

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Friday, September 1, 2023

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/3OMa26o>

Special Committee on Broadband

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Special Committee on Broadband (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Clark called the meeting to order at 8:33 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 4 - Vice Chair Casbon, Chair Clark, Member Roberts and Ex-Officio Member Hart

Absent 4 - Member Campos, Member Hunter, Member Kyle and Member Schlick

The physical presence of the County Board Chair constitutes a physical quorum.

Members Campos, Hunter, and Kyle were unable to attend the Committee meeting in person and did not meet the criteria for electronic attendance. Even though they were able to attend via electronic means and participated in Committee discussions, they must be marked as absent.

Other Attendees:

In Person:

*Anthony Pascente, K+P Advisory
Elizabeth Brandon, County Administrator's Office
Gary Gibson, County Administrator's Office
Jennifer Brennan, Communications
Jessica Gallagher, Guidehouse
Joe Quille, Guidehouse
Kevin Quinn, Communications
Matt Meyers, County Administrator's Office
Mike Simon, Jules Madison
Theresa Glatzhofer, County Board Office*

Electronically:

*Abby Krakow, Communications
Angela Cooper, 19th Judicial Circuit
Angelo Kyle, Board Member
Ashley Rack, Sheriff's Office
Austin McFarlane, Public Works
Ayse Kalaycioglu, K+P Advisory
Candace Browdy, Connect Lake County
Christiana Gurgick, Guidehouse
Damon Coleman, Planning, Building and Development
Diane Hewitt, Board Member
Esiah Campos, Board Member*

*Harrison Phelan, Guidehouse
Henry Bensinger, Guidehouse
J. Kevin Hunter, Board Member
James Hawkins, County Administrator's Office
Kristy Cechini, County Board Office
Linda Pedersen, Board Member
Mick Zawislak, Daily Herald
Saman Salahuddin, Guidehouse
Stephen Rice, State's Attorney's Office
Tammy Chatman, Communications*

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no comments from the public.

6. Chair's Remarks

There were no Chair remarks.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Item 8.1)

MINUTES

8.1 23-1169

Committee action approving the Special Committee on Broadband minutes from June 2, 2023.

Attachments: [Broadband 6.2.23 Final Minutes](#)

A motion was made by Vice Chair Casbon, seconded by Member Roberts, that these minutes be approved. The motion carried by the following voice vote:

Aye: 4 - Vice Chair Casbon, Chair Clark, Member Roberts and Ex-Officio Member Hart

Absent: 4 - Member Campos, Member Hunter, Member Kyle and Member Schlick

REGULAR AGENDA

8.2 23-1190

Presentation and discussion on the Lake County Broadband Current State Assessment.

Attachments: [Lake County Special Committee Meeting 9.1.23_vf](#)

Joe Quille, Jessica Gallagher, Christiana Gurgick, and Harrison Phelan of Guidehouse gave a presentation regarding the Lake County Broadband Plan and current state

assessment.

Discussion ensued.

Public comment was made by Candace Browdy.

8.3 [23-1191](#)

Presentation, discussion, and Committee direction regarding Dig Once Policy for Lake County.

Attachments: [Lake County Special Committee Meeting_Dig Once_vf](#)

Jessica Gallagher of Guidehouse and Mike Simon of Jules Madison gave a presentation regarding background for a potential Dig Once Policy in Lake County.

Discussion ensued.

The consensus of the Committee was to proceed with additional discussions and research pertaining to a Dig Once Policy for Lake County.

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Members' Remarks

There were no remarks from members.

12. Adjournment

Chair Clark declared the meeting adjourned at 10:12 a.m.

Next Meeting: September 29, 2023

Meeting minutes prepared by Theresa Glatzhofer.

Minutes were approved on November 3, 2023, by the Special Committee on Broadband.