

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Draft

Tuesday, April 2, 2019

8:30 AM

Assembly Room, 10th Floor

Law and Judicial Committee

1. Call to Order

Chair Cunningham called meeting to order 8:30 a.m.

Present 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

- Kent McKenzie, Sheriff's Office*
- Bernard Malkov, Sheriff's Office*
- Patrice Evans, Circuit Clerk's Office*
- Lawrence Oliver, Sheriff's Office*
- Paul Diejer, MTG Management Consultants, LLC.*
- Thomas Struck, Sheriff's Office*
- Christopher Thompson, Sheriff's Office*
- Joy Gossman, Public Defender's Office*
- Jay Ukena, Nineteenth Judicial Circuit Court*
- Danny Davis, Court Administration*
- Anthony Vega, Sheriff's Office*
- James Chamernik, Sheriff's Office*
- RuthAnne Hall, Finance and Administrative Services*
- Teri White, State's Attorney's Office*
- George Pappas, State's Attorney's Office*
- Patrice Sutton, Finance and Administrative Services*
- Chris Blanding, Information Technology*
- Dawn WuckiRossbach, Sheriff's Office*
- Leah Dziekan, Circuit Clerk's Office*
- Zachery Creer, Finance and Administrative Services*
- Erin Cartwright Weinstein, Circuit Clerk's Office*
- Winnie Webber, Court Administration*
- Mary Stevens, Court Administration*
- Micah Thornton, Circuit Clerk's Office*
- Sandy Hart, County Board Chair*
- Amy McEwan, Interim County Administrator*
- Dakisha Wesley, Assistant County Administrator*
- Blanca Vela-Schneider, County Board Office*
- Lillian Cooper Taggart, County Board Office*

2. Pledge of Allegiance

Member Danforth led the Pledge of Allegiance.

3. Addenda to the Agenda

There were no items added to the agenda.

4. Public Comment

There were no public comments.

5. Chair's Remarks

There were no remarks from the Chair.

6. Old Business

There was no old business.

7. New Business**CONSENT AGENDA (Items 7.1 - 7.7)****Approval of Minutes****7.1 [19-0560](#)**

Minutes from February 5, 2019.

Attachments: [L&J 2.5.19 Minutes Final](#)

A motion was made by Member Simpson, seconded by Member Danforth, that the Consent Agenda items 7.1 through 7.7 be approved or received and placed on the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

7.2 [19-0561](#)

Minutes from February 26, 2019.

Attachments: [L&J 2.26.19 Minutes Final](#)

A motion was made by Member Simpson, seconded by Member Danforth, that the Consent Agenda items 7.1 through 7.7 be approved or received and placed on the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

7.3 [19-0558](#)

Executive Session minutes from February 26, 2019.

A motion was made by Member Simpson, seconded by Member Danforth, that the Consent Agenda items 7.1 through 7.7 be approved or received and placed on the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

CIRCUIT COURT CLERK**7.4 [19-0484](#)**

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for the month of February 2019.

Attachments: [County Board Report FY19 - 02 Feb 031419](#)

A motion was made by Member Simpson, seconded by Member Danforth, that the

Consent Agenda items 7.1 through 7.7 be approved or received and placed on the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

PUBLIC DEFENDER

7.5 [19-0547](#)

Report from Joy Gossman, Public Defender, for the month of February 2019.

Attachments: [02-19 Main](#)
[02-19 Main PTR](#)
[02-19 JUV Main](#)
[02-19 JUV PTR](#)

A motion was made by Member Simpson, seconded by Member Danforth, that the Consent Agenda items 7.1 through 7.7 be approved or received and placed on the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

SHERIFF'S OFFICE

7.6 [19-0304](#)

Report from John D. Idleburg, Sheriff, for the month of December 2018.

Attachments: [Report from John D. Idleburg, Sheriff for the month of December 2018.pdf](#)

A motion was made by Member Simpson, seconded by Member Danforth, that the Consent Agenda items 7.1 through 7.7 be approved or received and placed on the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

7.7 [19-0305](#)

Report from John D. Idleburg, Sheriff, for the month of January 2019.

Attachments: [Report form John D. Idleburg, Sheriff for the month of January 2019.pdf](#)

A motion was made by Member Simpson, seconded by Member Danforth, that the Consent Agenda items 7.1 through 7.7 be approved or received and placed on the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

REGULAR AGENDA

COURT ADMINISTRATION

7.8 [19-0527](#)

Joint resolution authorizing execution of a contract with Journal Technologies, Inc., Los Angeles, California, (JTI) for software and implementation services for the replacement of the

Lake County Integrated Case Management System.

