (e) To help remove barriers to the participation of L/W/MBEs through notification of contract opportunities.

Successful proposers are encouraged to work with Workforce Development to post any and all opportunities for employment on County contracts. Lake County's Workforce Development mission is to foster and ensure the economic prosperity of the Lake County community by maximizing the potential of businesses and workers. As such, Workforce Development provides a key resource for job seekers and employers.

State law mandates an open and competitive bidding process and requires that publicly procured contracts be awarded to the lowest responsible and responsive bidder with no demonstrated preference based on the bidder's location, race and gender.

21. DEBARMENT AND SUSPENSION WITH LAKE COUNTY

The Lake County Purchasing Ordinance § 33.125 through 33.126 defines the County's Authority and Decision to Debar.

The bidder certifies to the best of his or her knowledge and belief that the bidder:

- A. Is not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency.

- B. Has not within a 3-year period preceding this contract been convicted of or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State, or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;
- C. Is not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- D. Has not, within a three-year period preceding this contract, had one or more public transactions (Federal, State, or local) terminated for cause or default.

Bidder agrees that, during the term of this Agreement, Bidder shall report to the County's contract administrator, within 10 days, any allegations to or findings by the National Labor Relations Board (NLRB) or Illinois Labor Relations Board (ILRB) that Bidder has violated a statute or regulation regarding labor standards or relations. If an investigation by the County results in a final determination that the matter adversely affects Consultant's responsibilities under this Agreement, then the County may terminate this contract.

22. NON-DISCRIMINATION

During the term of this agreement, Bidder agrees to and shall comply with (1) the Equal Opportunity Employer provisions of Section 2000e of Chapter 21, Title 42 of the United States Code and Federal Executive Order Number 11246, as amended by Executive Order 11375, and (2) Chapter 33 of Title III of the Lake County Code of Ordinances (titled "Purchasing").

Tree Removal and Tree Trimming Services for the Lake County Division of Transportation

INSURANCE

APRIL 2026

All Contracts may be subject to change

The Contractor must obtain, for the Contract term and any extension of it, insurance issued by a company or companies qualified to do business in the State of Illinois with an A.M. Best Rating of at least A- VIII and provide the County with a Certificate of Insurance 15 days before the start of the project., and thereafter annually for contracts/ projects that will last more than one year. Insurance in the following types and amounts is necessary:

Commercial General Liability Insurance (Required)

In a broad form on an occurrence basis shall be maintained, to include, but not be limited to, coverage for property damage, bodily injury (including death), personal injury and advertising injury in the following coverage forms where exposure exists:

- Premises and Operations
- Independent Contractors
- Products/Completed Operations – up to 2 years after each project completion • Liability assumed under an Insured Contract/ Contractual Liability
- Personal Injury and Advertising Injury

With limits of liability not less than:

\$ 1,000,000 Each Occurrence

\$ 1,000,000 Products-Completed Operations

\$ 1,000,000 Personal and Advertising injury limit

\$ 2,000,000 General aggregate; the CGL policy shall be endorsed to provide that the General Aggregate limit applies separately to each of the contractor's projects away from premises owned or rented to contractor.

Automobile Liability Insurance

Automobile liability insurance shall be maintained to respond to claims for damages because of bodily injury, death of a person, or property damage arising out of ownership, maintenance, or use of a motor vehicle. This policy shall be written to cover any auto whether owned, leased, hired, or borrowed.

The Contractor's auto liability insurance, as required above, shall be written with limits of insurance not less than the following:

\$ 1,000,000 Combined single Limit (Each Accident)

Excess/ Umbrella Liability

Excess/ Umbrella liability insurance shall be written with the umbrella follow form and outline the underlying coverage, limits of insurance will be based on size of project:

\$ 2,000,000 per occurrence limit (*minimum, and may be higher depending on the project*)

Workers Compensation (Coverage A) and Employers Liability (Coverage B)

Workers Compensation Insurance covering all liability of the Contractor arising under the Worker's Compensation Act and Worker's Occupational Disease Act at limits in accordance with the laws of the State of Illinois. Employers' Liability

Insurance shall be maintained to respond to claims for damages because of bodily injury, occupational sickness, or disease or death of the Contractor's employees, with limits listed below:

Employers Liability

- a) Each Accident \$1,000,000
- b) Disease-Policy Limit \$1,000,000
- c) Disease-Each Employee \$1,000,000

Such Insurance shall contain a waiver of subrogation in favor of Lake County.

Professional Liability – Errors and Omissions

The Contractor's Architect/ Engineer/Consultants for the plans of the project shall be written with limits of insurance not less than the following:

\$ 1,000,000 per claim per policy year

Coverage shall be provided for up to three (3) years after project completion. Policy is to be on a primary basis if other professional liability is carried.

