

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Agenda Report - Final

Thursday, January 28, 2021

8:30 AM

Meeting held by video conference. Register to virtually attend the meeting at <https://bit.ly/3slsSFI>

Watch the meeting at <http://lakecounty.tv/>, Comcast Ch 18 or 30, AT&T Uverse Ch 99, & 18 N County St, Waukegan (10th FL)

**Financial & Administrative Committee**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the Gubernatorial Disaster Proclamation, and the Written Determination of the Lake County Board Chair, this meeting will be held by audio and video conference.

**PUBLIC ATTENDANCE:** The public wishing to attend remotely / virtually may: (1) register at the link on the front page of this agenda to attend by audio or video conference or (2) attend remotely on the 10th Floor of the Administrative Tower, 18 N. County Street, Waukegan, Illinois (limited to the number of persons in keeping with social distancing requirements, currently 10 people).

**PUBLIC VIEWING:** This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast Channel 18 or 30 and AT&T Channel 99.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. Individuals attending remotely / virtually may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)). Public Comment on items not on the agenda will be presented at the beginning of the meeting under "Public Comment." Comments on agenda items may be presented during consideration of that item. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance (on the 10th Floor and then those via the registration link) then (2) written comments in the order they are received. To view County Board Rules, click here: <https://bit.ly/3idRdrV> .

Individuals providing Public Comment will provide the following information:

- \* Meeting: Financial and Administrative Committee  
(Must be the Subject line for written Public Comment)
- \* Name: (Required)
- \* Street Address, City, State (Optional):
- \* Phone Number (Optional):
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self"):
- \* Topic or Agenda Item # (if applicable) - followed by the written Comment

0.0 [21-0069](#)

Chair's determination of need to meet by audio or video conference.

**Attachments:** [Determination - Chair Hart 12.30.20](#)

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment (Items Not on the Agenda)
6. Chair's Remarks
7. Unfinished Business
8. New Business

**CONSENT AGENDA (Items 8.1 - 8.3)**

**\*APPROVAL OF MINUTES\***

8.1 [21-0159](#)

Minutes from January 7, 2021.

**Attachments:** [F&A 1.7.21 Minutes - Final.pdf](#)

**\*PUBLIC WORKS, PLANNING & TRANSPORTATION\***

8.2 [21-0144](#)

Joint resolution authorizing a contract with USIC Locating Services, LLC, Lombard, Illinois, in the amount of \$140,000 for the Joint Utility Locating Information for Excavators, Inc. (JULIE) ticket screening and locating of Lake County Division of Transportation (LCDOT) storm sewers for excavator dig requests, for various County highways, and appropriating \$200,000 of ¼% Sales Tax for Transportation funds.

- Pursuant to Illinois law, JULIE serves as a message handling notification service for underground facility owners regarding planned excavations.
- A total of three bids were received, ranging from \$140,000 to \$176,900, and the lowest responsible bidder is USIC Locating Services, in the amount of \$140,000.
- Appropriation includes the annual message handling service fee of \$22,602.18 to JULIE.
- This project is included in the Transportation Improvement Program, and designated as Section 21-00000-09-GM.

**Attachments:** [21-0144 Vendor Disclosure Statement - USIC](#)

[21-0144 Award Information JULIE Locates](#)

[21-0144 Bid Tab - JULIE Locates](#)

**\*FINANCIAL & ADMINISTRATIVE\***

**8.3**     [21-0152](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of December 2020.

**Attachments:**   [December 2020](#)

**REGULAR AGENDA**

**\*PUBLIC WORKS, PLANNING & TRANSPORTATION\***

**8.4**     [21-0143](#)

Joint committee action item approving Change Order Number Seven in the amount of \$6,712.75 for additions to the Hutchins Road Bridge construction contract.

- Change Orders need to be approved by the standing committees for cumulative net increases over 10 percent.
- The sum of all change orders is \$153,385.35, which represents a 10.45 percent cumulative increase over the original awarded contract.
- Hutchins Road Bridge is under contract with Lorig Construction Company in the amount of \$1,467,849.51 as approved by the County Board on April 9, 2019, and designated as Section 17-00275-02-BR.
- The contract included removing the existing triple cell pipe culvert, replacing with a single span bridge, in-stream work, pavement removal, full depth hot-mix asphalt paving, curb and gutter, drainage, erosion control, and site restoration.

**Attachments:**   [21-0143 Committee Action Memo.pdf](#)

[21-0143 Hutchins Bridge CO#7 17-00275-02-BR](#)

[21-0143 Location Map - Hutchins Road \(Bridge over Mill Creek\)](#)

[21-0143 Vendor Disclosure Statement - Lorig](#)

**\*FINANCIAL & ADMINISTRATIVE\***

**8.5**     [21-0148](#)

Resolution authorizing an agreement with Daikin Applied, Chicago, Illinois, for routine inspections and preventative maintenance of heating, ventilation, and air conditioning (HVAC) equipment for various County facilities in the estimated annual amount of \$75,000.

- Daikin chillers and condensing units have been installed at the following facilities: Administrative Tower, Public Defender's Office, Coroner's Office, Main Courthouse, Court Tower and Depke Juvenile Complex.
- Facilities and Construction Services identified a cooperative purchasing contract with Daiken Applied, through Omnia Partners, to procure routine inspections and preventative maintenance of HVAC equipment by the Original Equipment Manufacturer (OEM) that was competitively solicited and awarded.

- Thermosystems is the local Daiken OEM authorized service provider whose technicians are trained to perform Daiken repairs only.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered between the participants.
- The current term of the Omnia Partners contract expires on September 30, 2023 and allows for two additional one-year renewals through September 30, 2025.

**Attachments:** [Award Information-Daikin](#)  
[Vendor Disclosure](#)

**8.6** [21-0191](#)

Committee action authorizing the reclassification of two positions in the Finance and Administrative Services Department.

**Attachments:** [Reclassification of positions in FAS](#)

**8.7** [21-0169](#)

Facilities and Construction Services Department's Annual Update.

**Attachments:** [2021 FCS Overview Presentation](#)

**8.8** [21-0168](#)

Discussion on COVID Relief and Recovery Funding and 2021 Plan.

- CARES Act Funding Plan Reallocation.
- Emergency Rental Assistance Funds.

**8.9** [21-0166](#)

Discussion regarding the dissolution of the Lake Bluff Mosquito Abatement District (LBMAD).

- Two mosquito abatement districts exist in Lake County. The LBMAD possesses no real property, currently contracts out for services, and generates revenue via a tax levy.
- Staff will provide background regarding the item, will discuss the process for dissolution, and return at a subsequent meeting with the ordinance to initiate the process.

**9. Directors' Reports**

**9.1** [21-0066](#)

Director's Report.

- Facilities and Construction Services.
  - Update on Job Ordering Contract (JOC).
- Finance and Administrative Service.
- Human Resources.

- Update on Interim Positions.
- Information Technology.

**Attachments:** [FCS Director's Report - JOC over 350K](#)

**10. County Administrator's Report**

**11. Executive Session**

**11.1 [21-0156](#)**

Executive session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

**11.1A [21-0160](#)**

Executive Session minutes from January 7, 2021.

**11.2 [21-0157](#)**

Executive Session to discuss collective bargaining pursuant to 5 ILCS 120/2 (c)(2).

**11.3 [21-0158](#)**

Executive Session to discussion pending litigation pursuant to 5 ILCS 120/2 (c)(11).

**11.4 [21-0170](#)**

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

**12. Members Remarks**

**13. Adjournment**

**Next Meeting: February 4, 2021**