Attachments: [CMS RFP Number 17209](#)
[17209 JTI Award Recommendation.pdf](#)
[17209 summary score sheet.pdf](#)
[JTI Vendor Disclosure Statement.pdf](#)
[CMS Governance Structure-final draft-04112018](#)
[CMS Funding](#)

Danny Davis, Court Administrator, presented the item. Mr. Davis explained that the Nineteenth Judicial Circuit Court, Circuit Court Clerk, State's Attorney, and the Public Defender all identified a need to procure a comprehensive Integrated Case Management System (ICMS) for the Lake County Justice Agencies. Through a collaborative effort, supported by the County Administrator's Office and Enterprise Information Technology (IT), a Request for Proposal (RFP) was released on October 5, 2017 to solicit proposals. An evaluation team that included the impacted justice partners, County Administrator's Office and Enterprise IT, reviewed the proposals, completed interviews, reference checks and site visits. Based on this due diligence, it was determined that the solution submitted by JTI is the most qualified and favorable for Lake County since its solution, eCourt, is highly configurable and integrates the separate modules for the justice agencies into one integrated solution. The solution will allow the justice agencies to improve operational efficiencies through built-in workflow and make changes easily as courts or agencies evolve.

The go-live implementation date is estimated for March 2022. In order to execute this contract, funds are being committed and designated. The system implementation cost includes \$2,275,000 as well as \$94,000 for optional journal storage costs. The Committee also approved a 10 percent discretionary contingency of \$227,000 and the first year of annual maintenance cost of \$733,000. All of these costs equal \$3,329,500. The sources of funding include the following funds: Court Automation, Document Storage, eCitation, State's Attorney Automation and Capital Improvement (CIP) funds. Additionally, due to a delay in fund balance accumulation in the special revenue funds, CIP funds must be encumbered to execute the contract.

A motion was made by Member Maine, seconded by Member Kyle, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

7.9 [19-0523](#)

Joint resolution authorizing a contract with MTG Management Consultants, LLC, Seattle, Washington, for professional consulting and project management services for the implementation of the Integrated Case Management System (ICMS).

Attachments: [18052 Award Recommendation.pdf](#)
[18052 RFP ICMS Project Manager final.pdf](#)
[18052 summary score sheet.pdf](#)
[18052 MTG contract-DRAFT.pdf](#)
[MTG Vendor Disclosure Statement.pdf](#)

Danny Davis, Court Administrator, explained the need for contract consulting and project management services to successfully implement the ICMS. The scope of work will include a dedicated project management resource to represent the justice agencies during the transition, implementation and post-implementation of the selected system. MTG Management Consultants, LLC was selected as the most favorable proposal for Lake County.

A motion was made by Member Kyle, seconded by Member Hewitt, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

SHERIFF'S OFFICE

7.10 [19-0393](#)

Joint resolution approving and authorizing the Lake County Sheriff's Office to enter into a contract with Axon Enterprise, Inc., Scottsdale, Arizona, for dashboard camera hardware, video storage, removal of old equipment and installation of new equipment in 125 vehicles.

Attachments: [Axon 19053 Award Information.pdf](#)
[Axon Camera 012119 LCSO_125Fleetv3.pdf](#)
[Axon VENDOR DISCLOSURE STATEMENT Axon.pdf](#)

The Lake County Sheriff's Office Contract Manager James Charmernik addressed the need to procure new in-car dashboard video cameras, software and digital media evidence storage for the Lake County Sheriff's Office fleet of 125 vehicles. The current equipment uses outdated technology, is at the end of its useful lifespan, and is no longer supported by the vendor. The County Purchasing Division identified a competitively solicited and awarded cooperative purchasing contract for telecommunications services offered by Axon, which would allow for an integrated camera system with the Axon Body cameras already in use since 2017. The term of this contract is April 2019 through March 2024.

Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Simpson, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

PUBLIC DEFENDER

7.11 [19-0593](#)

Public Defender’s Office Update.

Attachments: [PD Presentation April 2019](#)

Public Defender Joy Gossman provided a presentation and overview, explaining the multiple opportunities and challenges within the Public Defender’s Office. Ms. Gossman also addressed the current challenge of recruiting staff for open vacancies and remaining competitive with the market to retain public defenders.

Discussion ensued.

A presentation was provided.

8. Executive Session

There was no executive session.

9. County Administrator's Report

There was no County Administrator's Report.

10. Members' Remarks

There were no member's remarks.

11. Adjournment

Meeting adjourned at 9:21 a.m.

A motion was made by Member Cunningham, seconded by Member Kyle, that this be adjourn. Motion carried by voice vote.

Aye: 7 - Chair Cunningham, Vice Chair Simpson, Member Danforth, Member Hewitt, Member Kyle, Member Maine and Member Paxton

Next Meeting: May 7, 2019

Meeting minutes prepared by Lillian Taggart Cooper.

Respectfully submitted,

Chairman

Vice-Chairman

Law and Judicial Committee