

# Lake County Illinois

*Lake County Health Department and Community Health Center  
3010 Grand Avenue  
Waukegan, Illinois  
Conference Room #3112*



## **Meeting Minutes - Final**

**Wednesday, January 28, 2026**

**6:00 PM**

**3010 Grand Ave., Waukegan, IL**

**Lake County Board of Health**

**1. Call to Order**

**President Sashko called the meeting to order at 6:01**

**2. Roll Call of Members**

**Present** 12 - President Sashko, Vice President Johnson Jones Ed.D., Secretary DeVaux, Member-at-Large Maine, Member Mittl Pollina Psy.D., Member Parekh, Member Soulakis Ph.D., Member Belmonte D.O., Member Cerk, Member-at-Large Hagstrom D.D.S., Member Larson Ph.D. and Member McDowell M.D.

**3. Pledge of Allegiance**

**This matter was presented.**

**4. Public Comment to the Board**

*None*

**5. Awards and Recognition**

*None*

**6. Presentations**

*None*

**7. President's Report**

*President Sashko reported the following:*

*1. February 11 is recognized as 211 Day, which highlights and celebrates United Way and the services provided to the community.*

*2. With respect to collective bargaining legal representation, President Sashko acknowledged and thanked Karen Fox, Darcy Adcock, Caitlin Everett, Christopher Hoff, Sam Johnson, and Lorraine Harris for their participation in the selection process. CBS was selected to represent the organization during upcoming union negotiations. Further updates will be provided to the Board as negotiations progress.*

*3. The Board of Health Budget Committee will be attending a training session, with additional training anticipated. President Sashko requested further Board input on governance and training needs, as well as assistance in developing a more formal onboarding process for Board of Health members. A formal survey will be distributed in early spring to gather feedback.*

*4. President Sashko received and read proclamations recognizing the FQHC and acknowledgment from the City of Waukegan and State Senator Adriane Johnson.*

*5. The North Chicago facility is anticipated to reopen next month. An open house invitation will be sent to Board members once details are finalized.*

## 8. Consent Agenda

**President Sashko asked for a motion to adopt the consent agenda and approve items 8.1 to 8.5. Motion by Vice President Johnson Jones, second by Member Belmonte. Motion carried by the following roll call vote:**

**Aye:** 12 - President Sashko, Vice President Johnson Jones Ed.D., Secretary DeVaux, Member-at-Large Maine, Member Mittl Pollina Psy.D., Member Parekh, Member Soulakis Ph.D., Member Belmonte D.O., Member Cerk, Member-at-Large Hagstrom D.D.S., Member Larson Ph.D. and Member McDowell M.D.

### 8.1

November 19, 2025, Meeting Minutes

**Attachments:** [BOH 11.19.25 meeting minutes - DRAFT](#)

### 8.2

Lake County Children's Advocacy Center, Child and Adolescent Behavioral Services, \$89,600 - Grant Approval - Esser

**Attachments:** [Emergency Appropriation - CABS VOCA](#)  
[Emergency Appropriation - CABS VOCA2](#)

### 8.3

Public Health Institute of Metropolitan Chicago, Pop Affirming Care and HIV Testing \$12,550 - Grant Increase Approval - Kritz

**Attachments:** [Emergency Appropriation - PHIMC Increase 1.9.26](#)  
[Emergency Appropriation - PHIMC Increase 1.9.26-2](#)

### 8.4

AIDS Foundation of Chicago, Ryan White Part A \$196,203 - Grant Approval - Kritz

**Attachments:** [Emergency Appropriation - AFC RWA 1.9.26](#)

### 8.5

Chicago Department of Public Health, Ryan White Part A \$75,988 - Grant Approval - Kritz

**Attachments:** [Emergency Appropriation - CDPH RWA HRSA Carryover 1.9.26](#)

## 9. Regular Agenda

### 9.1

Environmental Health Advisory Committee (EHAC) Reappointments - Adam

**Attachments:** [Edward McGinniss, Application\\_Redacted](#)  
[Pintozzi, Chuck - EHAC Application - Redacted](#)  
[Jo Sheldon - Application\\_Redacted](#)

**President Sashko asked for a motion to approve the reappointment of Ed McGinniss, Chuck Pintozzi, and Jo Sheldon to the Environmental Health Advisory**

**Committee. Motion by Member Larson, second by Member Belmonte. Voice vote, all in favor, motion carried.**

**Aye:** 12 - President Sashko, Vice President Johnson Jones Ed.D., Secretary DeVaux, Member-at-Large Maine, Member Mittl Pollina Psy.D., Member Parekh, Member Soulakis Ph.D., Member Belmonte D.O., Member Cerk, Member-at-Large Hagstrom D.D.S., Member Larson Ph.D. and Member McDowell M.D.