Liability Insurance Conditions

Contractor agrees that with respect to the above required insurance:

- a) The CGL policy shall be endorsed for the general aggregate to apply on a "per Project" basis;
- b) The Contractor's insurance shall be primary & non-contributory over Lake County's insurance in the event of a claim.
- c) Contractor agrees that with respect to the above required insurance, Lake County shall be named as additional insured, including its agents, officers, and employees and volunteers and be provided with thirty (30) days' notice, in writing by endorsement, of cancellation or material change. A blanket additional insured ISO endorsement is preferred for Contractors who have multiple projects with the County.
- d) Lake County shall be provided with Certificates of Insurance and should include the appropriate corresponding ISO form endorsements evidencing the above required insurance, prior to commencement of this Contract and thereafter with certificates evidencing renewals or replacements of said policies of insurance at least thirty (30) days prior to the expiration of cancellation of any such policies. No manuscript endorsements will be accepted. Any hard copies of said Notices and Certificates of Insurance and Endorsements shall be provided to:

**Lake County
Purchasing Division
18 N. County 9th Floor
Waukegan, Illinois 60085
Attn: Yvette Albarran, Lake County Purchasing Agent**

- e) **Electronic copies of Notices, Certificates of Insurance and Endorsements can be emailed to Purchasing@lakecountyil.gov in place of hard copies.**

Failure to Comply: In the event the Contractor fails to obtain or maintain any insurance coverage required under this agreement, Lake County may purchase such insurance coverage and charge the expense to the Contractor.

1. SCOPE OF WORK

The scope of work for tree cutting services may include any combination of or all of the following; tree removal, tree trimming, tree stump grinding, tree debris disposal, and emergency tree removal services if required and authorized from the Lake County Division of Transportation. All work must follow the removal specifications and traffic specifications as described herein.

- **TREE REMOVAL SERVICES** - The removal of tree and tree debris as authorized by the Division of Transportation.
- **TREE TRIMMING SERVICES** - The removal of tree limbs, tree branches, and tree debris as authorized by the Division of Transportation.
- **STUMPING SERVICES** - The grinding of tree stumps as authorized by the Division of Transportation.
- **DUMPING SERVICES** - The dumping of tree debris generated from the Lake County Right of ways. Debris would include brush, tree trunks, tree branches, and woodchips.

2. CONTRACTOR REQUIREMENTS

- a. Contractors are required to have a Certified, Licensed Arborist on staff. Include a copy of proof with bid submission.
- b. Contractors are required to follow all Tree Care Industry Association's ANSI 300 Tree Pruning and Tree Cutting Standards.
- c. Contracts are required to follow the Temporary Traffic Control Plans included herein.

3. NORMAL WORK HOURS

Normal work hours are defined as hours between 7:00 a.m. to 6:00 p.m., Monday through Friday.

4. OVERTIME WORK HOURS

Overtime work hours are defined as any hours beyond the Normal Work Hours description.

5. EMERGENCY SERVICES RESPONSE TIME

If emergencies are required, the contractor shall respond to an Emergency Call on 24 hours a day basis. The Contractor shall provide a 24 hours emergency phone number. The response time required to reply to the Emergency Call is within thirty minutes. The response time required to arrive at the site requiring tree services is three hours.

6. DISPOSAL

The Contractor shall remove and legally dispose of all trees, limbs, chips and debris at no extra expense to Lake County. The Contractor shall remove all wood from the site on the same day that the tree is trimmed. In the event that equipment problems develop and the wood cannot be removed, the wood must be placed so as not to block any driveway, sidewalk or street. Under no circumstances shall any wood be left in any County Street overnight. Any objects left in the Right of Way must be marked with a type II barricaded with a flashing amber light per the Manual of Uniform Traffic Control Device.

7. CONSTRUCTION SAFETY AND HEALTH STANDARDS

It is a condition of this contract and shall be made a condition of each subcontract entered into pursuant to this contract that the contractor and any subcontractor shall not require any employee hired in performance of this contract to work in surroundings or under conditions which are unsanitary, hazardous, or dangerous to his health, safety, as determined by Federal (O.S.H.A) Construction and Health Standards.

8. PERMIT AND FEES

The contractor shall secure all permits and include the cost of the permit in their bid. Lake County shall reimburse the Contractor for the actual cost for permit or inspection fees with no additional allowance for overhead or profit. Permits are required by the Lake County Department of Planning & Development, Building Division.

9. NOTIFICATIONS

The contractor shall notify the Lake County Division of Transportation, a minimum of forty-eight hours prior to the start of any on site work.

10. EXISTING UTILITIES

The Contractor shall familiarize themselves with the location of all utilities and related structures that may be found in the vicinity of the construction. The Contractor shall conduct his operations to avoid damage to the above-mentioned utilities or structures. Should any damage occur due to the contractor's negligence, repairs shall be made by the Contractor at his expense in a manner that is acceptable to the authorities at these agencies.

11. PROTECTION OF TREES AND SHRUBS

Extra care shall be exercised when operating equipment around trees or shrubs. Injured branches or roots shall be pruned in a manner satisfactory to the engineer and shall be painted where the cut was made. Roots exposed during excavating operations shall be neatly pruned and covered with topsoil. This work shall be done as soon as possible and shall be considered as incidental to the contract, and no additional compensation will be allowed.

12. KEEPING ROADS OPEN TO TRAFFIC

All roads shall remain open to traffic.

13. RESPONSIBILITIES

Under this contract, the Contractor shall be accountable for any and all damage to any buildings, walks, driveways, utilities, trees, grounds and persons which occur while performing the work called for under this contract.

