

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, June 5, 2024**

**10:30 AM**

**or 10 minutes after the conclusion of the Public Works and  
Transportation Committee, whichever is later.**

**Assembly Room, 10th Floor or register for remote attendance at:**

**<https://bit.ly/3QYAqvQ>**

**Planning, Building, Zoning and Environment  
Committee**

**1. Call to Order**

*Chair Vealitzek called the meeting to order at 10:30 a.m.*

**2. Pledge of Allegiance**

*Chair Vealitzek led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 6 - Member Altenberg, Member Frank, Vice Chair Pedersen, Member Roberts,  
Chair Vealitzek and Member Wasik

**Absent** 1 - Member Schlick

*\*Electronic Attendance: Members Altenberg and Frank*

*Member Altenberg joined the meeting at 10:32 a.m.*

*Other Attendees*

*In Person:*

*Bailey Wyatt, Communications*

*Abby Krakow, Communications*

*Taylor Gendel, Planning, Building, and Development*

*Krista Barkley Braun, Planning, Building, and Development*

*Eric Waggoner, Planning, Building, and Development*

*Vijay Gadde, Planning, Building, and Development*

*Robin Grooms, County Administrator's Office*

*Patrice Sutton, County Administrator's Office*

*Matt Meyers, County Administrator's Office*

*RuthAnne Hall, County Administrator's Office*

*Theresa Glatzhofer, County Board Office*

*Electronically:*

*Mary Ross Cunningham, County Board Vice Chair*

*Janna Philipp, County Administrator's Office*

*Jolanda Dinkins, County Board Office*

*Nick Principali, Finance*

*Eric Steffen, Planning, Building, and Development*

*Michael Wheeler, Finance*

*Sonia Hernandez, County Administrator's Office*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment**

*There were no comments from the public.*

**6. Chair's Remarks**

*There were no remarks from the Chair.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**REGULAR AGENDA**

**\*PLANNING, BUILDING AND DEVELOPMENT\***

**8.1 [24-0674](#)**

Presentation of Planning, Building and Development annual department update and discussion of 2024-2025 work plan.

**Attachments:** [PBD Annual Report & Work Plan 2024](#)

*Member Altenberg joined the meeting at 10:32 a.m.*

*Eric Waggoner, Planning, Building and Development (PB&D) Director, and Krista Barkley Braun, Deputy Director & Zoning Administrator, PB&D, presented the annual update and Work Plan for PB&D, including an overview of on-going activities, highlights from the past year, and the status of current projects. Discussion ensued.*

*Director Waggoner asked for the Committee's consensus on the PB&D Work Plan. The consensus of the Committee was to support the PB&D Work Plan.*

**8.2 [24-0004](#)**

Director's Report - Planning, Building and Development.

*Eric Waggoner, Planning, Building and Development (PB&D) Director, introduced Vijay Gadde, the new Planning and Zoning Manager.*

**9. County Administrator's Report**

*There was no County Administrator's report.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Member Remarks and Requests**

*There were no remarks or requests from Members.*

**12. Adjournment**

*Chair Vealitzek declared the meeting adjourned at 11:58 a.m.*

**Next Meeting: June 26, 2024**

*Meeting minutes prepared by Theresa Glatzhofer.*

*Minutes were approved on June 26, 2024, by the Planning, Building, Zoning and*

*Environment Committee.*