

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, April 30, 2014

1:00 PM

Assembly Room, 10th Floor

Financial and Administrative Committee

1. Call to Order

Chair Paxton called the meeting to order at 1:00 p.m.

Present 7 - Chair Paxton, Vice Chair Pat Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

Others present:

Yvette Albarran, Purchasing

Barry Burton, County Administrator

Chris Creighton, Finance and Administrative Services

Don Gloor, Finance and Administrative Services

Gary Gordon, Finance and Administrative Services

RuthAnne Hall, Purchasing

Sandy Hart, County Board Member

Efren Heredia, Finance and Administrative Services

Adlil Issakoo, Finance and Administrative Services

Kevin Kerrigan, Division of Transportation

Aaron Lawlor, County Board Chairman

Kevin Lyons, Finance and Administrative Services

Rodney Marion, Human Resources

Audrey Nixon, County Board Member

Anita Patel, Finance and Administrative Services

Linda Pedersen, County Board Member

Howie Sell, Information Technology

Jennifer Serino Stasch, Workforce Development

Michele Slav, Finance and Administrative Services

Patrice Sutton Burger, Finance and Administrative Services

Kirk Talbott, Information Technology

Jeremiah Varco, Finance and Administrative Services

Ryan Waller, Assistant County Administrator

Mike Warner, Stormwater Management Commission

Blanca Vela-Schneider, County Board Office

2. Pledge of Allegiance

Chair Paxton led the Pledge of Allegiance.

3. Approval of Minutes

There were no minutes to be approved.

4. Added to Agenda

There were no items added to the agenda.

5. Public Comment

There was no public comment.

6. Old Business

There was no old business to conduct.

7. New Business

PUBLIC WORKS & TRANSPORTATION

7.1 [14-0409](#)

Joint resolution executing an agreement with RHMG Engineers, Inc., Libertyville, Illinois, in the amount of \$86,781 for design engineering services for the fiscal year (FY) 2015 Water Main Replacement Project.

Attachments: [14-0409 RHMG Map](#)
[14-0409 RHMG Agreement](#)
[14-0409 RHMG Proposal](#)

A motion was made by Member Taylor, seconded by Member Sauer, that items 7.1 through 7.12 be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.2 [14-0396](#)

Joint resolution executing an agreement with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois, in the amount of \$249,700 for construction engineering services for the Round Lake Sanitary District (RLSD) Excess Flow Facility improvements.

Attachments: [05.13.14 RLSD Agreement \\$249,000 Christopher B. Burke Excess Flow Facility](#)
[RLSD Attachment \\$249,000 Christopher Burke Excess Flow Facility](#)

A motion was made by Member Taylor, seconded by Member Sauer, that items 7.1 through 7.12 be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.3 [14-0394](#)

Joint resolution authorizing the First Amended and Restated Memorandum of Understanding (MOU) in furtherance of the Northern Lake County Lake Michigan Water Planning Group efforts.

Attachments: [14-0394 First Amended and Restated Water SSA MOU](#)

A motion was made by Member Taylor, seconded by Member Sauer, that items 7.1 through 7.12 be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.4 [14-0391](#)

Joint resolution executing an intergovernmental agreement for license to install automated meter reading (AMR) devices on existing structures in the Village of Vernon Hills.

Attachments: [05.13.14 14-0391 Vernon Hills AMR IGA](#)

A motion was made by Member Taylor, seconded by Member Sauer, that items 7.1 through 7.12 be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.5 [14-0392](#)

Ordinance amending water and sewer related rates for certain Lake County systems.

Attachments: [2014.0392 Rate Ordinance South Central-Libertyville-CLCJAWA Fees](#)

A motion was made by Member Taylor, seconded by Member Sauer, that items 7.1 through 7.12 be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.6 [14-0393](#)

Joint resolution providing notice to the Village of Green Oaks within the Southeast Central Facilities Planning Area of an adjustment in the Lake County wholesale sewer rates for wastewater services provided by the Village of Libertyville.

A motion was made by Member Taylor, seconded by Member Sauer, that items 7.1 through 7.12 be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.7 [14-0418](#)

Joint resolution authorizing a contract for Hot-Mix Surface removal, patching, and constructing ¾" Hot-Mix Asphalt leveling binder and 1 ½" Hot-Mix Asphalt surface course lifts on various roads in the Libertyville Township Road District, and designated as Section 14-10101-02-GM, to Peter Baker & Son Co., Lake Bluff, Illinois, in the amount of \$333,200.30.

Attachments: [14-0418 - Bid Tab, Libertyville Road District Contract Award 2014](#)
[14-0418 Justification of Bid - Libertyville Road District, 2014](#)

A motion was made by Member Taylor, seconded by Member Sauer, that items 7.1 through 7.12 be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.8 [14-0420](#)

Joint resolution appropriating \$40,000 of Matching Tax funds for inspection and maintenance of recently planted native landscape detention areas along various County highways, and designated as Section 14-00000-14-GM.

A motion was made by Member Taylor, seconded by Member Sauer, that items 7.1 through 7.12 be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.9 [14-0421](#)

Joint resolution appropriating \$80,000 of Matching Tax funds for maintenance of recently planted trees and shrubs along various County highways, and designated as Section 14-00000-17-GM.