- A. Public Property: The Contractor, at his own expense, shall restore all damage or injured items to a condition, which meets the approval of the inspector.
- B. Private Property: The Contractor, at his own expense, shall have all damaged or injured items restored to its proper condition.
- C. Utility Company Property: In the event of damage to any utility lines, or other equipment belonging to any utility company, the utility company shall make the necessary repairs, and the Contractor shall reimburse the utility company for the cost of these repairs.
- D. Utilities: The Contractor shall notify and coordinate his work with appropriate public service concerns when water lines, gas lines, electrical lines, telephone lines, or other structures may be affected while performing the work called for under this contract. In the event that the Contractor desires a utility line be dropped to facilitate the trimming of a tree, the Contractor must contact the appropriate utility company to determine the proper means of notification to request that a line be dropped. In addition, since utility lines are dropped to assist the Contractor to notify any property owner a minimum of forty-eight (48) hours in advance when electrical, cable TV, or telephone service is to be interrupted.
- E. Warnings: Tree trimming operations shall be conducted with a minimum of interference with vehicular traffic, pedestrian traffic and bystanders. Adequate warnings signs and devices shall be placed to warn all approaching traffic of tree trimming operations conducted along streets and in parks where traffic impedance is anticipated. The Contractor shall conform to traffic control as outlined in Part VI of the MUTCD Manual. (Standards and guides for traffic controls for street and highway construction, maintenance, utility and management operations.)

In addition, the Contractor shall also conform to the Lake County Traffic Control Plan #L.C.-T-701, effective 5/1/000.

14. STATE OF ILLINOIS, SPECIAL PROVISIONS

The following specifications listed in the table below, shall apply to and govern the proposed improvement designated as "Tree Removal".

SPECIFICATION	ADOPTED/DATED
Standard Specifications for Road and Bridge Construction	April 1, 2022
Manual on Uniform Traffic Control Devices for Streets and Highways Illinois Supplement	2009 Edition June 2014 Revision
Supplemental Specifications and Recurring Special Provisions (indicated on the Check Sheet included herein)	January 1, 2026

Traffic Control shall be in accordance with the applicable sections of the "Standard Specifications", the "Supplemental Specifications", the "Illinois Manual on Uniform Traffic Control Devices for Streets and Highways, Millennium Edition", the "Quality Standard for Work Zone Traffic Control Devices", any special details and Highway Standards contained in the plans and the special provisions contained herein.

Special attention is called to Articles 105.05, and 107.09, and to Sections 701, 704, and 782 of the "Standard Specifications", and to the following Highway Standards, Details, Recurring Special Provisions and Special Provisions contained herein, relating to traffic control.

The Contractor shall contact the Engineer at least 72 hours in advance of beginning work.

15. VALUE ADDED SERVICES

- The County's seeking Contractors that align with its sustainability goals, please indicate your ability to comply on Page 25 of the bid document. Contractors' capability utilize equipment that reduces emissions and requires less energy to operate. Provide a list of equipment to be used under this contract.
- Contractors' capability to recycle' s tree debris by transforming it into mulch, firewood, or wood chips whenever feasible.

Traffic Control Plan (L.C.-T- Section 700)
Effective 06/01/2012

Traffic Control shall be performed according to the applicable sections of the "Standard Specifications", the "Supplemental Specifications", the "Illinois Manual on Uniform Traffic Control Devices for Streets and Highways", the "Quality Standard for Work Zone Traffic Control Devices", any special details and Highway Standards as shown on the plans and the special provisions contained herein.

Special attention is called to Articles 105.03(b), 105.05, and 107.09, and to Sections 701, 704, and 782 of the "Standard Specifications", and to the following Highway Standards, Details, Recurring Special Provisions and Special Provisions contained herein, relating to traffic control.

The Contractor shall contact the Engineer at least 72 hours in advance of beginning work.

STANDARDS

701301-04	701306-04	701311-03	701426-09
701427-05	704501-06	701502-09	701602-10
701606-10	701901-08		

DETAILS

LC7000	LC7003	LC7200
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RECURRING SPECIAL PROVISIONS

LRS3 Special Provision for Work Zone Traffic Control Surveillance

DETOURS

Detours and road closures on county maintained roads within Lake County, Illinois shall be according to the applicable Articles and Sections of the "Standard Specifications", the "Supplemental Specifications", the "Illinois Manual on Uniform Traffic Control Devices for Streets and Highways", the Lake County Division of Transportation's Detour Procedures and Guidelines, any special details and Highway Standards as shown on the Detour Plan and the Special Provisions contained herein. The LCDOT Detour Procedures and Guidelines are available from the LCDOT, Traffic Engineering Section upon request.

The Traffic Control and Protection (Special) shall meet the requirements of Division 700. Work Zone Traffic Control and Protection, Signing, and Pavement Marking of the "Standard Specifications" except as follows:

Article 701.01 Description shall be replaced with the following:

701.01 Description. This item of work shall consist of furnishing, installing, maintaining, replacing, relocating and removing all traffic control devices used for the purpose of regulating, warning or directing traffic during the construction or maintenance of this improvement.

Article 701.02 Materials shall be modified by adding the following paragraph:

Traffic control devices include signs and their supports, signals, pavement markings, barricades and their approved weights, channeling devices, warning lights, arrow boards, flaggers, or any other device used for the purpose of regulating, detouring, warning or guiding traffic through or around the construction zone.

Article 701.04 General shall be modified by adding the following as the first paragraph:

Traffic Control and Protection (Special) shall be provided as shown on the plans and applicable Highway Standards; as required in these special provisions and the applicable sections of the "Standard Specifications"; and/or as directed by the Engineer.

