

# Lake County Illinois

*Central Permit Facility  
500 W. Winchester Rd  
Libertyville, Illinois 60048-1331*



## Meeting Minutes - Final

Thursday, April 2, 2026

6:00 PM

500 W. Winchester Rd - Libertyville, Illinois

**Lake County Stormwater Management Commission**

**PUBLIC ATTENDANCE:** There are two options for the public to attend the meeting: (1) in-person attendance at on the 2nd floor Central Permit Facility building 500 W. Winchester Road, Libertyville, Illinois, or (2) remote / virtual attendance through the link:

<https://us02web.zoom.us/j/88673077278>

Meeting ID: 886 7307 7278

One tap mobile

+13126266799,,85137896784# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

**RECORDING:** Meetings, including Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the Lake County Stormwater Management Commission. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

**Present** 8 - Commissioner - Alternate Parekh, Commissioner - Alternate Wasik, Commissioner - Alternate Casbon, Commissioner Hunter, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit and Commissioner Sode

*Others present: Mike Warner, Karen Fox, RuthAnne Hall, Gina Tuczak, Grant Benjamin, Susan Pribyl, Mary Handelsman, Janice Aull (V) and SMC Staff: Kurt Woolford, Kelcey Traynoff, Christine Sher, Dijana Silber, Mike Prusila, Jacob Jozefowski, Sharon Østerby, Anna Niedzinski*

4. PUBLIC COMMENT

5. [26-0397](#)

Approval of February 5, 2026 meeting minutes

**Attachments:** [SMC February 5, 2026 meeting minutes draft](#)

*Approval was requested for the February 5, 2026 meeting minutes.*

**A motion to approve was made by Commissioner - Alternate Gust, seconded by Commissioner - Alternate O'Brien. Motion passed by a unanimous roll call vote.**

**Aye:** 8 - Commissioner - Alternate Parekh, Commissioner - Alternate Wasik, Commissioner - Alternate Casbon, Commissioner Hunter, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit and Commissioner Sode

6. COMMISSION REPORTS

6.1 Director's Report

*Mr. Kurt Woolford thanked Chairman Schmit for providing dinner for the Commission. Mr. Woolford then acknowledged RuthAnne Hall, Assistant County Administrator, and Gina Tuczak, Chief Financial Officer, who helped establish a new fund for SMC's long-term capital needs (PEM Fund 781). This new fund is not operational and not a DCEO fund and SMC will be able to manage it separately as a long-term capital fund. This will be on the F&A agenda for approval at the April 9th meeting. The next item Mr. Woolford discussed related to the Comprehensive Stormwater Management Plan. This summer, SMC will be bringing in the consultant who is working on the plan to do a presentation on the updates and get feedback from the Commission. Mr. Woolford then discussed the ribbon cutting/groundbreaking ceremonies planned for this year, with the first one being at Bangs Lake in Wauconda. A video that was created by state legislators was then played for the Commission. This video highlighted several DCEO projects and showed how the state funding is helping to mitigate flooding and improve stormwater infrastructure in communities throughout Lake County.*

## 6.2 Chairman's Report

*Chairman Schmit thanked the SMC staff for their work with the DCEO program while building good relationships with the state representatives and improving the quality of life for residents of Lake County.*

## 6.3 Commissioner's Report

## 7. ACTION ITEMS

### 7.1 [26-0398](#)

Approval of February and March 2026 Treasurer's Report

**Attachments:** [SMC February 2026 Treasurer's Report](#)  
[DRWW February 2026 Treasurer's Report](#)  
[NBWW February 2026 Treasurer's Report](#)  
[RSMP March 2026 Treasurer's Report](#)  
[SMC March 2026 Treasurer's Report](#)  
[DRWW March 2026 Treasurer's Report](#)  
[NBWW March 2026 Treasurer's Report](#)

*Ms. Kelcey Traynoff presented and requested approval of the February and March 2026 Treasurer's Reports.*

**A motion to approve was made by Commissioner - Alternate Gust, seconded by Commissioner - Alternate Wasik. Motion passed by a unanimous roll call vote.**

**Aye:** 8 - Commissioner - Alternate Parekh, Commissioner - Alternate Wasik, Commissioner - Alternate Casbon, Commissioner Hunter, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit and Commissioner Sode

### [26-0541](#)

DRWW February 2026 Treasurer's Report

**Attachments:** [DRWW February 2026 Treasurer's Report hand out](#)

### 7.2 [26-0400](#)

Staff presentation and Lake County Stormwater Management Commission (SMC) adoption of the Manitou Creek-Fish Lake Drain Watershed-Based Plan, and recommend approval by the Lake County Board as an appendix to the Lake County Comprehensive Stormwater Management Plan.

**Attachments:** [Manitou Creek-Fish Lake Drain Watershed-Based Plan Public Comment R](#)  
[MCFLD Executive Summary](#)  
[MCFLD WBP](#)