A motion was made by Member Taylor, seconded by Member Sauer, that items 7.1 through 7.12 be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.10 [14-0422](#)

Joint resolution authorizing an agreement with the State of Illinois, by and through the Illinois Department of Transportation (IDOT), for the utilization of federal highway funds for the modernization and interconnection of the traffic signals along Cedar Lake Road, from Rollins Road to South Rosedale Court, including connection to Lake County PASSAGE and Phase III construction engineering services, appropriating \$130,000 of ¼% Sales Tax for Transportation and Public Safety funds, and designated as Section 12-00999-17-TL.

Attachments: [14-0422 Cedar Lake Road ITS Location Map](#)
[14-0422 Cedar Lake Road ITS IDOT Agreement Draft](#)

A motion was made by Member Taylor, seconded by Member Sauer, that items 7.1 through 7.12 be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.11 [14-0428](#)

Joint resolution appropriating \$520,000 of County Bridge funds for the drainage improvement along Rollins Road, from Helendale Avenue to Wilson Road, and designated as Section 12-00080-58-DR.

A motion was made by Member Taylor, seconded by Member Sauer, that items 7.1

through 7.12 be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.12 [14-0387](#)

Joint resolution authorizing the purchase of a Trimble S6 Total Station from Precision Midwest for the Lake County Division of Transportation (LCDOT) Survey Crew at an estimated cost of \$35,095.

A motion was made by Member Taylor, seconded by Member Sauer, that items 7.1 through 7.12 be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

FINANCIAL & ADMINISTRATIVE

7.13 [14-0397](#)

Resolution executing a one year lease extension with renewals for 9,665 square feet of office space for Lake County Workforce Development at an annual cost of \$163,980.

A motion was made by Member Mandel, seconded by Member Carlson, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.14 [14-0398](#)

Resolution executing a one year lease with optional renewals for the lease of 50 parking spaces at the 415 Executive Center, 415 East Washington St., Waukegan, Illinois, for a total annual cost of \$18,600.

Finance and Administrative Services Director Gary Gordon reported the parking lot lease will allow jurors to park adjacent to the courts.

A motion was made that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.15 [14-0400](#)

Resolution authorizing a contract with Call One, Chicago, Illinois, for various telecommunications services for Lake County in an estimated annual amount of \$157,683.72.

RuthAnne Hall of Purchasing reported Call One is the County's current provider and is the only vendor to provide a proposal to the County.

A motion was made by Member Sauer, seconded by Member Mandel, that this item

be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.16 [14-0402](#)

Resolution authorizing a contract with Paul Borg Construction Company, Chicago, Illinois, Homestead Electric Company, Ingleside, Illinois, and Leopardo Companies, Inc., Chicago, Illinois for Job Order Contracting General Contractor Services in the estimated annual amount of \$2,000,000 per contractor.

Finance and Administrative Services Director Gary Gordon, Jeremiah Varco of Facilities, and RuthAnne Hall of Purchasing presented. There are three companies recommended for award of the contract. It was noted this is Homestead Electric's first experience with the JOC program but pricing for all three vendors is more favorable than the County's current contract.

A motion was made by Member Carlson, seconded by Member Taylor, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.17 [14-0431](#)

Resolution authorizing a contract with H.C. Anderson Roofing Co., Rockton, Illinois, for the roof replacement at the Division of Transportation Building "D" in the amount of \$137,012.

RuthAnne Hall of Purchasing and Jeremiah Varco of Facilities reported the roof replacement will be funded through Corporate Capital Improvement Program (CCIP) Facility Assessment. Ms. Hall noted Building D houses the County's larger vehicles.

A motion was made by Member Sauer, seconded by Member Taylor, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

Chair Paxton moved item 9, the County Administrator's Report, ahead of executive session items.

9. County Administrator's Report

Finance and Administrative Services Director Gary Gordon and Patrice Sutton Burger of the Finance and Administrative Department presented a draft of the budget policies. Proposed language was presented regarding the property tax levy, the underfunding of certain line items, and the submittal deadline for County Board members on new or expanded programs. Discussion followed. An additional amendment was made and will be presented for consideration at the next committee meeting.

County Administrator Barry Burton and County Board Chair Aaron Lawlor discussed elected officials, county board officials, and county board chairman salaries. This issue will be brought before the Committee in May for consideration. The Committee discussed whether increases should be considered at this time for elected officials or for County board members. Discussion occurred regarding the regional office of education stipend.

8. Executive Session

Executive session was entered into at 2:28 p.m.

A motion was made by Member Carlson, seconded by Member Mandel, to go into executive session. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

8.1 [14-0411](#)

Executive session to discuss a personnel matter pursuant to 5 ILCS 120/2 (c)(1).

Executive session was adjourned at 2:37 p.m.

A motion was made by Member Sauer, seconded by Member Carey, to come out of executive session. The motion carried unanimously.

10. Adjournment

The meeting was adjourned at 2:38 p.m.

A motion was made by Member Sauer, seconded by Member Carey, that this item be adjourn. The motion carried unanimously.

Aye: 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Finance and Administrative Committee