

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Tuesday, October 31, 2023

1:00 PM

Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/49gJaVA>

Diversity, Equity and Inclusion Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT:

Time is reserved near the beginning of the meeting for all Public Comment. At the Chair's discretion, Public Comment for an item(s) on the agenda may be presented during consideration of that specific item. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Diversity, Equity and Inclusion Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment
6. Chair's Remarks
7. Unfinished Business
8. New Business

CONSENT AGENDA (Item 8.1)

MINUTES

8.1 [23-1587](#)

Committee action approving the Diversity, Equity and Inclusion Committee minutes from July 25, 2023.

Attachments: [DEI 7.25.23 Final Minutes](#)

REGULAR AGENDA

8.2 [23-1614](#)

Resolution approving the Lake County Employee Diversity, Equity and Inclusion (DEI) Calendar Policy.

- The Lake County Employee DEI Calendar provides County Administration with the approved monthly themes to be used for planning and resourcing internal staff events and communications for County employees that support the goals of the County's Diversity and Inclusion Policy.
- This policy establishes and provides guidance on the implementation and usage of a standing Lake County Employee DEI Calendar, which was previously discussed and approved annually.
- The policy will go into effect in January 2024.

Attachments: [DEI Calendar Policy PROPOSED 10-31-2023](#)

8.3 [23-1615](#)

Presentation and discussion on feasibility of captions and/or subtitles for committee and Board meetings.

Attachments: [Captions-Subtitles-Feasibility \(10.31.23\)](#)

9. County Administrator's Report

- 10. **Executive Session**
 - 11. **Member Remarks and Requests**
 - 12. **Adjournment**
- Next Meeting: TBD**