9.2

Environmental Health Advisory Committee Appointment - Adam

**Attachments:** [EHAC Application LRD Redacted](#)  
[Dane, Leonard - Background](#)

**President Sashko asked for a motion to approve the appointment of Leonard Dane to the Environmental Health Advisory Committee for a three-year term, as stipulated in the Board of Health Bylaws. Motion by Member DeVaux, second by Vice President Johnson Jones. Voice vote, all in favor, motion carried.**

**Aye:** 12 - President Sashko, Vice President Johnson Jones Ed.D., Secretary DeVaux, Member-at-Large Maine, Member Mittl Pollina Psy.D., Member Parekh, Member Soulakis Ph.D., Member Belmonte D.O., Member Cerk, Member-at-Large Hagstrom D.D.S., Member Larson Ph.D. and Member McDowell M.D.

9.3

Proposed Revisions to the Lake County Health Department Animal Care and Control Fees Schedule (as authorized in Lake County Code of Ordinances Chapter 178) - Adam

**Attachments:** [Redline ACC Municipal Fees - Proposed](#)  
[Clean ACC Municipal Fees - Proposed](#)  
[Public Hearing Minutes 12.09.25](#)

**President Sashko asked for a motion to approve the revisions to Lake County Health Department Animal Care and Control Fees Schedule as proposed. Motion by Member DeVaux, second by Member Pollina. Motion carried by the following roll call vote:**

**Aye:** 12 - President Sashko, Vice President Johnson Jones Ed.D., Secretary DeVaux, Member-at-Large Maine, Member Mittl Pollina Psy.D., Member Parekh, Member Soulakis Ph.D., Member Belmonte D.O., Member Cerk, Member-at-Large Hagstrom D.D.S., Member Larson Ph.D. and Member McDowell M.D.

9.4

Proposed Lake County Health Department Animal Care and Control Program Administrative Procedures and Policies - Adam

**Attachments:** [ACC PP - Proposed EHAC 11.17 v2](#)

**President Sashko asked for a motion to approve the proposed Lake County Health Department Animal Care and Control Program Administrative Procedures and**

**Policies as presented. Motion by Member Maine, second by Vice President Johnson Jones. Voice vote, all in favor, motion carried.**

**Aye:** 12 - President Sashko, Vice President Johnson Jones Ed.D., Secretary DeVaux, Member-at-Large Maine, Member Mittl Pollina Psy.D., Member Parekh, Member Soulakis Ph.D., Member Belmonte D.O., Member Cerk, Member-at-Large Hagstrom D.D.S., Member Larson Ph.D. and Member McDowell M.D.

**9.5**

Licensed Independent Practitioner (LIP) Appointment - Maine

**Member Maine motioned to approve the initial appointment of the two (2) licensed independent practitioners, as presented, second by Member DeVaux. Voice vote, all in favor, motion carried.**

**Aye:** 12 - President Sashko, Vice President Johnson Jones Ed.D., Secretary DeVaux, Member-at-Large Maine, Member Mittl Pollina Psy.D., Member Parekh, Member Soulakis Ph.D., Member Belmonte D.O., Member Cerk, Member-at-Large Hagstrom D.D.S., Member Larson Ph.D. and Member McDowell M.D.

**9.6**

Annual Compliance Work Plan Review and Approval - Johnson

**Attachments:** [Compliance Work Plan 2025 - Annual Summary](#)  
[2026 Compliance Work Plan](#)

**President Sashko asked for a motion to accept the summary of accomplishments for the 2025 Compliance Work Plan and approve the proposed 2026 Compliance Work Plan. Motion by Member Larson, second by Member McDowell. Voice vote, all in favor, motion carried.**

**Aye:** 12 - President Sashko, Vice President Johnson Jones Ed.D., Secretary DeVaux, Member-at-Large Maine, Member Mittl Pollina Psy.D., Member Parekh, Member Soulakis Ph.D., Member Belmonte D.O., Member Cerk, Member-at-Large Hagstrom D.D.S., Member Larson Ph.D. and Member McDowell M.D.

