

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, April 26, 2023**

**8:30 AM**

**Assembly Room, 10th Floor or register for remote attendance at  
<https://bit.ly/3GPdYjy>**

**Public Works and Transportation Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Public Works and Transportation Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

**1. Call to Order**

*Chair Clark called the meeting to order at 8:30 a.m.*

**2. Pledge of Allegiance**

*Chair Clark led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair  
Maine and Member Wasik

**Absent** 1 - Member Hewitt

*\*Electronic Attendance: Member Campos*

*Other Attendees:*

*In Person:*

*Alex Carr, Communications*

*Austin McFarlane, Public Works*

*Bailey Wyatt, Communications*

*David Naumann, Burns and McDonnell*

*Gary Gibson, County Administrator's Office*

*John Light, Human Resources*

*Julie Gray, Public Works*

*Kevin Quinn, Communications*

*Linda Pedersen, Board Member*

*Matt Meyers, County Administrator's Office*

*Michael Harris, County Administrator's Office*

*Patrice Sutton, Finance*

*Peter Kolb, Applied Technologies, Inc.*

*Robert Doeringsfeld, Applied Technologies, Inc.*

*Shane Schneider, Division of Transportation*

*Theresa Glatzhofer, County Board Office*

*Tom Miles, Public Works*

*Electronically:*

*Brea Barnes, Finance*

*Brittany C, Public*

*Cassandra Hiller, County Administrator's Office*

*Denise learned, Public Works*

*Errol Lagman, Finance*

*James Hawkins, County Administrator's Office*

*Janna Philipp, County Administrator's Office*

*Joel Sensenig, Public Works*

*Jolanda Dinkins, County Board Office*

*Jon Nelson, Division of Transportation*

*Julian Rozwadowski, Division of Transportation*

*Kevin Carrier, Division of Transportation*

*Kevin Dominguez, Finance*  
*Kristy Cechini, County Board Office*  
*Maria Castellanos, Finance*  
*Mary Crain, Division of Transportation*  
*Matt Emde, Division of Transportation*  
*Melissa Gallagher, Finance*  
*Michael Wheeler, Finance*  
*Mick Zawislak, Daily Herald*  
*Nicole Rogers, Finance*  
*Paul Frank, Board Member*  
*Peter Garrity, Public*  
*RuthAnne Hall, Purchasing*  
*Sonia Hernandez, County Administrator's Office*  
*ShaTin Gibbs, Finance*  
*Tricia Jones, Public Works*  
*Yvonne Mendoza, Finance*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*Member Hunter entered the meeting at 8:32 a.m.*

*Public comment was provided electronically by Peter Garrity.*

**6. Chair's Remarks**

*Chair Clark thanked Trustee Garrity for attending today's Committee meeting and noted that she is looking forward to working together to connect the Des Plaines River Trail with other bike trails in Libertyville.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**CONSENT AGENDA (Items 8.1 - 8.8)**

**\*MINUTES\***

**8.1 [23-0631](#)**

Committee action approving the Public Works and Transportation Committee minutes from April 5, 2023.

**Attachments:** [PWT 4.5.23 Final Minutes](#)

**A motion was made by Member Casbon, seconded by Member Hunter, that the minutes be approved. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

**\*DIVISION OF TRANSPORTATION\***

**8.2 [23-0595](#)**

Joint resolution authorizing a contract with Schroeder Asphalt Services, Inc., Huntley, Illinois, in the amount of \$139,616.90 for the resurfacing of West Townline Road, West Wilson Boulevard, and West Clinton Avenue in the Avon Township Road District, which will be improved under the Illinois Highway Code for a total of 0.46 miles.

**Attachments:** [23-0595 Bid Tabulation - 2023 Avon Road District](#)  
[23-0595 Avon Township Road District](#)  
[23-0595 Vendor Disclosure - Avon Rd](#)

**A motion was made by Member Casbon, seconded by Member Hunter, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

**8.3 [23-0588](#)**

Joint resolution authorizing a contract with Schroeder Asphalt Services, Inc., Huntley, Illinois, in the amount of \$124,515.57 for the resurfacing of Adelpia Avenue and Birch Avenue in the Shields Township Road District, which will be improved under the Illinois Highway Code for a total of 0.44 miles.

