

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Thursday, May 9, 2019**

**8:30 AM**

**Assembly Room, 10th Floor**

**Financial and Administrative Committee**

1. Call to Order
2. Pledge of Allegiance
3. Addenda to the Agenda
4. Public Comment
5. Chair's Remarks
6. Old Business
7. New Business

**CONSENT AGENDA (Items 7.1 - 7.24)**

**Approval of Minutes**

7.1 [19-0809](#)

Executive Session minutes from April 4, 2019.

**LAW & JUDICIAL**

7.2 [19-0510](#)

Joint resolution authorizing the renewal of two State's Attorney's Prosecutor Based Victim Services programs, through a Victim of Crime Act (VOCA) grant awarded by the Illinois Criminal Justice Information Authority (ICJIA), including \$230,895 in federal funds.

- This VOCA victim assistance grant renewal is for two Prosecutor Based Victim Services programs administered through ICJIA for the performance period of July 1, 2019 through December 31, 2020.
- Funding for one program began in 1991 and the second program began in 2010. These grants are renewed on an annual basis. In 2018, both grant programs were combined into one grant contract.
- The focus of this grant is to provide advocacy services to the currently under-served sexual assault, misdemeanor domestic violence, elder abuse and aggravated battery victim populations.
- The federal funds are allocated to cover 87 percent of the grant-assigned Sexual Assault Victim Witness Coordinator's (VWC) salary and benefits and 100 percent of the grant-assigned Domestic Violence VWC salary and benefits. Additional program costs will be covered by grant match.
- Sources of program funding include federal funds in the amount of \$230,895 (\$121,024 for the Sexual Assault VWC program and \$109,871 for the Domestic Violence VWC program) and matching funds in the amount of \$61,363 (\$35,345 for the Sexual Assault VWC program, consisting of \$7,755 from the State's Attorney's Asset Forfeiture Fund and \$27,590 in County contribution as budgeted in the State's Attorney's budget; and \$26,018 from the State's Attorney's Money Laundering Fund for the Domestic Violence VWC program) for a program total cost of \$292,258.

**Attachments:** [VOCA Sexual Assault & DV VWC Award 218444 07-01-19 thru 12-31-20](#)

7.3 [19-0712](#)

Joint resolution authorizing line-item transfers of funds between various accounts to transfer previously approved funds in Fiscal Year (FY) 2019.

- A line item transfer is necessary to reallocate funds within the Sheriff's Office Fiscal Year 2019 budget to accommodate the purchase of in-car dash cameras previously approved at the April 9, 2019 Board meeting.
- This action transfers previously approved budget authority within the Sheriff's Office operating budget from personnel and contractuals to capital to accommodate the need to capitalize this capital investment.
- The action does not increase budget authority.
- The specific account numbers are attached.

**Attachments:** [May 19 LIT- Sheriff](#)

7.4 [19-0699](#)

Joint resolution authorizing the execution and emergency appropriation of a Title IV-D Intergovernmental Agreement (IGA) between the Illinois Department of Healthcare and Family Services (IDHFS) and the Lake County State's Attorney for the continuation of the State's Attorney's Child Support Enforcement Program for the period of July 1, 2019 through June 30, 2020, for a maximum reimbursement amount of \$610,000 for staff wages and benefits.

- Since 1985, the State's Attorney's Office has entered into an annual Intergovernmental Agreement with the Illinois Department of Healthcare and Family Services (IDHFS) to provide child support enforcement services.
- Pursuant to these annual agreements, the State's Attorney's Office reasonable costs for providing these services, as determined by IDHFS, are to be reimbursed.
- From 1999 to 2017, the State's Attorney's Child Support Enforcement (CSE) staff included three assistant state's attorneys, four secretaries, three paralegals and one investigator.
- Currently, the CSE staff includes two full-time assistant state's attorneys, a .5 full-time equivalent (FTE) assistant state's attorney/supervisor, three full-time legal assistants, and 2.75 FTE paralegals.
- The Child Support Enforcement Division handles approximately 12,000 active cases, including those to establish paternity, to set support upon voluntary acknowledgement, to establish medical support orders, and to enforce orders for payment of support.
- IDHFS has tendered a proposed State fiscal year (SFY) 2020 contract to reimburse personnel costs not to exceed \$610,000, 66 percent of which is federal funds.
- Funding for the State Fiscal Year (SFY) 2020 Lake County contract remains the same as the SFY 2019's contract.
- Total FY 2019 Program cost is \$923,705 which includes: \$610,000 from the State of IDHFS, \$9,475 reimbursement from the State's Attorney's Environmental Fund, and \$304,230 in the State's Attorney's current operating budget.

**Attachments:** [Child Support Agreement 2020-55-013-K July 01 2019 thru June 30 2020](#)

## HEALTH & COMMUNITY SERVICES

### 7.5 [19-0702](#)

Joint resolution authorizing the Workforce Development Department to enter into Employment Worksite Agreements with multiple public, private or nonprofit organizations for the Lake County Summer Youth Work Experience Program.