**9.7**

Proposed Revisions to Health Department Employee Policies & Employee Handbook - Hagstrom

**Attachments:** [The Pay Plan Hiring Transfer Promotion and Demotion REDLINE](#)  
[The Pay Plan Hiring Transfer Promotion and Demotion](#)  
[Workplace Violence Prevention redline](#)  
[Workplace Violence Prevention](#)  
[NonSolicitation and NonDistribution](#)  
[Bereavement Family Bereavement Leave Act redline](#)  
[Bereavement Family Bereavement Leave Act](#)  
[Bereavement Child Extended Bereavement Leave Act](#)  
[LCHDCHC Employee Handbook 12222025 REDLINE](#)  
[LCHD Employee Handbook 01072026](#)

**Member Hagstrom made a motion to approve the proposed revisions to the Lake County Health Department and Community Health Center employee policies and employee handbook, as presented, second by Member DeVaux. Voice vote, all in favor, motion carried.**

**Aye:** 12 - President Sashko, Vice President Johnson Jones Ed.D., Secretary DeVaux, Member-at-Large Maine, Member Mittl Pollina Psy.D., Member Parekh, Member Soulakis Ph.D., Member Belmonte D.O., Member Cerk, Member-at-Large Hagstrom D.D.S., Member Larson Ph.D. and Member McDowell M.D.

9.8

Proposed 2026 Board of Health Committee Appointments - Sashko

**Attachments:** [Proposed 2026 BOH Committee Appointments](#)

**President Sashko asked for a motion to approve the 2026 Board of Health committee appointments as presented. Motion by Member Hagstrom, second by Member Larson. Voice vote, all in favor, motion carried.**

**Aye:** 12 - President Sashko, Vice President Johnson Jones Ed.D., Secretary DeVaux, Member-at-Large Maine, Member Mittl Pollina Psy.D., Member Parekh, Member Soulakis Ph.D., Member Belmonte D.O., Member Cerk, Member-at-Large Hagstrom D.D.S., Member Larson Ph.D. and Member McDowell M.D.

9.9

Quality Management System Guide - Hayes

**Attachments:** [QMS Guide 2026-2028 FINAL](#)

*Director of Organizational Development, Buddy Hargett, presented on behalf of Christina Hayes.*

**President Sashko asked for a motion to approve the Quality Management System Guide. Motion by Vice President Johnson Jones, second by Member Cerk. Voice vote, all in favor, motion carried.**

**Aye:** 12 - President Sashko, Vice President Johnson Jones Ed.D., Secretary DeVaux, Member-at-Large Maine, Member Mittl Pollina Psy.D., Member Parekh, Member Soulakis Ph.D., Member Belmonte D.O., Member Cerk, Member-at-Large Hagstrom D.D.S., Member Larson Ph.D. and Member McDowell M.D.

**10. Discussion Items**

**10.1**

Annual Review of Cooperative Operational Agreement - Hoff

**Attachments:** [BOH GC COA 2.11.25](#)

*Executive Director Hoff reviewed the Cooperative Operational Agreement with the Board. He asked that any member wishing to propose changes submit them to Khiabet Mata. The item will return in February for consideration and approval.*

**10.2**

FY2026 Budget Review - Cooper

**Attachments:** [BOH Report FY2026](#)

*Director of Finance & Administrative Services, Angela Cooper, reviewed the FY2026 Budget included in the packet.*

**11. Attachments for Board Review**

**11.1**

Media Placement Highlights - Johnson

**Attachments:** [Media Placement Highlights 202511-12](#)

**This matter was presented.**

**12. Lake County Community Health Center Governing Council Update**

*Director of Healthcare Operations, Kim Burke, reported that Governing Council met on January 13, 2026 for their regularly scheduled meeting.*

**13. Lake County Tuberculosis Board Update**

*Director of Prevention Lisa Kritz reported that the TB Board will meet on January 29. She also shared that the CDC will be publishing an article titled "Maximizing Tuberculosis Testing After a School-Based Exposure," highlighting the department's response to the TB outbreak at a Waukegan high school last year.*

**14. Added to Agenda Items**

None

**15. Old Business**

None

**16. New Business**

None

**17. Executive Session**

*None*

**18. Adjournment**

**President Sashko adjourned the meeting at 6:30 pm**