Article 701.04 General shall be modified by adding the following to the fourth paragraph:

The Contractor shall dispatch men, materials, and equipment to correct any such deficiencies. The Contractor shall respond to any call from LCDOT concerning any request for improving or correcting traffic control devices and begin making the requested repairs within two hours from the time of notification.

Article 701.10 Surveillance shall be replaced with the following:

The Contractor is required to conduct routine inspections of the work site at a frequency that will allow for the timely replacement of any traffic control device that has become displaced, worn or damaged to the extent that it no longer conforms to the shape, dimensions, color and operational requirements of the MUTCD, the Traffic Control Standards, the IDOT Quality Standard For Work Zone Traffic Control Devices, or will no longer present a neat appearance to motorists. A sufficient quantity of replacement devices, based on vulnerability to damage, shall be readily available to meet this requirement.

The Contractor shall ensure that all the traffic control devices he/she installs are operational, functional and effective 24 hours a day, seven days a week, including holidays.

Article 701.13 Flaggers (a) shall be modified by revising the second paragraph of subparagraph (a) by adding the following:

The Engineer will determine when a side road or entrance shall be closed to traffic. The flagger shall be positioned as shown on the plans or as directed by the Engineer.

Article 701.14 Signs (a) Road Construction Ahead Signs shall be modified by changing the following in the paragraph: "ROAD WORK AHEAD" signs shall be required in lieu of "ROAD CONSTRUCTION AHEAD" SIGNS

Article 701.14 Signs (b) Work Zone Speed Limit Signs shall be revised to read:

(b) Work Zone Speed Limit Signs. The Lake County Division of Transportation will specify whether a project meets the criteria for a Work Zone Speed Limit. When specified, the work zone speed limit signs shall be installed as shown on the LCDOT Work Zone Speed Limit Signing Diagram, LC7203, at a maximum of 20 feet lateral distance of the locations shown on the plans. Failure to install and maintain the required amount of signs at the proper sign spacing shall result in an immediate traffic control deficiency.

All permanent "SPEED LIMIT" signs located within the work zone shall be removed or covered. If the speed limit sign is to be covered, it shall be done in a manner that no part of the legend shall be visible in any lighting condition. This work shall be completed by the Contractor after the method of covering the speed limit signs has been approved by the Engineer.

The work zone speed limit signs and the end work zone speed limit signs in advance of and at the end of the lane closure(s) shall be used for the duration of the closure(s).

The work zone speed limit signs will be removed when roadway conditions return to normal or when the construction project is inactive for more than 30 days.

The Contractor shall install work zone speed limit signs in accordance with the actual sequence of onsite operations. For LCDOT projects with noncontiguous roadway sections, the 30 day inactivity provision shall apply independently to each roadway section. In the event the Contractor elects to complete a contiguous section of roadway in separate sections, the 30 day inactivity provision shall apply to each separate section. The removal and reinstallation of work zone speed limit signs due to project site and/or roadway section inactivity will not be paid for separately but shall be included in the lump sum pay item TRAFFIC CONTROL AND PROTECTION, (SPECIAL).

Article 701.14 Signs shall be modified by adding the following section (c),

(c) Temporary Construction Information Signs. When indicated in the traffic control plan or as directed by the Engineer the Contractor shall furnish, install, maintain, relocate, and remove for various stages of construction Temporary Construction Information Signs.

Temporary Construction Information Signs may include:

Driveway	White Legend on Green Background
Caution – New Lanes Open	Black Legend on Orange Background

The signs, as shown on Lake County Detail LC7201, shall be installed according to the traffic control plan and/or as directed by the Engineer.

Article 701.15 Traffic Control Devices (b) Type I, II and III Barricades shall be deleted and replaced with the following: Type II barricades shall be used at all locations that call for Type I, or Type II barricades.

Type II barricades are used to channelize traffic; to delineate unattended obstacles, patches, excavations, drop-offs, and other hazards; and as check barricades.

Any drop off greater than three inches, but less than six inches, located within eight feet of the pavement edge shall be protected by Type II barricades equipped with mono-directional steady burn lights. The barricades shall be placed at a spacing of 100 feet center to center. For any drop off within eight feet of the pavement edge that exceeds six inches, the Type II barricades equipped with mono-directional steady burn lights shall be placed at a spacing of 50 feet center to center. Barricades that must be placed in excavated areas shall have leg extensions installed so that the top of the barricade is in compliance with the height requirements of IDOT Standard 701901.

Check barricades shall be placed in work areas perpendicular to traffic every 1,000 feet, at one per lane and one per shoulder, to prevent motorists from using work areas as a traveled way. Two additional check barricades shall be placed in advance of each patch excavation or any other hazard in the work area. The first will be placed at the edge of the open traffic lane and the second centered on the closed lane. Check barricades shall be Type II and equipped with flashing amber light.

Type III barricades are used to close traffic lanes and to close roads.

Article 701.15 Traffic Control Devices (e) Direction Indicator Barricades shall be modified by adding the following paragraph.

The direction indicator barricades shall meet the requirements for Type II barricades as stated in this special provision. The top panel, which faces traffic, shall be as shown in IDOT Highway Standard 701901. The top panel, facing away from traffic shall have a 12 inch x 24 inch orange and white diagonal panel. The bottom panels shall be eight inches x 24 inches with orange and white diagonal sheeting, as shown in LCDOT's Special Detail LC7200.