- The Workforce Development Department (Workforce) administers the Lake County Summer Youth Work Experience Program. The program provides 215 eligible youth a subsidized work experience opportunity for six weeks and up to 25 hours weekly.
- Eligible youth must be between the ages of 14 -18 and meet low income guidelines; or up to the age of 22 with an Individualized Education Plan (IEP).
- Workforce identifies up to 40 public, private or nonprofit organizations throughout Lake County to serve as a worksite and host a youth in a meaningful work experience.
- Worksites must agree that they have the capacity to host a youth for six weeks in the summer, provide up to 25 hours of weekly work experience activities, provide on-site supervision, maintain open communication with Workforce, and complete youth progress reports.
- The Worksite Agreement outlines the responsibilities of the participating worksites and Lake County.
- This joint resolution authorizes the County Board Chair or their designee to sign the agreements.

**Attachments:** [Summer Youth Worksite Agreement 2019.pdf](#)

[Summer Youth Worksite List 2019.pdf](#)

### 7.6 [19-0467](#)

Joint resolution approving Memoranda of Understanding (MOUs) between Lake County and approved sub-recipients of Community Development Block Grant (CDBG) funds.

- United States Department of Housing and Urban Development (HUD) under 24 CFR 570.200(h) permits CDBG grantees such as Lake County to allow its CDBG sub-recipients to begin spending on CDBG projects prior to receipt by Lake County of its CDBG award. The Lake County Board has approved such MOUs in the past, with sub-recipients traditionally willing to take the additional risk.
- The sub-recipients proposed for a 2019 MOU are as follows: A Safe Place, Arden Shore Children & Family Services, City of North Chicago, City of Round Lake Beach, DeBruler Company, Glenkirk, Highland Park Community Nursery.
- Each of these entities seek to start an approved CDBG-funded project (or in the cases of A Safe Place, City of North Chicago and DeBruler Company, two projects) in advance of Lake County's receipt of a 2019 Grant Agreement.
- The proposed MOUs will put these sub-recipients on notice that the risk of incurring pre-award costs is borne by the sub-recipient and that such risks include both reimbursement of these expenses is completely dependent on the CDBG 2019 grant award provided by HUD and a potential outcome where no CDBG funds are awarded to it.

**Attachments:** [MOU Arden and LC Comm Dev. CDBG 2019.pdf](#)

[MOU ASP and LC Comm Dev. CDBG 2019 security.pdf](#)

[MOU ASP and LC Comm Dev. CDBG 2019 shelter.pdf](#)

[MOU Debruler and LC Comm Dev. CDBG 2019.pdf](#)

[MOU Debruler and LC Comm Dev. CDBG 2019 Lilac.pdf](#)

[MOU Glenkirk and LC Comm Dev. CDBG 2019.pdf](#)

[MOU HPC and LC Comm Dev. CDBG 2019.pdf](#)

[MOU NC and LC Comm Dev. CDBG 2019.pdf](#)

[MOU NC and LC Comm Dev. CDBG 2019 trees.pdf](#)

[MOU RLB and LC Comm Dev. CDBG 2019.pdf](#)

**7.7**     **19-0714**

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$98,699 for the Family Planning grant.

- The \$98,699 Illinois Department of Public Health grant will be used to offset existing salary and benefit costs, human immunodeficiency virus (HIV) screening tests, and outreach supplies.
- The \$98,699 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2019 budget.
- The grant award will be for the period July 1, 2018 through June 30, 2019.

**Attachments:**   [FP 98K](#)

**7.8**     **19-0715**

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$6,006 for the Hearing and Vision grant.

- The \$6,006 Illinois Department of Public Health grant will be used to offset existing staff salary and benefit costs.
- The \$6,006 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2019 budget.
- The grant award will be for the period July 1, 2018 through June 30, 2019.

**Attachments:**   [H&V \\$6K](#)

**7.9**     **19-0716**

Joint resolution accepting the Illinois Public Health Association grant and authorizing an emergency appropriation in the amount of \$34,310 for the Human Immunodeficiency Virus (HIV) prevention grant.

- The \$34,310 Illinois Public Health Association grant will be used for advertising, vaccinations, medical supplies, operational supplies, and office supplies.
- The \$34,310 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2019 budget.
- The grant award will be for the period July 1, 2018 through June 30, 2019.

**Attachments:** [HIV PREV \\$34K](#)

**7.10** [19-0717](#)

Joint resolution accepting the United Way grant and authorizing an emergency appropriation in the amount of \$5,000 for the Success by Six grant.

- The \$5,000 United Way grant will be used to offset existing salary and benefit costs.
- The \$5,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2019 budget.
- The grant award will be for the period January 1, 2019 through December 31, 2019.

**Attachments:** [SBS \\$5K](#)

**7.11** [19-0771](#)

Joint resolution amending the Lake County Health Department Environmental Health Fees Schedule (as authorized in Lake County Code of Ordinances Chapter 178).

- Revisions are proposed to make language adjustments to accommodate new terminology in the recently implemented Illinois Food Code.
- Other proposed revisions are to:
  - Correct typographical errors;
  - Replace an outdated reference to "individual sewage disposal systems" in favor of "onsite wastewater treatment systems;" and
  - Add the fee for a "*Holding Tank Onsite Wastewater Treatment System Annual Site Inspection*," which was inadvertently left off of the last revisions to the EH Fees Schedule that were made in 2018.