**Attachments:** [23-0588 Bid Tabulation - 2023 Shields Road District](#)  
[23-0588 Shields Township Road District](#)  
[23-0588 Vendor Disclosure - Shields Rd](#)

**A motion was made by Member Casbon, seconded by Member Hunter, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

**8.4 [23-0586](#)**

Joint resolution authorizing a contract with Alliance Contractors, Inc., Woodstock, Illinois, in the amount of \$113,246.64 for concrete patching on various County highways and appropriating \$136,000 of Matching Tax funds.

**Attachments:** [23-0586 Bid Tabulation - Concrete Patching 2023](#)  
[23-0586 Bid Justification Letter - Concrete Patching 2023](#)  
[23-0586 2023 Concrete Patching](#)  
[23-0586 Vendor Disclosure - Alliance - Concrete Patch](#)

**A motion was made by Member Casbon, seconded by Member Hunter, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

**8.5 [23-0446](#)**

Joint resolution authorizing emergency appropriations for Fiscal Year (FY) 2023 for the Lake County Division of Transportation (LCDOT) capital funds for projects previously approved, for additional revenue that has been received for the previous fiscal year, and for project related reimbursement revenue from outside agencies and the related expenses.

**Attachments:** [23-0446 May-23 DOT Capital Carryover](#)

**A motion was made by Member Casbon, seconded by Member Hunter, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

**8.6 [23-0591](#)**

Ordinance providing for the establishment of an altered speed zone for 25 miles per hour (MPH), currently unposted 30 MPH, on Sunset Drive and Sunset Court located in Antioch Township.

**Attachments:** [23-0591 Antioch Township Speed Ordinance](#)

**A motion was made by Member Casbon, seconded by Member Hunter, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

**8.7 [23-0592](#)**

Ordinance providing for the establishment of an altered speed zone for 25 miles per hour (MPH), currently unposted 30 MPH, on Wilson Boulevard, Orchard Place, Wabash Avenue, Hillside Avenue, and Hawthorn Drive located in Avon Township.

**Attachments:** [23-0592 Avon Township Speed Ordinance](#)

**A motion was made by Member Casbon, seconded by Member Hunter, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

**8.8 [23-0593](#)**

Ordinance providing for the establishment of an altered speed zone for 25 miles per hour (MPH), currently unposted 30 MPH, on Wiech Road, Acorn Lane, and Maple Avenue located in Fremont Township.

**Attachments:** [23-0593 Fremont Township Speed Ordinance](#)

**A motion was made by Member Casbon, seconded by Member Hunter, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

**REGULAR AGENDA**

**\*PUBLIC WORKS\***

**8.9 [23-0609](#)**

Discussion and Committee Direction on the Public Works water, sewer, and connection fees rate study.

**Attachments:** [23-0609 Final Rate and Connection Fee Presentation for April 26 PWT2](#)

*Austin McFarlane, Interim Director of Public Works, introduced David Naumann, Burns and McDonnell, who gave a presentation regarding the findings and recommendations for the Public Works water, sewer, and connection fees rate study.*

*Discussion ensued.*

*The consensus of the Committee was to proceed with the water, sewer, and connection fee recommendations.*

**8.10 [23-0636](#)**

Discussion on the Centralization of the Public Works Finance Function.

**Attachments:** [2023.04 Centralization](#)

*Matt Meyers, Assistant County Administrator, gave a brief overview of the centralization of the Public Works finance function initiative.*

*Patrice Sutton, Chief Financial Officer (CFO), and Austin McFarlane, Interim Director of Public Works, gave a presentation of the research staff conducted regarding the centralization of finance functions for Public Works. Based on this research, they also informed the Committee that they were pursuing the centralization of a portion of finance functions for Public Works.*

*Discussion ensued.*

**8.11 [23-0610](#)**

Director's Report - Public Works.