Article 701.15 Traffic Control Devices (j) Portable Changeable Message Signs shall be modified by adding the following paragraphs:

The PCMS shall be compatible and fully functional with the LCDOT's Transportation Management Center PASSAGE PCMS Control Software. A list of approved PCMS's manufacturers and traffic control vendors is available upon request from the LCDOT. The PCMS shall be tested and approved by the LCDOT and can be sufficiently controlled by the LCDOT NTCIP compliant software. If the PCMS has not been tested or approved by either the Illinois State Toll Highway Authority or the LCDOT then the PCMS will need to be tested and certified by the Delcan Corporation at the Contractor's expense.

Lake County Division of Transportation (PASSAGE)

Software Developer:

Delcan

650 East Algonquin Road, Suite 101

In case of a Traffic Incident Management (TIM) event or other County/State declared Emergency Management event, the use of the PCMS may be pre-empted from the Contractor's use by the Lake County Transportation Management Center for the duration of the incident. If the PCMS must be moved from the limits of the work site to an offsite location to better facilitate the use of the PCMS during the incident, the Contractor will be compensated for the labor and equipment to move the PCMS to the designated location and back, according to Article 109.04 (b) of the "Standard Specifications". In order to facilitate the movement of the PCMS in a timely manner, the LCDOT may use County Forces to move the PCMS to the designated location and/or back, at no additional cost to the Contractor.

When the sign(s) are displaying messages, they shall be considered a traffic control device. At all other times when no message is displayed, they shall be considered equipment.

Basis of Payment. Changeable message signs will be paid for at the contract unit price per calendar month for each sign as CHANGEABLE MESSAGE SIGN, as stated in Article 701.20 of this special provision.

Article 701.17 Specific Construction Operations (c) Surface Courses and Pavement (1) Prime Coat shall be replaced by the following:

(1) Prime Coat. "FRESH OIL" signs (W21-2) shall be used when the prime coat is applied to pavement that is open to traffic. The signs shall remain in place until tracking of the prime ceases. These signs shall be erected a minimum of 500 feet preceding the start of the prime and on all side roads within the posted area. The signs on the side roads shall be posted a minimum of 200 feet from the mainline pavement. These signs are excluded from the time requirements of Article 701.04 of the "Standard Specifications" as modified by this special provision (above). Non-compliance with the provisions of this section, by the Contractor, shall result in an immediate traffic control deficiency deduction. All signs shall have an amber flashing light attached.

Article 701.17 Specific Procedures (c) Surface Courses and Pavement (2) Cold Milling shall be replaced by the following:

(2) Cold Milling. "ROUGH GROOVED SURFACE" signs (W8-1107) shall be used when the road has been cold milled and is open to traffic. The signs shall remain in place until the milled surface condition no longer exists. These signs shall be erected a minimum of 500 feet preceding the start of the milled pavement and on all side roads within the posted area. The signs on the side roads shall be posted a minimum of 200 feet from the mainline pavement. Non-compliance with the provisions of this section, by the Contractor, shall result in an immediate traffic control deficiency deduction. All signs shall have an amber flashing light attached.

Article 701.17 Specific Procedures (c) Surface Course and Pavement shall be modified by adding the following paragraph:

(6) Area Reflective Crack Control Treatment Fabric. "SLIPPERY WHEN WET" signs (W8-5) shall be used when crack control fabric is applied to pavement that is open to traffic. These signs shall remain in place until the binder course is laid. The signs shall be erected a minimum of 500 feet preceding the start of the crack control treatment and on all side roads within the posted area. The signs on the side roads shall be posted a minimum of 200 feet from the mainline pavement. These signs are excluded from the time requirements of Article 701.04 of the "Standard Specifications" as modified by this special provision (above). Non-compliance with the provisions of this section, by the Contractor, shall result in an immediate traffic control deficiency deduction. All signs shall have an amber flashing light attached.

(7) Longitudinal Joint Sealant. "SLIPPERY WHEN WET" signs (W8-5) shall be used when longitudinal joint sealant is applied to pavement that is open to traffic. These signs shall remain in place until the binder course is laid. The signs shall be erected a minimum of 500 feet preceding the start of the joint sealant treatment and on all side roads within the posted area. The signs on the side roads shall be posted a minimum of 200 feet from the mainline pavement. These signs are excluded from the time requirements of Article 701.04 of the "Standard Specifications" as modified by this special provision (above). Non-compliance with the provisions of this section, by the Contractor, shall result in an immediate traffic control deficiency deduction. All signs shall have an amber flashing light attached.

Article 701.18 Highway Standards Application (b) Standard 701316 and 701321 (2) g. Detector Loops, shall be replaced with the following:

g. Detection. Microwave Vehicle Sensors shall be installed as directed by the Engineer. The LCDOT shall approve the proposed microwave vehicle sensor before the Contractor may furnish or install it. The Contractor shall install, wire and adjust the alignment of the sensor according to the manufacturer's recommendations and requirements. The Engineer shall approve the installation. An alternate method of detection may be used if it has been demonstrated and approved by the Department.