**Attachments:** [EH Fee Schedule](#)

**PUBLIC WORKS, PLANNING & TRANSPORTATION**

**7.12** [19-0779](#)

Joint resolution authorizing an agreement with RHMG Engineers, Inc., Mundelein, Illinois, in the amount of \$41,705 for design engineering supplementary planning services for the Vernon Hills water system reservoir project.

- The Vernon Hills water system serves approximately 25,000 residents of the Village of Vernon Hills and surrounding areas and requires additional storage capacity to protect users in the event of increased water demand or emergency circumstances.
- RHMG Engineers, Inc. of Mundelein, Illinois, previously conducted engineering design work to determine the size of the additional water storage requirement and evaluated potential sites to construct a reservoir based on property owned by the Department or zoned for such purposes.
- The potential construction locations identified in the original study were not supported by the Village of Vernon Hills and Vernon Hills Park District. This follow on study will build on the existing analysis and evaluate new alternative sites recommended by the Village of Vernon Hills.
- The original contract was awarded to RHMG Engineering through a full and open competition. The current award is in accordance with the prior relationship provisions of the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. Seq.

- This resolution authorizes a professional services agreement with RHMG Engineers, Inc. of Mundelein, Illinois, in the amount of \$41,705.

**Attachments:** [19-0779 VH Reservoir Supplementary Planning Agreement PW#2017.01](#)

**7.13** [19-0781](#)

Joint resolution authorizing a five-year lease agreement, with a five-year renewal option, with Chicago SMSA Limited Partnership, Basking Ridge, New Jersey, (Verizon Wireless) for the placement of telecommunications equipment at the Countryside Lake Water Tower.

- Lake County (County) owns the Countryside Lake Water Tower located at 27505 N. Thorntree Road, in unincorporated Mundelein.
- The County desires to enter into a five-year lease agreement with Verizon Wireless for space on the water tower.
- Verizon Wireless desires to place telecommunications equipment on the water tower to provide wireless phone and data services to its customers.
- A lease agreement has been prepared which sets forth the terms and conditions of the lease. The standard lease terms include a \$36,000 annual lease with a 10 percent increase at each five-year renewal period.
- This resolution authorizes the County Board Chair and County Clerk to execute a five-year lease agreement, with a five-year renewal option, with Verizon Wireless.

**Attachments:** [19-0781 VZW CSL Survey for LA and SSA Exhibit C.pdf](#)

[19-0781 VZW CSL Water Tower Map.pdf](#)

[05.14.19 19-0781 Countryside Lake Verizon Water Tower Lease Agreeem](#)

**7.14** [19-0763](#)

Joint resolution authorizing a contract with Chicagoland Paving, Inc., Lake Zurich, Illinois, in the amount of \$130,000 for the pulverization or milling of existing pavement and constructing Hot-Mix Asphalt Binder Course, Surface Course and Leveling Binder Lifts on portions of 10th Street, 11th Street and 13th Street in the Benton Township Road District, which will be improved under the Illinois Highway Code for a total of .5 miles.

- There was a public call for bids, and a total of three bids were received, ranging from \$130,000 to \$145,200.11, and the lowest responsible bidder is Chicagoland Paving, Inc., Lake Zurich, Illinois, in the amount of \$130,000.
- This improvement is designated as Section 19-03101-01-GM.

**Attachments:** [19-0763 Bid Tab, Benton Road District 2019](#)

**7.15** [19-0764](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$431,448.54 for Hot-Mix Asphalt Surface Removal, patching and construction of Surface Course and Leveling Binder on various roads in the Grant Township Road District, which will be improved under the Illinois Highway Code for a total of 2.4 miles.

- There was a public call for bids, and a total of three bids were received, ranging from

\$431,448.54 to \$545,220.36, and the lowest responsible bidder is Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$431,448.54.

- This improvement is designated as Section 19-08183-01-GM.

**Attachments:** [19-0764 Bid Tab, 2019 Grant Road District](#)

**7.16** [19-0765](#)

Joint resolution authorizing a three-year maintenance agreement with Midwest Software Solutions of Ann Arbor, Michigan, for the Traffic Collision Location System (TCLS) used by the Lake County Division of Transportation (LCDOT) at a cost of \$30,920 and appropriating \$35,000 of the ¼% Sales Tax for Transportation funds.

- LCDOT has been a licensed user of the TCLS traffic crash analysis software since 2008.
- The existing maintenance agreement with TCLS will expire on August 31, 2019.
- A renewal of the software maintenance agreement is required, and is designated as Section 19-00000-17-EG.

**Attachments:** [19-0765 Traffic Collision Location System Maintenance Agreement Draf](#)

**7.17** [19-0760](#)

Joint resolution authorizing a contract with A Lamp Concrete Contractors, Inc., Schaumburg, Illinois, in the amount of \$182,395 for concrete patching on Peterson Road and Hainesville Road, and appropriating \$220,000 of Motor Fuel Tax funds.

- Each year, the County undertakes patching of its concrete pavements to preserve pavement life and surface quality, including repairing damaged manholes, catch basins, and curbs and gutters.
- This patching and repairing is done on isolated sections of pavements and included in the highway improvement program, but not listed individually.
- There was a public call for bids, and a total of five bids were received, ranging from \$182,395 to \$267,633.10, and the lowest responsible bidder is A Lamp Concrete Contractors, Inc., Schaumburg, Illinois, in the amount of \$182,395.
- This improvement is designated as Section 19-00000-10-GM.

