

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Thursday, May 9, 2019**

**8:30 AM**

**Assembly Room, 10th Floor**

**Financial and Administrative Committee**

**1. Call to Order**

*Chair Frank called the meeting to order at 8:30 a.m.*

**Present** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

*Others present:*

*Alex Carr, Communications*

*Jim Chamernick, Sheriff's Office*

*Kevin Considine, Lake County Partners*

*Jennifer Everett, Workforce Development*

*Karen Fox, State's Attorney's Office*

*Jodi Gingiss, Community Development*

*RuthAnne Hall, Purchasing*

*Cynthia Haran, Recorder of Deeds*

*Karla Hasty, Human Resources*

*John Idleburg, Sheriff's Office*

*Jon Joy, Facility and Construction Services*

*Chris Kopka, Human Resources*

*Larry Mackey, Health Department*

*Rodney Marion, Human Resources*

*Matt Meyers, County Administrator's Office*

*Forest Pennington, Information Technology*

*Mark Pfister, Health Department*

*Shane Schneider, Division of Transportation*

*Patrice Sutton, Finance and Administrative Services*

*MaryEllen Vanderverter, Recorder of Deeds*

*Jeremiah Varco, Facilities and Construction Services*

*Blanca Vela-Schneider, County Board Office*

*Mike Warner, Stormwater Management Commission*

*Dakisha Wesley, County Administrator's Office*

**2. Pledge of Allegiance**

*Member Didech led the Pledge of Allegiance.*

*Chair Frank requested a moment of silence in honor of a hero who tragically lost his life saving his fellow schoolmates.*

**3. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**4. Public Comment**

*There were no comments from the public.*

5. **Chair's Remarks**

*Chair Frank had no remarks.*

6. **Old Business**

*There was no old business to conduct.*

7. **New Business**

**CONSENT AGENDA (Items 7.1 - 7.24)**

**Approval of Minutes**

7.1 **[19-0809](#)**

Executive Session minutes from April 4, 2019.

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**LAW & JUDICIAL**

7.2 **[19-0510](#)**

Joint resolution authorizing the renewal of two State's Attorney's Prosecutor Based Victim Services programs, through a Victim of Crime Act (VOCA) grant awarded by the Illinois Criminal Justice Information Authority (ICJIA), including \$230,895 in federal funds.

**Attachments:** [VOCA Sexual Assault & DV VWC Award 218444 07-01-19 thru 12-31-20](#)

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.3 **[19-0712](#)**

Joint resolution authorizing line-item transfers of funds between various accounts to transfer previously approved funds in Fiscal Year (FY) 2019.

**Attachments:** [May 19 LIT- Sheriff](#)

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.4 [19-0699](#)

Joint resolution authorizing the execution and emergency appropriation of a Title IV-D Intergovernmental Agreement (IGA) between the Illinois Department of Healthcare and Family Services (IDHFS) and the Lake County State's Attorney for the continuation of the State's Attorney's Child Support Enforcement Program for the period of July 1, 2019 through June 30, 2020, for a maximum reimbursement amount of \$610,000 for staff wages and benefits.

**Attachments:** [Child Support Agreement 2020-55-013-K July 01 2019 thru June 30 2020](#)

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

#### HEALTH & COMMUNITY SERVICES

7.5 [19-0702](#)

Joint resolution authorizing the Workforce Development Department to enter into Employment Worksite Agreements with multiple public, private or nonprofit organizations for the Lake County Summer Youth Work Experience Program.

**Attachments:** [Summer Youth Worksite Agreement 2019.pdf](#)

[Summer Youth Worksite List 2019.pdf](#)

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.6 [19-0467](#)

Joint resolution approving Memoranda of Understanding (MOUs) between Lake County and approved sub-recipients of Community Development Block Grant (CDBG) funds.