*Mr. Mike Prusila presented on the Manitou Creek-Fish Lake Drain Watershed-Based Plan. He explained the goals of the Watershed Plan and noted that the recommendations*

and actions identified in the plan were voluntary. A prioritized Action Plan was included in the Watershed Plan and Mr. Prusila provided a brief overview of the Action Plan. This plan was made up of three types of actions: Programmatic, Basin-wide Site-specific, and Site-specific. Mr. Prusila added that SMC held a public comment period and received a record number of public comments, which he attributed to a very involved and interested stakeholder group. Mr. Prusila explained that the way staff respond to the comments is by either modifying the text of the report, making modifications to the Action Plan, or by providing clarification or an explanation. Next steps include taking the Watershed Plan to the May 12th County Board meeting for approval and then sending letters to the communities and local units of government within the watershed asking them to either pass resolutions of support or adopt the plan themselves. Mr. Prusila recognized Jacob Jozefowski (SMC staff member) and Hey and Associates for their work on the Watershed Plan. Commissioner Wasik thanked SMC staff for their work on the plan and the stakeholders for their interest in it. Commissioner Wasik asked what the top three priorities would be for the plan. Mr. Prusila explained addressing water quality issues, drainage issues, and looking into the opportunities for wetland restoration within the watershed would be top priorities. Commissioner Wasik asked if the priority projects in the plan had a good chance of receiving 319 funding. Mr. Prusila stated that he believed they did and the chance of funding increases if the projects are in an adopted watershed-based plan. Commissioner O'Brien gave credit to the stakeholder group members who provided detailed comments on the plan. Jacob Jozefowski added that the Round Lake Area Park District was going to be applying for grant funding and during the public comment period, they asked that they be included in the Watershed Plan however, the plan currently had recommendations for this area.

Susan Pribyl, a member of the Manitou Creek Watershed Alliance, thanked Mike Prusila and Jacob Jozefowski for not only their work on the Watershed Plan but also for how they interacted with members of the community throughout the multi-year process of putting the plan together and going through the public comment period.

Approval of the Manitou Creek-Fish Lake Crain Watershed-Based Plan was requested.

**A motion to approve was made by Commissioner - Alternate Wasik, seconded by Commissioner - Alternate Casbon. Motion passed by a unanimous roll call vote.**

**Aye:** 8 - Commissioner - Alternate Parekh, Commissioner - Alternate Wasik, Commissioner - Alternate Casbon, Commissioner Hunter, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit and Commissioner Sode

### 7.3 [26-0401](#)

Annual Stormwater Infrastructure Repair Fund (SIRF) Summary Report

**Attachments:** [SIRF Summary 031626](#)

Mr. Woolford presented the annual Stormwater Infrastructure Repair Fund (SIRF) summary report. The summary sheet attached in the meeting packet included all the SIRF projects that have been implemented since the program was created in 2008. Mr. Woolford noted that the program's policies allow for maintenance work and staff will be

*looking at expanding the funding to include more maintenance-focused projects.  
This was an informational item only.*

7.4 [26-0404](#)

Presentation of the updated 2026 Stormwater Management Program Plan (SMPP) template for the National Pollutant Discharge Elimination System (NPDES): PERMIT ILR40 for Lake County Municipal Separate Storm Sewer Systems (MS4).

**Attachments:** [QLP ILR40 SMPP 2026 Memo](#)  
[Redline SMPP 2016 vs 2026](#)  
[Clean SMPP 2026 Updates](#)

*Ms. Anna Niedzinski presented on the updates to the Stormwater Management Program Plan (SMPP) template for the National Pollutant Discharge Elimination System (NPDES) for Lake County Municipal Separate Storm Sewer Systems (MS4). She explained why the updates to the template were required and that SMC serves as a Qualifying Local Program (QLP) for all 72 MS4s in Lake County. As a QLP, SMC assists Lake County MS4s in meeting the requirements of IEPA's NPDES Permit ILR40, which includes the SMPP template. Mike Warner from Gewalt Hamilton Associates thanked Anna for her work as SMC's Stormwater Coordinator and supporting the MS4s throughout Lake County. This was an informational item only.*

8. **INFORMATION SECTION**

8.1 [26-0399](#)

Regulatory Reports February and March 2026

**Attachments:** [February 2026 Regulatory Reports](#)  
[March 2026 Regulatory Reports](#)  
[Wetland Restoration Fund Budget-Updated 3-24-26](#)

*Ms. Traynoff presented the Regulatory and Wetland Restoration Fund (WRF) Status Report for February and March 2026.*

8.2 **Correspondence**

8.2.a [26-0402](#)

Staff Kudos

**Attachments:** [Juli Crane Bayview Lane](#)  
[Sharene GD & Jacob J - Fox River Summit 2026](#)

*Ms. Traynoff shared kudos emails for SMC staff Juli Crane, Jacob Jozefowski, and Sharene Gould Dulabaum.*

### 8.3 Community Relations/Public Info

#### 8.3.a [26-0403](#)

Daily Herald - Libertyville Sustainability

**Attachments:** [Daily Herald eEditon - Libertyville Sustainability](#)

*Ms. Traynoff shared an article from the Daily Herald on a Libertyville High School student who earned a Girl Scout Gold Award by designing and building rain barrels, which were donated to five schools in the Libertyville area.*

#### 8.3. [26-0405](#)

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May 15, 2026 Lake-McHenry County Municipal Separate Storm Sewer System (MS4) Workshop

**Attachments:** [MS4 Workshop Flyer 2026](#)

*Ms. Traynoff shared information on the upcoming MS4 Green Infrastructure workshop.*

### 9. EXECUTIVE SESSION

### 10. ADJOURNMENT

**A motion to adjourn was made by Commissioner - Alternate Gust, seconded by Commissioner Sode. Motion passed by a unanimous voice vote. Meeting adjourned at 6:50pm.**

**Aye:** 8 - Commissioner - Alternate Parekh, Commissioner - Alternate Wasik, Commissioner - Alternate Casbon, Commissioner Hunter, Commissioner - Alternate Gust, Commissioner - Alternate O'Brien, Commissioner Schmit and Commissioner Sode