**Attachments:** [19-0760 Bid Tab, 2019 Concrete Patching](#)

**7.18** [19-0761](#)

Joint resolution authorizing a contract with A Lamp Concrete Contractors, Inc., Schaumburg, Illinois, in the amount of \$318,100.95 for construction of a bike path on the south side of Washington Street, and appropriating \$382,000 of ¼% Sales Tax for Transportation funds.

- The 2009/2010 Non-Motorized Travel Study identified priority gaps for pedestrian facilities along County highways.
- A pedestrian facility adjacent to Washington Street will be constructed and will connect the existing pedestrian facilities that are located west of Lancer Lane and east of Mainsail Drive.
- There was a public call for bids, and a total of five bids were received, ranging from \$318,100.95 to \$385,000, and the lowest responsible bidder is A Lamp Concrete Contractors, Inc., Schaumburg, Illinois, in the amount of \$318,100.95.



- This improvement is included in the highway improvement program with construction in 2019, and designated as Section 16-00135-13-SW.

**Attachments:** [19-0761 Bid Tab, Washington Street Bike Path](#)

[19-0761 Washington Street Bike Path Justification of Bid](#)

**7.19** [19-0766](#)

Joint resolution authorizing an agreement with MoboTrex, Inc., Volo, Illinois, for the 2019 Intelligent Transportation System (ITS) PASSAGE Network improvements for Siemen's TACTICS central traffic signal software installation, training, and maintenance to better communicate with certain traffic signals on the PASSAGE Network, and appropriating \$42,000 of ¼% Sales Tax for Transportation funds.

- Siemen's TACTICS central traffic signal software installation will allow the Traffic Department and partners to better communicate with 125 traffic signal locations in various locations across the County.
- 2019 ITS PASSAGE Network includes Siemen's TACTICS software installation, training, and one-year of maintenance for \$34,716 provided by MoboTrex, Inc., Volo, Illinois, and designated as Section 19-00268-21-TL.

**Attachments:** [19-0766 PASSAGE Network 2019 Contract 2](#)

[19-0766 Vendor Disclosure Agreement MoboTrex](#)

**7.20** [19-0772](#)

Joint resolution authorizing, on behalf of the Lake County Coordinated Transportation Services Committee (LCCTSC), separate applications, to the Regional Transportation Authority (RTA), for Section 5310 grants for the continuation of the Ride Lake County Central and West Projects in cooperation with Pace and the participating townships and municipalities and subject to further County Board approval.

- The RTA Section 5310 grant cycle is underway and RTA Section 5310 Grant Applications have been made for the Ride Lake County Central and Ride Lake County West Projects.
- The Ride Lake County Central Project was created by LCCTSC in 2016, with support from the Townships of Fremont and Libertyville, and the Villages of Libertyville and Mundelein and is operated by Pace.
- The Ride Lake County West Project was created by the LCCTSC in 2010, with support from the Townships of Antioch, Avon, Fremont, Grant, Lake Villa and Wauconda and is operated by Pace.
- The Section 5310 grant applications will continue coordination of expanded dial-a-ride services for Ride Lake County West and Ride Lake County Central.
- The County's role will be grant coordinator on behalf of the LCCTSC.
- The local match, to be supplied for the grants, will be in accordance with the Lake County Division of Transportation Paratransit Coordination with LCCTSC Policy.
- This resolution authorizes the County to apply for the two grants, on behalf of the LCCTSC and, if approved, they will be brought back to the Lake County Board for acceptance and allocation of the necessary ¼% Sales Tax for Transportation funds.

7.21 [19-0759](#)

Joint resolution authorizing a contract with Copenhaver Construction, Gilberts, Illinois, in the amount of \$772,811 for culvert replacement on Fairfield Road, south of Nippersink Road, and appropriating \$930,000 of County Bridge Tax funds.

- A culvert on Fairfield Road, south of Nippersink Road, is at the end of its lifecycle and must be replaced.
- There was a public call for bids, and a total of four bids were received, ranging from \$772,811 to \$1,578,195.50, and the lowest responsible bidder is Copenhaver Construction, Gilberts, Illinois, in the amount of \$772,811.
- This replacement is included in the highway improvement program with construction in 2019, and designated as Section 18-00150-03-DR.

**Attachments:** [19-0759 Bid Tab, Fairfield Road Culvert Replacement](#)

[19-0759 Fairfield Road Culvert Replacement Justification of Bid](#)

7.22 [19-0768](#)

Joint resolution authorizing an agreement with Baxter & Woodman, Inc., Crystal Lake, Illinois, for Phase III construction engineering services for the widening and reconstruction of Weiland Road, from Deerfield Parkway to Aptakisic Road, at a maximum cost of \$1,110,745.45.

- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. Seq.
- The Lake County Division of Transportation's (LCDOT) Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation (IDOT), and the firm selected for this project was selected in accordance with this approved process.
- Phase III construction engineering services are required to utilize federal highway funds for the widening and reconstruction of Weiland Road, from Deerfield Parkway to Aptakisic Road.
- LCDOT received and evaluated Statements of Interest and Qualifications from seven professional firms, of which three were short-listed and presented to a consultant selection committee.
- As a result of the interviews, the selected and recommended firm is Baxter & Woodman, Inc., Crystal Lake, Illinois, with a maximum cost of \$1,110,745.45.
- This improvement will include widening to five lanes, adding a new bike path and sidewalk, street lighting, drainage improvements, and landscape improvements.
- This improvement is included in the highway improvement program, and designated as Section 18-00158-13-WR.