The microwave vehicle sensor shall meet the following requirements:

- Detection Range: Adjustable to 60 feet
- Detection Angle: Adjustable, horizontal and vertical
- Detection Pattern: 16 degree beam width minimum [at 50 feet the pattern shall be approximately 15.5 feet wide]
- Mounting: Heavy-duty bracket, predrilled and slotted for pole mounting
- LED Indicator Light: For detection verification

Article 701.18 Highway Standards Application (j) Urban Traffic Control, Standards 701501, 701502, 701601, 701602, 701606, 701701, and 701801 (1) General, shall be modified by adding the following paragraphs:

Whenever a lane is closed to traffic using IDOT standard 701601, 701606, or 701701, the pavement width transition sign (W4 2R or W4-2L) shall be used in lieu of the "WORKERS" sign (W21-1 or W21-1a)

Whenever any vehicle, equipment, workers or their activities infringe on the shoulder or within 15 feet of the traveled way, and the traveled way remains unobstructed, then the applicable Traffic Control Standard shall be 701006, 701011, 701101, or 701701. The "SHOULDER WORK AHEAD" sign (W21-5(0)-48) shall be used in lieu of the "WORKERS" sign (W21-1 or W-21-1a).

Article 701.18 Highway Standards Application shall be modified by adding the following section (l):

(l) IDOT standard 701331. When IDOT standard 701331 is specified on two-lane, two-way roadways, a "LANE SHIFT AHEAD" sign shall be added 500 feet in advance of W1-3 or W1-4 sign. The Road Work sign (W20-1) shall be extended to a total of 1500' from the start of the lane shift.

Article 701.19 Method of Measurement shall be replaced completely with the following:

701.19 Method of Measurement.

These items of work will be measured on a lump sum basis for furnishing installing, maintaining, replacing, relocating and removing the traffic control devices required in the plans and these special provisions.

Article 701.20 Basis of Payment shall be replaced completely with the following:

701.20 Basis of Payment

This work will be paid for at the contract unit price per lump sum for TRAFFIC CONTROL AND PROTECTION (SPECIAL). The payment will be in full for all labor, materials, transportation, and incidentals necessary to furnish, install, maintain, replace, relocate and remove all traffic control devices indicated in the plans and specifications, except for the following items, which will be paid for separately.

- 1) Temporary Bridge Traffic Signals
- 2) Temporary Rumble Strips [where each is defined as 25 feet]
- 3) Temporary Raised Pavement Markers
- 4) Sand module impact attenuators
- 5) Portable Changeable Message Signs
- 6) Temporary Concrete Barrier
- 7) Temporary Pavement Marking-Letters and Symbols
- 8) Temporary Pavement Marking-Line at width specified

The salvage value of the materials removed shall be reflected in the bid price for this item.

Any delays or inconveniences incurred by the Contractor while complying with these requirements shall be considered as part of TRAFFIC CONTROL AND PROTECTION (SPECIAL) and no additional compensation will be allowed.

Any traffic control devices required by the Engineer to implement the Traffic Control Plan as shown in the plans and specifications of the contract shall be considered included in the pay item TRAFFIC CONTROL AND PROTECTION (SPECIAL).

If the Engineer requires additional work involving a substantial change of location and/or work which differs in design and/or work requiring a change in the type of construction, as stated in Article 104.02(d) of the "Standard Specifications", the standards and/or the designs, other than those required in the plans, will be made available to the Contractor at least one week in advance of the change in traffic control. Payment for any additional traffic control required for the reasons listed above will be in accordance with Article 109.04 of the "Standard Specifications".

Revisions in the phasing of construction or maintenance operations, requested by the Contractor, may require traffic control to be installed according to standards and/or designs other than those included in the plans. The Contractor shall submit revisions or modifications to the traffic control plan shown in the contract to the Engineer for approval. No additional payment will be made for a Contractor requested modification.

In the event the sum total of all work items for which traffic control and protection is required is increased or decreased by more than ten percent, the contract bid price for TRAFFIC CONTROL AND PROTECTION will be adjusted as follows:

$$\text{Adjusted Contract Price} = 0.25P + 0.75P [1 \pm (X - 0.1)]$$

P = the contract price for TRAFFIC CONTROL AND PROTECTION (SPECIAL)

$$X = \frac{\text{Difference between original and final value of work for which traffic control and protection is required.}}{\text{Original value of work for which traffic control and protection is required.}}$$

The value of the work items used in calculating the increase and decrease will include only items that have been added to or deducted from the contract under Article 104.02 of the "Standard Specifications" and only items that require the use of TRAFFIC CONTROL AND PROTECTION (SPECIAL).

In the event LCDOT cancels or alters any portion of the contract that result in the elimination or incompleteness of any portion of the work, payment for partially completed work will be made according to Article 104.02 of the "Standard Specifications".



Addendum Acknowledgement BID#26224

The undersigned acknowledges receipt of the following addendum(s):

ADDENDUM #	SIGNATURE

I have examined and carefully prepared the submittal documentation in detail before submitting my response to Lake County.

Bid Number: 26224

Company Name: _____

Authorized Representative: _____
Signature

Authorized Representative: _____
Print

Date: _____

It is the vendor's responsibility to check for addendums, posted on the website at <http://lakecountypurchasingportal.com> prior to the submittal due date. No notification will be sent when addendums are posted unless there is an addendum within three business days of the submittal due date.

If the submittal has already been received by Lake County, vendors are required to acknowledge receipt of addendum via email to purchasing@lakecountyil.gov prior to the due date.