**Attachments:** [MOU Arden and LC Comm Dev. CDBG 2019.pdf](#)  
[MOU ASP and LC Comm Dev. CDBG 2019 security.pdf](#)  
[MOU ASP and LC Comm Dev. CDBG 2019 shelter.pdf](#)  
[MOU Debruler and LC Comm Dev. CDBG 2019.pdf](#)  
[MOU Debruler and LC Comm Dev. CDBG 2019 Lilac.pdf](#)  
[MOU Glenkirk and LC Comm Dev. CDBG 2019.pdf](#)  
[MOU HPC and LC Comm Dev. CDBG 2019.pdf](#)  
[MOU NC and LC Comm Dev. CDBG 2019.pdf](#)  
[MOU NC and LC Comm Dev. CDBG 2019 trees.pdf](#)  
[MOU RLB and LC Comm Dev. CDBG 2019.pdf](#)

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.7 [19-0714](#)**

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$98,699 for the Family Planning grant.

**Attachments:** [FP 98K](#)

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.8 [19-0715](#)**

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$6,006 for the Hearing and Vision grant.

**Attachments:** [H&V \\$6K](#)

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.9 [19-0716](#)

Joint resolution accepting the Illinois Public Health Association grant and authorizing an emergency appropriation in the amount of \$34,310 for the Human Immunodeficiency Virus (HIV) prevention grant.

**Attachments:** [HIV PREV \\$34K](#)

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.10 [19-0717](#)

Joint resolution accepting the United Way grant and authorizing an emergency appropriation in the amount of \$5,000 for the Success by Six grant.

**Attachments:** [SBS \\$5K](#)

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.11 [19-0771](#)

Joint resolution amending the Lake County Health Department Environmental Health Fees Schedule (as authorized in Lake County Code of Ordinances Chapter 178).

**Attachments:** [EH Fee Schedule](#)

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**PUBLIC WORKS, PLANNING & TRANSPORTATION**

7.12 [19-0779](#)

Joint resolution authorizing an agreement with RHMG Engineers, Inc., Mundelein, Illinois, in the amount of \$41,705 for design engineering supplementary planning services for the Vernon Hills water system reservoir project.

**Attachments:** [19-0779 VH Reservoir Supplementary Planning Agreement PW#2017.010](#)

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.13 [19-0781](#)**

Joint resolution authorizing a five-year lease agreement, with a five-year renewal option, with Chicago SMSA Limited Partnership, Basking Ridge, New Jersey, (Verizon Wireless) for the placement of telecommunications equipment at the Countryside Lake Water Tower.

**Attachments:** [19-0781 VZW CSL Survey for LA and SSA Exhibit C.pdf](#)

[19-0781 VZW CSL Water Tower Map.pdf](#)

[05.14.19 19-0781 Countryside Lake Verizon Water Tower Lease Agreeeme](#)

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.14 [19-0763](#)**

Joint resolution authorizing a contract with Chicagoland Paving, Inc., Lake Zurich, Illinois, in the amount of \$130,000 for the pulverization or milling of existing pavement and constructing Hot-Mix Asphalt Binder Course, Surface Course and Leveling Binder Lifts on portions of 10th Street, 11th Street and 13th Street in the Benton Township Road District, which will be improved under the Illinois Highway Code for a total of .5 miles.

**Attachments:** [19-0763 Bid Tab, Benton Road District 2019](#)

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.15 [19-0764](#)**

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$431,448.54 for Hot-Mix Asphalt Surface Removal, patching and construction of Surface Course and Leveling Binder on various roads in the Grant Township Road District, which will be improved under the Illinois Highway Code for a total of 2.4 miles.

**Attachments:** [19-0764 Bid Tab, 2019 Grant Road District](#)

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.16 [19-0765](#)**

Joint resolution authorizing a three-year maintenance agreement with Midwest Software Solutions of Ann Arbor, Michigan, for the Traffic Collision Location System (TCLS) used by the Lake County Division of Transportation (LCDOT) at a cost of \$30,920 and appropriating \$35,000 of the ¼% Sales Tax for Transportation funds.

**Attachments:** [19-0765 Traffic Collision Location System Maintenance Agreement Draft](#)

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.17 [19-0760](#)**

Joint resolution authorizing a contract with A Lamp Concrete Contractors, Inc., Schaumburg, Illinois, in the amount of \$182,395 for concrete patching on Peterson Road and Hainesville Road, and appropriating \$220,000 of Motor Fuel Tax funds.