**Attachments:** [19-0768 Weiland Road Phase III Consultant Agreement Draft](#)

[19-0768 Weiland Road Phase III Consultant Disclosure Form](#)

7.23 [19-0769](#)

Joint resolution authorizing an agreement with the Wisconsin Central Ltd. (RAILROAD), for improvements to RAILROAD facilities necessary to accommodate the reconstruction and widening of Weiland Road, from Deerfield Parkway to Aptakisic Road, and appropriating

\$410,000 of ¼% Sales Tax for Transportation funds.

- Weiland Road, from Deerfield Parkway to Aptakisic Road, will be improved by reconstruction and widening.
- This improvement will include widening to five lanes, adding a new bike path and sidewalk, street lighting, drainage improvements, and landscape improvements.
- These improvements will require the RAILROAD to install temporary and permanent signals and gates to accommodate the improvement.
- The County will reimburse the RAILROAD for this work.
- The cost for this work is estimated to be \$338,000.
- This resolution authorizes an agreement with the RAILROAD as well as an appropriation of funds for the cost of the RAILROAD work.
- This improvement is included in the highway improvement program, with construction planned to begin in 2020, and designated as Section 18-00158-13-WR.

**Attachments:** [19-0769 Weiland Road Railroad Agreement Draft](#)

## FINANCIAL & ADMINISTRATIVE

### 7.24 [19-0738](#)

Report from Holly Kim, Treasurer, for the month of February 2019.

**Attachments:** [Cash & Investment Feb 2018.pdf](#)

[Cash & Investment Feb 2019.pdf](#)

## REGULAR AGENDA

### LAW & JUDICIAL

### 7.25 [19-0791](#)

Joint resolution authorizing an emergency appropriation and a contract with Berry Dunn McNeil and Parker LLC, Portland, Maine for consulting services to complete a review of contract deliverables for E-filing implementation in an amount not to exceed \$71,984.

- The Clerk of the Circuit Court requested professional consulting services to validate the implementation of a custom developed electronic filing (e-filing) solution to determine if contracts were awarded properly for work related to the project.
- The study was to also review funds expended from the Special Revenue Fund and/or General Fund to determine if they were appropriate for expenses related to the project and there was compliance with applicable county, state and federal laws.
- In furtherance thereof, a Request for Proposal was extended to 22 vendors; sealed proposals were received from two vendors and interviews were held.
- Based on the criteria set forth in the Request for Proposals, an interdepartmental evaluation committee comprised of Clerk of the Circuit Court, the Nineteenth Judicial Circuit Court, and Finance and Administrative Services, recommended Berry Dunn McNeil and Parker LLC as the most favorable proposal for Lake County.
- This contract is in an amount not to exceed \$71,984. Sufficient funds are available in the Document Storage Fund reserves; however, an emergency appropriation is necessary because this project was not included in the Fiscal Year 2019 budget.

**Attachments:** [18195 Final RFP Document](#)  
[18195 Award Recommendation](#)  
[18195 summary score sheet](#)  
[AGREEMENT RFP 18195 Draft](#)  
[Vendor Disclosure Statement - BerryDunn](#)

**7.26** [19-0795](#)

Joint resolution authorizing an emergency appropriation and a lease for offsite record storage facilities at 415 Washington Street, Waukegan, Illinois for the Circuit Court Clerk's Office in the amount of \$50,605.

- The Circuit Clerk's Office currently rents space a First Midwest Bank for offsite storage of records but was recently notified that the space is no longer available.
- The Circuit Clerk's Office identified an alternative location at 415 Washington Street in Waukegan, Illinois, for 4,131 square feet of rentable space. This space provides the proximity, convenience, and accessibility that is needed. Several other locations in the downtown Waukegan area were considered but did not meet these needs.
- The lease provides for an initial 24-month term with three options to extend the term for an additional two years each.
- Lake County has negotiated favorable terms for an initial 24-month term in the amount of \$50,605, which includes an annual two percent increase in lease payments for each year the lease is renewed. This amount is higher than the previous lease. The additional funds required are available in the Document Storage Fund reserves but were not previously budgeted in the Fiscal Year 2019 budget. Therefore, this action also appropriates the necessary funds.
- This resolution authorizes the Chair of the County Board and the Circuit Court Clerk to execute a lease for office space.

**Attachments:** [Draft lease for 415 Washington Street](#)

**HEALTH & COMMUNITY SERVICES**

**7.27** [19-0652](#)

Joint resolution approving the Second Amendment to the 2015-2019 Consolidated Plan for United States Housing & Urban Development (HUD).

- An amendment to the 2015-2019 Consolidated Plan for Housing & Community Development is required by (HUD) in order to keep five-year and one-year goals aligned for the plan period.
- For each activity in an Action Plan, HUD defines the performance metric that should be tracked. Unexpectedly, the 2019 Action Plan includes the performance metric of "Homeless Housing - Added" that will be added to the five-year plan via this amendment.
- In addition, this Second Amendment to the 2015-2019 Consolidated Plan recalibrates funding and accomplishment goals with action plan goals set since the First Amendment was approved by the Lake County Board on June 13, 2017.

