

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, July 23, 2020

8:30 AM

Special Meeting

Live-streamed at: <http://lakecounty.tv/>, Comcast Ch. 18 or 30,
AT&T U-Verse Ch. 99, & 18 N County St, Waukegan (10th Floor)

Financial & Administrative Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the June 26, 2020, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference and not in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois.

PUBLIC VIEWING: This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 and AT&T Channel 99. Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

PUBLIC COMMENT: Public Comments are welcomed and encouraged. Emailed Public Comments received by 8:30 a.m., Thursday, July 23, 2020 for items not on the agenda will be read at the beginning of the meeting under Public Comment in the order they are received. Comments on agenda items will be read during consideration of that item. Comments received during the meeting will be held until the end of the meeting. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment pursuant to the County Board Rules of Order and Operational Procedures. All emailed Comments received will be included in the Committee's meeting minutes.

Email Public Comments to CountyBoard@lakecountyil.gov with the following:

- * Subject Title: Financial and Administrative Committee Public Comment
- * Name
- * Street Address (Optional)
- * City, State (Optional)
- * Phone (Optional)
- * Organization/agency/etc. represented. (If representing yourself, put "Self")
- * Topic or Agenda Item Number followed by Public Comment.

Public in attendance on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois may provide Public Comment. Public may also leave a message with the County Board Office at 847-377-2300.

0.0 [20-0824](#)

Determination of need for meetings of the Lake County Board and Committees to be held by audio or video conference.

Attachments: [Letter Determination Chair Hart\(07-02-20\).pdf](#)

1. **Call to Order**

Chair Frank called the meeting to order at 8:30 a.m.

Present 6 - Chair Frank, Member Carlson, Member Clark, Member Pedersen, Member Wasik and Member Wilke

Absent 1 - Vice Chair Vealitzek

2. **Pledge of Allegiance**

Chair Frank led the Pledge of Allegiance.

3. **Addenda to the Agenda**

There were no additions or amendments to the agenda.

4. **Public Comment**

There were no comments from the public.

5. **Chair's Remarks**

Chair Frank thanked Deputy County Administrator Hawkins and County Administrator Gibson for their efforts in handling the pandemic.

6. **Old Business**

7. **New Business**

CONSENT AGENDA

REGULAR AGENDA

FINANCIAL & ADMINISTRATIVE

7.1 [20-1000](#)

Resolution approving the Lake County CARES Act Plan and authorizing an emergency appropriation of \$75,000,000 of Coronavirus Aid, Relief, and Economic Security (CARES) Act Funds to be distributed across approved CARES Act categories to support Lake County residents, communities, taxing districts, businesses, and county-wide services in direct response to the COVID-19 Public Health Emergency.

Attachments: [CARES Act emergency appropriation 072020.pdf](#)
[CARES Act Budget Summary.pdf](#)
[CARES Funding Plan\(07-27-20\).pdf](#)

Jim Hawkins, Deputy County Administrator, presented a proposed plan for distribution of

CARES Act Funds. The funding categories include: Resident support and assistance; business and economic assistance; municipal and local essential services; public health support and assistance; Personal Protective Equipment (PPE) stockpile and distribution; county-wide essential services; contingency/reserve. He reviewed proposed funding amounts within these categories, noting that a portion of unallocated funds will be used for reserve and contingency. In order to expedite processing of payments to fund these programs, the County Administrator will serve as the signatory.

Discussion ensued regarding transparency, flexibility in the program, and future potential meetings. Cassandra Torstenson, County Administrator's Office, discussed the methodology in determining the funding amount for the rental assistance program. The committee requested that staff identify funding allocations by district or zip code.

A motion was made by Member Wasik, seconded by Member Carlson, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 5 - Chair Frank, Member Carlson, Member Clark, Member Pedersen and Member Wasik

Absent: 1 - Vice Chair Vealitzek

Recuse: 1 - Member Wilke

8. Executive Session

The Committee did not enter into Executive Session.

9. Department Head Reports

There were no department head reports.

10. Public Comment

There were no additional public comments.

11. County Administrator's Report

Gary Gibson, County Administrator, reported a County Board Special Call meeting is scheduled for Monday, July 27, 2020. The US Census Bureau is using Lake County's conference rooms to train its enumerators.

12. Members Remarks

Member Wasik sought an update regarding the Waukegan Community Based Testing Site.

13. Adjournment

Chair Frank adjourned the meeting adjourned at 9:22 a.m.

Next Meeting: July 30, 2020

Minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Financial and Administrative Committee