**Attachments:** [19-0760 Bid Tab, 2019 Concrete Patching](#)

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.18 [19-0761](#)**

Joint resolution authorizing a contract with A Lamp Concrete Contractors, Inc., Schaumburg, Illinois, in the amount of \$318,100.95 for construction of a bike path on the south side of Washington Street, and appropriating \$382,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [19-0761 Bid Tab, Washington Street Bike Path](#)  
[19-0761 Washington Street Bike Path Justification of Bid](#)

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The**



**motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.19 [19-0766](#)**

Joint resolution authorizing an agreement with MoboTrex, Inc., Volo, Illinois, for the 2019 Intelligent Transportation System (ITS) PASSAGE Network improvements for Siemen's TACTICS central traffic signal software installation, training, and maintenance to better communicate with certain traffic signals on the PASSAGE Network, and appropriating \$42,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [19-0766 PASSAGE Network 2019 Contract 2](#)  
[19-0766 Vendor Disclosure Agreement MoboTrex](#)

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.20 [19-0772](#)**

Joint resolution authorizing, on behalf of the Lake County Coordinated Transportation Services Committee (LCCTSC), separate applications, to the Regional Transportation Authority (RTA), for Section 5310 grants for the continuation of the Ride Lake County Central and West Projects in cooperation with Pace and the participating townships and municipalities and subject to further County Board approval.

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.21 [19-0759](#)**

Joint resolution authorizing a contract with Copenhaver Construction, Gilberts, Illinois, in the amount of \$772,811 for culvert replacement on Fairfield Road, south of Nippersink Road, and appropriating \$930,000 of County Bridge Tax funds.

**Attachments:** [19-0759 Bid Tab, Fairfield Road Culvert Replacement](#)  
[19-0759 Fairfield Road Culvert Replacement Justification of Bid](#)

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.22 [19-0768](#)**

Joint resolution authorizing an agreement with Baxter & Woodman, Inc., Crystal Lake, Illinois, for Phase III construction engineering services for the widening and reconstruction of Weiland Road, from Deerfield Parkway to Aptakisic Road, at a maximum cost of \$1,110,745.45.

**Attachments:** [19-0768 Weiland Road Phase III Consultant Agreement Draft](#)  
[19-0768 Weiland Road Phase III Consultant Disclosure Form](#)

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.23 [19-0769](#)**

Joint resolution authorizing an agreement with the Wisconsin Central Ltd. (RAILROAD), for improvements to RAILROAD facilities necessary to accommodate the reconstruction and widening of Weiland Road, from Deerfield Parkway to Aptakisic Road, and appropriating \$410,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [19-0769 Weiland Road Railroad Agreement Draft](#)

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**FINANCIAL & ADMINISTRATIVE**

**7.24 [19-0738](#)**

Report from Holly Kim, Treasurer, for the month of February 2019.

**Attachments:** [Cash & Investment Feb 2018.pdf](#)  
[Cash & Investment Feb 2019.pdf](#)

**A motion was made by Member Didech, seconded by Member Pedersen, that the Consent Agenda item 7.1 be approved, and that items 7.2 through 7.24 be recommended for approval/received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

## REGULAR AGENDA

### LAW & JUDICIAL

#### 7.25 [19-0791](#)

Joint resolution authorizing an emergency appropriation and a contract with Berry Dunn McNeil and Parker LLC, Portland, Maine for consulting services to complete a review of contract deliverables for E-filing implementation in an amount not to exceed \$71,984.

**Attachments:** [18195 Final RFP Document](#)  
[18195 Award Recommendation](#)  
[18195 summary score sheet](#)  
[AGREEMENT RFP 18195 Draft](#)  
[Vendor Disclosure Statement - BerryDunn](#)

*Dakisha Wesley, County Administrator's Office, reported this contract authorizes a complete review of contract deliverables for electronic-filing implementation services.*

**A motion was made by Member Didech, seconded by Member Wasik, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

#### 7.26 [19-0795](#)

Joint resolution authorizing an emergency appropriation and a lease for offsite record storage facilities at 415 Washington Street, Waukegan, Illinois for the Circuit Court Clerk's Office in the amount of \$50,605.