**Attachments:** [23-0610 Antioch Township Sanitary Sewer Study Task II](#)

*Austin McFarlane, Interim Director of Public Works, introduced Peter Kolb and Bob Doeringsfeld, Applied Technologies, Inc., and Tom Miles, Senior Civil Engineer (Public Works). Mr. Kolb and Mr. Doeringsfeld gave a presentation regarding the Antioch Township sanitary sewer feasibility study.*

*Discussion ensued.*

*The consensus of the Committee was to direct staff to continue researching options for the Antioch Township sanitary sewer project and to return to the Committee in the future with more information.*

**\*DIVISION OF TRANSPORTATION\***

**8.12 [23-0587](#)**

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$5,344,030.77 for the resurfacing of Winchester Road, from Illinois Route 83 to Illinois Route 21, which will be improved under the Illinois Highway Code for a total of 3.18 miles and appropriating \$6,413,000 of Motor Fuel Tax funds.

**Attachments:** [23-0587 Bid Tabulation - Winchester Road Resurfacing](#)  
[23-0587 Winchester Road \(IL Route 83 to IL Route 21\)](#)  
[23-0587 Vendor Disclosure - Baker - Winchester](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this project will include maintenance resurfacing of Winchester Road, from Illinois Route 83 to Illinois Route 21, a culvert replacement, construction of a bike path connection, as well as ADA and traffic signal improvements.*

*Discussion ensued.*

**A motion was made by Member Casbon, seconded by Vice Chair Maine, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

**8.13 [23-0589](#)**

Joint resolution authorizing a contract with Lake County Grading Company Libertyville, Illinois, in the amount of \$12,301,500.46 for the widening and reconstruction of Aptakistic Road, between Buffalo Grove Road and Illinois Route 83, and appropriating \$14,762,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [23-0589 Bid Tabulation - Aptakistic Road Reconstruction](#)  
[23-0589 Aptakistic Road \(Buffalo Grove Road to IL Route 83\)](#)  
[23-0589 Vendor Disclosure - Lake County Grading - Aptakistic](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this project will include the widening and reconstruction of Aptakistic Road, between Buffalo Grove Road and Illinois Route 83, for the purpose of better traffic flow.*

*Discussion ensued.*

**A motion was made by Vice Chair Maine, seconded by Member Casbon, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair Maine and Member Wasik

**Absent:** 1 - Member Hewitt

**8.14 [23-0590](#)**

Joint resolution authorizing an agreement with Civiltech Engineering, Inc., Itasca, Illinois, to provide Phase II professional engineering services for resurfacing and non-motorized improvements along Prairie Road, from Aptakistic Road to Illinois Route 22, and for non-motorized improvements along Aptakistic Road, between Buffalo Grove Road and Prairie Road, at a maximum cost of \$746,584.76 and appropriating \$896,000 of ¼% Sales Tax for Transportation Funds.

**Attachments:** [23-0590 Prairie Road Ph II Consultant Agreement Draft](#)  
[23-0590 Prairie Road and Aptakistic Road Improvements](#)  
[23-0590 Vendor Disclosure -Civiltech - Prairie](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this project includes a design contract for intersection improvements along Prairie Road, from Aptakistic Road to Illinois Route 22, for non-motorized improvements.*

*Discussion ensued.*

**A motion was made by Member Hunter, seconded by Member Casbon, that this joint resolution be approved and referred on to the Financial and Administrative**

**Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Member Campos, Member Casbon, Chair Clark, Member Hunter, Vice Chair  
Maine and Member Wasik

**Absent:** 1 - Member Hewitt

**8.15 [23-0606](#)**

Director's Report - Division of Transportation.

**Attachments:** [23-0606 2023 Construction Program](#)  
[23-0606 2023 Infographic](#)

*Shane Schneider, Division of Transportation (DOT) Director, gave a brief overview of the  
Lake County 2023 Construction Program.*

*Discussion ensued.*

*Director Schneider also noted that the Patriot Path project recently received a federal  
grant.*

**9. County Administrator's Report**

*There was no County Administrator's Report.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Members' Remarks**

*There were no remarks from members.*

**12. Adjournment**

*Chair Clark declared the meeting adjourned at 10:44 a.m.*

**Next Meeting: May 3, 2023**

*Meeting minutes prepared by Theresa Glatzhofer.*