**Attachments:** [2nd Amendment ConPlan REDLINE.pdf](#)

7.28 [19-0470](#)

Joint resolution authorizing 2019 Video Gaming revenue grant funding recommendations in the amount of \$622,170.

- On August 13, 2013, the Lake County Board adopted the Lake County Video Gaming Ordinance, thereby permitting lawful video gaming within unincorporated areas of Lake County.
- In September 2016, the Board approved the Video Gaming Revenue policy that outlined procedures for: capturing video gaming administrative, legal, and enforcement costs; and evaluating and possibly funding social programs, projects (excluding capital improvements), and/or services that benefit Lake County residents.
- Under this policy, Community Development administers and manages the awarded monies from the Video Gaming revenue consistent with the already-established process used for Community Development Block Grants and Emergency Solutions Grants.
- Application scoring includes up to 60 points (pts) that are distributed based on the following priorities: assessment, education and outreach for gambling addiction (60 pts.); clinical gambling addiction services (45 pts.); non-clinical gambling addiction services (30 pts.); and other behavioral health services (15 pts.).
- In September 2018, Community Development received letters of intent for Video Gaming funds totaling \$1,169,300 for \$622,170 in available funds.
- On March 13, 2019, the Housing and Community Development Commission (HCDC) voted unanimously to recommend approval of 13 of the 17 applicants. Six of the 13 recommended grant recipients were approved for 100 percent of their grant request. Following are each of the 13 approved grants:
  - \$75,000 to Nicasa for gambling education and outreach;
  - \$75,000 to Nicasa for clinical therapeutic services for gambling addicts;
  - \$83,000 to United Way for 211 information and referral services; and
  - Multiple grants to increase the capacity of behavioral health service providers in Lake County: Catholic Charities (\$50,000); Community Youth Network (\$30,000); Erie Family Health (\$30,000); A Safe Place counseling (\$30,000); A Safe Place DCFS Co-location (\$15,000); Lake County Sheriff's Office (\$80,000); Arden Shore Child and Family Services (\$42,500); Lake County Health Department (\$82,500); Zacharias Sexual Abuse Center (\$5,000) and Youth and Family Counseling (\$24,170).

**PUBLIC WORKS, PLANNING & TRANSPORTATION**

7.29 [19-0762](#)

Joint resolution authorizing a contract with Landmark Contractors, Inc., Huntley, Illinois, in the amount of \$5,890,058.81 for the intersection improvements of Hunt Club Road at Illinois Route 132, which will be improved under the Illinois Highway Code for a total of 0.69 miles, providing a supplemental appropriation of \$1,608,000 of ¼% Sales Tax for Transportation funds.

- The intersection of Hunt Club Road at Illinois Route 132 will be widened and resurfaced.
- The improvement will include the installation of auxiliary turn lanes, pedestrian accommodations, concrete bus shelter pads, sidewalk improvements, and decorative landscaping within medians.
- The County Board, at its meeting on February 12, 2019, approved an appropriation of \$5,236,000 of ¼% Sales Tax for Transportation funds and \$225,000 of Motor Fuel Tax

funds for this improvement.

- There was a public call for bids and a total of two bids were received, ranging from \$5,890,058.81 to \$6,117,293.54, and the lowest responsible bidder is Landmark Contractors, Inc., Huntley, Illinois, in the amount of \$5,890,058.81.
- This resolution authorizes execution of the contract and authorizes a supplemental appropriation of \$1,608,000 of ¼% Sales Tax for Transportation funds.
- This intersection improvement is included in the County's highway improvement program with construction in 2019, and designated as Section 14-00095-17-CH.

**Attachments:** [19-0762 Bid Tab, Hunt Club at IL Rte 132 Intersection Improvements](#)

[19-0762 Hunt Club Road at Illinois Route 132 Justification of Bid](#)

**7.30** [19-0767](#)

Joint resolution authorizing an agreement with the State of Illinois, Illinois Department of Transportation (IDOT), for the use of federal highway funds for construction and Phase III construction engineering to reconstruct and widen Weiland Road, from Deerfield Parkway to Aptakisic Road, and appropriating \$4,295,000 of ¼% Sales Tax for Transportation funds.

- The County has been allocated federal funds to reconstruct and widen Weiland Road, from Deerfield Parkway to Aptakisic Road, and IDOT administers all federal highway funds.
- This improvement will include widening to five lanes, add new bike path and sidewalk, street lighting, drainage improvements, and landscape improvements.
- This agreement provides that IDOT will pay up to 80 percent of the construction cost, and the County will be eligible to receive up to 80 percent reimbursement for the cost of construction engineering dependent upon availability of federal funds.
- The cost for construction and construction engineering is estimated to be \$12,376,000.
- Upon completion of construction, Weiland Road will be transferred from the County to the Village of Buffalo Grove.
- This improvement is included in the highway improvement program with construction planned to begin in 2020 and designated as Section 18-00158-13-WR.

**Attachments:** [19-0767 Weiland Road IDOT Agreement Draft](#)

**7.31** [19-0770](#)

Joint resolution authorizing an agreement with TranSystems Corporation, Schaumburg, Illinois, for Phase I preliminary engineering services for improvements of Russell Road, at the intersections with Kilbourne Road, Kenosha Road and Lewis Avenue, at a maximum cost of \$1,257,244, and appropriating \$1,510,000 of Matching Tax funds.

- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. Seq.
- The Lake County Division of Transportation's (LCDOT) Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- This project involves Phase I engineering and environmental studies of Russell Road, at the intersections with Kilbourne Road, Kenosha Road and Lewis Avenue.

- LCDOT received Statements of Interest and Qualifications from 17 professional firms, of which three were short-listed and interviewed by a consultant selection committee.
- The selected, and recommended, firm is TranSystems Corporation, Schaumburg, Illinois, in the amount of \$1,257,244.
- This improvement is included in the highway improvement program, and designated as Section 18-00999-57-EG.

**Attachments:** [19-0770 Vendor Disclosure Statement TranSystems Corp. 1](#)

[19-0770 Russell Road Intersections Phase I Agreement Draft 1](#)

**7.32 [19-0792](#)**

Joint resolution authorizing a supplemental appropriation of \$2,705,000 of ¼% Sales Tax for Transportation funds for the construction and Phase III construction engineering to reconstruct and widen Weiland Road, from Lake Cook Road to Deerfield Parkway.

- The County has been allocated federal funds to reconstruct and widen Weiland Road, from Lake Cook Road to Deerfield Parkway, and the Illinois Department of Transportation (IDOT) administers all federal highway funds.
- The County Board, at its meeting on September 11, 2018, approved an appropriation of \$4,355,000 of ¼% Sales Tax for Transportation funds for this improvement.
- There was a public call for bids by IDOT, and a total of four bids were received, ranging from \$12,090,769.99 to \$15,450,000.87, and the apparent lowest bidder is Lake County Grading, Libertyville, Illinois, in the amount of \$12,090,769.99.
- The County's local share of construction, based on the known bids, is estimated to be \$4,881,450.
- This improvement is included in the highway improvement program with construction planned to begin in 2019 and designated as Section 14-00158-11-WR.

**FINANCIAL & ADMINISTRATIVE**

**7.33 [19-0827](#)**

Recorder of Deeds Year in Review 2018, Highlights for 2019.

**Attachments:** [Recorder of Deeds Presentation](#)

**7.34 [19-0782](#)**

Committee action approving Contract Modification Number One with Trane, Willowbrook, Illinois, (Trane), reducing the contract amount by \$15,402 to a total estimated contract amount of \$96,292, for routine inspections and preventative maintenance of chillers, air cooled condensing units, and building automation systems (BAS) for various Lake County (County) facilities.

- At its March 2018 meeting, the Lake County Board authorized a contract with Trane for routine inspections and preventative maintenance of chillers, air cooled condensing units, and BAS for various County facilities in the estimated annual amount of \$111,694.
- Facilities identified a cooperative purchasing contract with Trane through the U.S. Communities Government Purchasing Alliance to procure routine inspections and preventative maintenance of the chillers, air cooled condensing units, and BAS by the original equipment manufacturer that was competitively solicited and awarded.
- There is a need to modify the award to remove preventative maintenance for the Lake

County Jail, as the Jail is now connected to the Court Tower chiller plant.

- This modification will enable Lake County to remove the preventative maintenance portion for the Lake County Jail.
- In accordance with Article 8, section 101(2) of the Lake County Purchasing Ordinance, this modification was not reasonably foreseeable at the time the contract was signed it is hereby requested that the Purchasing Agent be authorized to enter into Contract Modification Number One.
- This resolution authorizes Contract Modification One with Trane, deducting the preventative maintenance costs by \$15,402, to a total estimated contract amount of \$96,292.

**Attachments:** [17208 Award Information-Trane Chiller Repair](#)

**7.35** [19-0800](#)

Resolution authorizing a contract with Safeware Inc., Lanham, Maryland, (Safeware) in the estimated amount of \$90,204 for software maintenance, software upgrades and preventative maintenance for security cameras, video servers, access control panels, wireless duress alarm equipment and personal computer (PC) work station support.

- The current security cameras, video servers, access control panels, wireless duress alarm equipment and PC work stations require software maintenance, software upgrades and preventative maintenance.
- As part of the Fiscal Year (FY) 2019 budget process, the Facilities and Construction Services Department (Facilities) budgeted \$110,000 specifically for this purpose.
- Purchasing identified a cooperative purchasing contract with Safeware through United States Communities to procure the software maintenance, software upgrades and preventative maintenance at a contract price that was competitively solicited and awarded through 2023.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered into between the participants.
- This contract authorizes the purchase of software maintenance, software upgrades and preventative maintenance for security cameras, video servers, access control panels, wireless duress alarm equipment and PC work station support in FY 2019, subject to appropriation, in the estimated annual amount of \$90,204, with the continued use of the contract based on an approved hourly rate for support beyond preventive maintenance that has been budgeted.

**Attachments:** [Safeware Award Information](#)

[Qte1632334](#)

**7.36** [19-0803](#)

Committee action approving Contract Modification Number One with Thyssenkrupp Elevator, Lombard, Illinois (Thyssenkrupp Elevator), increasing the estimated contract amount by \$12,600 to a total of \$90,800, for elevator maintenance and repairs for various Lake County (County) facilities.