**Attachments:** [Draft lease for 415 Washington Street](#)

*Dakisha Wesley, County Administrator's Office, reported that the current record storage facility for the Circuit Court Clerk's Office is being sold. A new location has been identified and includes an elevator to move records. Interim County Administrator Amy McEwan discussed the need for better management of record retention in Lake County.*

**A motion was made by Member Vealitzek, seconded by Member Didech, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

### HEALTH & COMMUNITY SERVICES

#### 7.27 [19-0652](#)

Joint resolution approving the Second Amendment to the 2015-2019 Consolidated Plan for United States Housing & Urban Development (HUD).

**Attachments:** [2nd Amendment ConPlan REDLINE.pdf](#)

*Jodi Gingiss, Community Development, presented the second amendment to the 2015-2019 Consolidated Plan for HUD. The amendments include the performance metric of "Homeless Housing" and recalibrates funding and accomplishment goals with action plan goals that have been incorporated after the First Amendment was approved by the Lake County Board in June 2017. Discussion ensued.*

**A motion was made by Member Carlson, seconded by Member Didech, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.28 [19-0470](#)**

Joint resolution authorizing 2019 Video Gaming revenue grant funding recommendations in the amount of \$622,170.

*Jodi Gingiss, Community Development, presented the recommended programs for Video Gaming grant revenue funding for 2019. The County Board approved a policy on the use of video gaming revenue in October 2016, dedicating all revenue proceeds to support behavioral needs programs. She reviewed the policy requirements for grant revenue eligibility. Substantial discussion ensued regarding the need to conduct an in-depth analysis to determine the extent of funding needed to address gambling addiction.*

**A motion was made by Member Carlson, seconded by Member Didech, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**PUBLIC WORKS, PLANNING & TRANSPORTATION**

**7.29 [19-0762](#)**

Joint resolution authorizing a contract with Landmark Contractors, Inc., Huntley, Illinois, in the amount of \$5,890,058.81 for the intersection improvements of Hunt Club Road at Illinois Route 132, which will be improved under the Illinois Highway Code for a total of 0.69 miles, providing a supplemental appropriation of \$1,608,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [19-0762 Bid Tab, Hunt Club at IL Rte 132 Intersection Improvements](#)  
[19-0762 Hunt Club Road at Illinois Route 132 Justification of Bid](#)

*Division of Transportation Director Shane Schneider reported that the two bids that were received for this contract were above the engineer's estimated cost by 10 percent. He noted that the prices in the construction industry are trending higher. Discussion ensued.*

**A motion was made by Member Wilke, seconded by Member Wasik, that this item be**

**recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen and Member Wasik

**Not Present:** 1 - Member Wilke

**7.30 [19-0767](#)**

Joint resolution authorizing an agreement with the State of Illinois, Illinois Department of Transportation (IDOT), for the use of federal highway funds for construction and Phase III construction engineering to reconstruct and widen Weiland Road, from Deerfield Parkway to Aptakisic Road, and appropriating \$4,295,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [19-0767 Weiland Road IDOT Agreement Draft](#)

*Division of Transportation Director Shane Schneider presented an agreement with IDOT for the use of federal highway funds for Weiland Road's construction and Phase III engineering.*

**A motion was made by Member Didech, seconded by Member Wasik, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.31 [19-0770](#)**

Joint resolution authorizing an agreement with TranSystems Corporation, Schaumburg, Illinois, for Phase I preliminary engineering services for improvements of Russell Road, at the intersections with Kilbourne Road, Kenosha Road and Lewis Avenue, at a maximum cost of \$1,257,244, and appropriating \$1,510,000 of Matching Tax funds.

**Attachments:** [19-0770 Vendor Disclosure Statement TranSystems Corp. 1](#)  
[19-0770 Russell Road Intersections Phase I Agreement Draft 1](#)

*Division of Transportation Director Shane Schneider reported that preliminary engineering services are need to study Russell Road at three intersections. Traffic in this area is significant and a study will determine if additional modifications are needed for the roadway.*

**A motion was made by Member Carlson, seconded by Member Wilke, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.32 [19-0792](#)**

Joint resolution authorizing a supplemental appropriation of \$2,705,000 of ¼% Sales Tax for Transportation funds for the construction and Phase III construction engineering to

reconstruct and widen Weiland Road, from Lake Cook Road to Deerfield Parkway.

