

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, October 30, 2013**

**11:00 AM**

**Conference Room C, 10th Floor**

**Revenue, Records, and Legislation Committee**

1. **Call to Order**

*Chair Hewitt called the meeting to order at 11:04 a.m.*

**Present** 7 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton, Member Stolman and Member Wilke

*Others present:*

*Patrice Sutton Burger, Finance and Administrative Services*

*Jennifer Serino Stasch, Workforce Development*

*Matthew Meyers, Planning, Building and Development*

*Martin Paulson, County Administrator's Office*

*Steve Carlson, County Board*

*Tom Chefalo, Planning, Building and Development*

*Gary Gordon, Finance and Administrative Services*

*Barry Burton, County Administrator*

*Sandy Hart, County Board*

*Ashley Lucas, County Administrator's Office*

*Kelly Merz, County Board*

2. **Pledge of Allegiance**

*Chair Hewitt led the group in the Pledge of Allegiance.*

3. **Approval of Minutes**

3.1 **13-1240**

Minutes from October 2, 2013.

**A motion was made by Member Nixon, seconded by Member Wilke, that the minutes be approved. The motion carried by the following vote:**

**Aye:** 6 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Stolman and Member Wilke

**Not Present:** 1 - Member Paxton

4. **Added to Agenda**

*There were no items added to the agenda.*

5. **Public Comment**

*There were no public comments.*

6. **Old Business**

*There was no old business to conduct.*

7. **New Business**

**COUNTY CLERK**

7.1 **13-1205**

Report from Willard R. Helander, County Clerk, for the month of September 2013.

*Member Paxton entered the meeting at 11:05 a.m.*

**A motion was made by Member Stolman, seconded by Member Durkin, that this item be received and placed on the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Stolman and Member Wilke

**Not Present:** 1 - Member Paxton

#### **RECORDER OF DEEDS**

**7.2 13-1190**

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of September, 2013.

**A motion was made by Member Stolman, seconded by Member Nixon, that this item be received and placed on the consent agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton, Member Stolman and Member Wilke

#### **TREASURER**

**7.3 13-1196**

Report from Robert Skidmore, Treasurer, for the month of September 2013.

**A motion was made by Member Stolman, seconded by Member Wilke, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton, Member Stolman and Member Wilke

#### **STATE AND FEDERAL LEGISLATION**

**7.4 13-1239**

Resolution approving the 2014 Lake County State and Federal Legislative Program.

*County Administrator Barry Burton, along with Tom Chefalo and Matt Meyers of Planning, Building and Development, provided an overview of the County's 2014 Legislative Program. The program seeks to obtain legislative authority to uphold the Standards of Conduct plan to those appointed to a board or commission, the right to recover a lien if there is a transfer of property that a tax lien was issued against, the right to recover administrative adjudication costs, and improved coordination with the Fox Waterway Agency to provide for public safety on the waterway. Also on the State level, the program supports calculating property tax rates beyond three decimal points which will allow for more precise tax rates.*

*Jennifer Serino Stasch of Workforce Development provided an overview on the Workforce Development Department items in the legislative program, which included support to have involvement by Workforce Development in the Department of Commerce and Economic Opportunity 5-Year Economic Development Plan. Ms. Stasch also briefed the committee on the Federal initiatives to sponsor and support, which include sponsoring*

*legislation to allow for use of Incumbent Worker Training for other scenarios instead of layoff aversions, and supporting reauthorization of the Workforce Investment Act.*

*Discussion followed.*

**A motion was made by Member Rummel, seconded by Member Wilke, that this resolution be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton, Member Stolman and Member Wilke

**8. Executive Session**

*Executive Session was entered at 11:23 a.m.*

**A motion was made by Member Nixon, seconded by Member Durkin, to go into executive session. The motion carried by the following vote:**

**Aye:** 7 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton, Member Stolman and Member Wilke

**8.1 13-1233**

Executive session to discuss personnel matters pursuant to 5 ILCS 120/2(c)(1).

*Executive Session was exited at 11:34 a.m.*

**A motion was made by Member Rummel, seconded by Member Durkin, to come out of executive session. The motion carried by the following vote:**

**Aye:** 7 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Nixon, Member Paxton, Member Stolman and Member Wilke

**9. County Administrator's Report**

*County Administrator Barry Burton apprised the group that Treasurer Robert Skidmore recently bid out the printing of tax bills, however, Mr. Skidmore rejected the lowest responsible bidder and awarded the the project to the company who has historically done the printing. The rejected bidder will be coming to the next County Board meeting to address the board. Mr. Skidmore's presence has been requested. Discussion followed.*

**10. Adjournment**

*The meeting adjourned at 11:45 a.m.*

**The meeting was adjourned.**

*Meeting minutes prepared by Kelly J. Merz*

*Respectfully submitted,*

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Chairman

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Vice-Chairman

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*Revenue, Records, and Legislation Committee*