Submittals that do not acknowledge addendums may be rejected.

Tree Removal and Tree Trimming Services for the Lake County Division of Transportation

REFERENCES

APRIL 2026

List below other organizations (users of similar size and structure to Lake County preferred) for which these or other similar services have been provided:

Agency Name _____
Address _____
City, State, Zip Code _____
Telephone Number _____
Contact Person _____
Dates of Service _____
Project Description _____

Agency Name _____
Address _____
City, State, Zip Code _____
Telephone Number _____
Contact Person _____
Dates of Service _____
Project Description _____

Agency Name _____
Address _____
City, State, Zip Code _____
Telephone Number _____
Contact Person _____
Dates of Service _____
Project Description _____

Agency Name _____
Address _____
City, State, Zip Code _____
Telephone Number _____
Contact Person _____
Dates of Service _____
Project Description _____

Agency Name _____
Address _____
City, State, Zip Code _____
Telephone Number _____
Contact Person _____
Dates of Service _____
Project Description _____

Tree Removal and Tree Trimming Services for the Lake County Division of Transportation

VALUE ADDED SERVICES

APRIL 2026

Please include any value-added services your firm provides in your response:

	Compliant	Non-Compliant
Contractor capability to recycle tree debris by transforming it into mulch, firewood, or wood chips whenever feasible.		
Contractor capability to utilize equipment that reduces emissions and requires less energy to operate. Provide a list of equipment to be used under this contract.		
<u>VALUE ADDED SERVICES</u>		Price

The County of Lake has a responsibility to balance fiscal, environmental and social considerations into its operational decision-making process. The County’s commitment to green and sustainable practices and good environmental stewardship was memorialized by the Lake County Board in the County’s 2013 Strategic Plan where sustainability is listed as a value and a goal. This was further strengthened in September 2020 by adopting a Net Zero Emissions goal through Joint Resolution. Therefore, we shall promote environmentally preferable purchasing, whenever practical, by procuring goods or services that lessen the destructive effects on the environment and the health and well-being of all citizens.

Consideration of the practices adopted by our contracted firms is key to magnifying the impact of the County’s sustainability measures. Proposers are requested to provide a Statement of Sustainability demonstrating the methods they have incorporated into their firms. Sustainability may be one of the scoring criteria included the evaluation rubric for the award of this contract.

INSTRUCTIONS

Please provide a narrative outlining any policies or practices implemented by your firm to reduce your carbon footprint. Your response should include, but need not be limited to:

- A copy of your firm’s sustainability policy, awards and accolades.
- Practices such as waste minimization, energy/water efficiency, methods instituted to reduce pollution, green products utilized, staff education, community involvement and volunteerism.
 - o Specifically include the percentage of your firm’s energy that comes from renewable sources and percentage of your fleet that is non-emitting.
- Sustainable approaches your firm may have for this specific project.
- Cost variances to incorporate a more sustainable approach to this project and any calculated life cycle costs.



VENDOR DISCLOSURE STATEMENT

Vendor Name:	
--------------	--

Address:			
Contact Person:		Contact Phone #:	
Bid/RFP/SOI/Contract/Renewal:	26224		

Vendors wishing to contract with Lake County for goods and services in an amount greater than \$30,000 shall submit this form in advance of award. This disclosure statement is not required for utility companies regulated by the Illinois Commerce Commission or local units of government. Vendors shall disclose:

- A familial relationship between a Lake County elected official, department director, deputy director and manager and owners, principals, executives, officers, account managers or other similar managerial positions of the vendor's company. Familial relationship is defined as a spouse (including civil partner), child, stepchild, parent, stepparent, grandparent, in-laws (including parent, grandparent, sibling, or child), relatives and non-relatives living in the same residence, and offspring born to any aforementioned person.
- All political campaign contributions made by the vendor or an owner, principal, executive, officer, account manager, or other similar managerial position of the vendor to any county board member, county board chair, or countywide elected official within the last five years.

If there is nothing to report in a section, please state none in the appropriate space.

FAMILIAL RELATIONSHIPS

List names and departments/agencies of Lake County employees or public officials with whom owners, principals, or officers of the vendor's company have a familial relationship and the nature of the relationship. Attach additional pages as necessary. (Provide all names or state none in the space below. Do not leave blank.)

Name and Department/Agency of Lake County Employee/Public Official	Familial Relationship

CAMPAIGN CONTRIBUTIONS

List campaign contributions that have been made within the last five years that exceed \$150 annually. Attach additional pages as necessary. (Provide all names or state none in the space below. Do not leave blank.)

Recipient	Donor	Description (e.g., cash, type of item, in-kind service, etc.)	Amount/Value	Date Made

Continuing disclosure is required if information changes. This Vendor Disclosure Statement form is available at www.lakecountyil.gov. The full text of the County's Ethics and Procurement policies and ordinances are available at www.lakecountyil.gov.

I hereby acknowledge that the information above is accurate and complete, that I am an authorized signer on behalf of the vendor, that I have read and understand these disclosure requirements, and that I agree to update this information if there are any related changes by submitting a new Vendor Disclosure Statement.

Authorized Signature:		Title:	
Printed Name:		Date:	

Vendors must insert "x" in the following box indicating exception and provide a brief narrative for exception.