*Division of Transportation Director Shane Schneider presented a request for a supplementation appropriation for the construction and Phase III construction engineering of Weiland Road. Bids came in above the engineer's estimated costs and a supplemental appropriation is needed. Discussion ensued.*

**A motion was made by Member Didech, seconded by Member Wasik, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

### **FINANCIAL & ADMINISTRATIVE**

#### **7.33 [19-0827](#)**

Recorder of Deeds Year in Review 2018, Highlights for 2019.

**Attachments:** [Recorder of Deeds Presentation](#)

*Recorder of Deeds Mary Ellen Vanderverter and Cynthia Haran, Recorder of Deeds Office, provided a presentation regarding the role of the Recorder of Deeds' Office. Services provided by the office include recording, archiving and retrieving previously recorded documents. Ms. Haran reviewed the challenges facing the office. Discussion ensued.*

**A presentation was provided.**

**A motion was made by Member Carlson, seconded by Member Didech, to amend the agenda to move item 7.40 ahead of 7.34. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

#### **7.40 [19-0811](#)**

Committee action authorizing reclassification of a vacant administrative assistant position and support system technician in the Recorder of Deeds Office.

*This item was moved directly ahead of item 7.34.*

*Karla Hasty, Human Resources, presented a request to reclassify a vacant administrative assistant position in the Recorder of Deeds Office to a support system technician at an increased cost of \$17,914. The position would support technology needs in the department. Recorder of Deeds Mary Ellen Vanderverter reported that the office currently has a support system technician but a second technician is needed to handle the volume of work.*

**A motion was made by Member Pedersen, seconded by Member Didech, that the reclassification of a vacant administrative assistant position to a support system technician item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.34 [19-0782](#)**

Committee action approving Contract Modification Number One with Trane, Willowbrook, Illinois, (Trane), reducing the contract amount by \$15,402 to a total estimated contract amount of \$96,292, for routine inspections and preventative maintenance of chillers, air cooled condensing units, and building automation systems (BAS) for various Lake County (County) facilities.

**Attachments:** [17208 Award Information-Trane Chiller Repair](#)

*Interim Facilities and Construction Services Director Rodney Worden and Jeremiah Varco, Facilities and Construction Services, presented a request to reduce the cost of an existing contract with Trane by \$15,402 by removing the preventative maintenance for the jail from the contract, as the jail is now served by the Court Tower chiller.*

**A motion was made by Member Carlson, seconded by Member Wilke, that this item be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.35 [19-0800](#)**

Resolution authorizing a contract with Safeware Inc., Lanham, Maryland, (Safeware) in the estimated amount of \$90,204 for software maintenance, software upgrades and preventative maintenance for security cameras, video servers, access control panels, wireless duress alarm equipment and personal computer (PC) work station support.

**Attachments:** [Safeware Award Information](#)  
[Qte1632334](#)

*Interim Facilities and Construction Services Director Rodney Worden and Jeremiah Varco, Facilities and Construction Services, presented a contract with Safeware for software maintenance, upgrades, and preventative maintenance of multiple security technologies at various County facilities.*

**A motion was made by Member Wilke, seconded by Member Pedersen, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.36 [19-0803](#)**

Committee action approving Contract Modification Number One with Thyssenkrupp Elevator, Lombard, Illinois (Thyssenkrupp Elevator), increasing the estimated contract amount by \$12,600 to a total of \$90,800, for elevator maintenance and repairs for various Lake County (County) facilities.

**Attachments:** [18030 Award Information-Thyssenkrupp](#)

*Items 7.36 and 7.37 are related and taken together.*

*Interim Facilities and Construction Services Director Rodney Worden and Jeremiah Varco, Facilities and Construction Services, presented a request to increase the estimated contract amount with Thyssenkrupp Elevator by \$12,600 for elevator maintenance and repairs for various Lake County facilities (item 7.36) and to reduce a contract with KONE by \$9,960 for elevator maintenance and repairs for various Lake County facilities (7.37). Discussion ensued regarding the reason why maintenance has been shifted from KONE to Thyssenkrupp.*

**A motion was made by Member Wilke, seconded by Member Didech, that items 7.36 and 7.37 be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.37 [19-0804](#)**

Committee action approving Contract Modification Number One with KONE, Inc., Lombard, Illinois (KONE), reducing the contract amount by \$9,960 for a total estimated contact amount of \$138,720, for elevator maintenance and repairs for various Lake County (County) facilities.