- At its February 2018 meeting, the Lake County Board authorized a contract with Thyssenkrupp for elevator service and maintenance of various County facilities at an



estimated annual amount of \$78,240.

- Facilities and Construction Services (Facilities) identified a cooperative purchasing contract with Thyssenkrupp Elevator through the National Cooperative Purchasing Alliance (NCPA) to procure elevator maintenance and repairs that was competitively solicited and awarded.
- There is a need to modify the award to add two elevators at the Babcox Justice Center.
- In accordance with Article 8, section 101(2) of the Lake County Purchasing Ordinance, this modification was not reasonably foreseeable at the time the contract was signed it is hereby requested that the Purchasing Agent be authorized to enter into Contract Modification Number One.
- This resolution authorizes Contract Modification One with Thyssenkrupp Elevator in the amount of \$12,600, increasing the total estimated contract amount from \$78,240 to \$90,840.

**Attachments:** [18030 Award Information-Thyssenkrupp](#)

**7.37** [19-0804](#)

Committee action approving Contract Modification Number One with KONE, Inc., Lombard, Illinois (KONE), reducing the contract amount by \$9,960 for a total estimated contact amount of \$138,720, for elevator maintenance and repairs for various Lake County (County) facilities.

- At its June 2017 meeting, the Lake County Board authorized a contract in the estimated amount of \$148,680 with KONE for elevator maintenance and repairs for Facility Operations, Division of Transportation (DOT) and Lake County Health Department.
- Facilities and Construction Services (Facilities) identified a cooperative purchasing contract with KONE through the United States Communities Government Purchasing Alliance to procure elevator maintenance and repairs that was competitively solicited and awarded.
- There is a need to modify the contract award to remove two elevators at the Babcox Justice Center and to add an elevator for Lake County Public Works.
- In accordance with Article 8, section 101(2) of the Lake County Purchasing Ordinance, this modification was not reasonably foreseeable at the time the contract was signed it is hereby requested that the Purchasing Agent be authorized to enter into Contract Modification Number One.
- This resolution authorizes Contract Modification One with KONE, Inc., in the deduction amount of \$14,040 and an additional expense of \$4,080 for a total estimated contract amount of \$138,720.

**Attachments:** [17023 Joint Purchase Recommendation](#)

**7.38** [19-0776](#)

Resolution to enter into a contract for consulting services with Segal Consulting, Chicago, Illinois, (Segal) in an estimated amount of \$90,000 to complete a Lake County compensation study.

- The Human Resources Department sought proposals from qualified firms to conduct an evaluation of the compensation system for Lake County's employees.
- The compensation system evaluation builds upon the work completed in 2014 to establish a quantitative job evaluation system and a market survey analysis completed

- to benchmark a select group of positions with the external market.
- The Consultant will complete a total compensation market assessment for up to 100 benchmark job titles.
  - A Request for Proposal (RFP) was developed and reviewed by an interdepartmental committee comprised of representatives from Human Resources, Finance, County Administrator's Office, and the Health Department.
  - The RFP was sent to 22 vendors and proposals were received from seven vendors.
  - Based on the criteria set forth in the RFP, the proposal submitted by Segal is the most qualified and most favorable for Lake County.
  - The contract includes consulting services at a contract amount of \$90,000.

**Attachments:** [19044 Award Recommendation.pdf](#)  
[19044 Draft AGREEMENT.pdf](#)  
[Scoring Sheet.pdf](#)

**7.39** [19-0823](#)

Committee update regarding the use of Job Order Contracting (JOC) for approved capital improvement renovation projects for three projects exceeding the \$250,000 threshold.

- At its May 2014 meeting, the Lake County Board authorized the use of JOC General Contractor Services.
- JOC has been utilized by Lake County since 2009 to accomplish small to medium sized projects with a typical job order value within the range of \$10,000 to \$250,000.
- JOC is a competitively bid, fixed price, indefinite quantity contract; work includes a collection of tasks and related specifications that have pre-established unit prices that are included in the Construction Task Catalog (CTC) developed for the County.
- Lake County established an internal policy for JOC Project Guideline and Project Development Protocol in 2009 that identified a threshold of \$250,000 at which the County Board Chair should be advised of projects anticipated to exceed threshold.
- Facilities has identified three projects in the Fiscal Year 2019 Capital Improvement Plan that are suitable for JOC that exceed the threshold:
  - Sheriff's Office, Second Floor Babcox Office Infill: \$875,000;
  - Courts, Babcox Court, Second Floor Interior Improvements: \$300,000; and
  - Sheriff's Office, Jail Basement Circulation Improvements: \$300,000.

**7.40** [19-0811](#)

Committee action authorizing reclassification of a vacant administrative assistant position and support system technician in the Recorder of Deeds Office.

**7.41** [19-0826](#)

Presentation of the Five Year and Annual Capital Improvement Program (CIP).

**Attachments:** [5 YEAR AND ANNUAL CIP](#)

**8. Executive Session**

**8.1** [19-0730](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(2).

9. **County Administrator's Report**

9.1 **[19-0808](#)**

Presentation of the monthly Economic Indicator Report and quarterly Financial Report.

**Attachments:** [2019 Economic Indicator Report MAR\\_04.26.2019](#)  
[FY19 1stQtr](#)

10. **Members Remarks**

11. **Adjournment**

**Next Meeting: June 6, 2019**