VENDOR CERTIFICATION FORM

Bid/RFP/SOI Number:	26224
---------------------	-------

Vendor Name:			
Address:			
Primary Contact Name:			
Primary Contact Email Address:			
Primary Contact Phone Number:			
Project Manager Name:			
Project Manager Email Address:			
Project Manager Phone Number:			
# Years in Business:		Number of Employees:	
Annual Sales:	\$	Dunn & Bradstreet #:	
Vendor Certification Statement: Please identify all of the following that apply to the ownership of this firm. This information is collected for reporting purposes only and not vendor selection. Please include a copy of the certification. (Definitions are included on the second page of Vendor Certification Form).			
	Contractor certifies as a Minority – Business Enterprise (MBE)		
	Contractor certifies as a Women Business Enterprise (WBE)		
	Contractor certifies as a Veteran-Owned (VBE) Business Enterprise		
	Contractor certifies as a Persons with Disabilities Owned Business Enterprise (PDBE)		
	Contractor certifies as a Service-Disabled Veteran-Owned (SDVBE) Business Enterprise		
	Contractor certifies as a Business Enterprise Program (BEP)		
	Contractor certifies as a Small Disadvantaged Businesses (SDB)		
	Contractor certifies as a Veteran-Owned Small Business (VOSB)		
	Local Business		
	None		
Other (Specify)			
Certification Number:			
Certified by (Agency):			

I certify that this information is accurate to the best of my knowledge and that I am authorized to provide this information on behalf of my company.

Signature, Title

Printed Name, Title

Date



Vendor Certification Definitions

- **Minority-owned business (MBE)**

A business concern which is at least 51% owned by one or more minority persons, or in the case of a corporation, at least 51% of the stock in which is owned by one or more minority persons; and the management and daily business operations of which are controlled by one or more of the minority individuals who own it.

- **Woman-owned business (WBE)**

A business which is at least 51% owned by one or more women, or, in the case of a corporation, at least 51% of the stock in which is owned by one or more women; and the management and daily business operations of which are controlled by one or more of the women who own it.

- **Veteran-owned Business Enterprise (VBE)**

A small business (i) that is at least 51 percent owned, controlled and managed by one or more Eligible Veterans or in the case of a corporation, at least 51 percent or more of the stock of which is owned, controlled and managed by one or more Eligible Veterans.

- Eligible Veteran means a person who (i) has been either a member of the armed forces of the United States or, while a citizen of the United States, was a member of the armed forces of allies of the United States in time of hostilities with a foreign country and (ii) has served under one or more of the following conditions: (a) the veteran served a total of at least 6 months; (b) the veteran served for the duration of hostilities regardless of the length of the engagement; (c) the veteran was discharged on the basis of hardship; or (d) the veteran was released from active duty because of a service connected disability and was discharged under honorable conditions.
- Armed forces of the United States means the United States Army, Navy, Air Force, Marine Corps, Coast Guard or service in active duty as defined under 38 U.S.C. Section 101. Service in the Merchant Marine that constitutes active duty under Section 401 of federal Public Act 95-202 shall also be considered service in the armed forces for purposes of this Division.

- **Persons with Disabilities Owned Business Enterprise (PDBE)**

A small business (i) that is at least 51 percent owned, controlled and managed by one or more Persons with a Disability; or in the case of a corporation, at least 51 percent or more of the stock of which is owned, controlled, and managed by one or more Persons with a Disability.

- Disability or Disabled means, with respect to an individual, a physical or mental impairment that substantially limits one or more of the major life activities of the individual, a record of physical or mental impairment that substantially limits one or more of the major life activities of the individual, or being regarded as an individual with a physical or mental impairment that substantially limits one or more of the major life activities of the individual.

- **Service-Disabled Veteran-owned Business Enterprise (SDVBE)**

A small business (i) that is at least 51 percent owned, controlled, and managed by one or more qualified service disabled veterans or in the case of a corporation, at least 51 percent or more of the stock of which is owned, controlled and managed by one or more Service Disabled Veterans.

- Service-Disabled Veteran means an Eligible Veteran who has been found to have 10 percent or more service-connected disability by the United States Department of Veterans Affairs or the United States Department of Defense.
- Service-connected disability means a disability incurred in the line of duty in the active military, naval or air service as described in 38 U.S.C. 101(16).

- **BEP – Business Enterprise Program**

Business Enterprise Program (BEP) BEP assists businesses owned by minorities, women and people with disabilities gain access to the State of Illinois procurement process. BEP certification with the State of Illinois can also open the door to opportunities with other public and private entities which are looking for diverse suppliers.

- **Small Disadvantaged Businesses (SDB)**

A Small Disadvantaged Business (SDB) is a small business owned and controlled by socially and economically disadvantaged individuals as defined by Federal Acquisition Regulation (FAR) 19.001

- **Veteran-Owned Small Business (VOSB)**

A Veteran-Owned Small Business (VOSB) is a small business that is at least 51 percent owned by one or more veterans; or, if a publicly owned business, at least 51 percent of the stock is owned by one or more veterans. Also, one or more veterans control management and daily business operations of the firm.

- **Local business**

Lake County launched a Buy Local. Build Local. Work Local initiative in 2013 to increase the outreach and procurement opportunities for businesses located within Lake County, including women-owned businesses and minority-owned business enterprises (L/W/MBE). The overarching objective is to maximize participation from these businesses in the County's procurement process, in accordance with applicable law.