**Attachments:** [17023 Joint Purchase Recommendation](#)

**A motion was made by Member Wilke, seconded by Member Didech, that items 7.36 and 7.37 be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

**7.38 [19-0776](#)**

Resolution to enter into a contract for consulting services with Segal Consulting, Chicago, Illinois, (Segal) in an estimated amount of \$90,000 to complete a Lake County compensation study.

**Attachments:** [19044 Award Recommendation.pdf](#)

[19044 Draft AGREEMENT.pdf](#)

[Scoring Sheet.pdf](#)

*Human Resources Director Rodney Marion presented a request for consulting services to complete an assessment of the County's benefits and compensation to determine its competitiveness with public and private sectors. The goal is to complete the study by September.*

**A motion was made by Member Wilke, seconded by Member Wasik, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**



**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.39 [19-0823](#)

Committee update regarding the use of Job Order Contracting (JOC) for approved capital improvement renovation projects for three projects exceeding the \$250,000 threshold.

**Attachments:** [JOC 5.8.19](#)

*Interim Facilities and Construction Services Director Rodney Worden and Jeremiah Varco, Facilities and Construction Services, provided a presentation regarding the JOC program. JOC was introduced to address project backlogs and the need for consistent dependable projects in sensitive areas. JOC is a firm, fixed price, competitively bid, indefinite quantity contract designed to complete a large number of small to medium-sized construction projects quickly. Discussion ensued.*

**An update on the JOC program was provided.**

7.41 [19-0826](#)

Presentation of the Five Year and Annual Capital Improvement Program (CIP).

**Attachments:** [5 YEAR AND ANNUAL CIP](#)

*Finance and Administrative Services Director Patrice Sutton and Interim Facilities and Construction Services Director Rodney Worden provided a presentation on the Five Year and Annual Capital Improvement Program (CIP). There is a need for a clear and logical process to identify and prioritize capital needs, make optimal use of space and land resources, and plan in a coherent, organized and strategic fashion. They reviewed project phases, noting that it can take four to five years to complete some projects. Substantial discussion ensued.*

*(Member Pedersen left the meeting at 10:30 a.m.)*

**This matter was presented**

8. **Executive Session**

*Karen Fox, State's Attorney Office, clarified that the statute referencing pending litigation should be 5 ILCS 120/2 (c)(11), not 5 ILCS 120/2 (c)(2).*

*Executive Session was entered into at 10:40 a.m.*

**A motion was made by Member Didech, seconded by Member Wasik, to go into Executive Session. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Wasik and Member Wilke

**Not Present:** 1 - Member Pedersen

8.1 [19-0730](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

**Pending litigation was discussed in Executive Session.**

*Executive Session was adjourned at 10:55 a.m.*

**A motion was made by Member Didech, seconded by Member Wilke, to come out of Executive Session. The motion carried unanimously.**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Wasik and Member Wilke

**Not Present:** 1 - Member Pedersen

## 9. County Administrator's Report

*Interim County Administrator Amy McEwan reported the county recently renewed its energy contract and was able to increase its Renewable Energy Credits (RECs) from 25 percent to 50 percent and decrease the overall rates for its electricity.*

### 9.1 [19-0808](#)

Presentation of the monthly Economic Indicator Report and quarterly Financial Report.

**Attachments:** [2019 Economic Indicator Report MAR 04.26.2019](#)  
[FY19 1stQtr](#)

*Finance and Administrative Services Director Patrice Sutton provided the monthly economic indicator report and quarterly financial report. Discussion ensued.*

**This matter was presented**

## 10. Members Remarks

*There were no remarks from members.*

## 11. Adjournment

*Chair Frank adjourned the meeting at 11:04 a.m.*

**Next Meeting: June 6, 2019**

*Meeting minutes prepared by Blanca Vela-Schneider.*

*Respectfully submitted,*

\_\_\_\_\_  
*Chair*

\_\_\_\_\_  
*Vice Chair*

\_\_\_\_\_  
*Financial and Administrative Committee*